STATEMENT OF POLICY AND INFORMATION FOR ADMISSIONS TO CHRIST CHURCH C.E. PRIMARY SCHOOL 2015/2016

This note advises parents and guardians of the Admissions Criteria that Christ Church Primary School Governors use.

Christ Church C.E. School is a Voluntary Aided School. The Governors are responsible for admissions.
The standard number agreed with the Local Authority for admissions to the reception class is 30.
The school will admit all pupils with a Statement of Special Educational Needs where the school is named in the Statement.
In the event of oversubscription the following criteria will then be applied:-

1. Looked after children and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). *

2. Children who have a particular medical or social need which, when proven, indicate that they should attend their nearest school. *(see further information at **below)*

3. Children who have a brother or sister**** attending the school at the time of admission.

4. Children of a parent/parents who are active worshipping members of Christ Church Pennington.***

5. Children of a parent/parents who are active worshipping members of another Christian Church**** and who live within the ecclesiastical parish of Christ Church Pennington.

6. Other children who live within the parish - www.achurchnearyou.com

7. Children of parent/parents who are active worshipping members of another Christian Church ***** and who do not live within the parish boundaries.

8. Other children who do not live within the parish boundaries.

Each of the above criteria will be considered in turn in descending order. All children who fulfil the criteria being considered will be offered places until the process would cause the number of offers to exceed the numbers of places available.

Late applications will only be considered after all the applications received on time, should any places remain. The only exception to this is applications for looked after children that are received by 15 February will be included with on time applications.

Where there are more applicants for the available places within a category then distance to the child's home from the main door of the school in a straight line, using Wigan Council's measuring system, will be used as the determining factor, nearer addresses having priority over more distant ones. The home of the child is considered as being that of the main carer i.e. the address used to claim child benefit.

Waiting List

In the event of oversubscription we will operate a waiting list until the end of the Autumn term 2015. The list will be kept in priority order in line with the admission criteria for the school. Any places which become available will be offered to the next child on the list.

We cannot take into account the length of time a child's name has been on the list, only the admission criteria for the school. This means that your child's position on the list may change if another parent asks to be put on the list and their child has higher priority on the admissions criteria.

Deferred Entry/Part time attendance

Parents can request that the date their child is admitted into school is deferred until later in the school year or until the child reaches compulsory school age in that school year. Where entry is deferred, the place will be held open and not offered to another child. Parents cannot defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted.

Parents may request that their child attends part time until their child reaches statutory school age.

Twins

Where twins, triplets etc. or other children born within the same school year might be split when allocations take place and the sibling is the 30th child, the governors may admit over the infant class requirement if it is possible to do so.

In Year admissions

Children may be admitted part way through the year subject to the same criteria.

In-year admissions are co-ordinated by Wigan LA.

Notes

***** Applications for previously looked after children must be supported with appropriate evidence ie a copy of the adoption order, residence order or special guardianship order

**A letter from a doctor, social worker, clergy member or other professional with full knowledge of the family and the particular needs of the child will be required in support of application for these places, and must accompany the application form. The letter should explain why admission to the school is necessary for the child's medical or social well-being. Cases will be considered on merit and in strict confidence.

***Active for this purpose is defined as 'attends a church service at least once a month, for a minimum of one year' Contact with a clergy member of the relevant church will be made to support the application if necessary.

**** Brother or sister includes half, step, foster and adopted brothers and sisters living at the same address and full brother or sister living apart. Also children of blended families residing at the same address.

***** Christian Church is defined as one which believes in 'The Trinity'

Please note:-

- Baptism is not a criterion for admission.
- The length of time a child's name has been registered at the school is not one of the criteria.
- In the event of your child being refused a place, parent(s) /guardians have the right of appeal. In the first instance they should write to the Clerk to the Governors of Christ Church C.E. Primary School, setting out their grounds for appeal.

Parents **must** complete the school's own supplementary information form which will provide the governors with any supplementary information relevant to the admissions criteria.

If the school is oversubscribed failure to complete the supplementary form may result in your application for a place in this school being considered against lower priority criteria as the Governing Body will have no information on which to assess the application.

CHRIST CHURCH CE PRIMARY SCHOOL
WEST BRIDGEWATER STREET
LEIGH, LANCS
WN7 4HB
PHONE: 01942 673667
FAX: 01942 680757

Supplementary Application Form

1	Child's Surname:	
2.	Child's Christian name(s):	
3	Child's date of birth:	
4.	Home Address: Telephone Contact number:	
5	Is your child in receipt of a Statement of Educational Need	
6	Siblings who will still be at the school at the time the younger child would commence education:	
	Name: Date of Birth:	Year Group:
	Name: Date of Birth:	Year Group:
	Name: Date of Birth:	Year Group:
7	Full names and address of parents(s) who have parental responsibility for the child:	
8	Do you attend church at least once a month and have you done so for at least one year? YES/NO	
9	Place of Worship:	Church Contact Name and address – Contact Number -

PLEASE NOTE:

- As we are a voluntary-aided (church) school, the governing body decide who will be offered a place if there are more applications than places based on our published criteria. This information given will help the governors arrive at that decision.

Mrs J Rigby
Headteacher

FOR OFFICE USE ONLY

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DATE ADMITTED: _____ ADMISSION NUMBER: _____

YEAR _____

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