



Platt Bridge & Spring View Neighbourhood Board

Minutes of meeting held on: Monday 14th September at 6pm

Venue: St Nathaniel's Church, Church Road, Platt Bridge, Wigan, WN2 3TB

Attendance

Neighbourhood Board Members	Observers/Support Staff
Lisa Jane Aldred – Chair (LJA) Cllr Martyn Smethurst (MS) Norman Prior (NP) David Baxter (DB) Sue Hughes (SH) Nigel Geary (NG) Tracy Sheppard (TS) Eunice Smethurst (ES) John Pendlebury (JP)	Ben Gosling (BG) Stephanie Dermott – Secretariat (SD)

1.	Welcome and Introductions The Chair (LJA) welcomed everyone to the meeting and asked everyone to introduce themselves.
2.	Apologies for Absence Secretariat declared that there had been two apologies for absence: Rt Hon Andy Burnham Claire Burnham LJA noted that other elected members had also been invited to participate but haven't yet responded.
3.	Declarations of Interest LJA explained this would be in the Terms of Reference and will be a standing item on the agenda going forward.

4.	Pride in Place Programme SD presented on key aspects of the Pride in Place programme including: overview and timeframes, purpose of the board and role of the council as accountable body, the ten year plan and what the funding can be spent on. ES noted that use of the acronym 'PiP' may cause potential confusion with Personal Independence Payment (PIP).
5.	Terms of Reference LJA referred to the Terms of Reference document and asked board members to review after the meeting and provide feedback to the secretariat. ACTION: Board to send feedback on terms of reference to secretariat as soon as possible. NG asked about using a platform to share documents. SD noted that this was currently in the process of setting up. NP suggested using existing practice from Phase One (Leigh) in developing Terms of Reference. The board discussed the conflict of interest procedures. ES asked about declaring interests of a confidential nature (i.e. personal address). SD confirmed that this information would be collected but not made public. ACTION: Secretariat to send out and collect completed declarations of interest forms from all board members.
6.	Pride in Place Boundary LJA talked through the adjusted boundary map. The board discussed the inclusion of different areas in the boundary. ES noted that the Pride in Place Boundary at the edge of Spring View is slightly different than the Abram Ward boundary which cuts through Marlborough Avenue. The board discussed the involvement of relevant elected members to reflect the boundary area and concluded that all relevant councillors representing the main areas have been invited to contribute to the board.

	The board discussed the importance of engaging with residents in Abram and Bickershaw despite being slightly outside the boundary, including inviting contributions from organisations and individuals from those areas. LJA suggested drafting a clear rationale for the Pride in Place Boundary to communicate with communities/residents. ACTION: LJA to draft rationale for boundary amendment and share with the board at the next meeting.
7.	Community Engagement LJA spoke about clarifying the areas in the boundary and giving them a specific identity. LJA suggested setting up three sub groups for engagement in Platt Bridge, Spring View and Bamfurlong, led by board members who are established in these areas, to develop identities for each area, plan engagement based on existing knowledge of communities and draw in new people to extend further and support with this. ES suggested looking at the existing neighbourhood plan as a starting point. LJA added that the town centre resilience forum had also undertaken previous work and noted that there has been a lot of existing engagement work, but highlighted the need to start something fresh with new ideas for Pride in Place. BG agreed with highlighting the separate identities of each area and emphasised the need to acknowledge that each village is unique. LJA mentioned use of social media to engage with people. NP suggested the best way to engage with people is to speak to them in person on the street and at events etc. LJA mentioned the possibility of using incentives to engage people and potential to develop new community leaders through the programme. DB mentioned that Wigan and Leigh Community Charity is already involved in developing community organisers through training links. SD discussed developing an expression of interest for organisations to run focus groups. LJA suggested that sub groups could take the lead on this within each area. The Board discussed funding some quick win projects in relation to previous engagement that has taken place. DB spoke about the inclusion of other local organisations on the board.

	<i>MS exited the meeting at 19:07</i> SH spoke about needing more capacity long term. TS spoke about having representation balance between residents, community organisations and other partner organisations. LA affirmed the importance of having good relationship with infrastructure organisations.
8.	Communications The board agreed to use St Nathaniel's Church as the next meeting venue and to pay appropriate venue costs. SH said the board can use community centre, and NG added the cricket club can also be used. The board agreed to meet on Monday evenings at 5pm-6:30pm going forward.
9.	AOB <u>Youth Engagement</u> LJA said she will be meeting with Wigan Youth Zone regarding youth participation in Pride in Place, and would like to setup a sub-group for youth engagement. BG said he would like to be involved. <u>PiPP Chair's Summit</u> LJA attended and found it beneficial to hear about what other areas and chairs have been doing and getting ideas. <u>Guest Speakers</u> SD mentioned that Be Well Wigan have expressed interest in attending meetings to discuss ongoing/potential programmes in relation to green spaces.
10.	Date of next meeting - Monday 28th September 5-6:30pm at St Nathaniel's Church.

The meeting concluded at 19:30pm