

# **Applying for a place at Primary School 2014/15**

Information for parents/carers

**Why not apply online –  
see page 4**

If your child is due to start reception class in September 2014 you need to apply for a school place by the closing date of **15 January 2014**

**You need to apply even if you have registered your child's name at a school, your child attends a school nursery and/or your child has a brother or sister already attending primary school.**



Please read this booklet very carefully because it:

- explains how we decide which school to offer your child; and
- gives information to help you decide if you are likely to get a place at a particular school.

We can give you this information in other formats (such as in large print) and languages if you ask.

The information in this booklet was correct at the time it was printed. If there are any changes, we will put a notice on our website at [www.wigan.gov.uk](http://www.wigan.gov.uk) and take appropriate steps to let you know.

If you need any help with your application please contact:

Wigan Council  
People Directorate  
School Organisation Team  
Progress House  
Westwood Park Drive  
Wigan  
WN3 4HH

Phone: 01942 486040/ 486037/ 486039  
Email: [schoolplaces@wigan.gov.uk](mailto:schoolplaces@wigan.gov.uk)

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## Why not apply online?



### Apply online for your child's primary school place because:

- It is quick, safe and secure.
- We will confirm we have received your application.
- You can change your application at any time up until the closing date **15 January 2014**.
- There are clear, simple instructions to guide you through making your application.
- The service is available 24 hours a day, seven days a week during the application period – no later than November 2013 to **15 January 2014**
- You will receive your result by email and be able to view this online from 16 April 2014.

### What will I need to apply online?

- A computer with internet access
- An e-mail account

**Please note** that you may encounter difficulties using the online service on smart phones, tablets or other mobile devices. If so please use a computer.

### What if I haven't got access to a computer?

- You can use a computer at a library – we recommend that you book this service beforehand.

To access the online application service you can go to our website at [www.wigan.gov.uk](http://www.wigan.gov.uk) and follow the links.

**If you need any help or guidance using the online service, please see the frequently asked questions page on the Wigan Council website or contact us:**

- by phone on 01942 486030, 8.45am to 5pm Monday to Friday; or
- by e-mail at [schoolplaces@wigan.gov.uk](mailto:schoolplaces@wigan.gov.uk).

# Part 1 – Applying for a primary school place

## Timetable

If your child was born between 1 September 2009 and 31 August 2010, he or she will start reception class at the start of the new school year in September 2014. The timetable for the application process is as follows.

<b>November 2013</b>	Admissions information circulated. Online application service available.
<b>15 January 2014</b>	Closing date for applications.
<b>January 2014 to April 2014</b>	Applications processed.
<b>16 April 2014</b>	Offers go out by email and letter.
<b>By 9 May 2014</b>	Acceptance slips to be returned.
<b>22 May 2014</b>	Closing date for appeals.
<b>July - August 2014</b>	Appeals heard.
<b>September 2014</b>	Admission to school.

## How to apply

In Wigan, the School Organisation Team at People Directorate deals with admissions to schools. We will be pleased to help if you have any questions or need extra information.

You can contact us as follows.

Address: Wigan Council  
People Directorate: Children, Adults and Families  
School Organisation Team  
Progress House  
Westwood Park Drive  
Wigan  
WN3 4HH

Phone: 01942 486037, 01942 486040, 01942 486107 or 01942 486039

E-mail: [schoolplaces@wigan.gov.uk](mailto:schoolplaces@wigan.gov.uk)

Website: [www.wigan.gov.uk](http://www.wigan.gov.uk).

# 1. Registering an interest

Parents can register an interest at any local primary school. This needs to be done by November of the year before your child is due to start school.

Registering an interest provides schools with information about who to send an application pack to. You must advise the school if your address changes or you may not receive the information.

**Completing a registration of interest is not an application for a school place.**

# 2. Application information

In November 2013 the primary school where you have registered an interest will provide you with an application pack containing:

1. The Wigan Council primary school application form
2. Information about how to access this booklet

If you do not receive application information in the post you can obtain this online at [www.wigan.gov.uk](http://www.wigan.gov.uk) or on request from the School Organisation Team.

## Children going to nursery classes

It is important to remember that if your child goes to a nursery class attached to a school **they do not have an automatic right to a place in a reception class at that school.**

**The admission criteria for schools are different from those for nurseries.**

You must submit an application for a place by the closing date. This will be considered according to the school's admission criteria.

# 3. Completing your application

This booklet provides information on the types of primary schools in Wigan and the admission arrangements for each school.

To be considered for your preferred primary schools, you must **apply online** or fill in the **Wigan Council primary school application form**. You can give three preferences of school in order of priority. You will only be considered for schools you name as a preference.

**The closing date for applications is 15 January 2014.**

When you give preferences, it is important to make a realistic assessment of your child's chances of gaining a place. The information in this booklet will help you to do this. If you need more advice, please contact the School Organisation Team.

You should give three preferences. If you do not:

- it does not increase your chance of gaining a place at your first preference school; and
- we do not know which other schools you are interested in.

If we cannot offer your first preference school, we can only offer the nearest school to your child's home with a spare place. You may miss out on a place at another school you prefer.

Repeating the name of one school three times on your application does not improve your chances of a place.

## **Preferences for voluntary aided (church) schools and supplementary information forms**

### **Catholic primary schools**

#### **Wigan residents**

If you live in Wigan and any of the schools you want your child to go to is a Wigan voluntary aided Catholic primary school the governors will need extra information so that they can consider your application against their faith criteria. If you do not give this information your child may be refused a place.

If you apply online you need to complete a separate supplementary information form and submit it to the school by the closing date **15 January 2014**. You can complete a supplementary form online at [www.wigan.gov.uk](http://www.wigan.gov.uk) or get a copy:

- by downloading one from our website
- from the school; or
- by calling the School Organisation Team on 01942 486040

If you apply using the Wigan Council primary school application form please complete the relevant section of the form. We will pass on the information to the schools' governors.

Some Catholic schools ask you to show proof of baptism. The school will ask to see this if your child is offered a place. Please do not send any proofs of baptism to the Local Authority.

If any of the schools you want is a Catholic school in another local authority please contact the school to find out if they use a supplementary information form.

#### **Other Local Authority residents**

If you live in another Local Authority and any of the schools you want your child to go to is a Wigan voluntary aided Catholic primary school we strongly advise you to fill in the school's own supplementary information form and return it to the school. You can get a copy from our website or from the school.

### **Other voluntary aided primary schools**

If any of the schools you want your child to go to is a voluntary aided (church) school other than a Wigan Catholic primary school, we **strongly advise** you to fill in the school's own supplementary information form **as well as your online application or the Wigan Council primary school application form**. If you do not fill in the school's own supplementary information form, the school will not have all the information they need to consider your application against their faith criteria and your child may be refused a place.

You can get a copy of the supplementary information form:

- from the school;

- by calling the School Organisation Team on 01942 486040; or
- by downloading one from our website at [www.wigan.gov.uk](http://www.wigan.gov.uk).

## **Primary schools in other local authorities**

You can apply for schools in any local authority. Other local authorities produce their own admission booklets with details of their schools, and will be pleased to send you a copy. There is a list of our neighbouring local authorities, with contact phone numbers, in part 3 of this booklet.

If your child lives in Wigan and you want to apply for a place at a school in another local authority, you can:

- apply online or fill in the Wigan Council primary school application form and put the name of the other local authority school
- submit your online application or return your form to any Wigan school **by the closing date of 15 January 2014**.

Whichever way you apply, we will deal with the other local authority for you.

**Please make sure you also fill in and return to the school any supplementary information form for a voluntary aided school.**

## **Looked after and previously looked after children**

If you are responsible for a looked after or previously looked after child please tell us this on your application. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

## **Children of UK service personnel (UK Armed forces)**

Places can be allocated in advance for children of UK service personnel with a confirmed posting in the area, or crown servants returning from overseas to live in the area. If this applies to your child please tell us on your application. You must also provide evidence i.e. an official letter from your commanding officer containing a relocation date and unit postal address.

## **Children with a statement of special educational needs**

Children with a statement of special educational needs that names a school will be offered a place without using the admission criteria. This applies to all types of school.

**It is important that you still apply for a mainstream school even if a place at a special school is being considered for your child. This is so you have a better chance of getting a place at the mainstream school you prefer if your child does not go to a special school.**



## 4. Submitting your application

### Online applications

You must ensure that you follow the instructions on screen to submit your application. Please note that if you amend your application after submitting you must re-submit it or your preferences will not be recorded.

**You will receive a confirmation email showing your preferences. Please keep this safe until you receive an offer of a school place.**

### Wigan Council primary school application form

You can hand in your form at any Wigan Primary school.

**You will receive a receipt for your application. Please keep this safe until you know the outcome of your application.**

**The closing date for applications is 15 January 2014. We will only consider applications we receive by the closing date as on time applications.**

In 2013 92% of on time applicants were offered a place at their first preference Wigan primary school. 98% of on time applicants living in Wigan were offered a place at one of their preferences.

### Changing your mind up to the closing date

If you change your mind about the names or order of schools you have put on your application, you must submit a new application form before the closing date on **15 January 2014**. You can get a form from any Wigan primary school or the School Organisation Team. Make sure you hand the new form in at a school. Keep your receipt safe until you receive an offer of a school place.

If you apply online, you can change your preference at any time up to the closing date by amending your application. You must follow the instructions given on the online service to make sure your preferences have been changed. You will receive a confirmation email showing your new preferences. Keep this safe until you receive an offer of a school place.

### Changing your mind after the closing date

If you change your mind about the preferences or the order of preferences after the closing date, you must submit a late application form. This will be available on our website after the closing date or on request from the School Organisation Team. **It is important to note that changes of preference after the closing date are treated as a late application (see below) and will reduce your chances of being offered a place at the school you want.**

## 5. Offering school places

Part 2 of this booklet provides important information about how we decide which school to offer your child.

If you have applied online you will receive an email on **16 April 2014** with the result of your application. We will also write to all on time applicants on **16 April 2014** to tell you the school where we are offering your child a place. We will send the letter by first class post. The letter will include a reply slip to return to the school by **9 May 2014**. If you do not return the slip by this date the place may be withdrawn and offered to another child.

If you are unhappy with the school place offered and want to be considered for new preferences please complete a late application form. You can do this online at [www.wigan.gov.uk](http://www.wigan.gov.uk) or request a form from the School Organisation Team. **This will be classed as a late application (see below).**

## 6. Late applications

It is important that you apply online or return your application form before the closing date on **15 January 2014**.

We will deal with all on time applications first and at the same time.

**All applications and changes of preference made after the closing date will be classed as late.** If your application is late, we will only look at it after we have dealt with the applications we receive on time. This means that you are far less likely to get a place at the school you want.

**If you apply late, you will not receive an offer until after 16 April 2014**, but we will write to you as soon as we can after this date.

Late applications received after the closing date **15 January 2014** will be processed in two stages as follows:

**Stage 1** Late applications received **before** 16 April 2014 will be considered at the same time, after all on time applicants have been offered a place

**Stage 2** Late applications received **after** 16 April 2014 will be considered after those in stage 1.

If we are unable to offer a place at any of your preferences we will offer a place at the nearest school to your home address with an available place. This may not be a school that is near to you because we will offer places first to children whose applications we receive on time. All places at your local primary schools may already have been filled.

If you have not applied for a place by the closing date and need advice please contact the School Organisation Team on 01942 486040.

## **Delaying entry to primary school**

Legally, your child does not have to start school until the admission date after their 5<sup>th</sup> birthday. The admission dates set by the Government are:

- 31 August;
- 31 December; and
- 31 March.

Parents can request that the date their child is admitted to primary school is deferred until later in the school year or until the child reaches compulsory school age in that school year. Where entry is deferred, the place will be held open and not offered to another child. Parents cannot defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which they originally applied.

If you want to defer entry beyond the 2014 academic year we cannot guarantee that there will be a place at the school you want.

## **Part time attendance at primary school**

Parents can request that their child attends part-time until they reach compulsory school age. Requests must be made to the school.

## **Part 2 - How places are allocated**

We will consider the following things when deciding which school to offer your child a place at:

- The three school preferences you name on the application form
- The admission number for the schools
- The admission criteria for the schools
- The order of priority you have given schools on your application

When we consider on time applications, we will use only the information that is correct on your application form at the closing date for applications.

## **The equal preference system and the priority order of schools on your application**

By law, we must use the equal preference system when considering your application for a school place. The equal preference system makes sure that, if you miss out at your first preference school, you still have a fair chance of being offered a place at your second or third preference schools. This is why we advise you to give three preferences.

We offer places by doing the following.

- First, we rank all first, second and third preference applications by using the school's admission criteria only. This process means that some second and third preference applications will be ranked higher than some first preference applications.
- We use schools' admission numbers to find out how many children can be offered a place at each school.

- We then offer places to all children whose first preference we can meet, and remove their second and third preferences from the list.
- We repeat this process for second preferences and then third preferences.

If your child lives in Wigan and following this process none of the schools you have named as preferences are able to offer a place, we will offer a place at the nearest Wigan school to your home address with an available place.

If your child does not live in Wigan, the local authority in their area will offer them a place.

## **Admission number**

Every school has an admission number. This is the number of places in a school year group. The admission numbers for all Wigan primary schools, and information on each school, are given in part 4 of this booklet.

## **Children with a statement of special educational needs**

Children with a statement of special educational needs which names the school will be offered a place without using the admission criteria. This is a legal requirement and applies to all types of school.

## **Admission criteria**

When there are more applications than places for a school, we say the school is 'oversubscribed'. If there are more applications than the admission number, a fixed set of rules are used to decide which children will be offered a place. These rules are called the 'admission criteria'.

The admission criteria for all Wigan primary schools are given in part 4 of this booklet.

You will see that the criteria are numbered. Children in criterion 1 will have first priority for places, children in criterion 2 will be considered next and so on through the criteria until there are no places left.

The local authority School Organisation Team ranks applications for community and voluntary controlled schools using the admission criteria. The admission authority of a voluntary aided, foundation or academy school is responsible for ranking applications using their admission criteria. They then give this information to the School Organisation Team.

## **Brothers and sisters**

The admission criteria for community and voluntary controlled schools have children who will have brothers or sisters at the school when they start as criterion two.

We will include:

- half-brothers and half-sisters;
- stepbrothers and stepsisters; and
- foster brothers and foster sisters.

who live at the same address as part of the same family unit.

## Tie breaker

When we use the admission criteria for community and voluntary controlled schools, more children might fall into a particular category than the number of places left. If this happens, we use the 'tie-breaker' to decide who to give a place to.

We will give places to the children who live nearest to the school. We measure this distance:

- in a straight line; and
- using a geographical information system (GIS) which is based on Ordnance Survey maps. We will measure from your child's home address to a central point on the school site. If you want more information about the point we measure to at community and voluntary controlled schools, please contact the School Organisation Team on 01942 486273.

If we offer the last place available at a school to one of twins (or triplets, and so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases, we will use a system to randomly pick who we will offer a place. If you want more information on this policy, please contact the School Organisation Team.

The tie breakers for voluntary aided, foundation schools and academies, and the admission criteria for each school, are given in part 4 of this booklet.

## Your child's home address

Many schools use children's addresses when deciding who to offer places to.

**You must give the correct permanent address.** This is where the child and parent, or the person who has care of the child or has parental responsibility, normally live.

If you are separated and your child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who gets the Child Benefit for this.

We carry out checks to confirm that addresses are genuine. If we are unable to confirm your address, or any issues are raised relating to your address, we may carry out further checks.

We may ask to see two forms of evidence of your permanent address at the closing date for applications (photocopies are acceptable). This may include:

- proof of where you are registered for council tax;
- your television licence;
- your current driving licence;
- a utility bill (gas, electricity or water) covering the closing date for applications;
- proof of your Child Benefit;
- proof of your Child Tax Credits.

**Any evidence you provide must show that the parent or main carer lives at this address at the closing date for applications.**

**If your address changes temporarily (for example, if you go to live with a relative), you cannot use this address.**

**When considering your child's application, we use the permanent home address we have for you at the closing date for applications.**

If you move house after the closing date for applications but before we send allocation letters to parents, you must tell the School Organisation Team in writing. We cannot use your new address to consider your application from but we will make sure we write to you at the correct address.

## **False information**

If you give any false information to get a school place (for example, if you give the incorrect permanent address at the closing date for applications), we will withdraw the offer and your child will lose their place.

If you suspect that someone has given false information to get a school place please contact the School Organisation Team on 01942 486273.

## **Voluntary aided (church) schools**

**You should remember that some voluntary aided primary schools may have different requirements than Wigan Council. You should check each school's admission arrangements for details.**

If you want more information about each school's admission policy, your right to appeal against an admission decision, or applying for a school place part way through the year, you can get details by contacting the school direct.

## **Waiting lists**

Places may become available at a school after the offer date of 16 April 2014. All admission authorities must have a waiting list until the end of the autumn term.

For community and voluntary controlled schools we will:

- put all children who we refuse a place at one of their preferences on the waiting list for the school;
- keep the list in priority order, **decided by the admission criteria for the school only**;
- offer any places that become available to the next child on the waiting list; and
- maintain the waiting list until the end of the autumn term.

## **Important information about the waiting list**

**Waiting lists are maintained in accordance with the oversubscription criteria for the school. This is a legal requirement. We cannot take into account the date the application was received or the length of time a child's name has been on the waiting list. This means that your child's position on the list may change if another applicant is refused a place and their child has higher priority in the admissions criteria.**

If you tell us, after the closing date for applications, that your address has changed, and you provide documents to prove this, we will take this into account for the purposes of the waiting list.

Please note that your child's name can only be placed on the waiting lists for schools you have named as preferences and have been refused a place. This means that they can only be on 3 waiting lists at any one time. If your child's name is already on 3 waiting lists and you wish to put them on the waiting list for another school you need to decide which of your original preferences you want to change.

## **Waiting lists for foundation schools and academies**

Each foundation and academy school includes details of their waiting list policy in their admission arrangements.

Wigan Council will maintain the waiting list on behalf of the admission authorities of the following schools:

- Bedford Hall Methodist primary school
- Lowton Junior & Infant school
- Platt Bridge Community School
- Tyldesley primary school
- Westleigh Methodist primary school

The Academy Trust for St Wilfrid's CE Primary Academy maintains its own waiting list. Please contact the school for more information.

## **Waiting lists for voluntary aided schools**

Each voluntary aided school includes details of their waiting list policy in their admission arrangements. The governing body of the school will maintain the waiting list. If you are refused a place at a voluntary aided school, please contact the school to confirm that your child's name is on the waiting list.

## **Giving a place from a waiting list**

If a place becomes available at an oversubscribed school and your child's name is at the top of the waiting list we will contact you to ask if you want to accept the place. We will do this by telephone if possible. We will send you a letter to confirm the new offer. The letter will include a reply slip to return to the school by the date stated. If you do not return the slip by this date the place may be withdrawn and offered to another child.

**If you accept a place from a waiting list we will withdraw any place we have already offered and make it available for another child.**

## **Admission appeals**

You can appeal to an independent appeal panel if the local authority or the school governing body refuse a place at any school you have applied for.

If we refuse your child a place at a school, we will write to tell you:

- why we refused your application;

- how to appeal;
- the time limit for sending your appeal (you will have at least 20 school days from the date of the letter);
- where to send the appeal; and
- who to contact if you need any help.

Sometimes, places become available at a school before the admission appeals have been heard. If this happens, we will offer places to the next child on the waiting list. If you appeal, it does not affect your child's place on the waiting list.

Before you decide if you want to appeal, you will probably want to think about:

- the school's published admissions criteria for admitting pupils;
- your reasons for wanting your child to go to the school;
- your child's view on which school he or she should go to; and
- how strong a case you have.

You may also want to visit the school which your child has been offered.

Appeals for children refused a place at a preferred school for admission to reception class in September 2014 will be heard according to the following timetable:

<b>Offer date</b>	<b>Appeals lodged</b>	<b>Appeals to be heard</b>
16 April 2014	by 22 May 2014	within 40 school days
	after 22 May 2014	within 30 school days

## **The appeal hearing**

### **Before the hearing**

Parents/carers will be notified of their appeal date at least 10 school days before the hearing.

A copy of the school's statement of case will be sent to each parent/carer at least 7 working days before the hearing.

Any additional evidence parents/carers wish to submit in support of their appeal must be sent to the clerk at least 5 working days before the hearing. Any evidence not submitted by this deadline may not be considered by the independent appeal panel.

### **The appeal panel**

The panel will have three or five people on it. They are completely independent of us and the school you are appealing for. The appeal panel will also have a clerk.



## **At the appeal hearing**

We strongly advise you to go to the appeal hearing if you can. You will not usually need legal representation (such as a solicitor) but you do have the right to bring a legal adviser or a friend along for support.

There will be a Wigan Council or school representative at the hearing to give their reasons for refusing your child a place and you can ask them questions about this. You will be able to put your case for your child to the panel. You will probably want to refer back to your original reasons for applying for that school.

If you cannot go to the appeal hearing, the panel will consider all the information you have sent in writing, in your absence.

At the end of the hearing, the clerk should be able to tell you when you can expect to receive the panel's decision.

You will receive the panel's decision by letter.

**Admission authorities must keep to the decisions of admissions appeals panels. The decisions can only be overturned by the courts.**

## **Appeals for infant classes (reception, year 1 and year 2) - the '30 children in a class' rule.**

The law says that we cannot teach infant children in classes of more than 30.

When your child is refused a place because of infant class size you can only win an appeal if:

- the admission arrangements did not stick to the law and your child would have been offered a place if they did;
- the appeal panel decides that our decision not to offer a place was unreasonable in your circumstances (an unreasonable decision is one that no sensible authority acting properly would make); or
- the Council as Admissions Coordinator made a mistake or did not follow the right procedure when it decided on places at the school and your child would have been offered a place if it had done things correctly.

## **After the hearing**

The parents or guardians of children who have been unsuccessful in their admission appeal may want to consider the following options:

### **1. Complaints about maladministration**

#### **Community schools**

The Local Government Ombudsman can investigate written complaints about bad administration by an admissions appeal panel for community, voluntary aided or foundation schools. This is not a right to appeal and has to relate to issues such as failing to follow correct procedures or failing to act independently and fairly. You cannot complain just on the basis that you think an admissions decision is wrong.

You can contact the Ombudsman at:

Local Government Ombudsman  
PO Box 4771  
Coventry  
CV4 0EH

## **Academy and Free schools**

The Education Funding Agency deals with complaints about bad administration by an admissions appeal panel for academy and free schools. This is not a right to appeal and has to relate to issues such as failing to follow correct procedures or failing to act independently and fairly. You cannot complain just on the basis that you think an admissions decision is wrong.

You can contact the EFA at:

Admission Appeal Complaints,  
Academies Central Unit,  
Education Funding Agency,  
Earlsdon Park,  
Butts Road,  
Coventry, CV1 3BH.

## **2 Judicial review**

You can ask for a judicial review if you consider that the decision wasn't properly made or was 'unreasonable'. An 'unreasonable' decision is one that no sensible authority acting properly would make. You will usually have to contact a solicitor.

### **Further appeals**

Admission authorities will normally only allow parents to have one appeal to a particular school in any school year.

They will only consider an application for the same school in the same school year in very exceptional situations, such as a significant, material change in your circumstances or those of your child.

