

Wigan VCSE Hate Crime Awareness 2024 Guidance for applicants



Summary of funding criteria

- **Small Fund** for Wigan based voluntary, community or social enterprise (VCSE) organisations and hate crime reporting centres to raise awareness of hate crime, encourage reporting and promote access to support
 - **Awards of £500** for activities held on Greater Manchester Hate Crime Awareness Week (5th- 12th February 2024)
 - **Awards of £1,000** available for multiple activities taking place over the month of February 2024
- Maximum of **one award** per organisation or collaboration bid
- **Funding priorities:**
 - Activities must promote hate crime awareness, how to report hate crime and how victims can access support
- **Closing date for applications:**
Friday 17th November 2023 at 12:00pm
- **Decisions to be made by:** Early December 2023

Accessibility

If you, or someone you may know, requires this document in an alternative format for accessibility, please contact:

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Wigan VCSE

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Hate Crime Awareness Week 2024 Guidance for Applicants

In February 2024 we are supporting VCSE organisations to deliver projects to raise awareness of what hate crime is, understand how to report hate crime and how and where to get support.

About the fund

This fund is supported by the [Place and Community Safety Partnership](#).

What is Hate Crime?

Someone being bullied, harassed, or abused because of their race, religion, disability, sexuality, gender identity, or identification with an alternative subculture may be a hate crime.

Anyone can be a victim of hate crime; it is an issue which can affect us all and can have much wider consequences for communities.

You can read Greater Manchester Police's [definition of hate crime at this link](#).

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Aims of Greater Manchester Hate Crime Awareness Week

Wigan's Place and Community Safety Partnership knows that it is important that the public have the confidence to come forward and report hate crime in the knowledge that this will be taken seriously and dealt with. Hate crime is an offence against an individual and has a profound negative effect on people's confidence and feelings of safety.

As a partnership we have worked hard to increase reporting of hate crimes and to improve the responses to victims. The partnership works closely with third party reporting centres and wider community organisations to support people to report and deal with the impacts of hate crimes. We want to build on this by holding events and activities during Hate Crime Awareness Week (5th- 12th February 2024 and the month of February 2024).

All successful applications will have plans to:

- Encourage the reporting of hate crime, methods of which can be found via this link [Hate crime \(wigan.gov.uk\)](https://wigan.gov.uk/hate-crime)
- Promote services that support victims of hate crime (such as [Greater Manchester Victims Services](#) and the third party reporting centres featured at [Hate crime \(wigan.gov.uk\)](https://wigan.gov.uk/hate-crime))
- Reach out beyond your existing audience to engage the wider community by increasing understanding of hate crime across a broad range of local people

Protected characteristics

- Minority Ethnic Groups
- Religious or faith groups
- Disabilities
- LGBTQI+
- Gender identity
- Identification with an alternative subculture, (the way a person looks or dresses); groups that are described as subcultures often include punks, ravers, metal heads, goths, emo and indie

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Additional requirements

- **All funded projects must link in with the Hate Crime Lead Officer** from Wigan Council regarding the promotion of activities and events.

To contact the team please contact andrea.parkinson@wigan.gov.uk.

- Successful organisations will be asked to participate in publicity and promotion of the activities in partnership with the Deal for Communities Team and Wigan's Place and Community Safety Partnership.

Who can apply?

Only organisations that meet the criteria below will be eligible to apply:

- **This fund is open to voluntary, community or social enterprise (VCSE) sector organisations**
- Applications will only be considered from Wigan-based organisations or organisations with a strong track record of delivering activity in Wigan.

How much can you apply for?

Applications can be for £500 or £1000.

- **£500 max** for small scale projects, activities or events running during Hate Crime Awareness Week, which takes place from 5th- 12th February 2024.
- **£1,000 max** for a series of activities, events or projects running through the whole of February 2024.

What can you spend the money on?

The fund can be used to cover the costs of room hire, refreshments, printing and materials, equipment, or any reasonable costs linked specifically to your Hate Crime Awareness Week project.

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What sort of projects can be funded?

