



Request

We are currently in the process of contacting all relevant local authorities in the UK, requesting details of zoo licences, dangerous wild animal licences and performing animal licences in order to update our records and track changes nationwide.

If your local authority has formed a partnership with another authority, please include information for all relevant constituencies.

A. Details of licensed, in application, closed and exempt zoos under the Zoo Licensing Act 1981

Under the Freedom of Information Act, please provide the name and address for each premises that:

1. Currently holds a zoo licence.
2. Is in the process of applying for a zoo licence.
3. Previously held a zoo licence but has since closed or no longer requires a zoo licence for any other reason since 01/01/2023.
4. Currently has an "exempt" status and the date that the exemption was granted.

For each premises with an active Zoo Licence, please provide a copy of their:

1. Most recent annual zoo stocklist outlining births, arrivals, deaths, etc. in accordance with Section 9.5 of the Secretary of State's Standards of Modern Zoo Practice.
2. Most recent formal zoo inspection report for formal periodical or renewal inspections carried out under S.10 or S.14.2 by Government-appointed Zoo Inspectors. Please ensure all pages (1-10) plus any pages with additional conditions or directions are included. For zoos that are housing elephants, please also include the most recent elephant inspection form.
3. Most recent pre-inspection audit for a formal inspection.

If any formal inspection reports are still being finalised and are unable to be released at the current time, then please provide the most recent completed inspection report that the local authority has within their records. Please note that we are not requesting copies of informal or special inspection reports or the zoo licence.

B. Details of licences under the Dangerous Wild Animals Act 1976

Under the Freedom of Information Act, please provide:

1. The current number of DWA licences within your jurisdiction and the species and number of animals that each licence covers.
2. The number of current DWA applications and the species and number of animals applied for.
3. The number of DWA applications which were refused since 01/01/2023, and the reasons for refusal, if possible.

Please note that we are not requesting personal information such as names and addresses of licensees.

C. Details of licences for keeping or training animals for exhibition under The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

Under the Freedom of Information Act, please provide:

1. The name and address for each establishment that currently holds an animal exhibition licence.
2. The name and address for each establishment currently in the process of applying for an animal exhibition licence and the species and number of animals each licence would cover.
3. The number of animal exhibition licence applications which were refused since 01/01/2023, and the reasons for refusal, if possible.

For each premises with an active exhibition licence, please provide a copy of their:

- Most recent animal stock list provided by each licence holder in accordance with Schedule 7, S. 6 of the Regulations.
- Most recent inspection report submitted to the local authority under S. 10. (1) of the Regulations.

Response

A. Nil

B. Nil

C. We currently have 3 active licences and 1 pending application.

Northwest Reindeer Hire (AAL0001)

- Medley Green Farm, Tyldesley, Manchester M29 7LY
- Number of species / animals –

12 x Reindeers
4 x Donkeys (to be used for exhibition purposes only - no donkey rides)
4 x Ponies (to be used for exhibition purposes only - no pony rides)
- Inspection form attached

Zoolab Wigan Ltd (AAL0136)

- *The address has been omitted as this is personal data and the Council has no lawful basis under UK GDPR to share them to the world at large which is the effect of disclosure under the FOI Act 2000. This information is therefore exempt under section 40(2) of the FOI Act 2000.*
- Number of species / animals:

Vertebrates:

2 x Corn snake
2 x White Tree Frog
2 x Mongolian Gerbils

Invertebrates (no licence required):

5 x Cockroaches (*Gromphadorhina portentosa*).
3 x Giant African Land Snails. (*Achatina Sp*)
5 x Stick insects (*Sungaya inexpectata*)
1 x Asian Forest Scorpion (*Heterometrus spinifer*)
1 x Chilean rose Tarantula (*Grammostola porteri*)
1 x Mexican Flame Leg Tarantula (*Brachypelma bohemi*)
4 v Millipedes (*Telodeinopus aouti*)

- Inspection form attached

Winstanley Alpacas (AAL0195)

- Pemberton Road, Winstanley, Wigan WN3 6DD
- Number of species / animals – 15 x Alpacas
- Completed inspection form:
- Inspection form attached

Curious Critters (PENDING)

- *The address has been omitted as this is personal data and the Council has no lawful basis under UK GDPR to share them to the world at large which is the effect of disclosure under the FOI Act 2000. This information is therefore exempt under section 40(2) of the FOI Act 2000.*
- Number of species / animals – various creepy crawlies, reptiles, mammals and bird of prey (number to be confirmed at inspection)

Inspection Form – Keeping or Training Animals for Exhibition
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018



Name of Premises

Address of Premises

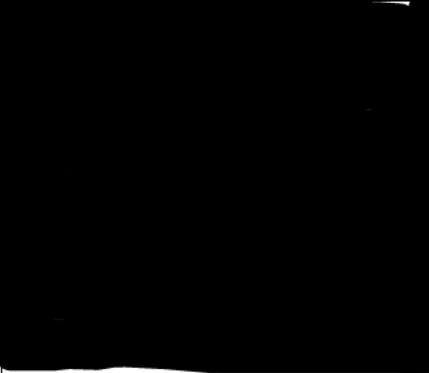
*In order to receive a licence a business will need to meet all of the minimum standards outlined in this document. In addition, businesses are encouraged to apply higher standards. To distinguish required higher standards from optional ones they have each been given a specific colour which is used in each guidance section. Higher standards that appear in **blue text** are required in order for a business to be classed as high standard, whereas those that appear in **red text** are optional.*

The conditions are listed below with the guidance shown in italics. Please complete the inspection form in full. Failure to complete it and submit it with your application could result in a delay in your application being processed.

Part A – General Conditions (Schedule 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
1.0. Licence Display			
1.1 A copy of the licence must be clearly and prominently displayed on any premises used for the licensable activity.	Yes- on entry to the stables at [REDACTED] Also displayed on footer on website. [REDACTED]	Expired licence on display at inspection. Will place new licence in same location	Y

<p><i>The licence number must be displayed at the premises where the animals are kept. It must be in a public-facing area of the premises such as the entrance. A copy of the licence must be taken to exhibits when they are not at the premises.</i></p>			
<p>1.2 The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.</p>	<p>Yes- correctly shown</p>	<p>Checked 26/11/24 and details are found on front page of website.</p>	<p>Y</p>
<p>2.0. Records</p>			
<p>2.1 The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are available for inspection by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.</p> <p>2.2 The licence holder must keep all such records for at least 3 years beginning with the date on which the record was created.</p> <p><i>Electronic records must be backed up.</i></p>	<p>Yes- all fully up to date and available in required</p>	<p>All required records available on request at inspection. Some records are held on Defra data base in respect of Reindeer movements.</p>	<p>Y</p>
<p>3.0 Use, number and type of animal</p>			
<p>3.1 No animals or types of animal other than those animals and types of animal specified in the licence may be used in relation to the relevant licensable activity.</p> <p><i>The licence must clearly state the maximum numbers of each species or species group that can be used for the activity. This does not include fish.</i></p> <p><i>The licence holder can have less than the maximum number of animals without informing the local authority. If the licence holder goes over the maximum number of animals for the licence they must inform the local authority.</i></p>	<p>Understood</p>	<p>Applicant only uses Reindeer in respect of this licence although also has hiring out of horses' licence at same premises. Applicant is aware of differing conditions and restrictions between the two.</p>	<p>Y</p>
<p>3.2 The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into account the facilities and staffing on any premises used for the licensable activity.</p> <p><i>Any animals kept as pets are not included in the licence, they must not be exhibited.</i></p>	<p>Understood</p> <p>Can be shown on site inspection</p>	<p>The licence will be for 12 Reindeer:</p> <p>Name I/D Ear-tag</p> <p>██████████ ████████████████████</p>	<p>Y</p>

<p><i>If animals are in a shared housing enclosure, the licence holder must be able to show that:</i></p> <ul style="list-style-type: none"> <i>there are enough resources for each animal</i> <i>all animals can do similar activities at the same time, such as all birds perching or feeding</i> <i>animals can separate off from a social group</i> 		 <p>The donkeys and ponies are to be used for exhibition purposes only and not for activity of riding. The donkey / pony rides will be authorised under the licence  for hiring out horses, when the vets report has been received.</p>	
<p>4.0 Staffing</p>			
<p>4.1 Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.</p> <p><i>No animal must be kept for exhibition or exhibited unless staff on duty are competent in their care and welfare.</i></p> <p><i>Staff must either:</i></p> <ul style="list-style-type: none"> <i>have a recognisable qualification</i> <i>show they have relevant and sufficient knowledge and experience, for example, working on a film set or mobile animal exhibit</i> 	<p>Understood</p> <p> has over 30 years' experience working/ living on an equine/ cattle farm. Competed to a very high county level. Reindeer course attended and passed</p> <p>On going training regularly taken</p>	<p>This is a small family business. The applicant is the main staff member responsible for animal welfare. Applicant shows excellent knowledge of species and is obviously passionate about them.</p> <p>On inspection vet present due to joint application in respect of hiring out of horses. He had no welfare concerns regarding Reindeer and commented on there wellbeing and obvious contentment with environment.</p>	<p>Y</p>

<p><i>Licence holders keeping venomous species that are dangerous to human health must make sure that:</i></p> <ul style="list-style-type: none"> <i>enough staff are trained in that specific species management</i> <i>these staff are available at all times</i> <p><i>Written instructions must be given to staff to explain the provision of healthcare. These must include procedures to follow if there is an incident with any venomous animal and a member staff or the public.</i></p>	<p>Reindeer that are kept on site are castrated. Fully training is given and recorded. Animals go out one person to one animal.</p> <p>Reindeer are always kept in a controlled environment</p>	<p>Size and style of premises is suitable for needs of Reindeer.</p>	
<p>4.2 The licence holder or a designated manager and any staff employed to care for the animals must have competence to identify the normal behaviour of the species for which they are caring and to recognise signs of, and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour.</p> <p><i>You should look at training records as evidence of suitable induction training of staff in:</i></p> <ul style="list-style-type: none"> <i>animal welfare, including recognising poor welfare</i> <i>animal handling</i> <i>animal behaviour</i> <i>cleanliness and hygiene</i> <i>feeding and food preparation</i> <i>disease prevention and control</i> <i>recognition and first aid treatment of sick or injured animals</i> 	<p>Understood.</p> <p>Can be shown on site inspection</p>	<p>Applicant has extensive knowledge and experience of species exhibited. She is able to demonstrate ability to recognise signs and symptoms of pain, suffering, injury, disease or behaviours.</p> <p>Staff have induction training.</p>	Y
<p>4.3 The licence holder must provide and ensure the implementation of a written training policy for all staff.</p> <p><i>The staff training policy must be reviewed and updated each year. It must include:</i></p> <ul style="list-style-type: none"> <i>an annual appraisal</i> <i>planned and continued professional development</i> <i>recognition of knowledge gaps</i> <p><i>This applies to all staff including the licence holder.</i></p> <p><i>Training can be demonstrated by:</i></p>	<p>Understood.</p> <p>Records of all bullet's points can be shown</p>	<p>Training policy and induction policy submitted. Commensurate to business size and fact family members are staff.</p>	Y

<ul style="list-style-type: none"> • <i>knowledge of research and developments for specific species</i> • <i>engagement with online courses</i> • <i>annual appraisal documents</i> <p><i>Evidence of staff attendance or completion of the training must be provided.</i></p>			
<p>5.0 Suitable Environment</p>			
<p>5.1 All areas, equipment and appliances that animals can access must present minimal risks of injury, illness and escape.</p> <p><i>They must be constructed in materials that are:</i></p> <ul style="list-style-type: none"> • <i>robust</i> • <i>safe and durable</i> • <i>in a good state of repair</i> • <i>well-maintained</i> <p><i>Timber must be good quality and well kept. Any damaged areas must be sealed or over-clad. Wood must be smooth, treated, properly maintained and waterproof.</i></p> <p><i>Interior surfaces, including floors, must be smooth and waterproof. Surfaces must be able to be disinfected, where appropriate. Floors must have a non-slip, solid surface. Junctions between sections must be covered or sealed.</i></p> <p><i>There must not be any sharp edges, projections, rough edges or other hazards which could injure an animal.</i></p> <p><i>Unprotected electrical cables must not be in reach of any animal.</i></p> <p><i>All materials must be non-toxic.</i></p> <p><i>Doors must be strong enough to resist impact, scratching and chewing, and must be capable of being effectively secured. Gaps or apertures must be small enough to prevent an animal's head passing through, or entrapment of any limb or body parts.</i></p>	<p>Understood. All safe, regularly maintained and to correct standards</p> <p>Can be viewed on site inspection.</p>	<p>On inspection Reindeer held within main housing pen. This was clean and safe. No obvious hazards seen. Area consists of outdoor paddock with large open plan stable area for shelter.</p> <p>Stable block is made from developed insulated container that helps with heat retention or cooling as desired.</p> <p>Paddock area was made from recycled rubber based material. Reindeer appeared comfortable and settled within this area. Area appeared well drained given area is notoriously wetland.</p> <p>All gates secure and area appears well maintained.</p> <p>Paddock opens into secure yard area with further gates to property electronically controlled preventing any escape.</p>	<p>Y</p>

<p><i>Door openings must be constructed in a way that the passage of water or waste is not prevented. Water or waste must not be allowed to gather because of inaccessibility.</i></p> <p><i>All wire mesh and fencing must be kept in good repair to stop animals from digging or escaping.</i></p> <p><i>If any metal bars, mesh, or frames are used, they must be of suitable gauge with enough spacing to stop animals escaping or getting trapped.</i></p> <p><i>Care must be taken if aviaries or cages are constructed with newly galvanised mesh to prevent heavy metal poisoning. This is particularly important for parrots, they will often chew the metal.</i></p> <p><i>Any drainage must be effective to make sure there is no standing or pooling of liquids. Waste water must not run off into neighbouring pens or units. Drainage channels must be provided.</i></p> <p><i>If appropriate, animal pens and cages must open onto secure corridors or secure areas so animals cannot escape from the premises. These corridors or areas must not be used as an exercise area.</i></p> <p><i>Housing must be inspected often for damage and potential injury or escape points. Any damaged housing must be repaired or replaced immediately.</i></p>			
<p>5.2 Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to:-</p> <p>(a) their behavioural needs, (b) its situation, space, air quality, cleanliness and temperature (c) the water quality (where relevant), (d) noise levels (e) light levels (f) ventilation.</p> <p><i>Animals must be given suitable housing and rest areas. These will depend on the species or species group.</i></p> <p><i>All housing must be:</i></p> <ul style="list-style-type: none"> <i>secure (predator proof, escape proof and lockable)</i> 	<p>Understood</p> <p>All safe, regularly maintained and to correct standards.</p>	<p>Areas used for Reindeer where fit for purpose both in size and quality.</p> <p>(a)-(f) are respected and provided.</p> <p>Fields used appeared fit for purpose. Currently frozen at time of inspection. No obvious weed or contaminant issue.</p> <p>Natural shelter is available in fields.</p>	<p>Y</p>

<ul style="list-style-type: none"> • <i>clean and free from parasites and vermin</i> • <i>free from hazards, such as sharp projections and edges</i> • <i>sheltered from extremes of weather</i> • <i>at a temperature suitable to the species of animal</i> • <i>ventilated or oxygenated for aquatic species</i> <p><i>Ventilation must be provided to all interior areas, as appropriate to the species. It must have no harmful effect on temperature or humidity.</i></p> <p><i>If there is no shade, direct sunlight and other unintended heat sources must be avoided.</i></p> <p><i>Light must be provided in suitable light and dark cycles for the species. If natural light is insufficient, suitable artificial lighting must be used.</i></p> <p><i>The licence holder must be able to show the inspector that there is appropriate lighting for the species. For example, if specific waveforms of light, such as ultraviolet B (UVB), are integral to the life support of a species, this must be shown to the inspector.</i></p> <p><i>Animals must be able to move away from direct lighting.</i></p> <p><i>In tiered housing, water, food or waste products must not contaminate lower levels.</i></p> <p><i>In housing where isolation is not practical (such as aquaria or mixed-species aviaries) waste must be managed properly to prevent contamination of food and water.</i></p> <p><i>Water quality must be checked weekly if it is:</i></p> <ul style="list-style-type: none"> • <i>an integral part of life support for a species</i> • <i>poor quality, so it becomes dangerous to the health of the animal</i> <p><i>Records must be kept of all water tests.</i></p> <p><i>Noise disturbance must be reduced. The licence holder must be able to show what steps will be taken if noise becomes a problem.</i></p>	<p>Fields do have tree for coverage. We also have a field shelter which can be reviewed on site. Gazebo is taken when working off site.</p> <p>Shading given from the weather.</p> <p>All can be shown on site inspection.</p>	<p>No need for water testing.</p> <p>Given rural location any noise disturbance is minimal.</p>	
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<p><i>Animals must not be exposed to draughts, when appropriate.</i></p> <p><i>All housing must have:</i></p> <ul style="list-style-type: none"> • <i>a comfortable resting area that all housed animals can use at the same time</i> • <i>enough clean bedding material that is suitable for the species and individual animals</i> <p><i>All housing must allow an animal to:</i></p> <ul style="list-style-type: none"> • <i>lie stretched out fully</i> • <i>rest comfortably</i> • <i>stand in their natural posture</i> • <i>be comfortable in their environment</i> • <i>be kept in appropriate social groups</i> • <i>to move around freely - examples include climbing, swimming or jumping</i> • <i>have separate areas for sleeping, toileting and exercising</i> • <i>have the ability to move away from the social group, where appropriate</i> • <i>hide from human view or other animals in the enclosure, where appropriate</i> • <i>hide from potentially frightening stimuli (anything that triggers a physical or behavioural change)</i> <p><i>The enclosure size must be suitable for the species. It must be adjusted according to its size as the animal grows. It must also be adjusted if a group of animals are kept together. Any changes to the group dynamics may need separation facilities or bigger enclosures.</i></p> <p><i>Whilst being temporarily exhibited, enclosure sizes that are smaller than that considered best practice for long term husbandry can be used.</i></p> <p><i>If animals are kept or displayed outdoors, they must always have suitable protection from adverse weather.</i></p> <p><i>Fish must be able to swim freely and turn around in aquariums or ponds.</i></p>		<p>Housing was compliant in that it provided necessary requirements.</p> <p>Housing when exhibited is in the form of either horse box or trailer. Those seen on inspection appeared well maintained and fit for purpose.</p>	
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<p><i>Birds must be able to stretch their wings freely.</i></p> <p>5.3 Staff must ensure that the animals are kept clean and comfortable</p> <p><i>Each occupied unit must be cleaned often. Waste materials must be removed as needed.</i></p> <p><i>For species that are in poor health, or should not be disturbed during breeding seasons, cleaning should be reduced. Hygienic living conditions must be maintained.</i></p> <p><i>If appropriate, all animals must benefit from a suitable grooming and health routine as needed. This could include cleaning the eyes or keeping long fur from matting. It would cover regular attention to coat, teeth, ears and nails and checking for parasites.</i></p> <p><i>Any cleaning products used must be non-toxic to the animals. There must be appropriate timed separation between disinfection and re-introduction of livestock</i></p> <p><i>Soiled bedding must be removed in a timely manner and replaced immediately.</i></p> <p><i>Empty cages must be cleaned, disinfected and allowed to dry before new stock arrives. Surface materials must be replaced as needed. Enclosure fixtures and fittings must be adequately sanitised.</i></p> <p><i>Working fish systems must not be treated with routine chemical sterilisation. Fish must not experience rapid fluctuation in chemical composition of their water, unless this is for:</i></p> <ul style="list-style-type: none"> • <i>the controlled treatment of disease</i> • <i>part of a controlled breeding programme</i> <p><i>Acceptable conditions may vary substantially according to the species of fish. If staff are in doubt, they must get expert advice.</i></p>	<p>Understood</p> <p>All can be shown on site inspection.</p>	<p>Occupied paddock appeared clean and comfortable for use.</p> <p>Muck heap is kept within sealed container on property and emptied by local farmer.</p> <p>Minimal cleaning products used for keep of Reindeer. Those used are stored safely away from animals and are fit for purpose.</p>	<p>Y</p>
<p>5.4 Where appropriate for the species, a toileting area and opportunities for toileting must be provided.</p>	<p>Understood</p>	<p>Compliant.</p>	<p>Y</p>

	All can be shown on site inspection.		
<p>5.5 Procedures must be in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained. The accommodation must be capable of being thoroughly cleaned and disinfected.</p> <p><i>To keep a clean environment, a cleaning procedure must be in place. It must detail the:</i></p> <ul style="list-style-type: none"> • <i>routine cleaning programme</i> • <i>procedure for cleaning between periods of occupation</i> • <i>management procedures for any human disease risks</i> <p><i>If a pest problem is identified, a pest control programme must be put in place.</i></p>	<p>Understood</p> <p>All can be shown on site inspection.</p> <p>Stables and outside area kept clean to a high standard</p>	<p>Cleaning procedure submitted. Premises appeared clean on inspection.</p>	Y
<p>5.6 The animals must be transported and handled in a manner (including for example in relation to housing, temperature, ventilation and frequency) that protects them from pain, suffering, injury and disease.</p> <p><i>If the licence holder collects or delivers any animals, they must be transported according to https://www.legislation.gov.uk/ukxi/2006/3260/contents/made.</i></p> <p><i>The licence holder must demonstrate that a suitable vehicle is available to transport the animals. It does not have to be owned by the licence holder.</i></p> <p><i>Predators and prey must not be kept within sight, sound or smell during transport.</i></p> <p><i>Fully trained and hooded birds of prey can be safely transported on a cage if they are under supervision. If not, birds of prey should be transported in specially constructed travelling boxes. These allow the birds to at least stand up and turn around.</i></p> <p><i>Birds must have the opportunity to perch during transport, if appropriate.</i></p> <p><i>All animals must be provided with an appropriate temperature for their species when in transit. Hot and cold weather procedures must be in place.</i></p>	<p>Understood</p> <p>We use a range of horseboxes and horse trailers.</p> <p>All available for inspection and comply with correct standards.</p> <p>Animals are transport with correct DEFA legislation.</p>	<p>Compliant as per applicants comments.</p> <p>Horse box and trailer inspected and found to be in good condition and had been cleaned since last use.</p>	Y

