

## Guidance Notes for Applicants

Residential disabled parking bays are marked parking bays on the street outside the homes of disabled residents.

Every application represents a unique case, a final decision will be made by the investigating officer based on its merits. This will include a site visit to determine whether providing such a bay is practical, taking account of issues such as road safety, access to premises, traffic flow and the interests of the owners and occupiers of adjoining properties.

Please ensure you complete all the questions on the application form. If you do not complete all the questions, it may result in a delay in the processing of your application.

For a request to be processed the applicant must hold a Blue Badge that has been awarded for life, or for an indefinite period. To assess eligibility, the council's traffic section will liaise with the Adult Services Department who issue the Blue Badges, and they will be asked to comment on your mobility. If a resident is disabled, they may apply to have a parking bay marked on the highway outside their home if they meet the following criteria:

- Holds a blue badge.
- Owns and drives a car or another member of the family who lives with them owns or drives a car.
- Does not have driveway, garage, or off-street parking.
- If the road has a speed limit of 30 mph or lower.
- A safe legal and suitable location can be marked out.
- The location where the bay is requested is not subject to parking restrictions.

Applicants should note that all disabled parking bays are provided by Wigan Council and do not belong to the applicant regardless of the location of the bay.

Please also note that the disabled parking bay provided is an advisory only road marking and no action can be taken by the Police or Council against unauthorised users, other drivers may still use them if they wish.

Disabled parking bays are provided free of charge on a limited budget.

If you vacate the property referred to in your application, or if the answers to

any of the questions within the form change, you must notify us as soon as possible:

[networkmanagement@wigan.gov.uk](mailto:networkmanagement@wigan.gov.uk)