A material change is something substantial, such as a change of address from a different area which would change the priority of your application or the submission of substantial new evidence that was not available to the original appeal panel. The fact that a pupil is distressed at not being offered a place at the school they wanted is not a significant and material change in circumstances.

## Part 3 – Useful information

### School meals

School meals are available in all primary schools at the moment.

There is a cafeteria service for pupils who want to buy a school meal. At all schools there are places where pupils can eat food they have brought from home.

Children whose parents receive the following support payments are entitled to receive free school meals.

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, as long as they are not entitled to Working Tax Credit and have a yearly income (as assessed by HM Revenue & Customs), as of April 2012, of no more than **£16,190**
- The guaranteed element of Pension Credit

For more details, or how to claim, go on line at;

<http://www.wigan.gov.uk/Resident/Benefit-Grants/Free-school-meals.aspx>:

Our postal address is

Citizen Support Services, Wigan Council  
Civic Centre, Millgate, Wigan, WN3 1AZ

You can visit us at;

Wigan Life Centre, located at The Wiend, Wigan. WN1 1NH.

Or at any of our other Life Centres in Atherton, Ince, Leigh, Marsh Green or Platt Bridge.

Wigan Life Centre is open from 9:00am to 5:00pm Monday to Friday and 10:00am to 4:00pm on Saturdays. For opening times of our other Life Centres go to [www.wigan.gov.uk/wiganlife](http://www.wigan.gov.uk/wiganlife)

Phone: 01942 828644

E-mail: [benefits@wigan.gov.uk](mailto:benefits@wigan.gov.uk)

### School uniform

Pupils must wear school uniform at all primary schools in Wigan. Details are available from the individual schools.

## Help with travel costs

To find out whether you may be eligible for help with travel costs please see the chart below:

<b>Children Under 8 (of compulsory school age)</b>	<b>Children aged 8 but under 11 from low income families</b>
Entitled to free travel arrangements to the nearest qualifying school over 2 miles.	Entitled to travel arrangements made where they live more than 2 miles from their nearest qualifying school.

Statutory walking distance is 2 miles for children aged 8 and under and 3 miles for children aged 8 and over. The measurement of the distance is measured by the shortest route along which a child accompanied as necessary, may walk with reasonable safety.

If you have any questions or want to check if we would offer help before you apply for a particular school, please contact Alison Battersby at the Integrated Transport Unit on 01942 489685, email [schooltransport@wigan.gov.uk](mailto:schooltransport@wigan.gov.uk).

## Sustainable school travel

The school run adds an estimated 20% of traffic to early-morning congestion. For many parents, children and young people, the journey to school or college is ideally suited for walking, cycling and using public transport.

Our 'Sustainable Modes of Travel Strategy' is aimed at encouraging children and young people in the borough to change their behaviour and attitudes towards school travel. Section 508A of the Education Act gives all local authorities a general duty to promote the use of sustainable (environmentally friendly) travel and transport for children and young people of sixth-form age and below. This covers not only those children and young people who live in Wigan borough, but also those who live outside the area and travel into Wigan to receive education and training.

The Local Transport Plan recognises the benefits for the environment, as well as to children's health and well-being in encouraging walking and cycling. It also aims to tackle the issue of local congestion around schools and make education easier for children and young people to get access to.

## School travel map

The first step to providing sustainable school travel was setting up our school travel interactive service ( <http://www.wigan.gov.uk/Resident/Education/Home-to-school-travel/School-Travel-Map.aspx> ), which provides information for every school and college in the borough on choosing different methods of transport.

(<http://www.wigan.gov.uk/Resident/Education/Home-to-school-travel/School-Travel-Map.aspx> )

Every school in the borough has already received a map with details of options for travelling to school, so that children and parents can make real choices about how they travel. The map includes locations for the following.

- All schools
- School crossing patrols
- Pedestrian crossing facilities
- Bus stops
- School bus routes

- Cycle routes (information is also provided on where cycle lockers and other cycling facilities are located at schools)

We are continuously developing and improving the information we provide and, in time, we hope to include whether the school has:

- an up to date travel plan;
- a 20 mph (miles per hour) zone;
- routes off the main road which are easy to access;
- safer alternatives to the congested highway;
- a 'Safer Routes to School' scheme;

There are a number of ways you can help, most importantly by considering how your child gets to school, but also by asking your school whether they are regularly updating, developing and crucially putting into practice, their school travel plan. Within your school's existing school travel plan, you could help set up a junior road-safety team or a school travel council to help promote and encourage sustainable transport and active travel. This would be made up of a mixture of children from the school, who can take responsibility for the plan and come up with their own initiatives to further encourage and promote sustainable travel and work towards achieving the school travel plan's targets.

**We want to make sure that a new culture of school travel can develop so that, together, we can make the school journey safer, healthier and more sustainable for everyone. For more information on your sustainable travel options, please contact Andy Allen on 01942 488250.**



## Useful contacts

Access and Inclusion Team (special needs)	01942 486132
Wigan Family Information Service	email <a href="mailto:fis@wigan.gov.uk">fis@wigan.gov.uk</a>
Customer Services Team	01942 404364

## Neighbouring local authorities

Bolton Council	Telephone: 01204 332137
Children's Services	Fax: 01204 336235
Pupil and Student Services	
2 <sup>nd</sup> Floor Paderborn House	
Bolton	
BL1 1UA	
Email: <a href="mailto:admissions@bolton.gov.uk">admissions@bolton.gov.uk</a>	

Lancashire County Council	Telephone: 01772 532191
Pupil Access Team	
Area Education South Office	
Joint Divisional Offices	
East Cliff	
Preston	
PR1 3JT	
Email: <a href="mailto:pupilaccess.southadmissions@lancashire.gov.uk">pupilaccess.southadmissions@lancashire.gov.uk</a>	

Salford Children's Services	Telephone: 0161 909 6508
School Admissions	
2 <sup>nd</sup> Floor	
Unity House	
Chorley Road	
Swinton	
M27 5AW	
Email: <a href="mailto:school.admissions@salford.gov.uk">school.admissions@salford.gov.uk</a>	

St Helens	
School admissions	Telephone: 01744 671030 (Secondary)
Atlas House	01744 671035 (In year)
Corporation Street	
St Helens	Fax: 01744 674430
Merseyside	
WA9 1LD	
Email: <a href="mailto:schooladmissions@sthelens.gov.uk">schooladmissions@sthelens.gov.uk</a>	

Trafford School Admissions	Telephone: 0161 912 4407
2 <sup>nd</sup> floor, Waterside House	Fax: 0161 912 5007
Waterside	
Sale	
M33 7ZF	
Email: <a href="mailto:school.admissions@trafford.gov.uk">school.admissions@trafford.gov.uk</a>	

Warrington Admissions Team	Telephone: 01925 442952
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Children and Young People's Services  
New Town House  
Buttermarket Street  
Warrington  
WA1 2NJ  
Email: [schooladmissions@warrington.gov.uk](mailto:schooladmissions@warrington.gov.uk)

Fax: 01925 443140

## Part 4 – Information about Wigan primary schools

### Types of primary school

In Wigan there is a range of schools available. Each type of school has an admission authority that is responsible for considering applications. The admission criteria for all types of schools are given in this booklet.

We give details of how we offered places last year to help explain how the available places were allocated. You may want to use this information as a guide to whether you are likely to gain a place at one of your preferred schools. The information is only a guide because the number of applications for a school is different each year.

#### Community and voluntary controlled schools

Wigan Council is the admission authority for community and voluntary controlled schools and Wigan Council decide who will be offered places if there are more applications than the number of places available.

#### Foundation schools

The governing body of a foundation school decides who will be offered places if there are more applications than the number of places available.

#### Academy schools

The Academy Trust decides who will be offered a place if there are more applications than places.

#### Voluntary aided (church) schools

The governing bodies of voluntary aided schools decide who will be offered a place if there are more applications than places.

The admission criteria for voluntary aided primary schools usually take account of whether the child is a member of a church or goes to church (or both). They ask for information about this on their own supplementary information form.

If you want a place at a voluntary aided school, **we strongly recommend that you complete the school's own supplementary information form and return this to the school by the closing date of 15 January 2014.** Supplementary forms are available on the Wigan Council website or from the school.

If you use the Wigan Council Secondary school application form and any of your preferences is a Wigan Catholic Primary school please complete the relevant section of the form.

**We strongly advise you to return a supplementary information form as well as a Wigan Council primary school application for each voluntary aided school you name, whether it is your first, second or third preference.**

#### Federated schools

A federation is a formal arrangement between two or more schools to work together under a single governing body, sharing one headteacher. A federation can include all types of school; community, voluntary controlled, voluntary aided, foundation and academy. The admission arrangements for each school remain the same.



## **Open days**

Wigan schools will hold open days. Dates are advertised in the local press. You can also contact each school for details.

## **School prospectus**

The admission authority of each school publishes a prospectus which provides information about the school, such as its policies, results and curriculum. You can get a school's prospectus free of charge from the school or download it from the school's website. The website address is shown on the page for each primary school.

## **Ofsted reports**

Schools are regularly inspected by the Office for Standards in Education (Ofsted). Copies of Ofsted reports are available from schools or on the Ofsted website at [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## **School achievement and attainment tables**

Yearly school achievement and attainment tables are available online at <http://www.education.gov.uk/schools/performance> Information about examination results may also be included in a school's prospectus.

## **Independent advice**

The Advisory Centre for Education (ACE)  
Website: [www.ace-ed.org.uk](http://www.ace-ed.org.uk) Phone: 08088 020 008

## Part 5 - Transfer between primary schools

If you want to change your child's school, you should consider this decision very carefully. It is generally in a child's best interest to stay at the same school, as changing schools can cause an unnecessary break in the child's education. If your child is having problems, a change of school is not always the answer. You should discuss any concerns with your child's head teacher or class teacher before you apply for a different school.

If you are thinking of moving house and your child would have to change school, there may not be places available at the school you want. The School Organisation Team will be able to tell you which schools are full or may have places. Some schools are full in all or most year groups and we cannot guarantee there will be a place available in the area you plan to move to.

### How to apply for a transfer of school

#### Wigan primary schools

The School Organisation Team deals with in year applications for all Wigan primary schools except:

Castle Hill St Phillip's CE Primary School  
Hindley All Saints CE Primary School  
St Andrew's CE Primary School  
St Gabriel's Catholic Primary School  
St Patrick's Catholic Primary School

If you want to apply to transfer your child to any of these schools please contact the school direct. To apply for a transfer to any other Wigan Primary school please fill in the Wigan Council In year Application Form. This form is available to complete online at [www.wigan.gov.uk](http://www.wigan.gov.uk). To request a printed copy please contact The School Organisation Team by phoning 01942 486040. You can name up to three Wigan primary schools in order of preference.

We will write to let you know the outcome of your application. All schools have an admission limit for each year group. If we cannot offer your child a place at the school you want and you live in Wigan, we will offer a place at another school. You may want to keep your child at their current school.

You have the right to appeal if we refuse you a place at a school. For more information on appeals, see part 2. If you are making an appeal for a school and a place becomes available before your appeal is heard, we will consider your application alongside any other applications for the school.

#### Schools in other Local Authorities

If you want to apply for a transfer to a school in another local authority please contact that authority or the school to find out how to apply.

**It is important that your child continues to attend their current school until you have arranged a transfer date.**

## **Offers of school places**

You need to inform the school within two weeks of the offer date whether you want to accept the place we offer you. If you do not the place may be withdrawn.

Once we have offered you a place at a school, your child must start within four school weeks. If they do not, we will withdraw the place. If you still want your child to move to the school, you will need to apply again. Please bear this in mind if you are in the process of moving house.

## **Fair Access Protocol**

We sometimes receive requests for places from Wigan residents and are not able to offer a place at a school within a reasonable distance of where the child lives. In these situations, the Director for Children and Families will use our Fair Access Protocol to allocate a place at a community, voluntary controlled, foundation, academy or voluntary aided (church) school, even if the year group is full.

**Children who qualify for a place using our Fair Access Protocol must be given priority over children on a waiting list who attend a school.**

## Oversubscription criteria for community and voluntary controlled primary schools

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children.  
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. Children whose older brothers or sisters attend the school and will still be there at the time of admission
3. Children who live closest to the school.

## Over-subscription Criteria for Hindley Junior and Infant School

Hindley Junior and Infant is a fully inclusive school with facilities to accommodate children with a wide range of complex needs.

Where the school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children.  
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. Children with physical and / or medical difficulties who the Local Authority have determined, following an assessment of the child's needs, require a resourced place at the school.
3. Children whose older brothers or sisters attend the school and will still be there at the time of admission
4. Children who live closest to the school.

## Over-subscription Criteria for Leigh CE Junior School

Where a school receives more applications than places available, the following admission criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children whose older brothers or sisters attend the school and who will still be there at the time of admission.
3. Children from Leigh CE Infants' School and Leigh St John's Infants' School with equal priority.
4. Children living closest to the school.

## Oversubscription criteria for Ince St Mary's CE Primary School

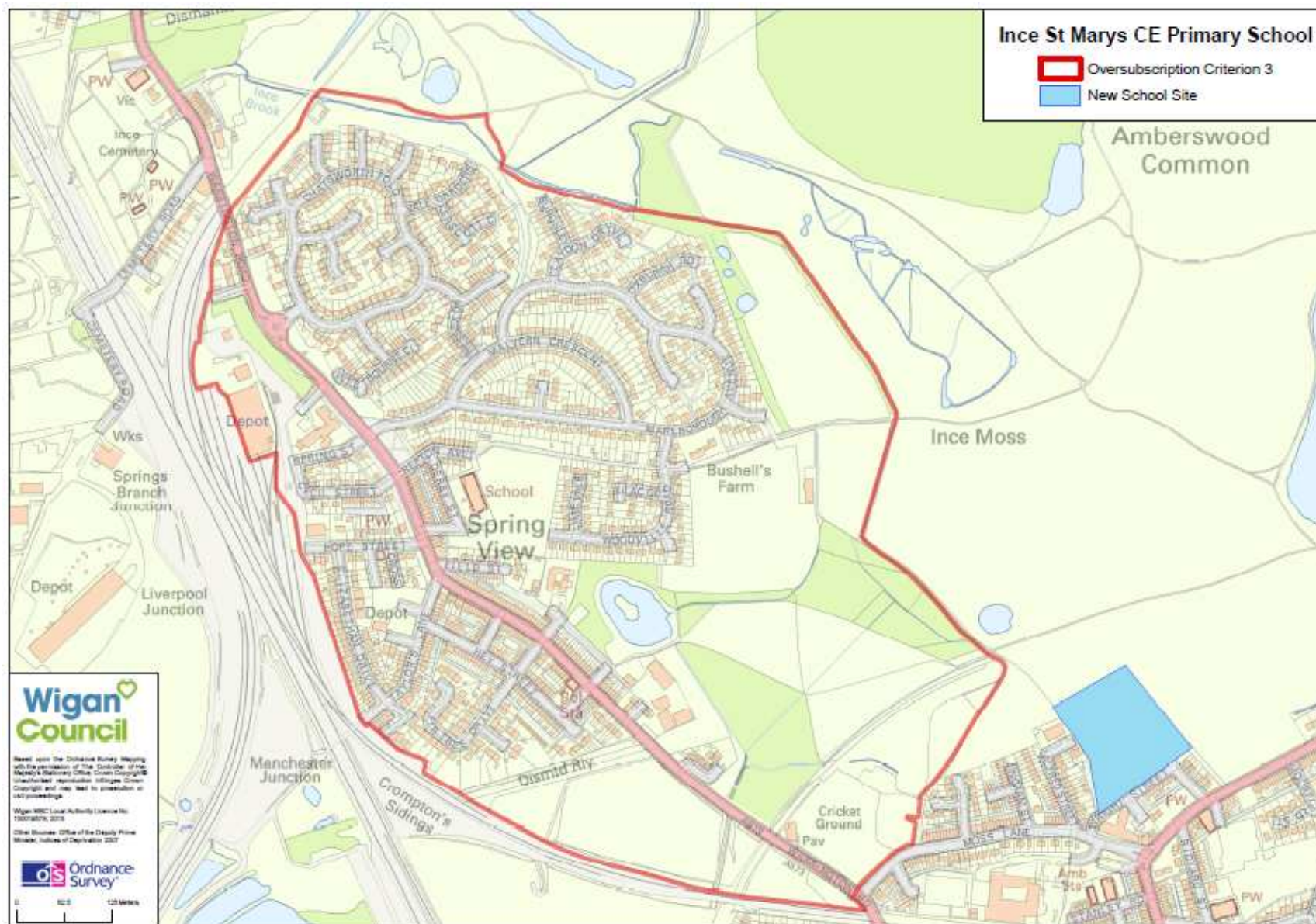
Where the school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational need which names the school:

- 1 Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

- 2 Children whose older brothers or sisters attend the school and will still be there at the time of admission.
- 3 Children who live in Spring View as shown on the map below.\*
- 4 Children who live closest to the school.

\*If you are unsure whether your address falls in criterion 3 please contact the School Organisation Team.





## **Notes to oversubscription criteria for community and voluntary controlled schools:**

### **Tie-breaker**

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to a central point at the school using a Geographical Information System (GIS) which is based on ordnance survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place. When considering your child's application, we will use the permanent home address we have for you at the closing date for applications. If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who receives the Child Benefit for this.

### **Brothers and Sisters**

We will include half-brothers and half-sisters; stepbrothers and stepsisters; and foster brothers and foster sisters who live at the same address as part of the same family unit.

### **Waiting lists**

Places may become available at a school after the offer date. We will:

- Put all children who we refuse a place at one of their preferences on the waiting list for the school;
- Keep the list in priority order, decided by the oversubscription criteria for the school only;
- Offer any place that becomes available to the next child on the waiting list; and
- Maintain the waiting list until the end of the autumn term in 2014.

We cannot take into account the length of time a child's name has been on the waiting list, only the admission criteria for the school. This means that your child's position on the list may change if another parent asks to be put on the list and their child has higher priority in the oversubscription criteria.

# Abram Bryn Gates Primary School

Lily Lane, Bamfurlong, Wigan, WN2 5JT

Head Teacher Mr C Sheekey  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2030  
Telephone number 01942 866392  
Website [www.bryngates.wigan.sch.uk](http://www.bryngates.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
26	24	23	73

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	1	9	20

The last place was allocated to a pupil living 0.916 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Atherton Chowbent Primary School

Laburnum Street, Atherton, Manchester, M46 9FP

Head Teacher Mr J Randle  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 3023  
Telephone number 01942 883410  
Website [www.chowbent.wigan.sch.uk](http://www.chowbent.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
13	29	21	63

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 15



# Beech Hill Community Primary School

Netherby Road, Beech Hill, Wigan, WN6 7PT

Head Teacher Mrs J Seddon  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2000  
Telephone number 01942 243582  
Website [www.beechill.wigan.sch.uk](http://www.beechill.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
33	11	17	61

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	12	18

The last place was allocated to a pupil living 0.319 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Britannia Bridge Primary School

Parliament Street, Off Warrington Road, Ince, Wigan, WN3 4JH

Head Teacher Mr D Donaldson  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2033  
Telephone number 01942 460036  
Website [www.britanniabridge.co.uk](http://www.britanniabridge.co.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
38	23	23	84

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	11	19

The last place was allocated to a pupil living 0.61 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Bryn St Peters CE Primary School

Downall Green Road, Bryn, Wigan, WN4 0DL

Head Teacher	Gillian Collier
Admission Limit 2014	30
Age Range	4-11
DFE number	3010
Telephone number	01942 204041
Website	<a href="http://www.ashtonsaintpeters.wigan.sch.uk">www.ashtonsaintpeters.wigan.sch.uk</a>

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
31	18	18	67

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	2	9	19

The last place was allocated to a pupil living 0.617 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Garrett Hall Primary School

Garrett Hall Lane, Tyldesley, M29 7EY

Head Teacher	Mrs L McArdle
Admission Limit 2014	60
Age Range	4-11
DFE number	2033
Telephone number	01942 883340
Website	<a href="http://www.garretthall.wigan.sch.uk">www.garretthall.wigan.sch.uk</a>

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
54	45	38	137

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	22	38

The last place was allocated to a pupil living 1.021 miles from the school.

Number of pupils admitted following appeals / withdrawals: 61\*

\*The 61<sup>st</sup> place was offered to one of twins.

# Gilded Hollins Primary School

St Helens Road, Leigh, WN7 3PQ

Head Teacher Mr D Nash  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2053  
Telephone number 01942 678903  
Website [www.gildedhollins.wigan.sch.uk](http://www.gildedhollins.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
39	32	21	92

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	1	7	22

The last place was allocated to a pupil living 0.883 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Golborne Community Primary School

Talbot Street, Golborne, WA3 3NN

Head Teacher Mr P Ryan  
Admission Limit 2014 45  
Age Range 4-11  
DFE number 2037  
Telephone number 01942 726059  
Website [www.golborneprimary.co.uk](http://www.golborneprimary.co.uk)

Admission Limit 2013 45

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
46	23	22	91

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	15	30

The last place was allocated to a pupil living 0.704 miles from the school.

Number of pupils admitted following appeals / withdrawals: 45

# Hindley Green Community Primary School

Thomas Street, Hindley Green, Wigan, WN2 4SS

<b>Executive Head Teacher</b>	Mrs S Bruton
<b>Admission Limit 2014</b>	60
<b>Age Range</b>	4-11
<b>DFE number</b>	2032
<b>Telephone number</b>	01942 255406
<b>Website</b>	<a href="http://www.hindleygreen.wigan.sch.uk">www.hindleygreen.wigan.sch.uk</a>

**Admission Limit 2013** 60

This school is federated with Hindley St Peters CE and Hindley Green St Johns CE J&I Primary Schools.

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
58	23	14	95

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	3	19	38

The last place was allocated to a pupil living 1.176 miles from the school.  
All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 66\*

\*due to a very high demand for places in the area additional children were admitted in September 2013 for this one year only

# Hindley Junior and Infant School

Argyle Street, Hindley, Wigan, WN2 3PN

<b>Head Teacher</b>	Mrs C Nash
<b>Admission Limit 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	2031
<b>Telephone number</b>	01942 255339
<b>Website</b>	<a href="http://www.hindley.wigan.sch.uk">www.hindley.wigan.sch.uk</a>

**Admission Limit 2013** 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
51	42	33	126

## Places allocated by criterion:

SEN	Public Care	Physical / Mental Difficulties	Sibling	Distance
0	0	0	19	11

The last place was allocated to a pupil living 0.168 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Hindsford CE Primary School

Lodge Road, Atherton, M46 9BL

Head Teacher Mrs A Bennett  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 3015  
Telephone number 01942 882409

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
30	23	17	70

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	1	7	22

The last place was allocated to a pupil living 1.055 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Ince St Mary's CE Primary School

Derby Street, Spring View, Wigan, WN3 4TJ

(School Organisation proposals have been agreed; the new building will open at Wright Street, Platt Bridge, Wigan WN2 3UQ in the autumn term 2014)

Head Teacher Mrs G A Talbot  
Admission Limit 2014 45  
Age Range 4-11  
DFE number 3029  
Telephone number 01942 866416  
Website [www.incesaintmarys.wigan.sch.uk](http://www.incesaintmarys.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
18	20	16	54

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 39\*

\*due to a very high demand for places in the area additional children were admitted in September 2013 for this one year only

# Leigh Central Primary School

Windermere Road, Leigh, WN7 1UY

Head Teacher Mrs D Hurst  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2034  
Telephone number 01942 673810  
Website [www.leighcentral.wigan.sch.uk](http://www.leighcentral.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
26	32	33	91

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 30

# Lowton West Primary School

Slag Lane, Lowton, WA3 2ED

Head Teacher Mrs J Westhead  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2049  
Telephone number 01942 724865  
Website [www.lowtonwest.wigan.sch.uk](http://www.lowtonwest.wigan.sch.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
59	53	47	159

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	2	24	34

The last place was allocated to a pupil living 1.377 miles from the school.

Number of pupils admitted following appeals / withdrawals: 60

# Mabs Cross Primary School

Standishgate, Wigan, WN1 1XL

Head Teacher Mrs A Poole  
Admission Limit 2014 70  
Age Range 4-11  
DFE number 2013  
Telephone number 01942 749200  
Website [www.mabscross.co.uk](http://www.mabscross.co.uk)

Admission Limit 2013 70

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
61	48	45	154

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	23	47

The last place was allocated to a pupil living 4 miles from the school.

Number of pupils admitted following appeals / withdrawals: 70

# Marsh Green Primary School

Harrow Road, Marsh Green, Wigan, WN5 0QL

Head Teacher Mrs G Leigh  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2009  
Telephone number 01942 222016  
Website [www.marshgreenprimary.co.uk](http://www.marshgreenprimary.co.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
36	7	10	53

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	19	11

The last place was allocated to a pupil living 0.199 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Marus Bridge Primary School

Kelvin Grove, Marus Bridge, Wigan, WN3 6SP

Head Teacher Mr M Gaskill  
Admission Limit 2014 45  
Age Range 4-11  
DFE number 2015  
Telephone number 01942 248129  
Website [www.marusbridge.wigan.sch.uk](http://www.marusbridge.wigan.sch.uk)

Admission Limit 2013 45

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
56	49	47	152

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	1	26	18

The last place was allocated to a pupil living 0.716 miles from the school.

Number of pupils admitted following appeals / withdrawals: 45

# Meadowbank Primary School

Formby Avenue, Atherton, M46 0HX

Head Teacher Mrs M Middlehurst  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2045  
Telephone number 01942 874271  
Website [www.meadowbank.wigan.sch.uk](http://www.meadowbank.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
26	23	17	66

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 29



# Millbrook Primary School

Elmfield, Shevington, Wigan, WN6 8DL

Head Teacher Mrs G Gray  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2062  
Telephone number 01257 404552  
Website [www.millbrook.wigan.sch.uk](http://www.millbrook.wigan.sch.uk)

Admission Limit 2013 30

This school is federated with Shevington Vale Primary School.

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
29	16	18	63

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 29

# Newton Westpark Primary School

Tennyson Avenue, Leigh, WN7 5JY

Head Teacher Miss V Birchall  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2040  
Telephone number 01942 606834  
Website [www.newtonwestpark.wigan.sch.uk](http://www.newtonwestpark.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
32	11	6	49

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	19	11

The last place was allocated to a pupil living 0.383 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Nicol Mere Primary School

Roman Road, Off Bryn Road, Ashton-In-Makerfield, Wigan, WN4 8DF

Head Teacher Mr P Gubbins  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2051  
Telephone number 01942 720871  
Website [www.nicolmereschool.co.uk](http://www.nicolmereschool.co.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
31	42	36	109

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 58

# Orrell Holgate Primary School

Moor Road, Orrell, Wigan, WN5 8SJ

Head Teacher Mr M Wilson  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2023  
Telephone number 01942 776670  
Website [www.holgate.wigan.sch.uk](http://www.holgate.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
32	49	42	123

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	12	18

The last place was allocated to a pupil living 0.624 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Orrell Lamberhead Green Primary School

Kershaw Street, Orrell, Wigan, WN5 0AW

Head Teacher Mrs J E Chambers  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2064  
Telephone number 01942 768760  
Website [www.lamberheadgreen.wigan.sch.uk](http://www.lamberheadgreen.wigan.sch.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
66	50	27	143

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 76\*

\*Due to a very high demand for places in the area additional children were admitted in September 2013.

# Orrell Newfold Primary School

St James Road, Orrell, Wigan, WN5 7AA

Head Teacher Mr P Edge  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2026  
Telephone number 01942 207134  
Website [www.newfold.wigan.sch.uk](http://www.newfold.wigan.sch.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
73	52	15	140

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	27	33

The last place was allocated to a pupil living 0.625 miles from the school.

Number of pupils admitted following appeals / withdrawals: 60

# Parklee Community Primary School

Wardour Street, Atherton, M46 0AR

Head Teacher Ms M Ridsdale  
Admission Limit 2014 45  
Age Range 4-11  
DFE number 2046  
Telephone number 01942 874203  
Website [www.parklee.wigan.sch.uk](http://www.parklee.wigan.sch.uk)

Admission Limit 2013 45

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
40	51	32	123

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 45

# R L Hughes Primary School

Mayfield Street, Ashton-in-Makerfield, Wigan, WN4 9QL

Head Teacher Mrs M Middlehurst  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2043  
Telephone number 01942 701147  
Website [www.rlhughes.wigan.sch.uk](http://www.rlhughes.wigan.sch.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
71	47	28	146

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	32	28

The last place was allocated to a pupil living 0.504 miles from the school.

Number of pupils admitted following appeals / withdrawals: 60

# Shevington Community Primary School

Miles Lane, Shevington, Wigan, WN6 8EW

Head Teacher Mrs V Adams  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2027  
Telephone number 01257 252859  
Website [www.shevingtonprimary.wigan.sch.uk](http://www.shevingtonprimary.wigan.sch.uk)

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
13	11	13	37

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 14

# Shevington Vale Primary School

Runshaw Avenue, Appley Bridge, Wigan, WN6 9JP

Head Teacher Mrs G Gray  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 2050  
Telephone number 01257 253559  
Website [www.shevingtonvale.org.uk](http://www.shevingtonvale.org.uk)

Admission Limit 2013 30

This school is federated with Millbrook Primary School.

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
9	15	13	37

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 11

## St James' CE Primary School

Tyrer Avenue, Worsley Mesnes, Wigan, WN3 5XE

Head Teacher Mrs P Rowley  
Admission Limit 2014 30  
Age Range 4-11  
DFE number 3007  
Telephone number 01942 703952  
Website [www.saintjames.wigan.sch.uk](http://www.saintjames.wigan.sch.uk)

Admission Limit 2013 30

### Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
19	9	13	41

All pupils who expressed a preference for the school were accommodated.

Number of pupils admitted following appeals / withdrawals: 26

## Westfield Community Primary School

Montrose Avenue, Pemberton, Wigan, WN5 9XN

Head Teacher Mr T Sherriff  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 3437  
Telephone number 01942 776007  
Website [www.westfield.wigan.sch.uk](http://www.westfield.wigan.sch.uk)

Admission Limit 2013 60

### Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
68	55	41	164

### Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	30	30

The last place was allocated to a pupil living 0.427 miles from the school.

Number of pupils admitted following appeals / withdrawals: 60

# Winstanley Community Primary School

Tanhouse Drive, Winstanley, Wigan, WN3 6JP

Head Teacher Mrs K Jones  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2017  
Telephone number 01942 749141  
Website [www.winstanley.wigan.sch.uk](http://www.winstanley.wigan.sch.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
59	46	34	139

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	1	25	34

The last place was allocated to a pupil living 1.382 miles from the school.

Number of pupils admitted following appeals / withdrawals: 60

# Wood Fold Primary School

Green Lane, Standish, Wigan, WN6 0TS

Head Teacher Mrs G C Lloyd  
Admission Limit 2014 60  
Age Range 4-11  
DFE number 2047  
Telephone number 01257 400271  
Website [www.woodfold.wigan.sch.uk](http://www.woodfold.wigan.sch.uk)

Admission Limit 2013 60

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
65	55	29	149

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	1	22	37

The last place was allocated to a pupil living 1.207 miles from the school.

Number of pupils admitted following appeals / withdrawals: 60

# Woodfield Community Primary School

Wigan Lane, Wigan, WN1 2NT

Head Teacher	Mrs J Charnley
Admission Limit 2014	30
Age Range	4-11
DFE number	2007
Telephone number	01942 243675
Website	<a href="http://www.woodfield.wigan.sch.uk">www.woodfield.wigan.sch.uk</a>

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
42	44	50	136

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	0	10	20

The last place was allocated to a pupil living 0.574 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30

# Worsley Mesnes Community Primary School

Clifton Street, Poolstock, Wigan, WN3 5HN

Head Teacher	Mrs J Carroll
Admission Limit 2014	30
Age Range	4-11
DFE number	2010
Telephone number	01942 776457
Website	<a href="http://www.worsleymesnes.wigan.sch.uk">www.worsleymesnes.wigan.sch.uk</a>

Admission Limit 2013 30

## Preferences received by the closing date:

1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Total
35	26	9	70

## Places allocated by criterion:

SEN	Public Care	Sibling	Distance
0	2	13	15

The last place was allocated to a pupil living 0.616 miles from the school.

Number of pupils admitted following appeals / withdrawals: 30



# Foundation Primary Schools

## Lowton Junior and Infant School

Newton Road, Lowton, Warrington, WA3 2AW

Head Teacher:	Mrs M Silcock
Admission Number 2014	30
Age Range	4-11
DFE number	2039
Telephone number	01942 673213
Website	<a href="http://www.lowtonprimary.wigan.sch.uk">www.lowtonprimary.wigan.sch.uk</a>

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### Oversubscription Criteria

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational need which names the school:

1. Looked after children and previously looked after children

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children whose older brothers or sisters attend the school and will still be there at the time of admission
3. Children who live closest to the school.

### Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to a central point at the school using a Geographical Information System (GIS) which is based on ordnance survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place.

The governors have adopted the same definitions for child's home address, brothers and sisters, waiting list, nursery applications, deferred entry, part time attendance as

for community and voluntary controlled schools (please see the beginning of section 6).

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 19 2 <sup>nd</sup> preference: 20 3 <sup>rd</sup> preference: 17  Total: 56	All pupils who expressed a preference for the school were accommodated.	28

## Academy primary schools

### Bedford Hall Methodist Primary School

Breaston Avenue, Leigh, WN7 3DJ

**Executive Head Teacher:** Mrs J A Hewitt

**Associated Head Teacher:** Mrs A Burkes

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3027

**Telephone number** 01942 672614

**Website** [www.bedfordhall.wigan.sch.uk](http://www.bedfordhall.wigan.sch.uk)

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#### Oversubscription Criteria

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children whose older brothers or sisters attend the school and will still be there at the time of admission
3. Children who live closest to the school.

#### Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to a central point at the school using a Geographical Information System (GIS) which is based on Ordnance Survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place. When considering your child's

application, we will use the permanent home address we have for you at the closing date for applications. If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who receives the Child Benefit for this.

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 36 2 <sup>nd</sup> preference: 37 3 <sup>rd</sup> preference: 22  Total: 95	Statemented – 0 Criterion 1 – 0 Criterion 2 - 10 Criterion 3 - 20  The last place was allocated to a pupil living 0.634 miles from the school.	30

# Leigh Westleigh Methodist Primary School

Westleigh Lane, Leigh, WN7 5NJ

**Executive Head Teacher:** Mrs J A Hewitt

**Associate Head Teacher:** Mrs C Whalley

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3022

**Telephone number** 01942 702967

**Website** [www.westleighmethodist.co.uk](http://www.westleighmethodist.co.uk)

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## Oversubscription Criteria

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children whose older brothers or sisters attend the school and will still be there at the time of admission
3. Children who live closest to the school.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to a central point at the school using a Geographical Information System (GIS) which is based on ordnance survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place. When considering your child's application, we will use the permanent home address we have for you at the closing date for applications. If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who receives the Child Benefit for this.

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
21	1 <sup>st</sup> preference: 29 2 <sup>nd</sup> preference: 32 3 <sup>rd</sup> preference: 19  Total: 80	Statemented – 0 Criterion 1 – 0 Criterion 2 - 12 Criterion 3 - 9  The last place was allocated to a pupil living 0.372 miles from the school.	23

# Platt Bridge Community Primary School

Rivington Avenue, Platt Bridge, Wigan, WN2 5NG

**Executive Head Teacher:** Ms S Darbyshire

<b>Admission Number 2014</b>	60
<b>Age Range</b>	4-11
<b>DFE number</b>	3436

<b>Telephone number</b>	01942 487999
<b>Website</b>	<a href="http://www.plattbridge.wigan.sch.uk">www.plattbridge.wigan.sch.uk</a>

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## Oversubscription Criteria

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children whose older brothers or sisters attend the school and will still be there at the time of admission
3. Children who live closest to the school.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to a central point at the school using a Geographical Information System (GIS) which is based on ordnance survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place. When considering your child's application, we will use the permanent home address we have for you at the closing date for applications. If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who receives the Child Benefit for this.

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 66 2 <sup>nd</sup> preference: 22 3 <sup>rd</sup> preference: 15  Total: 103	Statemented – 0 Criterion 1 – 0 Criterion 2 - 29 Criterion 3 - 31  The last place was allocated to a pupil living 0.693 miles from the school.	60



# **St Wilfrid's Church of England Primary Academy**

**Rectory Lane, Standish, Wigan, WN6 0XB**

**Head Teacher:** Mrs J Kneale

**Admission Number 2014** 70

**Age Range** 4-11

**DFE number** 3357

**Telephone number** 01257 423992

**Website** [www.saintwilfrids.wigan.sch.uk](http://www.saintwilfrids.wigan.sch.uk)

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## **Oversubscription Criteria**

In the event that there are more applicants than places, after admitting all children with a statement of educational need naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

### **1. Children in Public Care**

(a) This includes any "looked after child" and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order

### **2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school See note (i)**

### **3. Children whose parents live within the ecclesiastical parish of Standish, St. Wilfrid's. See note (ii)**

(a) Children who have a sibling attending the school on the date of the application and on the date of admission. See note (iv)

(b) Children with a parent/guardian worshiping in a church in full membership of churches together in England

(c) Other children

### **4. Children whose parents live outside the parish**

(a) Children who have a sibling attending the school on the date of the Application and on the date of admission. See note (iv)

(b) Children with a parent/guardian worshiping in a church in full membership of churches together in England

(c) Other children.

### **5. Proximity of home to school.**

## **Tie-breaker**

Where there are more applications for the available places within a category, then the distance between the GIS address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is a predetermined point generated from the Local Authority's GIS computer database, which is based on information from an Ordnance Survey to the front entrance of the school. Where the cut off point is for addresses within the same building, or within the same distance from the school, then the single measure between the address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

## **NOTES:**

- i) Professional supporting evidence from e.g. a doctor, psychologist, social worker is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- ii) A map showing the boundaries is available in school.
- iii) The distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used to determine which addresses are closest to the school.
- iv) Siblings include step, half, foster, adopted brothers and sisters living at the same address as part of the same family unit.
- v) Churches Together in England is taken as on the 1st September 2013. A list may be obtained from its website "Churches Together in England website at [cte.org.uk](http://cte.org.uk)". Churches in membership of the equivalent bodies to CTE in Northern Ireland, Scotland and Wales are equally accepted. Parental worshipping is normally taken to mean a minimum of monthly attendance at church at public worship for at least the year leading up to the 1st September, 2013.

The governors will request confirmation of this from the relevant members of the clergy or church officer. Where a family has changed churches, then information about all of them will be required.

## **Waiting list**

Where we have more applications than places, the admissions criteria will be used. Children who are not admitted will have their name placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of the application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the order according to the extent to which they meet the criteria. Thus it is possible that a child who moves into the area later to have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admission number, the child whose names are at the top of the list will be offered a place. This is not dependent on whether an appeal has been submitted.

The waiting list will operate until the end of the Autumn term 2014 for those applying for a place for the 2014 intake.

## Address of pupil

The address used on the school's admission form must be the current one at the time of the application, i.e. the family's main residence. If the address changes subsequently, the parents should notify the school. Where the parents live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parents may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child's address as the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties e.g. the child's GP, Council Tax Office, Electoral Registration Officer, utilities provider. For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.

The governors have adopted the same definitions for nursery classes, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
70	1 <sup>st</sup> preference: 65 2 <sup>nd</sup> preference: 47 3 <sup>rd</sup> preference: 17  Total: 129	All on time applications who requested a place at the school were accommodated.	70

# Tyldesley Primary School

Ennerdale Road, Astley, Tyldesley, M29 7PY

<b>Head Teacher:</b>	Mrs Y Brown
<b>Admission Number 2014</b>	45
<b>Age Range</b>	4-11
<b>DFE number</b>	2036
<b>Telephone number</b>	01942 882870
<b>Website</b>	<a href="http://www.tyldesley.wigan.sch.uk">www.tyldesley.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the school receives more applications than places available, the following admission criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school.

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children whose older brothers or sisters attend the school and will still be there at the time of admission.
3. Other children living nearest to the school.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to a central point at the school using a Geographical Information System (GIS) which is based on ordnance survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally the distance from home to school is the same for more than one child. For example, if more than one child lives in the same block of flats. In these cases, a system to randomly pick who will be offered a place will be used. The governing body will use the same system used by the local authority for community and controlled schools. A copy of the policy as available on request from the local authority.

The governors have adopted the same definitions for child's home address, brothers and sisters, waiting list, nursery applications, deferred entry, part time attendance as for community and voluntary controlled schools (please see the beginning of section 6).

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 62 2 <sup>nd</sup> preference: 59 3 <sup>rd</sup> preference: 25  Total: 146	Statemented - 0 Criterion 1 – 0 Criterion 2 - 22 Criterion 3 - 23  The last place was allocated to a pupil living 0.328 miles from the school.	45

# Voluntary Aided Church of England Primary Schools

## Abram CE Primary School

Simpkin Street, Abram, Wigan, WN2 5QE

**Head Teacher:** Mr P Freeman

<b>Admission Number 2014</b>	35
<b>Age Range</b>	4-11
<b>DFE number</b>	3360

<b>Telephone number</b>	01942 703465
<b>Website</b>	<a href="http://www.abramceprimary.org.uk">www.abramceprimary.org.uk</a>

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### Oversubscription Criteria

Should there be more applications than places available then the following criteria in order of priority, decided by the Governors would be applied, once places have first been allocated to pupils with a statement of special needs which names the school:

1. 'Looked after children and previously looked after children

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. Children and/or parents who regularly attend St. John the Evangelist Church Abram (regular attendance is deemed to be once a month for the 6 months leading up to the time of application)
3. Children who will have older brothers or sisters attending Abram C.E. school at the time of admission.
4. Children who live in the parish of St John the Evangelist who may not be Church of England but who belong to the wider Christian community.
5. Children with special needs who would benefit from admission to our school. These applications must be supported by a letter from a registered health professional such as a doctor or social worker setting out the particular reasons why this school is the most suitable and the difficulties that would be caused if the child had to attend another school.
6. Proximity of home to school main entrance ( measured in a straight line from the child's home address using the LA data computer programme) In the event of there being more than 35 applications in any of the criteria's 1-5, proximity to the school (6) would be used as the deciding factor.

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the school main gate, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

## Class Organisation

As our standard number is 35 and school has to comply with government's requirements to have no more than 30 children in a class in Key Stage 1, it might be necessary to group children of different ages in classes termed as 'vertically grouped'. Should this be the case when your child enters school every effort will be made to explain to parents what this means and how this affects them.

In order that such young children might settle down to school life as quickly as possible children will attend part-time for the first week of term and fulltime thereafter. Initial interviews and visits to school by prospective parents can be made by appointment.

The governors have adopted the same definitions for twins and multiple births, brothers and sisters, child's home address, deferred entry, nursery classes, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
35	1 <sup>st</sup> preference: 29 2 <sup>nd</sup> preference: 19 3 <sup>rd</sup> preference: 18  Total: 66	Please contact the school for details of how places were allocated.	35

# Aspull Church Primary School

Bolton Road, Aspull, Wigan, WN2 1QW

**Head Teacher:** Mrs J Clarke

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3426

**Telephone number** 01942 746679

**Website** [www.aspullchurch.wigan.sch.uk](http://www.aspullchurch.wigan.sch.uk)

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## Oversubscription Criteria

Our admission number is 30. If we receive more applications than places available, the following admission criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children (see note E)
2. Children with siblings who attend Aspull Church Primary School at the time of admission (see note A)
3. Children who, with their immediate family regularly attend St Elizabeth's Church, Aspull or Aspull Methodist Church (see note B)
4. Children who with their immediate family regularly attend other Christian churches (see note B & C)
5. Children with proven special educational, medical or social needs who would benefit from a place in this school (see note D)
6. Children living closest to the school

## Tie-breaker

When we use the admission criteria, more children might fall into a particular category than the number of places left. If this happens we use the tie breaker to decide who is given a place.

Places will be given to the children who live nearest to the school. We measure this distance:

- From the child's home address in a straight line to the centre point of the school site as determined by the Local Authority
- Using the GIS system which is based on Ordnance Survey maps

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.



If the last place at the school is for one of twins (or triplets, and so on), other twin or triplet will be offered a place too.

**Notes:**

- A. 'Siblings' includes step, half, foster and adopted who live at the same address as part of the same family unit
- B. 'Regular Church Attendance' is normally taken to mean a minimum of monthly attendance at Church for a period of 12 months by an immediate adult member (to include: parent, grandparent, primary carer) and the child prior to the closing date for applications. The Governors will request confirmation of this from the relevant member of clergy on our supplementary 'Church Reference' form
- C. The Governing Body defines 'Christian Church' as being any Church in membership of, or sharing the statement of belief of, 'Churches Together in England'
- D. Our supplementary 'Social & Medical Need' form together with a supporting letter from a doctor, social worker, member of clergy or other professional, with knowledge of the family and the needs of the child, must accompany the completed application form. The letter should explain why admission to the school is necessary for the child's well-being
- E. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order).

The governors have adopted the same definitions for twins and multiple births, brothers and sisters, child's home address, deferred entry, nursery classes, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 23 2 <sup>nd</sup> preference: 22 3 <sup>rd</sup> preference: 14  Total: 59	Please contact the school for details on how places were allocated.	22

# Atherton St George's CE Primary School

Derby Street, Atherton, M46 0HJ

Head Teacher: Mrs R Coulthard

Admission Number 2014 45

Age Range 4-11

DFE number 3429

Telephone number 01942 883971

Website [www.saintgeorges.wigan.sch.uk](http://www.saintgeorges.wigan.sch.uk)

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## Oversubscription Criteria

The Governing Body will admit all children having statements of special educational need in whose statement the school is named.

If more children apply to the school than the number of places available then each applicant will be considered using the following criteria.

1. Children in public care (Looked After Children). (See note a)
2. Children who will have a brother or sister attending the school at the time of admission (see note d)
3. Child participation in worship within the parish of Atherton and Hindsford. (Validated by Clergy) (see note b)
4. Child participation in worship at another Christian Church. (Validated by Clergy) (see notes b)
5. Child whose medical or social circumstances mean that their needs can only be met at this school (see note c)
6. A child resident in the St. George's district within the parish of Atherton and Hindsford
7. A child resident in the conventional district of St. John's, St. Philip's or St. Anne's districts of the parish of Atherton & Hindsford
8. Those who express a preference for a place at St. George's School.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to the main entrance of the school using the local authority Geographical Information System (GIS) which is based on ordnance survey.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

Where there are children of multiple births wishing to be admitted and the sibling is the 45th child, the governors may admit over the infant class requirement if it is possible to do so.

You must give the correct permanent home address. This is where the child and parent, or the person who has care of the child or parental responsibility, normally live.

If you are separated and your child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who gets the Child Benefit for this.

**Notes:**

- a) Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order.) Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
- b) Child participation in worship will be taken to mean a minimum of monthly attendance at church/public worship, for at least the year prior to 1st September in the year before admission to the school.
- c) Where admission is sought under exceptional, medical or social circumstances criteria, professional supporting evidence, eg. from a doctor, psychologist or social worker, is essential. Such evidence must set out the particular reasons why the school is the most suitable for the child and the difficulties that would be caused if the child had to attend another school.
- d) 'Brother' or 'sister' includes step, half, foster and adopted brothers or sisters living at the same address and full brother or sister living apart.

The governors have adopted the same definitions for child's home address, deferred entry, nursery classes, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 42 2 <sup>nd</sup> preference: 21 3 <sup>rd</sup> preference: 22  Total: 85	All on time applicants who requested a place at the school were accommodated.	45

# **Bickershaw CE Primary School**

**Bickershaw Lane, Bickershaw, Wigan, WN2 4AE**

**Head Teacher:** Mr P Radcliffe

<b>Admission Number 2014</b>	22
<b>Age Range</b>	4-11
<b>DFE number</b>	3361

<b>Telephone number</b>	01942 866317
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## **Oversubscription Criteria**

Where the school receives more applications than places available, the following admission criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school:

1. Looked after children and previously looked after children+.
2. Children whose parents\* are involved in the work and worship of Bickershaw Parish Church and attend on a regular basis confirmed by a reference from the Vicar/Minister (a).
3. Children who have a brother or sister\*\* attending Bickershaw C.E. Primary School, on entry.
4. Children whose parents are involved in the work and worship of another Anglican Church and attend on a regular basis confirmed by a reference from the Vicar/Minister (a).
5. Children whose parents are involved in the work and worship of another Christian Church and attend on a regular basis confirmed by a reference from the Vicar/Minister (a) and (b).
6. Distance from home to school. Children living nearest to the school, measured in a straight line from the child's home address to the main office entrance of the school, will be given priority.

## **Tie-breaker**

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the children's home address to the main school entrance, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will offer the place that is available and you can decide which child will take up the place.

**Notes:**

+Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

\*Parent is defined as a person with parental responsibility.

\*\*We will include, half-brothers and half sisters; stepbrothers and stepsisters; foster brothers and foster sisters who live at the same address as part of the same family unit.

(a) Parental involvement is taken to mean a minimum of monthly attendance for 12 months confirmed by a letter from the Vicar/Minister.

(b) The Governing Body defines 'Christian Church' as being any church in membership of, or sharing the statement of belief of 'Churches together in England'

The governors have adopted the same definitions for twins and multiple births, brothers and sisters, child's home address, deferred entry, nursery classes, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
22	1 <sup>st</sup> preference: 14 2 <sup>nd</sup> preference: 10 3 <sup>rd</sup> preference: 6  Total: 30	All on time applicants who requested a place at the school were accommodated.	19

# Canon Sharples CE Primary School

Whelley, Wigan, WN2 1BP

**Executive Head Teacher:** Mrs J. Kneale

**Head Teacher:** Miss A. Holmes

<b>Admission Number 2014</b>	50
<b>Age Range</b>	4-11
<b>DFE number</b>	3435

<b>Telephone number</b>	01942 776188
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<b>Website</b>	<a href="http://www.canonsharples.wigan.sch.uk">www.canonsharples.wigan.sch.uk</a>
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## Oversubscription Criteria

If there are more applications than places available the Admission Panel of the Governing Body, after offering places to children with a Statement of Special Educational Needs naming Canon Sharples School, will allocate places using the following criteria which are listed in priority order:

1. Looked after children and previously looked after children.

Previously looked after children' are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Regular parental attendance at the Parish Churches of either St. John the Baptist, New Springs or St. Stephen, Whelley.
3. Relationship as brother or sister to a pupil already attending the school at the time the application is made and who will still be in the school at the time of admission.
4. Regular parental attendance at another Church which is a member of Churches Together in England.
5. Children with special medical, social or other particular circumstances affecting the child. Professional supporting evidence from, e.g. a doctor, psychologist, social worker or member of the clergy will be essential if admission under this criterion is to be considered.
6. Distance from home to school. Children living nearest to the school, measured in a straight line from the child's home address to the main office entrance of the school, will be given priority.

Criterion 6 will also be used if it is necessary to decide between applications which fall into criteria 1-5.

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the main office entrance of the school, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

**Regular Church attendance** is normally taken to mean a minimum of monthly attendance at Church for a period of 12 months by the parent (or the more committed parent) prior to the closing date for applications. The Governors will request confirmation of this from the relevant member of the clergy.

**Parent** is defined as the person with parental responsibility.

The governors have adopted the same definitions for brothers and sisters, waiting list, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
50	1 <sup>st</sup> preference: 45 2 <sup>nd</sup> preference: 14 3 <sup>rd</sup> preference: 17  Total: 76	All on time applicants who requested a place at the school were accommodated.	50

# Castle Hill St Philip's CE Primary School

Hereford Road, Hindley, Wigan, WN2 4DH

Head Teacher: Mrs W Hilton

Admission Number 2014	30
Age Range	4-11
DFE number	3363

Telephone number	01942 255578
Website	<a href="http://www.castlehill.wigan.sch.uk">www.castlehill.wigan.sch.uk</a>

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## Oversubscription Criteria

1. Looked after children and previously looked after children in the care of practising Christians within the Church of England i.e. who attend a church 12 or more times during the year up to the time of application.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Other looked after children and previously looked after children .
3. Children who will have brothers or sisters attending the school at the time of admission. A brother or sister is any child living at the same address.
4. Children of parents who regularly attend All Saints' Church – i.e. 12 or more times during the year up to the time of application.
5. Children of parents who regularly attend another Christian church which is a member of Churches Together in England who live in the Parish – i.e. 12 or more times during the year up to the time of application.
6. Children of parents who express a preference for a place at the school.

**Church attendance will be verified by the local minister**

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the main entrance of the school, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would



breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

The governors have adopted the same definitions for brothers and sisters, child's home address, deferred entry, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 28 2 <sup>nd</sup> preference: 15 3 <sup>rd</sup> preference: 32  Total: 75	Criterion 1 to 5 - 15 Criterion 6 - 15  The last place was allocated to a pupil living 0.452 miles from the school.	30

# **Christ Church CE Primary School**

**West Bridgewater Street, Pennington, Leigh, WN7 4HB**

**Co Head Teachers:** Mrs D Martindale and Mrs J Rigby

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3419

<b>Telephone number</b>	01942 673667
<b>Website</b>	<a href="http://www.christchurchprimaryschool.co.uk">www.christchurchprimaryschool.co.uk</a>

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## **Oversubscription Criteria**

When applications are received, children with a statement of Special Educational Need which names the school will be given priority.

In the event of oversubscription the following criteria will then be applied:-

1. Looked after children and previously looked after children\*.
2. Children who have a particular medical or social need which, when proven, indicate that they should attend their nearest school.\*\*
3. Children who have a brother or sister\*\*\*\* attending the school at the time of admission.
4. Children of a parent/parents who are active worshipping members of Christ Church Pennington.\*\*\*
5. Children of a parent/parents who are active worshipping members of another Christian Church\*\*\*\* and who live within the ecclesiastical parish of Christ Church Pennington.
6. Other children who live within the parish.
7. Children of parent/parents who are active worshipping members of another Christian Church \*\*\*\*\* and who do not live within the parish boundaries.
8. Other children who do not live within the parish boundaries.

## **Tie-breaker**

Where there are more applicants for the available places within a category then distance to the child's home from the main door of the school in a straight line, using Wigan Council's measuring system, will be used as the determining factor, nearer addresses having priority over more distant ones. The home of the child is considered as being that of the main carer i.e. the address used to claim child benefit.

Children may be admitted part way through the year subject to the same criteria.

## Notes

\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

\*\*A letter from a doctor, social worker, clergy member or other professional with full knowledge of the family and the particular needs of the child will be required in support of application for these places, and must accompany the application form. The letter should explain why admission to the school is necessary for the child's medical or social well-being. Cases will be considered on merit and in strict confidence.

\*\*\*Active for this purpose is defined as 'attends a church service at least once a month, for a minimum of one year' Contact with a clergy member of the relevant church will be made to support the application if necessary.

\*\*\*\* Brother or sister includes half, step, foster and adopted brothers and sisters living at the same address and full brother or sister living apart. Children of blended families residing at the same address.

\*\*\*\*\* Christian Church is defined as one which believes in 'The Trinity'

### Please note:-

- Baptism is not a criterion for admission.
- The length of time a child's name has been registered at the school is not one of the criteria.
- In the event of your child being refused a place, parent(s) /guardians have the right of appeal. In the first instance they should write to the Clerk to the Governors of Christ Church C.E. Primary School, setting out their grounds for appeal.

The governors have adopted the same definitions for child's home address, deferred entry, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 30 2 <sup>nd</sup> preference: 15 3 <sup>rd</sup> preference: 21  Total: 66	Criterion 1 to 7 - 29 Criterion 8 - 1  The last place was allocated to a pupil living 0.386 miles from the school.	30

# **Golborne St Thomas CE Primary School**

**Church Street, Golborne, Warrington, WA3 3TH**

**Head Teacher:** Mrs M Brindle

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3379

**Telephone number** 01942 728153

**Website** [www.golbornesaintthomas.wigan.sch.uk](http://www.golbornesaintthomas.wigan.sch.uk)

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## **Oversubscription Criteria**

Please note that a child with a statement of Special Educational Needs which names St. Thomas' as the required school for admission will be given priority before the admission criteria are applied.

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. Children who are baptised and whose parents/carers are involved in the life and worship of St. Thomas' Church, Golborne and attend at least once a month for the twelve months prior to the closing date for applications. A letter from the appropriate clergy must accompany the application.
3. Brothers or sisters of children who will be attending the school at the time of admission. Brother or sister includes full, half, foster and adopted brothers or sisters living at the same address as part of the same family unit and full brothers and sisters living apart.
4. Children whose parents/carers are involved in the life and worship of another Christian church which is a member of Churches Together in England. A letter of support will be required from the church.
5. Children who have been baptised or dedicated.
6. Children with proven Special Educational Needs, medical or social needs who would benefit from a place at St. Thomas'. A supporting letter from a doctor, Social Services, member of the clergy or another profession with knowledge of the family and the needs of the child must accompany the completed application form. The letter should explain why admission to St. Thomas' is necessary for the child's well-being.
7. Children living closest to the school.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home to the main entrance to the junior block (double doors from the playground) using the Local Authority Geographical Information System (GIS), which is based on ordnance survey.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place.

When considering your child's application, we will use the permanent home address we have for you at the closing date for applications. If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parents who receives the Child Benefit for this.

The governors have adopted the same definitions for child's home address, nursery classes, waiting lists, deferred entry, part-time attendance and brothers and sisters as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 18 2 <sup>nd</sup> preference: 22 3 <sup>rd</sup> preference: 21  Total: 61	Please contact the school for details of how places were allocated.	29

# Highfield St Matthews CE Primary School

Billinge Road, Highfield, Wigan, WN3 6BL

Head Teacher: Mrs E Tyrrell

Admission Number 2014	60
Age Range	4-11
DFE number	3306

Telephone number	01942 747818
Website	<a href="http://www.highfieldsaintmatthews.wigan.sch.uk">www.highfieldsaintmatthews.wigan.sch.uk</a>

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## Oversubscription Criteria

When school receives more applications than places available, the following admission criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names the school.

1. Looked after children and previously looked after children. [See note 1]
2. Children and/or parents who regularly attend St. Matthew's Church, Highfield or St. Matthew's Sunday School. [See note 2]
3. Children who have a brother or sister attending the school, who will still be there at the time of admission. [See note 3]
4. Children and/or parents who regularly attend a Christian Church or Sunday School other than St. Matthew's Church, Highfield. [See note 2]
5. Children who have particular medical or social circumstances which, when proven, indicate that they should attend this, their nearest school. [See note 4]
6. Children living closest to school. [See note 5]

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the front door of the school, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), and where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact Wigan Council, School Places Team (01942 486036), if you would like more information about this.

## Notes

1. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with an appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. Regularly for this purpose is defined as "attends a Church service or Sunday School at least once per month, for the previous six months".

3. Brother or sister includes step, half, foster and adopted brothers and sisters living at the same address and full brother or sister living apart.
4. If the application is for a child who has particular medical or social circumstances then the application for admission must be accompanied by a supporting letter from a doctor, social worker, member of the clergy or other professional with knowledge of the family and the needs of the child. The letter should explain why admission to the school is necessary for the child's well-being.
5. Wigan Council measures distance using a Geographical Information System (GIS) which is based on information from an Ordnance Survey. In the event of over-subscription in any one criterion, priority will be given to those children living nearest the school, measured in a straight-line.

### Information

- a. Baptism is not one of the criteria.
- b. The length of time a child's name has been registered at the school is not one of the criteria.
- c. All admissions are subject to proof of the applicant's address.
- d. In the event of a child being refused a place, parent(s)/guardians have the right of appeal. In the first instance they should write to the Chair of Governors of Highfield St. Matthew's C.E. Primary School, setting out their grounds for appeal.

### Waiting List

School will maintain a waiting list until the end of the Autumn Term 2014, for those children applying for school places in the 2014 intake. Children will be ranked in accordance with the admission criteria. The ranking will not be based on the date of application.

School should be advised of any change in circumstances which may affect your child's ranking on the waiting list. Proof will be required.

The governors have adopted the same definitions for child's home address, twins and multiple births, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 63 2 <sup>nd</sup> preference: 34 3 <sup>rd</sup> preference: 29  Total: 126	Criterion 1 to 5 - 53 Criterion 6 - 7  The last place was allocated to a pupil living 0.393 miles from the school.	61

# **Hindley All Saints CE Primary School**

**Chapel Fields Lane, Hindley, Wigan, WN2 3QS**

**Head Teacher:** Mr K Ward

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3362

<b>Telephone number</b>	01942 255577
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## **Oversubscription Criteria**

1. 'Looked after children and previously looked after children whose carers regularly attend a Church of England church [see notes 1 and 2]
2. Other looked after children and previously looked after children. [See note 1]
3. Children who have brothers or sisters [see note 3] who attend the school and will be there at the time of admission.
4. Children of families regularly attending All Saints' Church. [See notes 1 and 2].
5. Children whose families are regular attendees of other places of worship. [See note 2].
6. Baptized children whose parents wish them to attend a church school. [See note 5]
7. Children with proven special educational, medical or social need who would benefit from a place in this school. [See note 4].
8. Children living closest to the school measured in a straight line as determined by the LEA.

## **Tie-breaker**

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the front entrance door of the school, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

## **Notes**

1. 'Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported



with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. The Governing Body deem a regular worshipper as someone who has attended their church or place of worship for a minimum of once a month, for at least the twelve months prior to the closing date of applications.

Evidence of regular attendance at your place of worship must be presented in writing from the Minister or leader of the place concerned and must be sent together with the completed application form.

3. When considering a brother or sister we will include:
  - half-brothers and half-sisters
  - stepbrothers and stepsisters
  - foster brothers and foster sisterswho live at the same address as part of the same family unit.
4. A supporting letter from a doctor, social worker, member of the clergy or other professional, with knowledge of the family and the needs of the child, must accompany the completed application form. The letter should explain why admission to the school is necessary for the child's well being.
5. Baptism certificates will need to be seen by school.

The governors have adopted the same definitions for child's home address, deferred entry, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 22 2 <sup>nd</sup> preference: 33 3 <sup>rd</sup> preference: 23  Total: 78	Criterion 1 to 7 - 12 Criterion 8 - 18  The last place was allocated to a pupil living 0.487 miles from the school.	32

# Hindley Green St John's CE J&I

Atherton Road, Hindley Green, Wigan, WN2 4SD

**Head Teacher:** Mrs L Houghton (Associate Head Teacher)

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3364

**Telephone number** 01942 255396

**Website** [www.hindleygreensaintjohns.wigan.sch.uk](http://www.hindleygreensaintjohns.wigan.sch.uk)

This school is part of the Keys Federation with St Peter's CE Primary and Hindley Green Community Primary Schools.

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## Oversubscription Criteria

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. Children who, with their immediate families, are regular worshippers at St. John's Church.
3. Children with siblings who will be attending St. John's School at the time of admission.
4. Children who, with their immediate families, are regular worshippers at another Christian Church.
5. Children who have been baptised at St John's.
6. Children who have been baptised at another Christian Church.
7. Children living closest to the school measured by a straight line distance from the home address to the main entrance using the Local Authority measuring system.

## Notes:

1. A regular worshipper is deemed as one who attends worship a minimum of once a month for at least twelve months prior to the closing date for applications (January-January). A completed clergy reference form or St. John's Church Attendance Card(s) is required as evidence of regular worship and must be sent with the completed supplementary information form.
2. Immediate family is classed as the parent/carer/grandparent.

3. Siblings refers to brother or sister, half brother or sister, foster brother or sister, step brother or sister, or the child of the parent/carer's partner who live at the same address.
4. If at any stage there is a tie for a place, the decision will be based on distance from school. This will be measured by a straight line distance from the home address to the main entrance using the Local Authority measuring system. The address we use for admission to school is that of the main carer who receives the Child Benefit.

If we offer the last place available at school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

5. The Governing Body defines 'Christian Church' as being any Church in membership of, or sharing the statement of belief of 'Churches Together in England'.

### **Tie-breaker**

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the main entrance of the school, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class sizes regulations, a system will be used to randomly pick who will be offered a place.

The governors have adopted the same definitions for child's home address, deferred entry, part time attendance and waiting lists for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 18 2 <sup>nd</sup> preference: 24 3 <sup>rd</sup> preference: 18  Total: 60	All on time applicants who requested a place at the school were accommodated.	31

# Ince CE Primary School

Charles Street, Off Pickup Street, Ince, Wigan, WN2 2AL

Head Teacher: Miss J A Hyde

Admission Number 2014	60
Age Range	4-11
DFE number	3367

Telephone number	01942 245218
Website	<a href="http://www.incece.co.uk">www.incece.co.uk</a>

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## Oversubscription Criteria

In the event that there are more applicants than places, the governing body will allocate places using the following criteria, which are listed in order of priority:

1. Children in Public Care (see note 1)
2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school (see note 2)
3. Regular attendance by child and parents at Christ Church, Ince for up to 12 months until the closing date of applications (1 time per month on average).
4. Regular attendance by child and parents at another Church affiliated to 'Church's Together' in Britain for up to 12 months until the closing date of applications (1 time per month on average).
5. Children who have brothers/sisters already attending Ince C.E. Primary School (see note 3)
6. Resident in the Parish of Christ Church, Ince.
7. Children who express a preference for a place at the school.

## Notes

1. This includes any 'looked after child' and any child who was previously looked after, but ceased to be so because they were adopted (or became subject to a residence or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. If the application is for a child who has special medical or social circumstances then the application for admission MUST be accompanied by a supporting letter from a doctor, social worker, member of the clergy or other professional with knowledge of the family and the needs of the child. The letter should explain why admission to the school is necessary for the child's well-being.
3. Siblings include :-
  - half-brothers and half sisters
  - step-brothers and step-sisters
  - foster brothers and foster sisters who live at the same address as part of the same family unit.

4. You must give the child's correct permanent home address. This is where the child and parent, or the person who has care of the child or parental responsibility, normally live. If you are separated and your child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who gets the Child Benefit for this.
5. Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to the main entrance of school where the school office is located using the Local Authority GIS system which is based on Ordnance Survey.  
In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.
6. Where there are twins, triplets wanting admissions and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible with the requirements of infant class sizes. In exceptional circumstances we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limit. This may also apply to siblings who are in the same year group.

The governors have adopted the same definitions for child's home address, deferred entry, nursery classes, part time attendance and waiting list as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 54 2 <sup>nd</sup> preference: 20 3 <sup>rd</sup> preference: 13  Total: 87	All on time applicants who requested a place at the school were accommodated.	60

# Leigh CE Infants School

Walmesley Road, Leigh, WN7 1YE

**Head Teacher:** Mrs T Gunn

<b>Admission Number 2014</b>	60
<b>Age Range</b>	4-7
<b>DFE number</b>	3424

<b>Telephone number</b>	01942 673889
<b>Website</b>	<a href="http://www.leighceinfant.co.uk">www.leighceinfant.co.uk</a>

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## Oversubscription Criteria

**The Governors will admit all children having a statement of special needs in which school is named. In the event of oversubscription for the remaining places the following criteria will be applied in order:**

- 1      Looked after children and previously looked after children.  
  
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
- 2      Children with brothers/sisters attending Leigh C.E. Infants' School or Leigh C.E. Junior School at the time of admission.
- 3      Children whose parent(s)/legal guardian(s) regularly attend Leigh Parish Church at least once a month for a minimum of six months up to the time of application. (The confirmation statement on the supplementary information form must be signed by the appropriate clergy or a confirmation letter attached).
- 4      Children whose parent(s)/legal guardian(s) regularly attend, at least once a month and for a minimum of six months up to the time of application, a Christian church which is a member of the Churches Together in Britain and Ireland or a local Churches Together group. (The confirmation statement on the supplementary information form must be signed by the appropriate clergy or a confirmation letter attached)
- 5      All other children.

## Tie-breaker

If more children fall into a particular category than the number of places left, the Governors will allocate places to the children who live nearest to the school measured

in a straight line from the child's home address to the centre of the school using the Local Authority's measuring service based on ordnance survey.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

## Evidence

Applications falling within the criteria 3 and 4 will be required to submit with their application a letter from their minister to support the criterion.

The governors have adopted the same definitions for brothers and sisters, nursery classes, child's home address, deferred entry, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 55 2 <sup>nd</sup> preference: 64 3 <sup>rd</sup> preference: 44  Total: 163	Please contact the school for details of how places were allocated.	60

# Leigh St Peters CE Primary School

Firs Lane, Leigh, WN7 4SB (Infant Site); Leigh Street, Leigh, WN7 4TP (Junior Site)

<b>Head Teacher:</b>	Mrs W Cathie
<b>Admission Number 2014</b>	60
<b>Age Range</b>	4-11
<b>DFE number</b>	3438
<b>Telephone number</b>	01942 672601 (Infant Site) 01942 671442 (Junior Site)
<b>Website</b>	<a href="http://www.leighsaintpeters.wigan.sch.uk">www.leighsaintpeters.wigan.sch.uk</a>

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## Oversubscription Criteria

The Governors will admit all children having a statement of special educational needs in which the school is named. In the event of oversubscription for the remaining places they will be allocated by use of the following criteria in the order that follows.

When applications are received, the decision on which children will be admitted will be based on the following criteria:

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. Children whose medical or social circumstances mean that their needs can only be met at this school.
3. Children who will have an older brother or sister attending the school at the time of their admission.
4. Up to 12 places will be allocated to any children based on geographical proximity to the school. The remaining places will be allocated as follows:
5. Baptised children whose parent(s)/guardian(s) are in regular attendance at any of the churches within the parish of the local Anglican Team Ministry
6. Baptised or dedicated children whose parent(s)/guardian(s) are in regular attendance at a church within the parish which is a member of Churches Together in Britain and Ireland, or a local Churches Together organisation.
7. Any other children.

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the front gate at the infant site, using Wigan Council's measuring system.



In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

Twins: Where there are children of multiple births wishing to be admitted and the sibling is the 30th child, the governors may admit over the infant class requirement if it is possible to do so.

### Notes:

- a) Regular attendance is normally taken to mean a minimum of fortnightly attendance at church at public worship for at least the year prior to 1st September in the year before admission to the school. Evidence of infant baptism or dedication of the child and of regular attendance of parent(s)/guardian(s) must be provided by a member of the clergy or other designated church officer on the form provided.
- b) Where admission is sought under special medical or social circumstances criteria, professional supporting evidence, e.g. from a doctor, psychologist or social worker, is essential. Such evidence must set out the particular reasons why the school is the most suitable for the child and the difficulties that would be caused if the child had to attend another school.
- e) **Waiting List:** Where we have more applications than places, the admissions criteria will be used. Children who are not admitted will have their name placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the order according to the extent to which they meet the criteria. Thus it is possible that a child who moves into the area later to have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admissions number, the child whose name is at the top of the list will be offered a place. This is not dependent on whether an appeal has been submitted. The waiting list will operate until the end of the autumn term only.

The governors have adopted the same definitions for brothers and sisters, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 42 2 <sup>nd</sup> preference: 11 3 <sup>rd</sup> preference: 10  Total: 63	All on time applicants who requested a place at the school were accommodated.	49

# Lowton St Marys CE Primary School

Newton Road, Lowton, Warrington, WA3 1EW

Head Teacher: Mrs L C Baker

Admission Number 2014	30
Age Range	4-11
DFE number	3378

Telephone number	01942 769710
Website	<a href="http://www.lowtonsaintmarys.wigan.sch.uk">www.lowtonsaintmarys.wigan.sch.uk</a>

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## Oversubscription Criteria

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children with Special Educational Needs who have been identified by the LA as requiring Targeted Individual Support at Level 2 (TIS2)\*;
3. Children who have a brother or sister attending the school who will still be there at the time of admission;
4. Children who, with their immediate families, regularly\*\* attend St. Mary's Church Lowton.
5. Children who, with their immediate families, regularly\*\* attend Churches in communion with the Church of England.
6. Other children who have been baptised into the Church of England or other Churches in communion with the Church of England;
7. Children living closest to the School, as measured from the child's permanent home address in a straight line to the pedestrian gate entrance to the School on Newton Road using the Local Authority's GIS based on Ordnance Survey.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to the pedestrian gate entrance of the school using a Geographical Information System (GIS) which is based on Ordnance Survey.

Occasionally the distance from home to school is the same for more than one child. For example, if more than one child lives in the same block of flats. In these cases, a system to

randomly pick who will be offered a place will be used. The governing body will use the same system used by the local authority for community and controlled schools. A copy of the policy is available on request from the local authority.

## Notes

\*Any child with a statement of special educational needs which names Lowton St. Mary's C.E. Primary as the required school for admission will be admitted.

\*\* 'Regularly' for this purpose is defined as 'has attended a church service at least once per month, for a minimum of six months in the calendar year prior to the application for admission being made.' Such applications would need to be supported in writing by the appropriate Minister of Religion.

The governors have adopted the same definitions for nursery classes, child's home address, brothers and sisters, deferred entry and part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 41 2 <sup>nd</sup> preference: 25 3 <sup>rd</sup> preference: 23  Total: 89	Criterion 1 to 5 - 28 Criterion 6 - 2  The last place was allocated to a pupil living 0.451 miles from the school.	30

# **Saint Pauls CE Primary School**

**Warrington Road, Goose Green, Wigan, WN3 6SB**

**Head Teacher:** Mrs A Jackson

**Admission Number 2014** 30  
**Age Range** 4-11  
**DFE number** 3315

**Telephone number** 01942 243068  
**Website** [www.stpaulswigan.org.uk/](http://www.stpaulswigan.org.uk/)

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## **Oversubscription Criteria**

Applications for admission are dealt with by the Governors of the school using the following criteria:

1. Looked after children and previously looked after children. (See note 1)
2. Children of regular members of a Christian Church. (See notes 2, 3).
3. Children who attend Church or Sunday school on a regular basis. (See note 4).
4. Children who have brothers/sisters already attending the school who will be there at the time of admission including half-brother/half-sister, step brothers/step sisters and foster brothers/foster sisters who live at the same address as part of the same family unit.
5. Children with a proven special educational, medical or social need whom the Governors believe would benefit from a place in this, their nearest school. (Supporting evidence from a professional person e.g. doctor, social worker or clergy member will be needed).
6. Children whose home address is within the proximity of the school premises as measured by the L.A. GIS system will be given priority. (Proof of residence may be required e.g. Child Benefit Book). (Please see note 5).

## **Tie-breaker**

If a tie breaker is required, proximity to the school premises as measured by the LA GIS system will be given priority. (See note 6)

## **Notes:**

1. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or a special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order, or special guardianship order.
2. A regular worshipper of a Church is deemed by the Governing Body to be one who has attended a service in that Church, a minimum of once a month, for at least 1

- year prior to the closing date for applications. The vicar or minister of the Church which you attend must sign the supplementary form to confirm said attendance.
3. The 'Governing Body' defines 'Christian Church' as being any Church in membership of, or sharing the statement of belief of 'Churches Together in England'.
  4. Regular attendance at Sunday school is deemed by the Governing Body to be once a month, for the 12 months prior to the closing date for applications.
  5. The home address is deemed by the Governing body to be the child's permanent home address. This is where the child and parent, or the person who has care of the child or parental responsibility, normally live. If you are separated and your child spends time at each parents address the Governing Body deems that the address which is used for admissions is that of the main carer. Therefore the address of the parent who receives Child Benefit will be used.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 31 2 <sup>nd</sup> preference: 30 3 <sup>rd</sup> preference: 26  Total: 87	Criterion 1 to 5 - 23 Criterion 6 - 7  The last place was allocated to a pupil living 0.7 miles from the school.	30

# St Catharine's CE Primary School

Scholefield Lane, Wigan, WN1 3LP

**Head Teacher:** Mrs B Worrall

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3338

<b>Telephone number</b>	01942 733081
<b>Website</b>	<a href="http://www.saintcatharines.wigan.sch.uk">www.saintcatharines.wigan.sch.uk</a>

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## Oversubscription Criteria

If the demand exceeds the number of places available, priority will be given to:-

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order'

2. Church involvement – being children whose parents/carers are communicant members of St. Catharine's Parish Church, Scholes, Wigan and attend at least once a month for the previous 12 months, up to the time of application (a letter must accompany applications from the appropriate Clergy)
3. Children who will have a brother and/or sister attending school at time of admission
4. Children who attend Sunday School or whose parents/carers attend Churches in fellowship with the Church of England and attend at least once per month, for the previous 12 months, up to the time of application (a letter must accompany applications from the appropriate Clergy)
5. Children who have been baptised into the Anglican Faith
6. Children living within the Parish boundary
7. Any other children who express a preference for a place at St. Catharine's

## Tie-breaker

In the event of over-subscription in any one criterion, priority will be given to those children living nearest to the school (measured in a straight line from the child's home address to the school main entrance. Child's home address is taken as the address at which the child sleeps for the majority of the school week.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place.

The governors have adopted the same definitions for nursery classes, child's home address, brothers and sisters, deferred entry, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 26 2 <sup>nd</sup> preference: 40 3 <sup>rd</sup> preference: 24  Total: 90	All on time applicants who requested a place at the school were accommodated.	30

# St David Haigh and Aspull CE Primary School

Copperas Lane, Haigh, Wigan, WN2 1PA

Head Teacher: Mrs C L Boulton

Admission Number 2014 30

Age Range 4-11

DFE number 3427

Telephone number 01942 831310

Website [www.saintdavids.wigan.sch.uk](http://www.saintdavids.wigan.sch.uk)

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## Oversubscription Criteria

1. Children in public care (looked after children) and previously looked after children who come from a church background.
2. Children in public care (looked after children) and previously looked after children.
3. Children who have a brother or sister in school at the time of admission.
4. Children who have regular worshipping links with St David CE Church.
5. Children of CE families who live in the parish.
6. Children of other denominations who live in the parish.
7. Children who have regular worshipping links in other areas.
8. Children who live nearest to school.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to the main entrance using the local authority Geographical Information System (GIS) which is based on ordnance survey.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will offer the place that is available and you can decide which child will take up the place.



## Notes

### Criteria 1 and 2

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. copy of the adoption order, residence order or special guardianship order.

### Criteria 4 & 7

Regular worshipper:

- a. At the heart of the church - a regular worshipper at least twice a month attendance, over a period of at least 1 year.
- b. Attached to the church - a regular but not frequent worshipper. For example one who attends monthly, over a period of at least 1 year.
- c. Known to the church - an occasional worshipper.

The school has a supplemental form on which to confirm church attendance.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, brothers and sisters, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 20 2 <sup>nd</sup> preference: 12 3 <sup>rd</sup> preference: 14  Total: 46	All on time applicants who requested a place at the school were accommodated.	23

# St Georges Central CE Primary

Darlington Street, Tyldesley, M29 8DH

Head Teacher: Mr Mark Grogan

Admission Number 2014	40
Age Range	4-11
DFE number	3434

Telephone number	01942 883773
Website	<a href="http://www.saintgeorgescentral.wigan.sch.uk">www.saintgeorgescentral.wigan.sch.uk</a>

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## Oversubscription Criteria

1. Looked after children and previously looked after children\* who are of the Christian faith;
2. Looked after children and previously looked after children\*
3. Children whose parent\*\* or parents\*\* are actively involved in the worship of St George's Church, Tyldesley (One parent must be on the Church Electoral Roll and must attend a church service on at least 12 occasions during the 12 month period prior to the application; (Written evidence required from the Rector or other person nominated by the Rector.)
4. Children with sisters or brothers in school at the date of the child's admission; (to include half brothers & sisters, step brothers & sisters and foster brothers/sisters who live at the same address as part of the same family unit.)
5. Children with compelling medical or social needs who live in St George's parish (Written evidence from a professional involved with the child is required);
6. Children whose parent\*\* or parents\*\* are involved in the worship of another Christian church in St George's parish (One parent must be on the Electoral Roll or equivalent and must attend a church service on at least 12 occasions during the 12 month period prior to the application. (Written evidence required from the Rector/Minister or other person nominated by the Rector/Minister.)
7. Children who live within the parish of St George (from the child's home address\*\*\* to the main gate at school as measured by the LA ;)
8. Children who live outside the parish of St George (from the child's home address\*\*\* to the main gate at school as measured by the LA ;)

\*Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or a special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order, or special guardianship order.

\*\* 'Parent' is defined as the adult with parental responsibility for the child.

\*\*\* The child's home address is taken as the address at which the child sleeps for the majority of the school week.

### **Tie-breaker**

In the event of oversubscription in any criterion, priority will be given to the children living nearest to the school (from the child's home address to the main gate at school as measured by the LA ;) Occasionally, the distance from home to school is the same for more than one child. In this case a system will be used to pick at random who will be offered the place.

NB: Where there are children of multiple births wishing to be admitted and the sibling takes the final place, the governors may admit over the infant class requirement if it is possible to do so.

Where evidence is required, it must be included with the application at the agreed closure date.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, brothers and sisters, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
40	1 <sup>st</sup> preference: 35 2 <sup>nd</sup> preference: 10 3 <sup>rd</sup> preference: 16  Total: 61	Please contact the school for details of how places were allocated.	40

# St Johns CE Infants School

Kirkhall Lane, Leigh, WN7 1RY

**Head Teacher:** Mrs E Lightfoot

<b>Admission Number 2014</b>	45
<b>Age Range</b>	4-7
<b>DFE number</b>	3425

<b>Telephone number</b>	01942 672825
<b>Website</b>	<a href="http://www.leighsaintjohnsinfant.co.uk">www.leighsaintjohnsinfant.co.uk</a>

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## Oversubscription Criteria

If the demand exceeds the number of places available, priority is given to:

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to residence order or special guardianship order).
2. Children with siblings who will be attending St John's or Leigh C.E. Juniors at the time of admission.
3. Children who, with their immediate families are regular worshippers at any Christian Church within the Parishes of St Mary's, St Peter's, St Paul's Westleigh, St Michael's Howe Bridge, St Thomas Leigh, and Christchurch Pennington.
4. Children, who with their immediate families, are worshippers at another Christian Church (immediate family as defined below).
5. Children who have been baptised into the Christian faith.
6. Proximity to school premises measured in a straight line distance, to the main front entrance and measured by the LA.

## Notes:

- a) A regular worshipper of a church is deemed by the Governing Body to be one who has attended a service in that church, a minimum of once a month, for at least the 12 months prior to the closing date for applications.
- b) Evidence of regular worship at a Christian Church must be presented in writing from the Minister of the Church concerned, and must be sent with the completed application form.
- c) The Governing Body defines 'Christian Church' as being any Church in membership of, or sharing the statement of belief of 'Churches Together in England'.
- d) Immediate family is classed as the person/people the child is living with, i.e. mum, dad, step-parent and natural parent, foster parents, grandparents with a care order, A 'parent' is classed as the parent to whom the child allowance is paid.
- e) Siblings include half brothers and half sisters, stepbrothers and stepsisters, foster brothers and foster sisters who live at the same address as part of the family unit.

- f) If at any stage there is a tie for a place, the decision will be based on distance from the main school entrance, measured in a straight line by the LA, to the child's home address. Occasionally this distance may be the same for more than one last child with the final place allocation. In this case, governors will use random allocation using the LA as the independent authority under their policy guidelines.
- g) If we offer the last place available at a school to one of twins (or triplets and so on), our policy is to admit the other twin or triplets too.
- h) Applications for previously looked after children must be supported with appropriate evidence i.e. copy of the adoption order, residence order or special guardianship order.

As a Voluntary Aided school we also require applicants to complete our own school supplementary form which is available on request from the school or LA. They must be returned as detailed in the booklet 'Admissions to Primary Schools 2013-2014'.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 43 2 <sup>nd</sup> preference: 31 3 <sup>rd</sup> preference: 41  Total: 115	All on time applicants who requested a place at the school were accommodated.	46

# **St Johns CE Primary School**

**Church Street, Pemberton, Wigan, WN5 0DT**

**Head Teacher:** Mr M Speakman

**Admission Number 2014** 30  
**Age Range** 4-11  
**DFE number** 3308

**Telephone number** 01942 222133  
**Website** [www.saintjohns.wigan.sch.uk](http://www.saintjohns.wigan.sch.uk)

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## **Oversubscription Criteria**

Where the school receives more applications than places available the following admission criteria are applied, once places have first been allocated to pupils who have a statement of special educational needs which names St. John's CE Primary school.

1. Looked after children and previously looked after children.  
  
Previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'
2. Children whose parents / guardians are regular and frequent attendees (once per month over 12 months) of St. John's Church, up to the time of application.
3. Children whose parents / guardians are regular and frequent attendees (once per month over 12 months) of another Christian church that is within the Churches Together in England group, up to the time of application.
4. Children who have a brother or sister attending the school at the time of admission. This includes half-brothers and sisters, step-brothers and step-sisters, foster-brothers and foster-sisters who live at the same address as part of the same family unit.
5. Children who have particular medical or social needs which when proven, indicate that they should attend this, their nearest school. A supporting letter from a doctor, social worker, clergy member or other professional with knowledge of the family and the particular needs of the child will be required in support of applications for these places and must accompany the application form. The letter should explain why admission to school is necessary for the child's well being. Cases will be considered on merit and in strict confidence.
6. Those who express a preference for a place at school.

## Tie Breaker

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured by a straight line from the child's home address to the main entrance of the school building.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins or triplets we will admit the other twin or triplet too.

The governors have adopted the same definitions for child's home address, waiting list, nursery classes, deferred entry, part-time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 28 2 <sup>nd</sup> preference: 47 3 <sup>rd</sup> preference: 28  Total: 103	Criterion 1 to 5 - 13 Criterion 6 - 17  The last place was allocated to a pupil living 1.067 miles from the school.	30

# **St Johns CE Primary School, Mosley Common**

**Commonside Road, Worsley, Manchester, M28 1AE**

**Head Teacher:** Mrs Y L Brown (Executive Head Teacher)

**Admission Number 2014** 22  
**Age Range** 4-11  
**DFE number** 3376

**Telephone number** 0161 790 2195  
**Website** [www.saintjohnsmosleycommon.co.uk](http://www.saintjohnsmosleycommon.co.uk)

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## **Oversubscription Criteria**

Where our school receives more applications than places available, the following admissions criteria will be applied once places have first been allocated to pupils who have a statement of special educational need which names the school:

1. Looked after children and previously looked after children (\*see footnote).
2. Siblings (\*\*see footnote) of children who attend St. John's Mosley Common C.E. Primary School and who will still be attending at the time of admission.
3. Children of parents who regularly attend (\*\*see footnote) services at St. John's Church, Mosley Common.
4. Children of parents who regularly attend (\*\*see footnote) services at a recognised Christian church.
5. Children who live nearest the school.

## **Tie Breaker**

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest the school. The distance will be measured in a straight line from the child's home address to a central point at the school (school front entrance) using a Geographical Information System (GIS) which is based on ordnance survey.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats); where to admit another child would breach the infant class size regulations, a system will be used to randomly select who will be offered a place. Please contact school with any queries regarding this point.

If we offer the last place available to one of twins (or triplets and so on), we will admit the other twin/triplet too.

## **Notes**

- \* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special



guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

**\*\* Siblings defined as:**

- Brothers and sisters
  - Half-brothers and half-sisters
  - Step brothers and step sisters
  - Foster brothers and foster sisters
  - Adopted brothers and adopted sisters
- who live at the same address as part of the family unit.

**\*\*\* Regular defined as:**

- Attended services twelve or more times for the twelve months up to the date of application.
- Parents must provide a supporting letter from the parish clergy indicating regular attendance as defined above.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
22	1 <sup>st</sup> preference: 15 2 <sup>nd</sup> preference: 9 3 <sup>rd</sup> preference: 9  Total: 33	All on time applicants who requested a place at the school were accommodated.	21

# **St Luke's CE Primary School**

**Church Lane, Lowton, Warrington, WA3 2PW**

**Head Teacher:** Mrs C Groves

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3377

<b>Telephone number</b>	01942 201140
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## **Oversubscription Criteria**

1. Looked after children and previously looked after children.  
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. Children who will have a brother and/or sister attending St. Luke's School at the time of admission. Brother or sister includes:
  - full brothers and sisters living together
  - full brothers and sisters living apartor
  - half brothers and half sisters
  - foster brothers and foster sisters
  - adopted brothers and adopted sisterswho live at the same address as part of the same family unit.
3. Children and parents/legal guardians who are committed members of St. Luke's Parish Church, Lowton who attend church and or Sunday School at least once a month for the twelve months prior to the closing date for applications. A letter must accompany applications from the appropriate Clergy or the appropriate Sunday School Officer.
4. Children and parents /legal guardians who attend churches and or Sunday Schools which are in fellowship with the Church of England and who attend at least once a month for the twelve months prior to the closing date for applications. A letter must accompany applications from the appropriate Clergy or the appropriate Sunday School Officer.
5. Children who have been baptised.
6. Other children.

NB When letters are provided, verification will be sought from the appropriate bodies.

## Tie Breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest the school. The distance will be measured in a straight line from the child's home address to a centre point of the main school building using a Geographical Information System (GIS) which is based on the Ordnance Survey.

In cases where there are two or more children with the same distance measurement (for instance if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin or triplet too.

The governors have adopted the same definitions for nursery classes, child's home address, waiting lists, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 30 2 <sup>nd</sup> preference: 46 3 <sup>rd</sup> preference: 25  Total: 101	Criterion 1 to 5 - 26 Criterion 6 - 4  The last place was allocated to a pupil living 0.623 miles from the school.	30

# St Marks CE Primary School

Alexandra Street, Wigan, WN5 9DS

Head Teacher: Mr G S Robinson

Admission Number 2014	30
Age Range	4-11
DFE number	3310

Telephone number	01942 748618
Website	<a href="http://www.saintmarks.wigan.sch.uk">www.saintmarks.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the school receives more applications than there are places available the Governors will give priority to applications in the following order once places have first been allocated to those children who have a statement of special educational needs which names St. Mark's C. E. Primary School.

1. 'Looked after children and previously looked after children'.  
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'
2. Children of families (parent(s) and/or siblings) who are regular and frequent attenders of St Mark's Church. If necessary a reference will be required from the vicar or youth co-ordinator. (Regular and frequent meaning attending at least twice per calendar month either Sunday School sessions or Church services for a period of at least one year prior to application).
3. Whether a child has a brother or sister in school at the time of admission. (This will include stepbrothers and stepsisters who live at the same address.)
4. Children of families (parent(s) and/or siblings) who are regular and frequent attenders of other Christian churches that are within the Churches Together in England group. If necessary a reference will be required to support the application. (Regular and frequent meaning attending at least twice per calendar month either Sunday School sessions or Church services for a period of at least one year prior to application).
5. Proximity to the school premises as measured by the LEA GIS system to the school main entrance. Proof of residence may be required e.g. child benefit book. The residence of the child in the case of dual homes will be determined as the address of the parent to whom the Child Benefit is payable.

## Tie Breaker

If at any of the stages 1 to 5 there is a case of over-subscription then the following tie-breaker will apply.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin or triplets too.

Proximity to the school premises as measured by the LA GIS system from the child's home address to the main entrance door of the school. Proof of residence may be required e.g. child benefit book.

The governors have adopted the same definitions for child's home address, nursery classes, waiting lists, deferred entry, part-time attendance and brothers and sisters.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 24 2 <sup>nd</sup> preference: 24 3 <sup>rd</sup> preference: 19  Total: 67	All on time applicants who requested a place at the school were accommodated.	29

# **St Michael's CE Primary School, Howe Bridge**

**Leigh Road, Atherton, M46 0PA**

**Head Teacher:** Mrs F Quinlivan

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3370

<b>Telephone number</b>	01942 883118
<b>Website</b>	<a href="http://www.howebridge.wigan.sch.uk">www.howebridge.wigan.sch.uk</a>

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## **Oversubscription Criteria**

The governors will admit all children having a statement of special education needs naming the school.

In the event of oversubscription for the remaining places, these will be allocated by use of the following criteria:

1. Children who are Looked After or previously looked after. See note (a)
2. Children with proved exceptional medical or social needs, whom the Governors believe would benefit from a place at this school. See note (b).
3. Children who will have a brother or sister attending the school at the time of admission. See note (c).
4. Regular child participation in worship at St Michael and All Angels Church, (validated by Clergy). See note (d).
5. Regular child participation at a Church which is a member of Churches Together in Britain and Ireland, or a local Church Together organisation, (validated by Clergy). See note (e).
6. Children resident in the Parish of St Michael and All Angels Church. See note (f).
7. All other children.

## **Tie Breaker**

Where there are more children in one particular criterion than the number of places available, the governors will offer places to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to the front entrance of the school, using the Wigan Council's measuring system.

If the last place available is offered to one of twins (or triples, or so on), our policy is to admit the other twin or triplets too.

In cases where there are two or more children with the same distance measured (for example if one or more child lives in a block of flats), where to admit another child would

breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. The parents can contact the school if more information is required about this.

## Notes

- a) Previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'
- b) Where admission is sought under exceptional medical or social needs, the application must be supported by professional references, eg a doctor, psychologist or social worker, in which evidence is provided to the governors as to why the child should attend this school rather than any other school.
- c) Brothers or sisters includes half, foster and adopted brothers or sisters living at the same address and full brother or sister living apart
- d) Where parents/guardians are seeking a place under faith criteria, parents/guardians will need to provide evidence of Church attendance of the **child**. A form is available to assist parents/guardians in this process. Regular attendance will be taken to mean a minimum of monthly attendance at Church, at public worship, for at least the year prior to 1<sup>st</sup> September in the year before admission to the school. Points for attendance by the child at St Michael and All Angels Church are awarded as follows, (up to a maximum of 8 points).

	<u>Over 2 years</u>			<u>1 – 2 years</u>			<u>6 – 12 months</u>		
	At least 40 times	20-39 times	At least 10 times	At least 40 times	20-39 times	At least 10 times	At least 40 times	20-39 times	At least 10 times
<b>Child</b>	<b>8</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>1</b>

- e) Points for attendance by the **child** at another Church which is a member of Churches Together in Britain and Ireland, or a local Churches Together organisation, are awarded as follows (up to a maximum of 4 points).

	<u>Over 2 years</u>			<u>6 months – 2 years</u>		
	At least 40 times	20-39 times	At least 10 times	At least 40 times	20-39 times	At least 10 times
<b>Child</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>1</b>

- f) A map showing the Parish of St Michael and All Angels is available at the school

The governors have adopted the same definitions for child's home address, nursery classes, waiting lists, deferred entry, part-time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 32 2 <sup>nd</sup> preference: 24 3 <sup>rd</sup> preference: 33  Total: 89	Criterion 1 to 5 - 18 Criterion 6 - 12  The last place was allocated to a pupil living 0.578 miles from the school.	30



# St Peter's CE Primary School

Kildare Street, Hindley, Wigan, WN2 3HY

**Head Teacher:** Mrs N Green

**Admission Number 2014** 45

**Age Range** 4-11

**DFE number** 3366

**Telephone number** 01942 258647

**Website** [www.hindleysaintpeters.wigan.sch.uk](http://www.hindleysaintpeters.wigan.sch.uk)

This school is part of the Keys Federation with Hindley Green St John's CE J & I and Hindley Green Community Primary Schools.

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## Oversubscription Criteria

If the demand exceeds the number of places available, priority is given to:

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. Children who, with their immediate families, are regular worshippers at St. Peter's Church.
3. Children with siblings who will be attending St. Peter's School at the time of admission.
4. Children who, with their immediate families, are regular worshippers at another Christian Church.
5. Children who have been baptised at St. Peter's.
6. Children who have been baptised at another Christian Church.
7. Children living closest to the school measured by a straight line distance from the home address to the main entrance using the Local Authority measuring system.

## Notes:

1. A regular worshipper is deemed as one who attends worship a minimum of once a month for at least twelve months prior to the closing date for applications (January-January). A completed clergy reference form or St. Peter's Church Attendance Card(s)

is required as evidence of regular worship and must be sent with the completed application form.

2. Immediate family is classed as the parent/carer/grandparent.
3. Siblings refers to brother or sister, half brother or sister, foster brother or sister, step brother or sister, or the child of the parent/carer's partner who live at the same address.
4. If at any stage there is a tie for a place, the decision will be based on distance from school. This will be measured by a straight line distance from the home address to the main entrance using the Local Authority measuring system.
5. The address we use for admission to school is that of the main carer who receives the Child Benefit.
6. The Governing Body defines 'Christian Church' as being any Church in membership of, or sharing the statement of belief of 'Churches Together in England'.

### **Tie-breaker**

See note 4 above. In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class sizes regulations, a system will be used to randomly pick who will be offered a place.

If we offer the last place available at school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

The governors have adopted the same definitions for child's home address, deferred entry, part time attendance and waiting lists as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 47 2 <sup>nd</sup> preference: 41 3 <sup>rd</sup> preference: 37  Total: 125	Criterion 1 to 4 - 39 Criterion 5 - 6  The last place was allocated to a pupil living 0.911 miles from the school.	46

# St Philip's CE Primary School

Bolton Old Road, Atherton, M46 9FD

**Head Teacher:** Mrs G A Burrow

**Admission Number 2014** 60

**Age Range** 4-11

**DFE number** 3423

**Telephone number** 01942 883919

**Website** [www.saintphilips.wigan.sch.uk](http://www.saintphilips.wigan.sch.uk)

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## Oversubscription Criteria

If more than 60 applications are received, the following admission criteria will be applied once places have first been allocated to pupils who have a statement of special educational needs which names St Philip's CE Primary School.

1. Looked After Children and Previously Looked After Children (a)
2. Brother or sister to pupils who will be in attendance at the school at the time of admission. See note (b)
3. Child participation in worship within the Parish of Atherton and Hindsford (validated by Clergy). See note (c)
4. Child participation in worship at another Christian church. See note (d)
5. Children whose medical or social circumstances mean that their needs can only be met at this school. See note (e)
6. Residence in St Philip's district of the Parish of Atherton and Hindsford. See note (f)
7. Residence in St John's, St George's or St Annes district of the Parish of Atherton and Hindsford. See note (f)
8. Those who express a preference for a place at the school.

Where there are more applications for the available places within a category then places will be awarded to those having the higher scores first. A tie breaker will come into effect if we receive a number of applications with identical scores giving priority to those living nearest to school. (See note G below).

## Notes:

- a) Looked After Children and Previously Looked After Children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order of special guardianship order). Appropriate evidence must be produced for example: copy of adoption, residence or special guardianship order.

- b) Brother or sister includes step, half, foster and adopted brothers and sisters living at the same address and full brother or sister living apart.
- c) Points for attendance by the child at a church in the Parish of Atherton and Hindsford are awarded as follows (up to a maximum of 8 points):-

	<b>Over 2 years</b>			<b>1-2 years</b>			<b>6 – 12 months</b>		
	<b>At least 40 weeks Per year</b>	<b>At least 20 weeks Per year</b>	<b>At least 10 weeks Per year</b>	<b>At least 40 weeks Per year</b>	<b>At least 20 weeks Per year</b>	<b>At least 10 weeks Per year</b>	<b>At least 40 weeks</b>	<b>At least 20 weeks</b>	<b>At least 10 weeks</b>
<b><u>Child</u></b>	8	6	4	6	3	2	4	2	1

- d) Points for attendance by the child at another Christian church which is a member of Churches Together in Britain and Ireland, or a local Churches Together organisation are awarded as follows (up to a maximum of 4 points):-

	<b>Over 2 years</b>			<b>6 months – 2 years</b>		
	<b>At least 40 weeks Per year</b>	<b>At least 20 weeks Per year</b>	<b>At least 10 weeks Per year</b>	<b>At least 40 weeks Per year</b>	<b>At least 20 weeks Per year</b>	<b>At least 10 weeks Per year</b>
<b><u>Child</u></b>	4	3	2	3	2	1

- e) Where admission is sought under exceptional medical or social circumstances criteria, professional supporting evidence eg from a doctor, psychologist or social worker is essential. Such evidence must set out the particular reasons why the school is the most suitable for the child and the difficulties that would be caused if the child had to attend another school.
- f) The district boundaries shall be those recognised by the Atherton Church of England Clergy. Details can be accessed from the school office.

### **Tie-breaker**

Living nearest to the school refers to the distance, measured by the LA, from the child's normal home to the school's front entrance, nearer addresses having priority over more distant ones. When considering your child's application, we will use the permanent home address we have for you at the closing date for applications.

If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who gets the Child Benefit for this.

In cases where there are two or more children with the same measurement (for example if more than one child lives in a block of flats), or where to admit another child would breach

the infant class size regulations, a fair draw will pick who will be offered a place. If we offer the last place available to one of twins (or triplets and so on) our policy is to admit the other twin or triplet too.

It should be noted that Baptism is not a criteria for admission nor is the length of time that a child's name has been registered at the school.

The governors have adopted the same definitions for waiting list, deferred entry, part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 56 2 <sup>nd</sup> preference: 53 3 <sup>rd</sup> preference: 41  Total: 150	Criterion 1 to 7 - 50 Criterion 8 - 10  The last place was allocated to a pupil living 1.439 miles from the school.	58

# **St Stephens CE Primary School**

**Manchester Road, Astley, Tyldesley, M29 7BT**

**Head Teacher:** Mrs C Ormerod

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3374

<b>Telephone number</b>	01942 882412
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## **Oversubscription Criteria**

1. Looked after children and previously looked after children (evidence required \*\*)
2. Attendance for worship at St. Stephen's Church by a parent/guardian (evidence required #)
3. Children with brothers and sisters in school at the date of the child's admission.\*
4. Attendance for worship at another Christian church in St. Stephen's Parish by a parent/guardian (evidence required #)
5. Children or parents who have compelling medical or social needs and who live in St. Stephen's Parish. (evidence required from a professional person with knowledge of the child's/parent's needs e.g. doctor, social worker) This evidence needs to show why the child ought to attend St. Stephen's rather than another school.
6. Children who live in St. Stephen's Parish.
7. All other children

## **Tie-breaker**

If a tie breaker is required those living nearest to school will be given priority. Distance will be measured in a straight line from the school's main entrance to the child's home address as measured by the Local Authority using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin or triplet too.

## **Admissions Guidance**

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special

guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

# Attendance for 12 or more times for the previous 12 months prior to application. Anyone wanting to offer evidence of a parent/guardian involvement must obtain a signature from their parish clergy/minister/other church on the school's Supplementary Information Form available from the school.

\*A sibling is defined as a brother or sister, or step-brother and step-sister, half-brother and half-sister, foster brother and foster sister living at the same address as part of the same family unit for whom application is being made. Sibling priority will not be given where the brother/sister or step-brother/step-sister half-brother/half-sister, foster brother/foster sister lives at a different address to the child for whom application is being made. No sibling priority is given to cousins, regardless of their address.

Maps of the parish boundaries may be accessed at the school office.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 31 2 <sup>nd</sup> preference: 28 3 <sup>rd</sup> preference: 45  Total: 104	Criterion 1 - 5 - 9 Criterion 6 - 21  The last place was allocated to a pupil living 0.769 miles from the school.	30

# St Thomas CE Primary School

Hodnet Drive, Ashton-In-Makerfield, Wigan, WN4 8PQ

Head Teacher: Mrs J Jones

Admission Number 2014	30
Age Range	4-11
DFE number	3350

Telephone number	01942 201107
Website	<a href="http://www.ashtonsaintthomas.wigan.sch.uk">www.ashtonsaintthomas.wigan.sch.uk</a>

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## Oversubscription Criteria

In the event that more applications are received than there are places available, priority will be given to:-

1. Looked after children and previously looked after children \*
2. Children who attend St. Thomas's or St. Lukes Church or Sunday School at least twice month and who have done so for the last 2 years.
3. Children who attend a Christian Church\*\* or Sunday School other than St. Thomas's or St. Lukes at least twice a month and who have done so for the last 2 years.
4. Children who have a brother or sister attending the school in the 2013 - 2014 school year.
5. Children who attend a Christian Church\*\* at least once a month and have done so for the past year.
6. Other children living nearest the school. Distance will be measured as the crow flies from the centre point of the school.

Parents of children who attend churches other than St. Thomas's and St. Lukes will need to provide evidence of this.

\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

\*\* Christian Church is defined as a church that is a member of the Churches Together in Britain and Ireland.

## Tie-breaker

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The



distance will be measured in a straight line from the child's home address to the centre point of the school using the local authority Geographical Information System (GIS) which is based on ordnance survey.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we admit the other twin or triplet too.

The governors have adopted the same definitions for waiting list, brothers and sisters, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 35 2 <sup>nd</sup> preference: 31 3 <sup>rd</sup> preference: 42  Total: 108	Criterion 1 to 5 - 25 Criterion 6 - 5  The last place was allocated to a pupil living 0.216 miles from the school	31

# St Thomas CE Primary School, Leigh

Astley Street, Leigh, WN7 2AS

Head Teacher: Mr B Foster

Admission Number 2014	60
Age Range	4-11
DFE number	3030

Telephone number	01942 672730
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Website	<a href="http://www.leighsaintthomas.wigan.sch.uk">www.leighsaintthomas.wigan.sch.uk</a>
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## Oversubscription Criteria

If the school receives more applications than places available, once places have been allocated to those children who have a statement of special educational need naming this school, the remaining places will be offered in the following order of priority:

1. Looked after children and previously looked after children.  
  
Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
2. Children whose medical or social circumstances mean that their needs can only be met at this school.
3. Children who will have an older brother or sister attending the St. Thomas C.E. Primary School at the time of their admission.
4. Baptised children whose parent(s)/guardian(s) are in regular attendance at any of the Anglican Churches within the Parish of St. Thomas with All Saints in Leigh.
5. Baptised or dedicated children whose parent(s)/guardian(s) are in regular attendance at a church within the parish which is a member of Churches Together in Britain and Ireland, or a local Churches Together organisation.
6. Children whose families are in regular attendance of another Church Of England church in the Leigh Deanery, and who live within the parish boundaries of Bedford St. Thomas.
7. All other children.

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the main gate of the school (Astley Street), using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin or triplet too.

## Notes

- a. Where admission is sought under special medical or social circumstances criteria, professional supporting evidence, e.g. from a doctor, psychologist or social worker, is essential. Such evidence must set out the particular reasons why the school is the most suitable for the child and the difficulties that would be caused if the child had to attend another school.
- b. Brother' or 'sister' includes step, half, adopted and foster brothers or sisters living at the same address as part of the same family unit and full brother or sister living apart.
- c. Regular attendance is normally taken to mean a minimum of monthly attendance at church at public worship for at least the year prior to 1<sup>st</sup> September in the year before admission to the school (**i.e. year before September 2014**). Evidence of infant baptism or dedication of the child and of regular attendance of parent(s)/guardian(s) must be provided by a member of the clergy or Church Warden on the forms provided.

The governors have adopted the same definitions for waiting list, nursery classes, child's home address, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 56 2 <sup>nd</sup> preference: 46 3 <sup>rd</sup> preference: 27  Total: 129	Criterion 1 to 6 - 26 Criterion 7 - 35  The last place was allocated to twins living 0.955 miles from the school making the number of places allocated 61.	61

# **Standish Lower Ground St Annes CE Primary School**

**Wigan Lower Road, Standish Lower Ground, Wigan, WN6 8JP**

**Head Teacher:** Ms L France

**Admission Number 2014** 18

**Age Range** 4-11

**DFE number** 3358

**Telephone number** 01942 511348

**Website** [www.saintannes.wigan.sch.uk](http://www.saintannes.wigan.sch.uk)

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## **Oversubscription Criteria**

In the event that there are more applicants than places, after admitting all children with a statement of educational need naming the school, the governing body will allocate places using the criteria below, which are listed in order of priority.

1. (a) Looked children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. A copy of the adoption order, residence order or special guardianship order.

- (b) Children with special medical or social circumstances affecting the child where these needs can only be met at this school.

Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

2. Children who have a sibling attending the school on the date of application and on the date of admission. Siblings include step, half, foster, adopted brothers and sisters living at the same address, as part of the same family unit.
3. Children whose parents live within the ecclesiastical parish of St. Anne's Church, Shevington. A map showing the boundaries is available in school.
4. Children with a parent / guardian worshipping in a church in membership of Churches Together in Britain and Ireland.

Churches Together in Britain and Ireland is taken on the 1<sup>st</sup> September in the year prior to admission to the school. A list may be obtained from its website.

Parental worshipping is normally taken to mean a minimum of monthly attendance at church at public worship for at least six months. The relevant date is 1<sup>st</sup> September 2012.

The Governors will request confirmation of this from the relevant clergy or church Officer. Where the family has changed churches, then information about all of them will be required.

#### 5. Other children.

### **Tie-breaker**

Where there are more applications for the available places within a category, then the distance between the GIS address point for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is a predetermined point generated from the local authority's GIS computer database, which is based on information from an Ordnance Survey to the Front Entrance of the school. Where the cut off point is for addresses within the same building, then the single measure between the address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).

### **Waiting list**

Where we have more applications than places, the admissions criteria will be used. Children who are not admitted will have their name placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the order according to the extent to which they meet the criteria. Thus it is possible that a child who moves into the area later to have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admission number, the child whose name is at the top of the list will be offered a place. This is not dependent on whether an appeal has been submitted.

This waiting list will operate until the end of the autumn term only.

### **Address of pupil**

The address used on the school's admission form must be the correct permanent homes address i.e. the family's main residence. This is where the child and parent or the person who has care of the child or parental responsibility normally lives. If the address changes subsequently, the parents should notify the school. Where the parents live at different addresses, and there is shared parenting, the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the Child Benefit recipient will be used. Parents may be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child's address as the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties, e.g. the child's GP, Council Tax Office, Electoral Registration Officer, utilities provider. For children of UK Service personnel and other Crown Servants returning to the area proof of the posting is all that is required.

The governors have adopted the same definitions for nursery classes, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
18	1 <sup>st</sup> preference: 6 2 <sup>nd</sup> preference: 8 3 <sup>rd</sup> preference: 10  Total: 24	All on time applicants who requested a place at the school were accommodated.	12

# Westleigh St Pauls CE Primary School

School Street, Leigh, WN7 5JN

Head Teacher: Mrs J Hankinson

Admission Number 2014	30
Age Range	4-11
DFE number	3373

Telephone number	01942 672611
Website	<a href="http://www.westleighstpauls.co.uk">www.westleighstpauls.co.uk</a>

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## Oversubscription Criteria

When the demand for places exceeds this number, after places have been allocated to children with a statement of special educational need which names this school, the Governors will allocate places on the following basis.

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children who already have brothers and sisters in the school at the time of admission. This includes half brothers/sisters, step brothers/sisters and foster brothers/sisters living at the same address as part of the same family unit.
3. The child plus a parent/guardian that attend any St Peters/St Paul's Church at least four times in any calendar year from January to December, previous to application.
4. Baptised members of the Church of England living in the Parish.
5. Baptised members of the Church of England living outside the Parish.
6. Proximity to school premises measured in a straight line distance as measured by the LA from the child's home address to the rear entrance point.

## Tie-breaker

Where there are more applicants in one category than there are places left to offer, the governing body will offer places to those pupils who live nearest to the school. The distance will be measured in a straight line from the child's home address to the rear entrance point at school. In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin/triplets too.

The governors have adopted the same definitions for waiting list, child's home address, nursery classes, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 26 2 <sup>nd</sup> preference: 21 3 <sup>rd</sup> preference: 16  Total: 63	All on time applicants who requested a place at the school were accommodated.	30



# Wigan St Andrews CE Primary School

Mort Street, Wigan WN6 7AU

**Head Teacher:** Mrs W Massey

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3300

<b>Telephone number</b>	01942 244354
<b>Website</b>	<a href="http://www.wiganstandrews.net">www.wiganstandrews.net</a>

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## Oversubscription Criteria

In the event of the school receiving more applications than there are places available, the Governors will give priority to applications in the following order;

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. A copy of the adoption order, residence order or special guardianship order.

2. Children and/or parents who have attended Saint Andrew's Church or another Anglican Church for at least one occasion per month, for a period of one year prior to the time of application. Supporting evidence is required using the supplementary information form.
3. Those who have an older brother or sister at school at the time of admission.
4. Children and/or parents who attend another Christian Church for at least one occasion per month, for a period of one year prior to the time of application. Supporting evidence is required using the supplementary information form.
5. Those whose permanent home is closest to school.
6. Those who express a preference for a place at the school.

## Tie-breaker

In the event that there are more applications than there are places available in any one criterion, a tie-breaker will apply by measuring the distance from home to school.

## Definitions

[item 3] Brother or Sister means full brothers or sisters, half brothers or sisters, stepbrothers or sisters who live at the same address as part of the same family unit.

[item 4] Christian Church means one in which members subscribe to the Doctrine of the Holy Trinity.

[item 5 & tie-breaker] Home (when there is shared parental responsibility for a child) means the address of the main carer. We class the main carer as the person who is eligible for child benefit. Distance means a straight-line measurement between the child's home address and the centre of the school's perimeter boundary. This is measured by using a geographical computer system (GIS), which is based on ordnance survey.

In cases where there are two or more children with the same distance measurement, where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin or triplet too.

The governors have adopted the same definitions for waiting list, child's home address, nursery classes, deferred entry and part time attendance as for community and voluntary controlled schools.

**This school uses a supplementary information form. See part 1 for important information about this.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 24 2 <sup>nd</sup> preference: 23 3 <sup>rd</sup> preference: 22  Total: 69	Please contact the school for details of how places were allocated.	30

## Primary schools in the Liverpool Catholic Archdiocese

The governors of the majority of Catholic primary schools in the Liverpool Archdiocese have adopted common definitions as follows:

### **Baptised Catholic**

'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

For a child to be considered as a Catholic, evidence of a Catholic Baptism or reception into the Church will be required.

A Baptised Catholic is one who has been baptised into full communion with the Catholic Church by the Rites of baptism of one of the various ritual Churches in communion with the See of Rome (Cf. Catechism of the Catholic Church 1203). Written evidence of this baptism can be obtained by recourse to the baptismal Registers of the church in which the baptism took place.

Or

A person who has been baptised in a separate ecclesial community and subsequently received into full communion with the Catholic Church by the Rite of Reception of Baptised Christians into the Full Communion of the Catholic Church. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases a sub-section of the Baptismal registers of the church in which the Rite of Reception took place.

The Governing Body will require written evidence in the form of a Certificate of Baptism or Certificate of Reception before applications for school places can be considered for categories of "Baptised Catholics". A Certificate of Baptism or Reception is to include: full name, date of birth, date of baptism or reception and parent(s) name(s). The certificate must also show that it is copied from the records kept by the place of baptism or reception.

Those who would have difficulty obtaining written evidence of baptism for a good reason, may still be considered as baptised Catholics but only after they have been referred to their parish priest, who after consulting with the Vicar General, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

Those who would be considered to have good reason for not obtaining written evidence would include those who cannot contact the place of baptism due to persecution or fear, the destruction of the church and the original records, or where baptism was administered validly but not in the Parish church where records are kept.

Governors may request extra supporting evidence when the written documents that are produced do not clarify the fact that a person was baptised or received into the Catholic Church, (i.e. where the name and address of the Church is not on the certificate or where the name of the Church does not state whether it is a Catholic Church or not.)

### **Tie breaker**

In the event of over-subscription in the number of applications made under any of the categories, the admissions committee will offer places first to children living nearest the school measured in a straight line from the child's home address to the front door of the school using the Local Authority measuring service based on Ordinance Survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, random selection will be used to determine the allocation of places.

