

Ince CE Primary School Admissions Criteria 2019-2020

Admission Number 60

The Governing Body operates a system of equal preferences under which they consider all preferences equally and the Local Authority allocates places according to its policy. In the event that there are more applicants than places, the governing body will allocate places using the following criteria, which are listed in order of priority:

1. Children looked after by the Local Authority (in care) – see note (i)
2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school – see note (ii)
3. Regular attendance by child and parent/carer at Christ Church, Ince for up to 12 months until the closing date of applications (1 time per month on average) – see note (iii)
4. Regular attendance by child and parent/carer at another Church affiliated to 'Church's Together' in Britain for up to 12 months until the closing date of applications (1 time per month on average) – see note (iii)
5. Children who have brothers/sisters already attending Ince CE Primary School and who will still be on roll at the time of admission – see note (iv)
6. Resident in the Parish of Christ Church, Ince.
7. Parents who express a preference for a place at the school.

Notes

- (i) This includes any 'looked after child' and any child who was previously looked after, but ceased to be so because they were adopted (or became subject to a residence or special guardianship order). Applications for previously looked after children must be supported with appropriate evidence i.e. a copy of the adoption order, residence order or special guardianship order.
- (ii) If the application is for a child who has special medical or social circumstances then the application for admission MUST be accompanied by a supporting letter from a doctor, social worker, member of the clergy or other professional with knowledge of the family and the needs of the child. The letter should explain why admission to the school is necessary for the child's well-being.
- (iii) Parent/carer refers to any adult who accompanies the child to church.
- (iv)** Siblings include :-
- half-brothers and half sisters
 - step-brothers and step-sisters
 - foster brothers and foster sisters
- who live at the same address as part of the same family unit.

Ince CE Primary School Admissions Criteria 2019-2020

Where there are more children in one particular criterion than the number of places available, places will be allocated to the children who live nearest to the school. The distance will be measured in a straight line from the child's home address to the main entrance of school where the school office is located using the Local Authority GIS system which is based on Ordnance Survey.

- a. You must give the child's correct permanent home address. This is where the child and parent, or the person who has care of the child or parental responsibility, normally live. If you are separated and your child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who gets the Child Benefit for this.
- b. In cases where there are two or more children with the same distance measurement (for example if more than one child lives in a block of flats), where to admit another child would breach the infant class size regulations, a system will be used to randomly pick who will be offered a place. Please contact the school if you would like more information about this.
- c. Where there are twins, triplets wanting admissions and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible with the requirements of infant class sizes. In exceptional circumstances we are now able to offer places for both twins and all triplets, even when this means breaching infant class size limit. This may also apply to siblings who are in the same year group.
- d. School will maintain a waiting list until the end of the Autumn Term 2019 for those children applying for school places for the 2019 intake. Children will be ranked on this waiting list in the same order as the admission criteria above and not based on the date of application.
- e. Late applications (those received after the closing date) will only be considered after those received by the closing date. The only exception to this is applications for looked after children that are received by 15th February 2019, these will be included with on time applications.
- f. Parents can request that their child attends part time until the child reaches compulsory school age.
- g. Parents can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age in that year. Where entry is deferred, the place will be held open and not offered to another child. Parents cannot defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted.
- h. Parents need to be aware that their child's attendance at nursery class does not guarantee admission to the school for primary education and that a separate application must be made for transfer from nursery to primary school.