<p><i>Animals must not be left in vehicles for unreasonable periods. They must never be left unattended in a car or other vehicle when the temperature may pose a risk to the animal. Consideration must be given to whether it is necessary to transport animals when the temperature poses a risk.</i></p> <p><i>Animals must be deemed fit to travel. Animals must be transported to veterinary facilities in an appropriate manner for their condition.</i></p>			
<p>5.7 All the animals must be easily accessible to staff and for inspection. There must be sufficient light for the staff to work effectively and observe the animals.</p> <p><i>Enclosures must allow for a visual inspection with minimal disturbance to the animal.</i></p> <p><i>Lights must be turned off overnight to provide a period of darkness, unless the species requirements state otherwise. Consideration must be given to the specific requirements of nocturnal species.</i></p>	<p>Understood</p> <p>Stables are outside so plenty of nature light and air. Outside lights also around the farm</p>	<p>Compliant. Ample amounts of daylight and artificial light across site.</p>	<p>Y</p>
<p>5.8 All resources must be provided in a way (for example as regards. frequency, location and access points) that minimises competitive behaviour or the dominance of individual animals.</p> <p><i>Examples of resources include, but are not limited to:</i></p> <ul style="list-style-type: none"> • <i>food</i> • <i>water</i> • <i>resting and sleeping areas</i> • <i>enrichment items, such as toys</i> <p><i>There must be enough resources for each animal in any shared enclosure. This will minimise dominance. If dominance is identified, extra resources must be provided.</i></p> <p><i>Animals that are kept together must be monitored carefully, especially at feeding times.</i></p> <p><i>Staff must be trained to recognise signs of group disruption, for example, competition or aggression. Group disruption can negatively affect animal welfare.</i></p>	<p>Understood</p> <p>Can be shown on site inspection</p>	<p>Sufficient space and resources available on inspection.</p> <p>Reindeer settled and lied down across paddock area.</p> <p>No evidence seen of any dominance traits.</p>	<p>Y</p>
<p>5.9 The animals must not be left unattended in any situation or for any period likely to cause them distress.</p>	<p>Understood</p>	<p>Applicant and family live on site.</p>	<p>Y</p>

<p><i>All animals must be visited as appropriate for the individual animal.</i></p> <p><i>Staff must visit animals regularly, either:</i></p> <ul style="list-style-type: none"> • <i>every 4 to 6 hours during the day</i> • <i>as necessary for the health, safety and welfare of each animal (according to its species)</i> <p><i>There must be a documented system to record observations of illness, injury or behavioural problems. This documented system must be maintained.</i></p> <p><i>Any handling or interaction with animals by the public must be supervised at all times.</i></p>	<p>██████████ is always attended. Regular checks are carried out.</p> <p>We have a number of different grazing pens to suit animals needs. Isolation area can be shown on inspection. First checked 6am Last checks and skip out 10:30pm.</p> <p>Can be shown on inspection</p>	<p>Animals visited on a regular basis.</p> <p>Any illness or welfare comments would be recorded in quality of life and care plan documents or Reindeer day sheet.</p>	
<p>6.0 Suitable Diet</p>			
<p>6.1 The animals must be provided with a suitable diet in terms of quality, quantity and frequency. Any new feeds must be introduced gradually to allow the animals to adjust to them.</p> <p><i>Animals must be fed an adequate and balanced diet to meet their individual nutritional needs.</i></p> <p><i>Animals must be fed a complete diet appropriate to their:</i></p> <ul style="list-style-type: none"> • <i>age</i> • <i>activity level</i> • <i>breed</i> • <i>species</i> • <i>stage in the breeding cycle</i> <p><i>Staff must have knowledge of the nutritional needs for each species they care for.</i></p>	<p>Understood</p> <p>All animals are feed within herds. Feeding plan adjusted if an animal requires different attention/plan.</p> <p>Can be shown on site inspection.</p>	<p>Diet/meal plan in place for Reindeer species specific mix fed.</p> <p>Loose feed also provided.</p> <p>Applicant is knowledgeable regarding feed need of species and nutritional needs met.</p> <p>Feed store was clean and tidy no evidence of vermin issues.</p>	<p>Y</p>

<p><i>If there are concerns about an individual animal's diet, staff must get appropriate nutritional and veterinary advice. Food supplements, including vitamins and minerals, must be given if needed at the correct dosage for the individual species. The supplements must be in a form appropriate to the species, so that enough supplementation is given.</i></p> <p><i>Fresh foods must be kept refrigerated where appropriate. Frozen foods must be stored in an appropriate deep freeze and defrosted thoroughly to room temperature before use.</i></p> <p><i>Live food, such as crickets, must be housed in suitable escape proof containers. If the live food is uneaten in a short period, it must be removed if it poses a risk to the species that feeds on it. For example, crickets could bite reptiles.</i></p> <p><i>Providing live vertebrate prey as food should only be done in exceptional circumstances. For example, when a snake is not eating any other food. This must be on an individual animal basis for specified animals only. A written justification must be completed.</i></p> <p><i>This justification must:</i></p> <ul style="list-style-type: none"> • <i>be available to inspectors</i> • <i>be agreed by senior staff</i> • <i>include veterinary advice (weighing up the welfare of the predator and prey)</i> <p><i>A competent member of staff must:</i></p> <ul style="list-style-type: none"> • <i>watch the live feeding</i> • <i>remove uneaten prey in a timely manner</i> <p><i>This feeding must not take place in the presence of the public.</i></p>	<p>Feed made up and give to the animal at the same time. All kept away in bins/ containers in a clean / dry area.</p> <p>No live food</p> <p>n/a</p> <p>Can be shown on site inspection.</p>		
<p>6.2 Feed and (where appropriate) water intake must be monitored, and any problems recorded and addressed.</p> <p><i>Unusual eating or drinking habits must be recorded. They must be reported to an appropriate member of staff and acted upon. Staff must get veterinary advice if needed.</i></p>	<p>Understood</p> <p>Can be shown on site inspection.</p>	<p>Body scoring is recorded and any feed adjustments made.</p> <p>Registered with vet who is on recognised list for species for advice if required.</p>	<p>Y</p>

<p><i>Significant weight loss or gain must be assessed by a competent person. If the underlying reason cannot be identified and remedial measures have been unsuccessful, the animal must be assessed by a vet. If it is housed as part of a social group, the facility must be able to isolate the animal to check if it's eating or not.</i></p> <p><i>For small mammals, guinea pigs, rabbits and birds, consult a vet if:</i></p> <ul style="list-style-type: none"> • <i>there is no improvement in food intake within 12 hours after remedial action by a competent person</i> • <i>the condition of the animal deteriorates</i> 	<p>Body scoring is carried out</p>		
<p>6.3 Feed and drinking water provided to the animals must be unspoilt and free from contamination.</p>	<p>Understood</p> <p>Feed made up and give to the animal at the same time. All kept away in bins/ containers in a clean / dry area.</p>	<p>Mains water supply at premises.</p>	<p>Y</p>
<p>6.4 Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable.</p> <p><i>Receptacles must be kept to a high standard of cleanliness and hygiene. They must be disposed of if damaged.</i></p>	<p>Understood</p> <p>Can be shown on site inspection.</p>	<p>Compliant</p>	<p>Y</p>
<p>6.5 Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that requires it.</p> <p><i>Water bottles must be free flowing and free from leakages and blockages. Water must be kept away from sleeping areas to reduce the risk of dampness.</i></p> <p><i>Fish must not be removed from water during exhibits.</i></p> <p><i>Access to water for bathing or swimming must not be withheld for longer than is normal for the species.</i></p> <p><i>Raptors (birds of prey) should be provided with fresh clean water in a bath daily. This should be withdrawn during freezing weather, if they are kept outdoors, to avoid health problems.</i></p>	<p>Understood</p> <p>Can be shown on site inspection. Animals water are do by buckets and cleaned out daily.</p> <p>No bathing/ swimming. Tree and objects to scratch up against</p>	<p>Compliant.</p>	<p>Y</p>

<p>6.6 Where feed is prepared on the premises, there must be hygienic facilities for its preparation, including a working surface, hot and cold running water and storage.</p> <p><i>Soap and hygienic hand drying facilities must be available. Hand sanitisers (alcoholic gel) is not considered a suitable alternative to soap and running water.</i></p> <p><i>Food must be protected against:</i></p> <ul style="list-style-type: none"> • dampness • deterioration • mould • contamination by insects, birds, vermin or other pests <p><i>The food preparation area must be kept clean and vermin-free.</i></p> <p><i>Human and animal food preparation must not:</i></p> <ul style="list-style-type: none"> • take place in shared preparation areas at the same time • use shared utensils <p><i>Receptacles for an animal's food and drink should not be used for any other purposes.</i></p>	<p>Understood</p> <p>Can be shown on site inspection.</p> <p>Toilet facilities on site and access to hot and cold water</p> <p>Feed room can be shown on inspection</p>	<p>Hot and cold water found in 2 x dwellings on site.</p> <p>Feed room fit for purpose. No evidence of vermin issues.</p>	<p>Y</p>
<p>7.0 Monitoring of behaviour and training of animals</p>			
<p>7.1 Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.</p> <p><i>Animals must be able to express natural behaviours in their living environment. They may need environmental enrichment such as objects and substrates. For example, giving bedding material or designing housing to provide:</i></p> <ul style="list-style-type: none"> • physical requirements, such as perches • environmental requirements, such as humidity levels <p><i>These should not have the potential to cause injury. They should be replaced if damaged.</i></p>	<p>Understood</p> <p>Can be shown on site inspection</p>	<p>Limited need for enrichment.</p> <p>Reindeer are housed in differing locations providing various changes to environment that provide enrichment.</p> <p>Animals benefit from limited human interaction and grooming.</p>	<p>Y</p>

<p><i>As appropriate to the species, enrichment objects must be changed on a regular basis to introduce novelty and maintain interest. When adding new enrichment devices, staff must make sure the animal is closely monitored for signs of distress.</i></p> <p><i>Accessories must be disinfected between animals or they must be disposable.</i></p>			
<p>7.2 For species whose welfare depends partly on exercise, opportunities to exercise which benefit the animals' physical and mental health must be provided, unless advice from a veterinarian suggests otherwise.</p> <p><i>All animals must have daily exercise, as appropriate for its:</i></p> <ul style="list-style-type: none"> • <i>species</i> • <i>age</i> • <i>ability</i> • <i>stage of training</i> • <i>physical capability</i> <p><i>If housing birds, the aviary dimensions should provide sufficient space for flight. At the very least it should be wide enough for the bird to open its wings fully. Exact measurements can be found in the current guidance:</i></p> <p>https://www.gov.uk/government/publications/animal-activities-licensing-guidance-for-local-authorities/selling-animals-as-pets-licensing-statutory-guidance-for-local-authorities.</p> <p><i>Birds must not be tethered (tied up) permanently.</i></p> <p><i>If animals are in a temporary enclosure and cannot move fully, for example, when being exhibited, they must be given the chance to move fully at least once a day.</i></p> <p><i>A record must be kept of this. Not being able to move fully means they cannot use their full range of movements, such as running or flying.</i></p>	<p>Understood</p> <p>All animals are regularly turned out during the day</p> <p>Turnout is changed to suit animal needs</p> <p>All animals are returned home every day</p>	<p>Reindeer have sufficient space to free run.</p> <p>Limited lead walking when exhibited.</p> <p>Species appropriate exercise takes place.</p>	<p>Y</p>
<p>7.3 The animals' behaviour and any changes of behaviour must be monitored. Advice must be sought, as appropriate and without delay, from a veterinarian or, in the case of fish, any person competent to give such advice if adverse or abnormal behaviour is detected.</p>	<p>Understood</p> <p>Regular check-ups done by the [REDACTED] reindeer specialist, vet (if required)</p>	<p>Day sheets used or details recorded in quality of life and care plan documents</p>	<p>Y</p>

<p><i>The behaviour of individual animals must be monitored each day. Any changes in behaviours that show stress, fear, pain and anxiety must be recorded and acted upon.</i></p> <p><i>Staff that are responsible for the care of animals must be able to identify animals that are anxious or fearful about contact or handling. Animals must only be exhibited if they are suitable for the type of exhibition involved (including any handling, noise, lighting, special effects, or being around other animals). They must have their needs met and not likely to be nervous, stressed or fearful.</i></p> <p><i>If an animal is showing signs of being nervous, stressed or fearful, steps must be taken immediately to stop this. Steps can include withdrawing an animal from exhibition.</i></p>	<p>Behaviour of animals monitored and can be shown on inspection</p>		
<p>7.4 Where used, training methods or equipment must not cause pain, suffering or injury.</p> <p><i>If an animal is showing signs of being nervous, stressed or fearful, steps must be taken immediately to stop this. Steps can include withdrawing an animal from exhibition.</i></p> <p><i>Training must be based on the principles of positive reinforcement - rewarding desired behaviour and ignoring unwanted behaviour. Animals must not be physically forced to perform, or punished if they do not perform.</i></p>	<p>Understood</p> <p>Headcollar is the only equipment used on reindeer</p>	<p>Reindeer trained with use of headcollar and lead rope only.</p> <p>Examples of positive reinforcement seen on inspection when Reindeer placed onto lead rope and brought for inspection.</p>	<p>Y</p>
<p>7.5 All immature animals must be given suitable and adequate opportunities to:-</p> <p>(a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare, and</p> <p>(b) become habituated to noises, objects and activities in their environment.</p> <p><i>There must be a plan in place for any animals to be familiarised early on with any stimulus or combination of stimuli they could experience. This can include:</i></p> <ul style="list-style-type: none"> • <i>individual handling</i> • <i>audiences and crowds</i> • <i>loud noises</i> • <i>activities going on around the animals</i> 	<p>Understood</p> <p>Animals are handled daily.</p> <p>Background noise is played during the day to help get the animals use to it</p>	<p>See Reindeer welfare policy as submitted. Compliant.</p>	<p>Y</p>

8.0 Animal Handling and Interactions			
<p>8.1 All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.</p> <p><i>If a client is handling an animal it is the responsibility of a competent member of staff to make sure the interaction is appropriate. The interaction must be stopped if the animal shows signs of fear, suffering or fatigue.</i></p> <p><i>Clients handling animals must be:</i></p> <ul style="list-style-type: none"> • supervised at all times • offered facilities to wash their hands before and after handling <p><i>Animals that are showing signs of aggression should only be handled by competent staff.</i></p>	<p>Understood and correctly followed.</p> <p>Animals best interest is our number one priority.</p> <p>Only staff handle the animal.</p>	<p>See roles and responsibilities doc.</p> <p>When exhibited applicant always uses a 1 to 1 animal staff ratio.</p>	<p>Y</p>
<p>8.2 The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals. No animals from a social species may be isolated or separated from others of their species for any longer than is necessary.</p> <p><i>Where appropriate, all animals must be housed in social groups of a suitable size.</i></p> <p><i>Solitary species must not be kept in social groups. Ideally they should not be kept within sight of each other. If this is not possible, enough distance and visual barriers must be provided to prevent stress.</i></p> <p><i>Animals working together must be familiarised before they attend any events. Staff must avoid using predator and prey species at the same time.</i></p> <p><i>A policy must be in place for monitoring the introduction of new animals to existing groups. It will aim to avoid stress to new or resident animals, and explain steps to take if problems happen.</i></p>	<p>Understood</p> <p>Animals are turned out in the fields/ grazing areas in small groups.</p> <p>Animals are paired up to suit personalities.</p> <p>Introduction policy can be shown on site inspection or forwarded if required.</p>	<p>Reindeer are kept separate from any other animals.</p> <p>No known predators in area.</p> <p>New animal policy in place.</p> <p>Staff induction policy in place.</p>	<p>Y</p>

<p><i>To help avoid unwanted litters, all animals must be sexed immediately when they arrive at the premises. They must be neutered, or if appropriate, housed in single sex groups.</i></p>			
<p>8.3 The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.</p> <p><i>Animals must never be forced to interact with people. They must be able to avoid people, by having a facility such as a hiding place</i></p>	<p>Understood</p> <p>All animals are handling daily 6am to 10:30pm</p> <p>Reindeer are taken out in a enclosed pen</p>	<p>Complaint as per applicant comment</p>	<p>Y</p>
<p>9.0 Protection from Pain, Suffering, Injury and Disease</p>			
<p>9.1 Written procedures must:</p> <p>(a) be in place and implemented covering</p> <p>(i) feeding regimes (ii) cleaning regimes (iii) transportation (iv) the prevention of, and control of the spread of, disease (v) monitoring and ensuring the health and welfare of all the animals (vi) the death or escape of an animal (including the storage of carcasses)</p> <p>(b) be in place covering the care of the animals following the suspension or revocation of the licence or during and following an emergency</p> <p><i>Written procedures should be proportional to the size and complexity of the business. The written procedures must be available to the inspectors. All people responsible for the care of the animals must be fully aware of the procedures.</i></p> <p><i>The procedures must show how the conditions in this guidance are met.</i></p>	<p>Understood</p> <p>All available for inspection. These would be large files to email but can be sent if required or shown on inspection</p>	<p>Policies and procedures commensurate to the business size and need. Animal welfare is promoted in policies (i)-(vi) and (b).</p>	<p>Y</p>
<p>9.2 All people responsible for the care of the animals must be made fully aware of these procedures.</p>	<p>Understood</p> <p>We are only a small team but all away of our policies and procedures</p>	<p>Complaint as per comment.</p>	<p>Y</p>

<p>9.3 Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.</p> <p><i>Provision must be made for the isolation of sick, injured or infectious animals. This also applies to animals that might reasonably be expected to be carrying serious infectious diseases.</i></p> <p><i>If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to show evidence that it's ready to use (for example, a letter from the practice).</i></p> <p><i>Animals showing signs of infectious disease must:</i></p> <ul style="list-style-type: none"> • <i>not be allowed in any shared outside exercise area</i> • <i>be removed from any exhibit where they will interact with the public or other animals</i> <p><i>All staff must understand the procedures to prevent the spread of infectious disease between animals.</i></p> <p><i>Any animals in the isolation facility must be checked often and visited after the other animals - unless a separate person is caring for them.</i></p> <p><i>Fish with signs of illness or disease can be kept with other animals if all the fish in the same tank (or connected system) are given appropriate treatment.</i></p> <p><i>If infectious disease is present in the premises, barrier nursing procedures must be applied.</i></p> <p><i>This includes:</i></p> <ul style="list-style-type: none"> • <i>use of protective clothing and footwear, if needed</i> • <i>changing protective clothing and footwear between enclosures</i> • <i>separate storage of equipment, including cleaning utensils separating waste</i> 	<p>Understood</p> <p>Isolation area and policy can be shown on date of inspection.</p> <p>All covered and can be shown on inspection</p>	<p>Isolation can be provided on site through separation pen.</p> <p>Vet measures also in place with [REDACTED] vet to provide isolation if required.</p>	<p>Y</p>
<p>9.4 All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens and parasites.</p>	<p>Understood</p>	<p>See prevention of infection and disease policy.</p>	<p>Y</p>

<p><i>An up-to-date veterinary vaccination record must be shown to make sure animals have current vaccinations. Any vaccines given must be licensed for use in the UK. Homoeopathic vaccination is not acceptable.</i></p> <p><i>If there is evidence of external parasites, such as fleas, ticks and lice, the animal must be treated with a product authorised for use by the Veterinary Medicines Directorate (VMD).</i></p> <p><i>Staff and customers must wash their hands before and after handling animals. Any used equipment must be disinfected.</i></p>	<p>Isolation area and policy can be shown on date of inspection.</p> <p>Regular checks done. No issues to report.</p>	<p>Wash plans placed into each risk assessment.</p>	
<p>9.5 All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.</p> <p><i>All waste (urine and faeces) and soiled bedding must be kept in a hygienic manner. Waste and soiled bedding must be removed from the premises often, at least once a week. It should be disposed of to the satisfaction of the local authority, and in accordance with:</i></p> <ul style="list-style-type: none"> • <i>current regulations</i> • <i>good waste management practice</i> 	<p>Understood</p> <p>We have a muck skip which is regularly removed by a local farmer.</p> <p>All complies to legations</p>	<p>Sealed container used for muck heap.</p> <p>Emptied by local farmer.</p>	Y
<p>9.6 Sick or injured animals must receive prompt attention from a veterinarian or, in the case of fish, an appropriately competent person and the advice of that veterinarian or, in the case of fish, that competent person must be followed.</p> <p><i>If a competent person suspects an animal is ill or injured, they must:</i></p> <ul style="list-style-type: none"> • <i>assess the animal</i> • <i>get veterinary advice immediately, if needed</i> <p><i>Any instructions for treatment from a vet must be recorded and followed strictly. The person must get further veterinary advice if there is ongoing concern.</i></p>	<p>Understood</p>	<p>Registered with [REDACTED] vet.</p> <p>Documentation shows regular contact is made with vet and good working relationship is maintained.</p>	Y
<p>9.7 Where necessary, animals must receive preventative treatment by an appropriately competent person.</p>	<p>Understood</p> <p>Can be shown on site inspection</p>	<p>Preventative health care plan is available.</p>	Y
<p>9.8 The licence holder must register with a veterinarian with an appropriate level of experience in the health and welfare requirements of any animals specified in</p>	<p>Understood</p>	<p>As 9.6</p>	Y

<p>the licence and the contact details of that veterinarian must be readily available to all staff on the premises used for the licensable activity.</p> <p><i>The vet's details must be displayed where they can be easily seen by all staff members. This must include:</i></p> <ul style="list-style-type: none"> • name • address • telephone number • out of hours telephone number <p><i>The veterinary practice must be within a reasonable travel distance. Staff must know about the out of hours arrangements. If access to a specialist vet is limited because of availability, registration with a local vet who is willing to contact and take advice from a specialist can be used.</i></p> <p><i>The licence holder should make sure that the veterinary practice assesses their own competence to act for each species. If knowledge is lacking in any area, the practice must help to make arrangements to access specialist knowledge. This could include a competent secondary veterinary practice for a specific species. The licence holder must provide information about these arrangements to prove veterinary competence for each species.</i></p>	<p>All staff have out vets' details and access to contact them when needed</p>	<p>Vet details on display in feed room.</p>	
<p>9.9 Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature, and used in accordance with the instructions of the veterinarian.</p>	<p>Understood</p> <p>Safe place allocated for medicine.</p> <p>All treatments recorded</p> <p>Can be shown on site inspection</p>	<p>Medicine draws seen and checked by vet. Appropriate for need.</p>	<p>Y</p>
<p>9.10 Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or veterinarian.</p>	<p>Understood</p>	<p>Compliant</p>	<p>Y</p>
<p>9.11 Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals. They must be used, stored and disposed of in</p>	<p>Understood</p>	<p>Compliant.</p>	<p>Y</p>