### **Child's home address**

You must give the correct permanent home address. The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required – eg. child benefit payment address.

Where care is split equally between mother and father, the address used for the allocation process will be the address of the parent who is in receipt of the Child benefit. Documentary evidence will be required.

### **Supplementary information forms**

Parents must complete the Local Authority application form. Parents who wish their application to a Catholic school to be considered against the priority faith criteria should also complete the supplementary form. If the school is oversubscribed, failure to complete the supplementary form may result in your application for a place in this school being considered against lower priority criteria, as the Governing Body will have no information upon which to assess the application on the basis of the applicant's baptism and/or membership of a faith community. Both forms should be returned by the closing date of **15<sup>th</sup> January 2014** as explained in the LA Primary Admissions Booklet.

### **Nursery applications**

If a child attends the Nursery attached to a Catholic primary school they **DO NOT** have automatic right of a place at that school. Parents **MUST** complete a Local Authority application and, if appropriate, the school supplementary form which should be returned by the closing date.

### **Late applications**

Late applications (those received after the closing date) will only be considered after all the applications received on time have been dealt with.

### **Waiting list**

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria; parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the first term of Reception.

**Deferred entry**

Legally your child does not have to start school until the start of the term after their fifth birthday. If you apply for and are offered an earlier starting date which you wish to defer you should advise the School and the Local Authority by the start of the autumn term 2014. You cannot defer entry beyond the beginning of the term after your child's fifth birthday nor beyond the academic year for which the application was made (start of the summer term 2014). If you want your child to start at a later date beyond the academic year (2014/2015) you will have to make a fresh application and we cannot guarantee that a place will be available.

**Part time attendance**

Parents can request that their child attends part-time until the child reaches compulsory school age.

**Definitions that differ from those above are included in the individual admission arrangements.**

**If you would like a copy of a school's full admission arrangements please contact the school or access their website.**

## Voluntary Aided Catholic Primary Schools

### All Saints Catholic Primary School, Golborne

Hazel Grove, Golborne, WA3 3LU

**Head Teacher:** Mrs M Middlehurst

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3407

**Telephone number** 01942 747655

**Website** [www.golborneallsaints.wigan.sch.uk](http://www.golborneallsaints.wigan.sch.uk)

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#### Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

1. Looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order. Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Baptised Catholic children living in the designated Parish of All Saints.
3. Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. Baptised Catholic children living in other Catholic parishes.
5. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.

7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Children whose parents express a preference for a place at the school.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the main entrance of the school using the Local Authority's measuring service based on Ordnance Survey.

In cases where there are two or more children with the same distance measurement, for example if more than one child lives in a block of flats, where to admit another child would breach infant class size regulations, a system will be used to randomly pick who will be offered the place. Please contact the school if you would like more information about this.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

### **Waiting List**

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria; parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the first term of Reception.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 32 2 <sup>nd</sup> preference: 33 3 <sup>rd</sup> preference: 18  Total: 83	Criterion 1 to 7 - 29 Criterion 8 – 1  The last place was offered to a child living 0.065 miles from the school.	30

# **Holy Family Catholic Primary School, Boothstown**

**Kendal Road, Boothstown, Worsley, M28 1AG**

**Head Teacher:** Mrs A Farrell

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3406

<b>Telephone number</b>	0161 790 2123
<b>Website</b>	<a href="http://www.boothstownhollyfamily.wigan.sch.uk">www.boothstownhollyfamily.wigan.sch.uk</a>

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Baptised Catholic looked after children and previously looked after children\*.
2. Baptised Catholic children living in the designated Parish of Holy Family, Boothstown.
3. Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. Baptised Catholic children living in other Catholic parishes.
5. Looked after children and previously looked after children other than Catholic\*.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the



applicant is a member of their Faith community from an appropriate Minister of Religion is required.

8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order. Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the front door of the school using the Local Authority GIS computer system based on ordnance survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

### **Notes**

Where care is split equally between mother and father, the address used for the allocation process will be the address of the parent who is in receipt of the Child benefit. Documentary evidence will be required.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 20 2 <sup>nd</sup> preference: 29 3 <sup>rd</sup> preference: 11  Total: 60	All on time applicants who requested a place at the school were accommodated.	26

# **Holy Family Catholic Primary School, Platt Bridge**

**Wigan Street, Platt Bridge, Wigan, WN2 5JF**

**Head Teacher:** Mrs K Mitty

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3393

<b>Telephone number</b>	01942 704148
<b>Website</b>	<a href="http://www.incehollyfamily.wigan.sch.uk">www.incehollyfamily.wigan.sch.uk</a>

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Baptised Catholic\* looked after children and previously looked after children\*\*.
2. Baptised Catholic\* children living in the Parish of Holy Family, Platt Bridge. Proof of Baptism in form of a Baptismal Certificate is required.
3. Baptised Catholic\* children who have a brother or sister at the school at the time of likely admission. This includes full, half or step-brothers and sisters, foster brothers and sisters and children who are living at the same address and are part of the same family unit.
4. Baptised Catholic\* children from other Catholic Parishes.
5. Looked after children who are other than Catholic and previously looked after children\*\*.
6. Children who are other than Catholic who have a brother or sister at the school at the time of likely admission. This includes full, half or step-brothers and sisters, foster brothers and sisters and children who are living at the same address and are part of the same family unit.
7. Children who are baptised in other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate is required.
8. Children of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith group.

9. Children whose parents express a preference for a place at the school.

\*\*Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the main entrance of the school using the Local Authority's measuring service based on Ordnance Survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, random selection will be used to determine the allocation of places.

If the last place to be offered is to one of twins or triplets, we will admit the other twin or triplet too.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM. IF PARENTS ARE APPLYING UNDER ANY OF THE FAITH CRITERIA, THEY SHOULD ALSO COMPLETE THE SCHOOL SUPPLEMENTARY FORM.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 29 2 <sup>nd</sup> preference: 25 3 <sup>rd</sup> preference: 10  Total: 64	All on time applicants who requested a place at the school were accommodated.	30

# Holy Family RC Primary School, Wigan

Longfield Street, New Springs, Wigan, WN2 1EL

**Head Teacher:** Mrs J McDonald

**Admission Number 2014** 20

**Age Range** 4-11

**DFE number** 3387

**Telephone number** 01942 246376

**Website** [www.incehollyfamily.wigan.sch.uk](http://www.incehollyfamily.wigan.sch.uk)

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## Oversubscription Criteria

If there are more applications for admission than the school has places available.

1. Baptised Roman Catholic Looked After Children and previously Looked After Children
2. Baptised Roman Catholic children who have a sibling in the school at the time of admission
3. Baptised Roman Catholic children resident in the Parish of Holy Family
4. Baptised Roman Catholic children resident in other Parishes
5. Other Looked After Children and previously Looked After Children
6. Other children who have a sibling in the school at the time of admission
7. Other children

\* Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

## Tie-breaker

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the home to the school main entrance door. This will be digitally measured using the LA system.

## Notes

- a) All applicants will be considered at the same time and after the closing date for admissions.
- b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

- c) For a child to be considered as a Roman Catholic evidence of such Baptism will be required.
- d) It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.
- e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. If the distance is the same for two or more applicants where this would be last place/s to be allocated, a random lottery will be carried out in a public place.
- f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. Direct application to the school can now be made under this heading. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.
- k) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.
- l) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
20	1 <sup>st</sup> preference: 15 2 <sup>nd</sup> preference: 15 3 <sup>rd</sup> preference: 5  Total: 35	Please contact the school for details of how places were allocated.	20

# **Our Lady Immaculate Catholic Primary School**

**Downall Green Road, Bryn, Wigan, WN4 0LZ**

**Head Teacher:** Mr D Winstanley

**Admission Number 2014** 20

**Age Range** 4-11

**DFE number** 3383

**Telephone number** 01942 727067

**Website** [www.ashtonourladys.wigan.sch.uk](http://www.ashtonourladys.wigan.sch.uk)

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Baptised Catholic Looked After and previously Looked After Children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order. Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Children with exceptional medical and/or social needs where these needs can only be met at this school. Professional supporting evidence, e.g. from a doctor, psychologist or social worker is essential if admission is to be made under this criterion and such evidence must set out the particular reasons why this school is the most suitable for those difficulties.
3. Baptised Catholic children resident in the parish of Our Lady Immaculate, Bryn.
4. Baptised Catholic children who have a sibling at the school at the time of admission.
5. Baptised Catholic children from other parishes.
6. Looked After Children and previously Looked After Children who are other than Catholic.
7. Children who are other than Catholic who have a sibling at the school at the time of admission.

8. Children from other Christian denominations. Proof of baptism in the form of a baptismal certificate or confirmation in writing that the applicant is a member of their faith community is required from an appropriate Minister of Religion.
9. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
10. Children whose parents express a preference for a place at the school.

### **Tie-breaker**

If in any category there are more applications than places available, priority will be given based on distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for two or more applicants where this distance would be the last place(s) to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who ordinarily has responsibility for the child. Evidence will be required, for example in the form of a copy of a tax credit award notice or a recent bank/building society statement, showing Child Benefit being paid in their account.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
20	1 <sup>st</sup> preference: 18 2 <sup>nd</sup> preference: 22 3 <sup>rd</sup> preference: 17  Total: 57	All on time applicants who requested a place at the school were accommodated.	20



# **Our Lady's RC Primary School**

Holly Road, Aspull, Wigan, WN2 1RU

**Head Teacher:** Mr J Rushton

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3386

**Telephone number** 01942 832299

**Website** [www.aspullourladys.wigan.sch.uk](http://www.aspullourladys.wigan.sch.uk)

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## **Oversubscription Criteria**

Admissions to the school will be made in accordance with parental preference. However, if the school receives more applications than places available, the following admissions criteria will be applied once places have first been allocated to pupils who have a Statement of Special Educational Needs which names the school;

### **Admissions Criteria**

1. Children who are in public care or have been in public care\*\*.
2. Baptised Roman Catholic children who will have a \*brother or \*sister attending the school, at the time of admission, and are resident in the parish of Our Lady's, Haigh.
3. Other baptised Roman Catholic children who are resident in the parish of Our Lady's, Haigh.
4. Baptised Roman Catholic children who are resident in another parish who will have a \*brother or \*sister attending the school at the time of admission.
5. Other baptised Roman Catholic children resident in another parish.
6. Other children who will have a brother or sister attending the school at the time of admission.
7. Other children.

We regard someone as 'Roman Catholic' if they have been baptised in a Roman Catholic Church. A Certificate of Baptism is required if the child was not baptised in the Roman Catholic Parish of Our Lady's, Haigh, Aspull and Blackrod.

### **Tie-breaker**

In the event of over-subscription, in any one of the above criteria, priority will be given to those living nearest to the school. This would be the straight-line distance between the home address and the pedestrian entrance gate to the school grounds measured by the Local Authority using the Geographical Computer System (G.I.S.) which is based on the Ordnance Survey Map.

Where a child lives with parents with shared responsibility, each for part of the week, the address used for considering an application for a place at our

school will be that of the main carer, classed as the person who is eligible to receive the Child Benefit for the child under consideration.

### Notes

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

In Criterion 2 & 4, above, the Governors define \*brother or \*sister in the same way as the Local Authority, as follows;

- half-brothers and half-sisters;
- step brothers and step sisters; and
- foster brothers and foster sisters

who live at the same address as part of the same family unit.

### Waiting list

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria; parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the first term of Reception.

**Parents who wish their application to this Roman Catholic school to be considered against the priority faith criteria should also complete the school's Supplementary Information Form (see part 1 for further information).**

**Parents must complete the Local Authority Application.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 18 2 <sup>nd</sup> preference: 10 3 <sup>rd</sup> preference: 10  Total: 38	All on time applicants who requested a place at the school were accommodated.	23

# **Sacred Heart Catholic Primary School, Atherton**

**Lodge Lane, Hindsford, Manchester, M46 9BN**

**Head Teacher:** Miss C Morrow

**Admission Number 2014** 25

**Age Range** 4-11

**DFE number** 3397

**Telephone number** 01942 883429

**Website** [www.athertonsacredheart.wigan.sch.uk](http://www.athertonsacredheart.wigan.sch.uk)

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \*Baptised Catholic Looked After children and previously Looked After\*\* children.
2. \*Baptised Catholic children living in the designated Parish of Sacred Heart, Hindsford.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. Looked After children and previously Looked After Children other than Catholic.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.

8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the front door of the school using the Local Authority GIS computer system based on ordnance survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

If we offer the last available place to one of twins, triplets and so on, our policy is to admit the other twin or triplets too.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
25	1 <sup>st</sup> preference: 21 2 <sup>nd</sup> preference: 17 3 <sup>rd</sup> preference: 18  Total: 56	Please contact the school for details of how places were allocated.	23

# **Sacred Heart Catholic Primary School, Hindley Green**

**Swan Lane, Hindley Green, Wigan, WN2 4HD**

**Head Teacher:** Mrs C Ryding

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3432

**Telephone number** 01942 767768

**Website** [www.hindleygreensacredheart.wigan.sch.uk](http://www.hindleygreensacredheart.wigan.sch.uk)

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

1. \*Baptised Catholic Looked After Children and previously Looked After Children\*\*.
2. \*Baptised Catholic children living in the parish of Sacred Heart.  
(Once a place has been offered parents will need to provide a birth certificate as proof of date of birth).
3. \*Baptised Catholic children who have a brother and or sister at the school at the time of likely admission. This includes full, half or step-brothers and sisters, adopted and foster brothers and sisters, or a child of the parent/carer's partner, and in every case who is living at the same address and are part of the same family unit.
4. \*Baptised Catholic children from other parishes.
5. Children who are in the care of the Local Authority (looked after children) and previously Looked After Children\*\* other than Catholic.
6. Children who are other than Catholic who have a brother or sister at the time of likely admission. This includes full, half or step-brothers and sisters, adopted and foster brothers and sisters or a child of the parent/carer's partner, and in every case who is living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith Community from an appropriate Minister of Religion is required.

8. Children of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith group.

9. Children whose parents express a preference for a place at the school.

\* Baptised Catholic means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so

because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

If more children fall into any one category than the number of places left, the governors will offer places to the children who live nearest to the school.

Distance will be measured in a straight line from the child's home address to the front door of the school, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.

If we offer the last place available to one of twins (or triplets and so on) we will admit the other twin or triplet too.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 26 2 <sup>nd</sup> preference: 23 3 <sup>rd</sup> preference: 13  Total: 62	All on time applicants who requested a place at the school were accommodated.	30

# **Sacred Heart Catholic Primary School, Leigh**

**Windermere Road, Leigh, WN7 1UX**

**Head Teacher:** Mrs H Ahmed

**Admission Number 2014** 45

**Age Range** 4-11

**DFE number** 3403

**Telephone number** 01942 674226

**Website** [www.leighsacredheart.wigan.sch.uk](http://www.leighsacredheart.wigan.sch.uk)

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

1. Baptised Catholic Looked After Children and previously Looked After Children

A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

2. Baptised Catholic children resident in the parish formerly known as Sacred Heart, Leigh
3. Baptised Catholic children who have a sibling in the school at the time of admission
4. Baptised Catholic children from other parishes
5. Looked After Children and previously Looked After Children other than Catholic.
6. Children who are other than Catholic and have a sibling in the school at the time of admission
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.



9. Children whose parents express a preference for a place at the school.

### **Tie-breaker**

If in any category there are more applications than places available, priority will be given based on distance from home to school. Distance will be measured in a straight line from the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for two or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

### **Notes**

Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 38 2 <sup>nd</sup> preference: 27 3 <sup>rd</sup> preference: 23  Total: 98	All on time applicants who requested a place at the school were accommodated.	45

# **Sacred Heart Catholic Primary School, Wigan**

**Springfield Road, Wigan, WN6 7RH**

<b>Head Teacher:</b>	Mr A Poskitt
<b>Admission Number 2014</b>	60
<b>Age Range</b>	4-11
<b>DFE number</b>	3331
<b>Telephone number</b>	01942 231478
<b>Website</b>	<a href="http://www.sacredheart.wigan.sch.uk">www.sacredheart.wigan.sch.uk</a>

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

### **1. Baptised Catholic Looked After Children and previously Looked After Children**

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **2. Baptised Catholic children resident in the parish of Sacred Heart Catholic Church, Wigan**

### **3. Baptised Catholic children who have a sibling in the school at the time of admission**

### **4. Baptised Catholic children from other parishes**

### **5. Looked After Children and previously Looked After Children other than Catholic.**

### **6. Children who are other than Catholic and have a sibling in the school at the time of admission**

### **7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.**

### **8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.**

### **9. Children whose parents express a preference for a place at the school.**

## **Tie-breaker**

If in any category there are more applications than places available, priority will be given based on distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the

main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for two or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 60 2 <sup>nd</sup> preference: 42 3 <sup>rd</sup> preference: 13  Total: 115	Criterion 1 to 8 - 58 Criterion 9 - 2  The last place was allocated to a pupil living 0.237 miles from the school.	60

# St Aidan's Catholic Primary School

Holmes house Avenue, Winstanley, Wigan, WN3 6EE

**Head Teacher:** Mrs C Mason

**Admission Number 2014** 45

**Age Range** 4-11

**DFE number** 3336

**Telephone number** 01942 223544

**Website** [www.saintaidansprimary.org.uk](http://www.saintaidansprimary.org.uk)

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria:

1. Baptised Catholic looked after children, or baptised Catholic previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Baptised Catholic children living in the Parish of: St Aidan's.
3. Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who is living at the same address and are part of the same family unit.
4. Baptised Catholic children living in other Catholic Parishes.
5. Looked after children, or previously looked after children, who are other than Catholic.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who is living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

## Tie-breaker

If more children fall into any one category than the number of places left, the Governors will offer places to the children who live nearest to the school. Distance will be measured in a straight line from the child's home address to the school's front door, using Wigan Council's measuring system.

In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered the place. Please contact the school if you would like more information about this.

KS1 Class Size Regulations may be exceeded for twins and children from multiple births where one of the children is the last child admitted.

## This is a Catholic Primary School in the Liverpool Archdiocese

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 33 2 <sup>nd</sup> preference: 24 3 <sup>rd</sup> preference: 23  Total: 80	All on time applicants who requested a place at the school were accommodated.	44

# St Ambrose Barlow Catholic Primary School

Manchester Road, Astley, Tyldesley, M29 7DY

**Head Teacher:** Mr B G Dorgan

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3415

**Telephone number** 01942 883912

**Website** [www.saintambrosebarlow.wigan.sch.uk](http://www.saintambrosebarlow.wigan.sch.uk)

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

10. Baptised Catholic children who are in the care of the Local Authority (looked after and previously looked after children).

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

11. Baptised Catholic children living in the designated Historic Parish of St Ambrose Barlow.
12. Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit.
13. Baptised Catholic children living in other Catholic parishes.
14. Children who are in the care of the Local Authority (looked after and previously looked after children) other than Catholic.
15. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters who are living at the same address and are part of the same family unit.
16. Children from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
17. Children of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith group.

18. Children whose parents express a preference for a place at the school.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line distance from the front door of the house/flat to the main front door of the school as measured by the Local Authority.

If we offer the last place available to one of twins (or triplets, and so on), our policy is to admit the other twin or triplets too.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 32 2 <sup>nd</sup> preference: 36 3 <sup>rd</sup> preference: 27  Total: 95	Criterion 1 to 8 - 28 Criterion 9 - 2  The last place was allocated to a pupil living 0.242 miles from the school.	30

# **St Benedict's Catholic Primary School**

**Abbott Street, Hindley, Wigan, WN2 3DG**

**Head Teacher:** Mrs J Taberner

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3390

**Telephone number** 01942 253522

**Website** <http://www.saintbenedicts.wigan.sch.uk>

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Catholic looked after children and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. \*Baptised Catholic children living in the designated Parish of St Benedict.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. Children who are in the care of the Local Authority (looked after children) other than Catholic.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.



9. Children whose parents express a preference for a place at the school.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the front door of the school using the Local Authority measuring service based on Ordnance Survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

The Governing Body may exceed the regulations on class size limits at Key Stage One for twins, siblings in the same year group and children from multiple births where one is the 30<sup>th</sup> child admitted.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 32 2 <sup>nd</sup> preference: 18 3 <sup>rd</sup> preference: 14  Total: 64	Criterion 1 to 4 - All available places were offered under these criteria.	30

# St Bernadette's Catholic Primary School

Church Lane, Shevington, Wigan, WN6 8BD

<b>Head Teacher:</b>	Mr J Hanley
<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3413
<b>Telephone number</b>	01257 401125
<b>Website</b>	<a href="http://www.saintbernadettes.wigan.sch.uk">www.saintbernadettes.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \*Baptised Catholic children who are in the care of the Local Authority and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. \*Baptised Catholic children living in the part of the designated Parish of Our Lady of the Annunciation and St Bernadette previously known as St Bernadette's Shevington. Proof of Baptism in the form of a Baptismal Certificate is required (unless baptised in the Parish of Our Lady of the Annunciation and St. Bernadette).
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. Children who are in the care of the Local Authority and previously looked after children other than Catholic.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

#### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the main entrance of the school using the Local Authority's measuring service based on Ordnance Survey

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, random selection will be used to determine the allocation of places. The Governing Body may exceed the regulations on class size limits at Key Stage One for twins, siblings in the same year group and children from multiple births where one is the 30<sup>th</sup> child admitted.

#### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 24 2 <sup>nd</sup> preference: 21 3 <sup>rd</sup> preference: 13  Total: 58	All on time applicants who requested a place at the school were accommodated.	24

# **St Catherine's Catholic Primary School - Lowton**

**Cranham Avenue, Lowton, Warrington, WA3 2PQ**

**Head Teacher:** Mrs K Vernon

<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3412

<b>Telephone number</b>	01942 671528
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<b>Website</b>	<a href="http://www.lowtonsaintcatherines.co.uk">www.lowtonsaintcatherines.co.uk</a>
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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \*Baptised Catholic children who are, or were previously, in the care of the Local Authority (looked after children).

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

2. \*Baptised Catholic children living in the designated Parish of St Catherine of Seina, Lowton.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. Children who are, or were previously, in the care of the Local Authority (looked after children) other than Catholic.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.

8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the front door of the child's home to the main entrance of the school using the Local Authority's measuring service based on Ordnance Survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

If the last place to be offered is to one of twins or triplets, we will admit the other twin or triplets too.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 30 2 <sup>nd</sup> preference: 14 3 <sup>rd</sup> preference: 15  Total: 59	Criterion 1 to 8 - 28 Criterion 9 - 2  The last place was allocated to a pupil living 0.379 miles from the school.	31

# St Cuthbert's Catholic Primary School

Thorburn Road, Norley Hall, Wigan, WN5 9LW

<b>Head Teacher:</b>	Mr J Bruen
<b>Admission Number 2014</b>	60
<b>Age Range</b>	4-11
<b>DFE number</b>	3433
<b>Telephone number</b>	01942 222721
<b>Website</b>	<a href="http://www.saintcuthberts.wigan.sch.uk">www.saintcuthberts.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \*\*Baptised Catholic children who are in the care of the Local Authority (looked after children) and previously looked after children.
2. \*Baptised Catholic children living in the designated Parishes of St Cuthbert and St Edward, Wigan.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. \*\*Children who are in the care of the Local Authority (looked after children) other than Catholic and previously looked after children.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the child's home address to the main entrance of the school using the Local Authority's measuring service based on Ordnance Survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

If the last place to be offered is to one of twins or triplets, we will admit the other twin or triplets too.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM. IF PARENTS ARE APPLYING UNDER ANY OF THE FAITH CRITERIA, THEY SHOULD ALSO COMPLETE THE SCHOOL SUPPLEMENTARY FORM.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
50	1 <sup>st</sup> preference: 54 2 <sup>nd</sup> preference: 22 3 <sup>rd</sup> preference: 35  Total: 111	All on time applicants who requested a place at the school were accommodated.	60*

\*Due to a very high demand for places in the area additional children were admitted in September 2013. The admission number for 2014 is 60.

