

Course Information Sheet

Course Title and level: Functional Skills English	Number of Weeks: 36 maximum Number of hours per week: 2
Who is this course for? This course is for 19+ adults who would like to develop their reading and writing skills. Completing Level 2 Functional Skills English will help you when applying for jobs and if you wish to go on to Higher Education. Quote from learner: 'I really enjoyed my course. Class sizes are small and tutors are friendly and supportive.'	
What will I learn? (Course aim and learning outcomes) You will build confidence and skills in English. You will work on a range of reading and writing tasks, and focus on <ul style="list-style-type: none"> • Spelling • Punctuation • Grammar 	
What previous experience or qualifications will I need?	You don't need any previous experience or qualifications to do a course with us.
How will I know I have achieved?	Your tutor will develop an individual learning plan which will record what you have achieved over the course.
How will I be assessed?	You will work towards a speaking, reading and writing assessment, and receive a certificate when you pass your assessments. Please contact your tutor or 01942 489758 for assessment results.

<p>Where can I go next?</p>	<p>When you have finished one course, you can progress to the next level, or we will signpost you to other courses</p>
<p>What do I need to bring?</p>	<p>Just bring a pen to class. Your tutor will provide an exercise book for you to use.</p>
<p>What is the cost?</p>	<p>The course is free.</p>
<p>Will I need childcare?</p>	<p>This course will run term time only</p>
<p>Where is the course venue?</p>	<p>Your course will be at Wigan Life Centre in the North building, one floor up from the library.</p>
<p>Who can I speak to for further information?</p>	<p>Email: Adultlearning@wigan.gov.uk Telephone: 01942 489758 https://www.wigan.gov.uk/Resident/Jobs-Careers/Adult-community-learning.aspx</p>
<p>How and when do I enrol?</p>	<p>Enrol on the day. Contact the details above to arrange an assessment</p>