

**WIGAN COUNCIL
DEPARTMENT OF ENVIRONMENTAL SERVICES**

CLOSURE OF STREET FOR STREET PARTY

Outlined below are a number of conditions and guidelines attaching to this consent which must be observed where they are applicable by the organisers of the party. Attention is also drawn to the declaration.

1. The overall party organiser must provide his / her name, address and telephone number and will have responsibility for all matters, including noise, food safety and health and safety.
2. A plan of the proposed area to be closed must be agreed with this Department.
3. The area can only be closed for the hours agreed.
4. The approval of all residents affected must be obtained, since access to property or properties where residents object could cause danger and conflict.

If any objection is received then the access to that property cannot be blocked off.

5. The closing of a street will be an acknowledgement that the organisers of the party accept responsibility for all claims arising from the use of the street for the purposes of the party.
6. The street must be effectively closed to vehicles at both ends of the party area by the erection of conspicuous barriers. All legal fees and associated advertising costs associated with the temporary closure will be met by the event organiser.
7. At each barrier, a sign(s) must be placed securely, reading "Street Party Ahead - Road Closed - Diversion" with an arrow pointing in the direction of the alternative route. The lettering must be black on a white background and with letters not less than 4 inches high. In the case of a cul-de-sac, the word "Diversion" and the arrow will not be necessary.
8. Signs reading "Diversion" with an arrow pointing in the appropriate direction must be clearly displayed and securely fixed along the alternative route (this will not apply, of course, where the party is being held in a cul-de-sac).
9. When barriers and signs are erected, it is advisable to assess the effectiveness by someone other than the person who erected the signs actually driving up to the barriers and along the diversionary route in a test run, to see that they are clearly visible and will not lead to misunderstandings.
10. If there is another street party close by, the organisers must liaise with each other to ensure that the two sets of diversion signs are not confusing or contradictory.
11. If buntings, streamers or any overhead obstruction is erected, care must be taken to site them high enough to allow free passage of vehicles. If such obstructions are to be in a position outside the time when the length of street is closed, they must be fixed at a height of not less than 16'6" (5.03m).
12. All barriers, signs, obstructions etc, must be removed on completion of the party and the street left in a clean and safe condition. All litter and refuse must also be removed.
13. Damage must not be occasioned to Council property eg lamp standards, road surfaces, footways, drainage etc.

14. Metal stakes or similar must not be driven into the road or footway surfaces, or into the grass verges or grassed service strips in certain areas (ie accessways).

(The organiser's attention is drawn not only to the damage which would be caused to those surfaces, but also to the hidden dangers which lie beneath in the form of electricity cables, gas mains, water mains etc.)
15. Any heating appliances used must not damage the road or footway surface or grass verges.

(The organiser's attention is drawn to the possible dangers from fire which could be caused by certain heating appliances.)
16. Bonfires will not be allowed in the street under any circumstances.
17. Amplified music and fireworks must cease not later than 10.00pm and all other noise including that of people not later than 11.00pm.
18. Amplified music must be controlled to such a level as to minimise nuisance to other neighbours.
19. In the event of being required to do so by any officer of the emergency services, ie police, ambulance or fire, the organisers must immediately arrange to clear any part or the whole of the street of any obstruction.
20. You are advised to take out insurance against damage and / or accident and this should be arranged by the party organiser who is recommended to seek the advice of an Insurance Broker.
21. The provisions of all Acts and Orders eg those relating to behaviour, nuisance, damage etc., must be observed during the period of street closures.
22. The organiser's attention is drawn to the possible consequences of persons under 18 consuming alcohol in a street under the terms of the Confiscation of Alcohol (Young Persons) Act 1997.
23. Unfortunately, the Council cannot provide equipment and / or services and these must be arranged entirely by the organisers.
24. The police have been informed of your street party, as have the ambulance and fire services.
25. Any approval given will be null and void unless the declaration below is signed by the party organiser and returned to the Department of Environmental Services.

I am the party organiser and agree to abide by the above conditions and guidelines.

Signed:

Address:

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Tel No:

Event Date: