

Library Volunteers:

Events and Activities Volunteer



Main purpose – To be part of a volunteer team delivering and supporting Library events and activities to members

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| What would I be doing? | Supporting the Library service by:- <ul style="list-style-type: none">• Co-ordinating a reading group discussion• Reading stories to children/class visits• Running arts and crafts activities• Supporting facilitators to deliver their events• Research what activities customers want to see• Start new groups to meet customer demand |
| When can I do my volunteering? | During the libraries opening times: Wigan and Leigh: Monday to Friday 10am to 4pm and Saturday 10am to 2pm. Communities: Monday to Wednesday 9am to 2pm Thursday and Friday 12pm to 5pm and Saturday 9am to 2pm. A volunteer slot may last approximately 2 hours |
| Where will I be volunteering? | Most of our libraries across Wigan Borough |
| Who will be there with me? | Staff members will always be on hand to support you with more complex enquiries We may have more than one volunteer volunteering at the same time A library manager will always be on site at Central Libraries, and contactable from other branches |
| Support and review | Regular support and guidance will be given by a named member of staff. There will be a 20 hour trial period. Another volunteer opportunity may be suggested if either party feels this is appropriate following the trial period |

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| <p>Am I right for this opportunity?</p> | <p>This opportunity would suit someone who:-</p> <ul style="list-style-type: none"> • Is confident in communicating with a wide variety of users • Is outgoing and has an interest in the community • Has a proactive approach • Gets along well with other people • Can commit to events that have been booked - reliable <p>While there is no formal dress code for volunteers, it is expected that volunteers will dress appropriately for the role and environment they are volunteering for. All volunteers are asked to wear 'Volunteer' ID badges.</p> <p>This role may be subject to a DBS check.</p> |
| <p>What will I get from volunteering?</p> | <p>Some of the benefits are:</p> <ul style="list-style-type: none"> • Meeting and working with new people • Developing your communication and organisational skills • Being part of a team • Valuable training and experience that can be included in CVs and job applications |