<p>accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.</p> <p><i>Cleaning and disinfection products must be used in line with the manufacturer's instructions. Cleaning and disinfection products must be non-toxic and compatible with any other products used.</i></p> <p><i>Staff using cleaning products must be competent in the safe use of detergents and fluids.</i></p> <p><i>Cleaning products must:</i></p> <ul style="list-style-type: none"> • <i>be kept out of the reach of animals</i> • <i>never be left in animal enclosures</i> 	<p>Can be shown on site inspection</p>		
<p>9.12 No person may euthanise an animal except a vet or a person who has been authorised by a vet as competent for such purpose or:</p> <p>(a) in the case of fish, a person who is competent for such purpose (b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose</p> <p><i>If euthanasia is not carried out by, or under the direct supervision of, a vet this must be recorded.</i></p> <p><i>The records must be available for inspection and detail:</i></p> <ul style="list-style-type: none"> • <i>why the animal was euthanised</i> • <i>the method used</i> • <i>the member of staff who euthanised the animal</i> <p><i>This does not apply to fish.</i></p> <p><i>Animals must be euthanised in a humane and effective way. Staff must get advice from a vet if in any doubt about humane and effective methods.</i></p> <p><i>When a licence holder is breeding or buying live vertebrate animals to be euthanised for the purpose of feeding to other animals, the method of euthanasia must be:</i></p>	<p>Understood</p> <p>Policy can be shown</p>	<p>Policy submitted with application. Applicant would be compliant.</p>	<p>Y</p>

<ul style="list-style-type: none"> assessed by a vet signed off to the vet's satisfaction, confirming the method is humane and effective (and continues to be effective) <p>The method of euthanasia must be safe and humane for the culled animal and the animal being fed.</p>			
<p>9.13 All animals must be checked at least once daily and more regularly as necessary to check for any signs of pain, suffering, injury, disease or abnormal behaviour. Vulnerable animals must be checked more frequently.</p>	<p>Understood</p> <p>Regular checks down throughout the day by competent people</p>	<p>Day checks recorded on Reindeer day sheet.</p>	<p>Y</p>
<p>9.14 Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a vet (or in the case of fish, of an appropriately competent person) must be sought and followed.</p> <p>Checks of the animals must not cause unnecessary stress or disturbance. Visual checks are acceptable.</p> <p>A system of recording abnormalities must be kept.</p>	<p>Understood.</p> <p>Can be reviewed on site inspection</p>	<p>Compliant on inspection.</p>	<p>Y</p>
<p>10.0 Emergencies</p>			
<p>10.1 A written emergency plan, acceptable to the local authority, must be in place, known and available to all the people on the premises used for the licensable activity, and followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns for essential heating, ventilation and aeration or filtration systems or other emergencies.</p> <p>Entrances and fire exits must be clear of obstructions at all times.</p> <p>Suitable firefighting, prevention and detection equipment must be available. It must be maintained and in good working order. Staff must be trained properly to use the equipment.</p>	<p>Understood</p> <p>Emergency plan can be shared at site inspection.</p> <p>Fire plan and equipment can be shown on site inspection.</p>	<p>Compliant. All policy and procedures fit for purpose in respect of 10.1</p> <p>Fire exits clearly marked.</p> <p>All exits clear and hazard free.</p> <p>Ample fire fighting equipment on site.</p>	<p>Y</p>

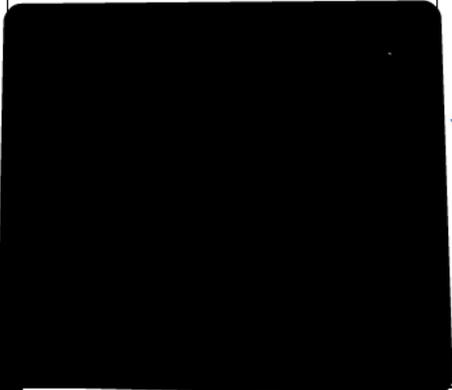
Part B – Specific conditions: (Schedule 7 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
1.0 Insurance			
<p>1.1 The licence holder must hold valid public liability insurance in respect of the licensable activity of keeping or training animals for exhibition.</p> <p><i>A copy of the insurance policy document must be taken to all exhibits. It must be ready for inspection, if needed.</i></p>	<p>Copy of insurance document sent with renewal</p>	<p>Compliant</p>	<p>Y</p>
2.0 Emergencies			
<p>2.1 A written policy detailing contingency measures in the event of the breakdown of a vehicle used to transport the animals or any other emergency must be available to all staff</p> <p><i>All drivers must carry an accident book and have:</i></p> <ul style="list-style-type: none"> • <i>procedures for managing accidents that involve animals in transit</i> • <i>emergency contact details of a person with suitable training to deal with animal injuries</i> 	<p>Understood</p> <p>Can be viewed at site inspection or forwarded</p>	<p>Compliant see policy submitted</p>	<p>Y</p>
3.0 Suitable Environment			
<p>3.1 Suitable temporary accommodation must be provided for all the animals at any venue where they are exhibited.</p> <p><i>All animals involved in an exhibit for more than one day must be provided with on-site housing or rest areas, as set out under part A, section 5.2. These areas must allow a range of movement and natural behaviours.</i></p> <p><i>There should be enough separate rooms or securely partitioned areas to avoid unfamiliar animals being together.</i></p>	<p>Understood</p> <p>Reindeer pen ensure that the public can see them but if the reindeer do not want to be touched can move away.</p> <p>Bedding, food and water all kept inside the pen. Gazebo put up to offer weather condition shading.</p>	<p>Use of trailer and horse box. Both seen at inspection, fit for purpose.</p> <p>Mobile enclosures used as described.</p>	<p>Y</p>

<p><i>The animal's normal housing should be used if possible.</i></p> <p><i>Fish should be moved in the same water as they are permanently housed, if possible.</i></p> <p><i>The design and layout of the premises must allow animals to see their surroundings and any animals in other enclosures. When staff are removing individual animals, the design and layout should minimise any disturbance to other animals.</i></p> <p><i>If animals are displayed to the public, signs must be placed on enclosures to stop anyone from:</i></p> <ul style="list-style-type: none"> • <i>tapping on the glass</i> • <i>putting their fingers into cages</i> <p><i>The distance between the resting facilities and the working environment should be as small as possible</i></p>	<p>Members of staff to stay with the reindeer inside the pen</p>		
<p>4.0 Monitoring of behaviour and training</p>			
<p>4.1 The animals must be trained by competent staff and given suitable and adequate opportunities to become habituated to being exhibited, using positive reinforcement.</p> <p><i>If animal training takes place during exhibition it must be done in a way that minimises stress to the animal.</i></p> <p><i>Staff should consider the need for the presence of a veterinary surgeon on set or in the location. This is to provide welfare assurances where a particular hazard has been identified in the risk assessment. Industry standards may also state that a veterinary surgeon is needed on set.</i></p> <p><i>All props, costumes and equipment must be inspected before and after they are used. The animals must be examined for signs of discomfort, rubbing or injury. Props, animal costumes, make-up and any special effects must not pose a risk to the animal. They must not cause any unnecessary pain, suffering, distress or discomfort. They must be used for the shortest time possible.</i></p>	<p>Understood</p> <p>1x trainer per 1x reindeer</p> <p>Animal welfare is our first and only priority</p>	<p>The Reindeer are most commonly used for small scale displays or therapy sessions. Applicant uses a 1 hour journey limit.</p> <p>On rare occasion Reindeer will be used for filming or photography sets, usually around advertising. Individual events will be risk assessed and the use of any such items or effects indicated within this condition will be considered as part of the risk assessment.</p>	<p>Y</p>