In the past projects have included the following but new ideas are always welcome:

- ◆ **Food sharing** ◆ **social media campaign** ◆ **training workshops** ◆
- ◆ **drama performance** ◆ **sporting activities** ◆ **podcast** ◆ **solidarity walk**
- ◆ **art project and exhibition** ◆ **storytelling session** ◆

We want to fund a variety of projects from across Wigan's neighbourhoods and diverse communities to engage with as many new people as possible on the topic of hate crime.

Successful organisations will be able to evidence how they will reach out beyond their current audience and networks to spread the message.

If your idea is not included in the list above, contact either Andrea Parkinson (andrea.parkinson@wigan.gov.uk) or Jack Cromwell (jack.cromwell@wigan.gov.uk) to discuss your idea.

You can access Greater Manchester hate crime awareness images and resources at:

www.letsendhatecrime.com

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What policies / other documentation is required?

All organisations will be expected to have the following policies in place at the time of application:

- a) Health and Safety Policy
- b) Equality/Diversity Statement or Policy
- c) Public Liability Insurance (Cost can be included in budget)
- d) Risk Assessments
- e) Safeguarding Adults Policy (if applicable to project activities)
- f) Safeguarding Children Policy (if applicable to project activities)

Please note: If your project involves working with children or vulnerable adults you will need to provide a copy of the relevant Safeguarding Policy at the time you submit your application.

How to apply

On the 2nd of October, the link to apply for the fund will go live on the Wigan Council Hate Crime Page ([Wigan Hate Crime - Google Search](#)). Applicants will need to complete the form by the deadline.

When is the closing date for applications?

The fund will close to applications at **12:00 noon on Friday 17th November 2023**

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How will applications be assessed?

On receipt of applications, Wigan Council will undertake a number of eligibility checks. All applications that are eligible will be independently scored by a panel consisting of representatives from Greater Manchester Police, Wigan Council and The Deal for Communities Team.

Extra weighting will be given to collaborative bids, and bids by specialist By and For services focusing on equality of access to support services.

This assessment panel will then meet to agree the awards and provide feedback on unsuccessful applications.

When will we hear the outcome?

All applicants will be informed around early December 2023. Unsuccessful applicants will be provided with a summary of feedback from the assessment panel.

If successful, when will we receive the funds?

On receipt of an offer letter from Wigan Council, you will need to complete and return an 'Acceptance of Fund Form' together with an invoice for the full fund amount.

For organisations that have not received funds from Wigan Council before (or changed bank account since their last award) we will also require proof of bank details. This can take the form of a copy of a bank statement, cheque book, paying in slip or bank card.

On receipt of these documents Wigan Council will then issue the funds by bank transfer as soon as possible ready for the February week of action (5th of February 2024 to 12th February 2024).

All successful applications will be sent an evaluation that will be required to complete at part of the bid to be completed by the end of March 2024.

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How long will we have to spend the funds?

All project delivery and spending must be complete by the end of February 2024.

How will our project be evaluated by the Place and Community Safety Partnership?

Successful applications will be asked to record and report back on what they've delivered and achieved that includes details of:

- The number of additional people who are now aware of hate crime
- The number of additional people who are now aware of how to report hate crime
- Number of additional people who are now aware of support available for victims and witnesses of hate crime

In practical terms this will mean providing feedback to The Place and Community Safety Partnership in the shape of a simple report form by the end of March 2024. We may also select your project for a monitoring visit to see your project in action.

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What support is available to applicants?

Support with your application

If you would like any support or advice with your application, please contact either Andrea Parkinson (andrea.parkinson@wigan.gov.uk) or Jack Cromwell (jack.cromwell@wigan.gov.uk) where drop in sessions can be arranged.

You can also attend the Funding Friday Drop-In sessions hosted by the Deal for Communities Team which are held every other Friday of the month. Dates for these sessions can be found here ([What's on - Deal for Communities \(wigan.gov.uk\)](#)).

Further support is available here via the Deal for Communities webpage ([Resources for community groups \(wigan.gov.uk\)](#))