

Schools Forum Meeting

To be held: **Thursday 17th October 2019 at 1.30pm**

**Venue: At the Hawkley Hall High School Training Suite
Carr Lane Wigan WN3 5NY.**

Please note the Training Suite has its own entrance at the rear of the school. Please enter via the main gate and then follow the signs round to the back of the school to the dedicated parking and entrance. There is limited parking adjacent to the Training Suite and there is off street parking near to the school.

Agenda

	Item	Lead
1	Appointment of Chair and Vice-Chair for 2019-20 To appoint the Chair and Vice Chair for the 2019-20 academic year	Clerk
2	Apologies for Absence To receive any apologies	Chair
3	Agreement of Any Other Urgent Business To Be Added To The Agenda To note any late item of business, not on the agenda, which any member wishes to raise at the meeting. <i>Please notify the Clerk in advance of the meeting (by 12 noon Wednesday 16th October 2019)</i>	Chair
4	Previous Minutes To confirm that the minutes from the forum meeting held on 26th June 2019 are a correct record To address any matters arising from the minutes which are not included on this agenda	Chair
5	Membership Updates *Vacant – Early Years PVI Representative Andrea Grice left – Karen Parkin is her replacement	Clerk
6	High Needs Financial Position Update 2019-20 To receive and discuss the Financial Position of the High Needs Block for 2019-20	JM
7	Schools Formula 2019-20 To receive information of the funding formula for 2019-20	JM & AM
8	Growth Report To receive a report on growth including school admissions/planning	JM & CP

9.	Term Time Calculations To receive a verbal report from HR	HR
9	Any Other Urgent Business To address any items raised under item 2	Chair
10	Future Meeting Dates 28 th November 2019 – at Hawkley Hall Suite 23 rd January 2020 – Bedford Training Suite 5 th March 2020 – Bedford Training Suite 7 th May 2020 – Bedford Training Suite 18 th June 2020 – Hawkley Hall Suite	Chair