# **St Gabriel's Catholic Primary School**

**Kensington Drive, Higher Folds, Leigh, WN7 2YG**

<b>Head Teacher:</b>	Mrs C Williams
<b>Admission Number 2014</b>	45
<b>Age Range</b>	4-11
<b>DFE number</b>	3411
<b>Telephone number</b>	01942 769712
<b>Website</b>	<a href="http://www.saintgabriels.wigan.sch.uk">www.saintgabriels.wigan.sch.uk</a>

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following oversubscription criteria.

1. Children in public care and previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

2. Baptised Catholic Children living in the parish of St Gabriel's, Higher Folds and all children not of the Catholic faith living in Higher Folds.
3. Children who will have an older brother or sister attending the school at the time of admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. Baptised Catholic children living in other Catholic Parishes.
5. Children from other Christian denominations and other faiths. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
6. Children whose parents express a preference for a place at the school.

## **Tie-breaker**

In the event of over subscription in the number of applications made under any of the categories above, then the admissions committee will offer places first to children living nearest to the school measured in a straight line distance from the address of the house/flat to the main front door of the school as measured by the local authority.

While the school is based on two sites, the point of reference for the distance from the address of the house/flat to the main front door of the school will be a point midway between the two sites.



If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM. IF PARENTS ARE APPLYING UNDER ANY OF THE FAITH CRITERIA, THEY SHOULD ALSO COMPLETE THE SCHOOL SUPPLEMENTARY FORM.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 27 2 <sup>nd</sup> preference: 6 3 <sup>rd</sup> preference: 6  Total: 39	All on time applicants who requested a place at the school were accommodated.	44

# St James Catholic Primary School

St James Road, Orrell, Wigan, WN5 7AA

<b>Head Teacher:</b>	Mr G Hayes
<b>Admission Number 2014</b>	60
<b>Age Range</b>	4-11
<b>DFE number</b>	3388
<b>Telephone number</b>	01942 748455
<b>Website</b>	<a href="http://www.orrellsaintjames.wigan.sch.uk">www.orrellsaintjames.wigan.sch.uk</a>

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## Oversubscription Criteria

All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority order where there are more applications for admissions than the school has places available.

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Baptised Catholic Looked After Children and previously Looked After Children \*
2. Baptised Catholic children living in the designated Parish of St James, Orrell.
3. Baptised Catholic children who have a sibling at the school at the time of admission.
4. Baptised Catholic children living in other Catholic parishes.
5. Looked After Children and previously Looked After Children other than Catholic \*
6. Children who are other than Catholic who have a sibling in the school at the time of likely admission.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\* Previously looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

## **Tie-breaker**

In the event of over-subscription in the number of applications made under any of the categories above, then in each of the categories the Admissions Committee will offer places first to children with siblings attending the school at the time of admission.

If numbers of applications with siblings exceed places available and/or for any remaining places within a category, the committee will apply the distance tiebreak – i.e. children living nearest the school measured in a straight line distance from the home address to the Front Door (main entrance) of the School as measured by the Local Authority.

In cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications or where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

Governing Bodies in Primary/Infant Schools may exceed KS1 Class Size Regulations for twins and children from multiple births where one of the children is the 30<sup>th</sup> child admitted.

## **This is a Catholic Primary School in the Liverpool Archdiocese**

**IN ALL CASES, PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND WILL BE ASKED TO ALSO COMPLETE THE SCHOOL SUPPLEMENTARY FAITH REQUEST FORM. SEE PAGE 6 FOR IMPORTANT INFORMATION.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
60	1 <sup>st</sup> preference: 50 2 <sup>nd</sup> preference: 37 3 <sup>rd</sup> preference: 40  Total: 127	All on time applicants who requested a place at the school were accommodated.	60

# St Joseph's Catholic Primary School

Mather Lane, Leigh, WN7 2PR

<b>Head Teacher:</b>	Mr P Ackers
<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3400
<b>Telephone number</b>	01942 606395
<b>Website</b>	<a href="http://www.saintjosephs.wigan.sch.uk">www.saintjosephs.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria.

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \* Baptised Catholic looked after children and \*\*baptised Catholic children who were previously looked after.
2. \*Baptised Catholic children who have a brother or sister at the school at the time of likely admission. This includes full, half or step brothers and sisters, adopted and foster brothers and sisters or children of the parent/ carer's partner, and in every case, who are living at the same address and are part of the same family unit.
3. \*Baptised Catholic children living within the original parish boundaries of St Joseph's, Leigh.
4. \*Baptised Catholic children living in other Catholic parishes.

Proof of baptism in the form of a baptism certificate is required (unless baptised in the parish of St. Joseph's Leigh)

5. Looked after children and \*\*previously looked after children who are other than Catholic
6. Children who are other than Catholic who have a brother or sister at the school at the time of likely admission. This includes full, half or step brothers and sisters, adopted and foster brothers and sisters or children of the parent/ carer's partner, and in every case, who are living at the same address and are part of the same family unit.

If after considering applications made which meet any of the above criteria or a combination of one or more of the same, there remains a shortfall in the planned admissions number, then the Admissions Committee will consider applications made by parents of children of:

7. Children from other Christian denominations.  
Proof of baptism in the form of a baptismal certificate or confirmation in writing that the

applicant is a member of their faith community is required from an appropriate Minister of Religion.

#### 8. Children of other faiths

An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.

#### 9. Children whose parents express a preference for a place at the school.

\* Baptised Catholic means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formerly received in to the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order) Applications for previously looked after children must be supported by appropriate evidence ie a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of over-subscription in the number of applications made under any of the categories above, the admissions committee will offer places first to children living nearest the school measured in a straight line from the child's home address to the front door of the school using the Local Authority measuring service based on Ordinance Survey.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

The Governing body may exceed infant class size regulations for twins and children from multiple births where one of the children is the 30th child admitted.'

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS / CARERS APPLYING ONLINE, A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 41 2 <sup>nd</sup> preference: 49 3 <sup>rd</sup> preference: 35  Total: 125	Criterion 1 to 3 - 25 Criterion 4 - 5  The last place was allocated to a pupil living 1.56 miles from the school.	32

# **St Jude's Catholic Primary School**

**Worsley Mesnes Drive, Worsley Mesnes, Wigan, WN3 5AN**

<b>Head Teacher:</b>	Mr S Barrand
<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3431
<b>Telephone number</b>	01942 204091
<b>Website</b>	<a href="http://www.saintjudes.wigan.sch.uk">www.saintjudes.wigan.sch.uk</a>

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## **Oversubscription Criteria**

**Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria**

**Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.**

1. \* Baptised Catholic Looked After and previously Looked After Children\*\*.
2. \*Baptised Catholic children living in the designated Parishes of St Jude and St Edward as identified on the map.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. Looked After and previously Looked After Children\*\*.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*\*Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having

been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.'

### **Tie-breaker**

In the event of over-subscription in the number of applications made under any of the categories above, the admissions committee will offer places first to children living nearest the school measured in a straight line from the child's home address to the front door of the school using the Local Authority measuring service based on Ordinance Survey.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND ARE STRONGLY ADVISED TO COMPLETE THE SCHOOL SUPPLEMENTARY FORM.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 17 2 <sup>nd</sup> preference: 10 3 <sup>rd</sup> preference: 12  Total: 39	All on time applicants who expressed a preference for a place at the school were accommodated.	24



# St Marie's Catholic Primary School

Avondale Street, Standish, Wigan, WN6 0LF

**Head Teacher:** Mrs E J Somers

**Admission Number 2014** 30

**Age Range** 4-11

**DFE number** 3389

**Telephone number** 01257 422975

**Website** [www.saintmaries.wigan.sch.uk](http://www.saintmaries.wigan.sch.uk)

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

- 1      \*Baptised Roman Catholic Looked After Children and previously Looked After\*\* Children.
2.      \*Baptised Roman Catholic children resident in the parish of St Marie of the Annunciation Standish.
3.      \*Baptised Roman Catholic children who have a sibling in the school at the time of admission.
4.      \*Baptised Roman Catholic children resident in other parishes.
5.      Looked After children and previously Looked After Children\*\* other than Roman Catholic.
6.      Other children who have a sibling in the school at the time of admission.
7.      Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8.      Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9.      Other children.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate

evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including community entrances to flats) to the main entrance of the school using the local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30<sup>th</sup> child admitted.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 34 2 <sup>nd</sup> preference: 27 3 <sup>rd</sup> preference: 21  Total: 82	Criterion 1 to 5 – all available places were offered under these criteria	31

# **St Mary's and St John's Catholic Primary School**

**Standishgate, Wigan, WN1 1XL**

<b>Head Teacher:</b>	Mrs L Vose
<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3326
<b>Telephone number</b>	01942 206733
<b>Website</b>	<a href="http://www.saintmaryandjohn.wigan.sch.uk">www.saintmaryandjohn.wigan.sch.uk</a>

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## **Oversubscription Criteria**

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria below:

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Baptised Roman Catholic looked after children and previously looked after children.
2. Baptised Roman Catholic children living in the designated Parish(es) of St. Mary and St. John, Wigan.
3. Baptised Roman Catholic children who have a sibling in the school at the time of admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters of children of the parent/carer' partner, and in every case who are living at the same address and are part of the same family unit.
4. Baptised Roman Catholic children living in other Catholic parishes.
5. Looked after Children and previously Looked after Children other than Catholic.
6. Children who are other than Catholic and have a sibling in the school at the time of admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters of children of the parent/carer' partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*A Looked After child is a child who is (a) in the care of the Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order. Applications for previously looked children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line distance from the address of the house/flat to the main front door of the school as measured by the Local Authority using a Geographical Information System (GIS) which is based on Ordnance Survey Maps.

In the event of distances being the same for two or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Body may exceed the regulations on class size at Key Stage One for twins, siblings in the same year group and children from multiple births where one is the 30<sup>th</sup> child admitted.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM. PARENTS APPLYING ON LINE OR FROM ANOTHER LOCAL AUTHORITY AREA WILL NEED TO COMPLETE THE SCHOOL'S SUPPLEMENTARY FORM SO THAT THE GOVERNING BODY HAVE THE CORRECT FAITH INFORMATION. THE SUPPLEMENTARY FORM IS AVAILABLE FROM THE SCHOOL OR FROM THE LOCAL AUTHORITY WEBSITE (SEE THE LOCAL AUTHORITY ADMISSIONS' BOOKLET)**

**IT SHOULD BE NOTED THAT AN OFFER OF A PLACE WILL BE WITHDRAWN IT IS DISCOVERED THAT FALSE INFORMATION HAS BEEN GIVEN E.G. INCORRECT ADDRESS, SIBLING CONNECTIONS, INCORRECT EVIDENCE ABOUT RELIGIOUS STATUS.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 36 2 <sup>nd</sup> preference: 43 3 <sup>rd</sup> preference: 25  Total: 104	Criterion 1 to 3 - 23 Criterion 4 - 7 The last place was allocated to a pupil living 1.193 miles from the school.	30

# St Oswald's Catholic Primary School

Council Avenue, Off Bryn Street, Ashton-In-Makerfield, Wigan, WN4 9AZ

**Head Teacher:** Mrs P A Carter

**Admission Number 2014** 50

**Age Range** 4-11

**DFE number** 3382

**Telephone number** 01942 724820

**Website** [www.stoswaldswigan.co.uk](http://www.stoswaldswigan.co.uk)

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \*\*Baptised Catholic children who are in the care of the Local Authority (looked after children) and previously looked after children.
2. \*Baptised Catholic children living in the designated Parishes of St Oswald and St Edmund Arrowsmith.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. \*\*Children who are in the care of the Local Authority (looked after children) other than Catholic and previously looked after children.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line distance from the child's home address to the front door of the school as measured by the Local Authority using a Geographical Information System (GIS) which is based on Ordnance Survey Maps.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, a random lottery will be carried out in a public place. All names will be entered into a hat and the required number of names will be drawn out.

It is a duty of governors to comply with regulations on class size limits at Keystage One

The Governing Body may exceed the regulations on class size at Key Stage One for twins, siblings in the same year group and children from multiple births where one is the 30<sup>th</sup> child admitted.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
50	1 <sup>st</sup> preference: 48 2 <sup>nd</sup> preference: 49 3 <sup>rd</sup> preference: 20  Total: 117	Criterion 1 to 8 - 43 Criterion 9 - 7  The last place was allocated to a pupil living 0.73 miles from the school.	50

# St Patrick's Catholic Primary School

Hardybutts, Wigan, WN1 3RZ

<b>Head Teacher:</b>	Mrs S Bruen
<b>Admission Number 2014</b>	45
<b>Age Range</b>	4-11
<b>DFE number</b>	3329
<b>Telephone number</b>	01942 244361
<b>Website</b>	<a href="http://www.saintpatricks.wigan.sch.uk">www.saintpatricks.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

- 1 \*\*Baptised Catholic children who are in the care of the Local Authority (looked after children) and previously looked after children.
- 2 \*Baptised Catholic children living in the designated Parish of St Patrick.
- 3 \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
- 4 \*Baptised Catholic children living in other Catholic parishes.
- 5 \*\*Children who are in the care of the Local Authority (looked after children) other than Catholic and previously looked after children.
- 6 Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
- 7 Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
- 8 Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
- 9 Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the home address to the main front door of the school as measured by the Local Authority, with those living closer to the school receiving higher priority.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, random selection will be used to determine the allocation of places.

The Governing Body may exceed the regulations on class size at Key Stage One for twins, siblings in the same year group and children from multiple births where one is the 30<sup>th</sup> child admitted.

If we offer the last place available at school to one of twins (triplets or so on) and to offer all children a place would mean the infant class size regulations would be breached, the Governing Body will offer the available place and parents can decide which child will take up the place. At the same time the home local authority will advise parents which school can take all the children.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required – eg. child benefit payment address. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place.

**This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**



Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
45	1 <sup>st</sup> preference: 40 2 <sup>nd</sup> preference: 21 3 <sup>rd</sup> preference: 23  Total: 84	All on time applicants who requested a place at the school were accommodated.	45

# St Richard's Catholic Primary School

Flapper Fold Lane, Atherton, M46 0HA

Head Teacher:	Mrs D Nulty
Admission Number 2014	30
Age Range	4-11
DFE number	3396
Telephone number	01942 882980
Website	<a href="http://www.saintrichards.wigan.sch.uk">www.saintrichards.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. \*Baptised Catholic \*\*Looked After Children and previously Looked After Children
2. \*Baptised Catholic children living in the former designated Parishes of St Richard of Chichester, Atherton and St Vincent de Paul, Over Hulton.
3. \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
4. \*Baptised Catholic children living in other Catholic parishes.
5. Looked After Children and previously Looked After Children other than Catholic.
6. Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having

been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

**\*\*A Looked After Child** is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order. School will require documentary evidence in the form of an adoption or guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line distance from the child's home address to the main entrance of the school using the Wigan Council's measuring system.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places. We use the same random selection procedure as the Local Authority. For further information please contact the School Organisation Team.

If we offer the last place available to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 25 2 <sup>nd</sup> preference: 12 3 <sup>rd</sup> preference: 18  Total: 55	All on time applicants who requested a place at the school were accommodated.	25

# **St Wilfrid's Catholic Primary School**

**Off Golborne Road, Ashton-In-Makerfield, Wigan, WN4 8SJ**

<b>Head Teacher:</b>	Mrs C Orrell
<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3414
<b>Telephone number</b>	01942 707101
<b>Website</b>	<a href="http://www.ashtonstwilfrids.org.uk">www.ashtonstwilfrids.org.uk</a>

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## **Oversubscription Criteria**

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

1. Baptised Catholic Looked After and previously Looked After Children.
2. Baptised Catholic children resident in the parish of St. Wilfrid's, Stubshaw Cross.
3. Baptised Catholic children who have a sibling at the school at the time of admission.
4. Baptised Catholic children from other parishes.
5. Looked After Children and previously Looked After Children who are other than Catholic.
6. Children who are other than Catholic who have a sibling at the school at the time of admission.
7. Children from other Christian denominations. Proof of baptism in the form of a baptismal certificate or confirmation in writing that the applicant is a member of their faith community is required from an appropriate Minister of Religion.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Children whose parents express a preference for a place at the school.

## **Notes**

A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order. Documentary evidence of being 'previously looked after' such as a copy of the adoption or special guardianship order must be submitted.

A Baptised Catholic is one who has been baptised into full communion with the Catholic Church by the Rites of baptism of one of the various Churches in communion with the See of Rome (Cf. Catechism of the Catholic Church 1203). Written evidence of this baptism can be obtained by recourse to the baptismal Registers of the church in which the baptism took place.

Or

A person who has been baptised in a separate ecclesial community and subsequently received into full communion with the Catholic Church by the Rite of Reception of Baptised Christians into the Full Communion of the Catholic Church. Written evidence of their baptism and reception into full communion with the Catholic Church can be obtained by recourse to the Register of Receptions, or in some cases a sub-section of the Baptismal registers of the church in which the Rite of Reception took place.

### **Tie-breaker**

If in any category there are more applications than places available, priority will be given based on distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for two or more applicants where this distance would be the last place(s) to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

It is the duty of governors to comply with regulations on class size limits at Key Stage One. However, where there are twins, etc wanting admission and there is only a single place left within the admission number, then the governing body may exercise as much flexibility as possible within the requirements of infant class sizes. In exceptional circumstances cases we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limits. This may also apply to siblings who are in the same year group.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 40 2 <sup>nd</sup> preference: 31 3 <sup>rd</sup> preference: 24  Total: 95	Criterion 1 to 5 - 28 Criterion 6 - 2  The last place was allocated to a pupil living 0.245 miles from the school.	30

# St William's Catholic Primary School

Ince Green Lane, Ince, Wigan, WN2 2DG

Head Teacher:	Mrs E Ellis
Admission Number 2014	30
Age Range	4-11
DFE number	3394
Telephone number	01942 235782
Website	<a href="http://www.saintwilliams.wigan.sch.uk">www.saintwilliams.wigan.sch.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

- 1 \*\*Baptised Catholic children who are in the care of the Local Authority (looked after children) and previously looked after children.
- 2 \*Baptised Catholic children living in the designated Parish of St William.
- 3 \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
- 4 \*Baptised Catholic children living in other Catholic parishes.
- 5 \*\*Children who are in the care of the Local Authority (looked after children) other than Catholic and previously looked after children.
- 6 Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's partner, and in every case who are living at the same address and are part of the same family unit.
- 7 Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
- 8 Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
- 9 Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to children living nearest to the school measured in a straight line from the home address to the main front door of the school as measured by the Local Authority, with those living closer to the school receiving higher priority.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, random selection will be used to determine the allocation of places.

If we offer the last place available to one of twins (or triplets, and so on), our policy is to admit the other twin or triplets too.

The home address of a pupil is considered to be the permanent residence of a child. The address must be the child's only or main residence. Documentary evidence may be required – eg. child benefit payment address. Where care is split equally between mother and father, parents must name which address is to be used for the purpose of allocating a school place.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 29 2 <sup>nd</sup> preference: 26 3 <sup>rd</sup> preference: 6  Total: 61	Please contact the school for details of how places were allocated.	30

# Twelve Apostles Catholic Primary School

Nel Pan Lane, Leigh, WN7 5JS

<b>Head Teacher:</b>	Mrs S Newton
<b>Admission Number 2014</b>	30
<b>Age Range</b>	4-11
<b>DFE number</b>	3405
<b>Telephone number</b>	01942 674312
<b>Website</b>	<a href="http://www.twelveapostlesleigh.co.uk">www.twelveapostlesleigh.co.uk</a>

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## Oversubscription Criteria

Where the number of applications exceeds the number of places available the Governing Body will apply the following over-subscription criteria

Children with a statement of special educational needs that names the school will be offered a place without reference to the admission criteria.

- 1 Baptised Catholic looked after children and previously Looked After Children (proof of adoption, guardianship order, etc. is required)
- 2 Baptised Catholic children living in the former Parish (es) of XII Apostles' and Our Lady of the Rosary

Proof of Baptism in the form of a Baptismal Certificate is required (unless baptised in the Parish (es) of XII Apostles' and Our Lady of the Rosary)

- 3 \*Baptised Catholic children who have a brother or a sister at the school at the time of likely admission. This includes a full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's parents , and in every case who are living at the same address and are part of the same family unit.
- 4 \*Baptised Catholic living in other Catholic Parishes.
- 5 Children who are in the care of the Local Authority (looked after children or previously Looked After Children) other than Catholic (proof of adoption, guardianship order, etc. is required)
- 6 Children who are other than Catholic who have a brother or a sister at the school at the time of likely admission. This includes a full, half or stepbrothers and sisters, adopted and foster brothers and sisters or children of the parent/carer's parents , and in every case who are living at the same address and are part of the same family unit.
- 7 Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.



8 Children of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith.

9 Children whose parents express a preference for a place at the school.

\*'Baptised Catholic' means, within the policies and practices relating to school admissions, any child who, before the due date of application, is a baptised Catholic or who, having been baptised into another Christian denomination whose baptisms are recognised by the Catholic Church, has subsequently been formally received into the Catholic Church.

\*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.

### **Tie-breaker**

If more children fall into any one category than the number of places that are left, the Governors will offer places to the children who live nearest to the school as measured by a straight line from the child's home address to the door of the main entrance of the school using the Local Authority's system of measurement, until the number of places has been filled.

In rare cases where the distance tie-break does not assist, for example where there are two or more children with an exact distance measurement, where to admit another pupil would have class size implications, random selection will be used to determine the allocation of places.

The Governing Body may exceed the regulations on class size at Key Stage One for twins, siblings in the same year group and children from multiple births where one is the 30<sup>th</sup> child admitted.

### **This is a Catholic Primary School in the Liverpool Archdiocese**

**PARENTS MUST COMPLETE THE LOCAL AUTHORITY COMMON APPLICATION FORM AND THE SCHOOL SUPPLEMENTARY FORM. THIS WILL BE PROVIDED IN APPLICATION PACKS. FOR PARENTS/CARERS APPLYING ONLINE A FORM SHOULD BE REQUESTED FROM THE SCHOOL.**

Admission Number 2013	No. of preferences received by the closing date	Details of how places were allocated in each criteria as listed above	Final number admitted following any appeals or withdrawals (information correct at time of print)
30	1 <sup>st</sup> preference: 25 2 <sup>nd</sup> preference: 23 3 <sup>rd</sup> preference: 34  Total: 82	Please contact the school for details of how places were allocated.	30

