



**BUILDING REGULATION CHARGES WITH EFFECT
FROM 1st APRIL 2025**

Miscellaneous Charges

VAT is included at the standard rate (20%) to the charges shown
in the tables below

TABLE J – MISCELLANEOUS CHARGES			
Category	Description		(£)
1	Decision Notices or Completion Notice since 1 January 2010 (Office based electronic storage)		£43.50
2	Decision Notices or Completion Certificate prior to 1 January 2010 (Off site non-electronic storage)		£83.50
3	Copies of correspondence (excluding Decision Notice) relating to Building Regulation applications (includes up to 10 A4 sides – if above 10 sides add 40p per A4 side)		£18.50
4	Researching DOMESTIC site histories or providing “search type” information from the planning records and ecological records (Cost per hour or part hour including VAT)		£76.00
5	Researching COMMERCIAL site histories or providing “search type” information from the planning records and ecological records (Cost per hour or part hour including VAT)		£113.00

6	For the issuing of completion certificates in connection with archived and dormant Building Regulations applications or when over 24 months since the last site inspection. (When a completion certificate has not already been issued)	With a site visit	£162.00
		No site visit	£83.50
7	Dangerous structures 'out of hours' call out charge		£323.50
8	Time on site over 4 hours will be charged at per hour or part of		£97.00
9	Administrative charges for Dangerous Structures Chargeable per Hour		£75.00
10	Application for Certificate of Building Regulations Exemption		£146.00
11	Administrative processing cost for refunding Building Regulation fees where fees have been paid but work has not been carried out	Hourly rate subject to a min. of £75.00 and max. of £260.00	
12	Registering a change of agent or applicant in connection with a valid Building Regulations application WITH NO revision to the approved scheme		£83.50
	Registering a change of agent or applicant in connection with a valid Building Regulations application WITH revisions to the approved scheme including written position statement		£140.00
	Registering a change of Main Contractor in connection with a valid Building Regulations application where work has		£83.50

	commenced on site with NO ON-SITE ATTENDANCE		
	Registering a change of Main Contractor in connection with a valid Building Regulations application where work has commenced on site with up to 1 HOUR SITE ATTENDANCE and a written position statement		£140.00
	If over 1 hour's site attendance is required, the hourly rate is –		£97.00
13	Late discharge of condition (i.e. information received less than 21 days before the relevant work is carried out		£83.50
14	Wigan Building Control Hourly rate		£97.00
15	Building Safety Regulator Hourly rate (Standard)		£119.00