

Wigan Council  
 South Lancs. Industrial Estate  
 Redgate Road  
 Wigan WN4 8DT  
 Telephone Wigan 01942 828993  
 Fax 01942 486989

Application No. ....
Entered Memorial Register .....
Receipt No. ....
Fee .....
Date .....
Checked .....

## MEMORIAL APPLICATION

1. For .....Cemetery
2. Ground .....Section .....Grave No. ....

### 3. Description of New Memorial

Dimensions ..... Materials .....

4. Inspection(s). If more than one, all must be stated in full on the reverse.

5. I hereby authorise Messrs. ....  
 Monumental Masons of .....

to carry out the work detailed above and overleaf.

Print name of Owner

Signature ..... Date .....  
 (registered Grave Owner)

Address .....

### 6. Notes on the Application

Headstone memorials: shall be limited to 3 feet 6 inches or 1,050 mm. maximum height and 2 feet 6 inches or 750mm. minimum measured from surrounding ground. Turf level to the highest part of the memorial 3 feet or 900 mm. maximum width and 2 feet or 600 mm. minimum, 1 foot or 300 mm. base width.

The headstone shall be no less than 3 inches or 75 mm. or more than 6 inches or 150 mm. in thickness. All above memorials must have a concrete foundation which shall meet the following specification: 3ft. 6 inches (1,050 mm) to 4 ft. (1,200 mm.) in length depending on Cemetery and width of grave space. 15 inches or 275 mm. in width, 4" (100 mm.) to 6" (150 mm.) in depth subject to soil type and stability of ground.

- (a) The completed application must be delivered to the Registrar's office at least one week before permit is required.
- (b) All Masons must comply with the Council's regulations as made from time to time.
- (c) The permit must be handed in at the Cemetery office prior to erection.

7. All measurements must be given including base ft. inches/mm.

**DRAWING**

**MEMORIAL APPLICATION PLEASE STATE TYPE OF MATERIALS USE FOR LANDINGS OR SUB-BASE**

8. **Additional Inscriptions**