<p><i>Carbon dioxide (used to produce dry ice) and artificial smoke should be avoided - it can be harmful to many species and cause them distress. Carbon dioxide and artificial smoke must never be used around birds, reptiles or amphibians.</i></p> <p><i>Animals must not be exposed to glare, heat, noises or other conditions unless specifically habituated to these conditions before the exhibition. For animals trained in this way, exposures must be reduced to the shortest possible time. If possible, the effect should be achieved by other methods, such as camera angles and techniques. Staff must get veterinary advice and record it.</i></p> <p><i>An animal must not be forced to do anything. It should not be expected to do anything:</i></p> <ul style="list-style-type: none"> • <i>outside its normal behaviour repertoire</i> • <i>that it has not been trained to do</i> <p><i>The number of animal trainers and handlers must be consistent with the number of animals being used and the species.</i></p> <p><i>The use of all effects, such as fires and explosives, must be decided in consultation with the vet, animal consultant and trainer before filming. Restraining equipment must not be used on animals that:</i></p> <ul style="list-style-type: none"> • <i>are not trained to wear them</i> • <i>struggle or resist</i> 			
<p>5.0 Housing with, or apart from, other animals</p>			
<p>5.1 Social animals must not be exhibited if their removal from and reintroduction to the group with which they are usually housed causes them or any other animal within that group stress, anxiety or fear.</p>	<p>Understood</p> <p>Can be viewed at site inspection or forwarded</p>	<p>Reindeer always exhibited as a minimum of 2 animals.</p>	<p>Y</p>
<p>5.2 Animals must be prevented from coming into contact with each other during any exhibition where such contact would be likely to cause any of them to show signs of aggression, fear or distress.</p> <p><i>Animals showing signs of aggression, fear or distress must not be used in an exhibit.</i></p>	<p>Understood</p> <p>Animals are paired up to ensure a suitable match before taking them out.</p>	<p>Applicant aware of condition and signs of aggression/fear or distress.</p>	<p>Y</p>

<p><i>If signs of fear or distress show during an exhibition, either the:</i></p> <ul style="list-style-type: none"> • <i>exhibition must end</i> • <i>animals must be removed immediately and taken to a place of safety</i> <p><i>Animals must not be used to provoke or annoy other animals to create an effect.</i></p> <p><i>Predators and prey must not be kept within sight, sound or smell of each other.</i></p>			
<p>5.3 All persons likely to come into contact with the animals during an exhibition must be briefed about how to behave around the animals so as to minimise anxiety, fear and stress in the animals.</p> <p><i>Everyone on the production site (including audience, actors and crew) must be told about:</i></p> <ul style="list-style-type: none"> • <i>the types of animals that will be used</i> • <i>how to behave around the animals (including what to do if there are sudden loud noises such as applause)</i> • <i>any movements that might frighten the animals and make them panic or react aggressively</i> <p><i>People exhibiting animals must tell the event manager to alert them to any other activities that may cause anxiety for the animals. This could include loud noises or showing other animals. Exhibitors must reduce any anxiety by moving the animals as far away as possible from the activities.</i></p> <p><i>People coming into contact with exhibited animals must be told how to prevent the risks of diseases that can be passed between humans and animals. Handwashing facilities must be available for people coming into contact with animals.</i></p> <p><i>No-one other than the staff responsible for the animals must be allowed to pet, handle or play with animals during the working day unless supervised and directly involved with the required action and consistent with the best interest of the animal.</i></p>	<p>Understood.</p> <p>Event risk assessment carried out. Event information completed on the booking form.</p> <p>Animal needs discussed before attending the event.</p> <p>Trainers whilst at the event will continue to do talks on the animals.</p>	<p>All reindeer will have a 1 to 1 staff ratio when being exhibited.</p>	<p>Y</p>
<p>5.4 No female animal with un-weaned offspring may be removed from its home environment and new-born, un-weaned or dependent offspring must not be removed from their mothers.</p>	<p>Understood.</p>	<p>Compliant</p>	<p>Y</p>

6.0 Records			
<p>6.1 The licence holder must keep a list of each animal kept, or trained, for exhibition with all the information necessary to identify that animal individually (including its common and scientific names) and must provide the local authority with a copy of the list and any change to it as soon as practicable after the change.</p> <p><i>The licence holder must notify the local authority in writing if:</i></p> <ul style="list-style-type: none"> any new species of animals are brought in for exhibition, and they are not specified on the licence the number of animal's in a particular species exceeds the number on the licence <p><i>This should not need an extra inspection, unless the numbers are significant.</i></p>	Understood	<p>The licence will be for 12 Reindeer:</p> <p>Name I/D Ear-tag</p> 	Y
7.0 Protection from pain, suffering, injury & disease			
<p>7.1 A register must be kept of each animal exhibited or to be exhibited which must include:</p> <p>(a) the full name of the supplier of the animal (b) its date of birth (c) the date of its arrival (d) its name (if any), age, sex, neuter status, description and microchip or ring number (if applicable)</p>	Understood Can be seen onsite inspection/ Defa reports	Compliant as per Defra reports	Y

<p>(e) the name and contact details of the animal's normal vet and details of any insurance relating to it (f) details of the animal's relevant medical and behavioural history including details of any treatment administered against parasites and any restrictions on exercise or diet (g) a record of the date or dates of the animal's most recent vaccination, worming and flea treatments (h) the distance to and times taken for it to travel to and from each exhibition event</p> <p><i>The register must state if the animal does not need vaccinations, worming or flea treatment. If any of this information is unknown, the reason must be documented.</i></p>			
<p>7.2 A record of when the animals are exhibited must be kept and an animal rotation policy must be put in place to ensure that the animals have enough rest between and during exhibition events.</p> <p><i>The log must include the:</i></p> <ul style="list-style-type: none"> • <i>date and time of the exhibit</i> • <i>duration of the exhibit (arrival to departure time)</i> • <i>type of exhibit</i> • <i>distance and travel time to the exhibit from the licensed premises</i> <p><i>The time animals are used for exhibition events must be recorded. This must include the time spent working, resting and any other actions. It needs to record comments on behaviour, injury or any other problem.</i></p> <p><i>Call sheets must be kept.</i></p> <p><i>A record must be kept for each individual animal setting out:</i></p> <ul style="list-style-type: none"> • <i>how often they are used in an exhibit</i> • <i>how long they are used in an exhibit</i> • <i>what rest periods they have in the home environment</i> <p><i>Animals must have clear breaks from exhibits that allow them to perform normal behaviour in their home environment. This includes sleeping, feeding and play, and must have sufficient breaks.</i></p>	<p>Understood</p> <p>Can be seen on-site inspection</p>	<p>Details of all animal movements are placed directly onto DEFRA data base.</p> <p>Advised to ensure they can evidence</p> <ul style="list-style-type: none"> • how often they are used in an exhibit • how long they are used in an exhibit • what rest periods they have in the home environment <p>by way of records.</p>	<p>Y with advice.</p>

<p>7.3 All the animals used in exhibition events must be in good physical and mental health.</p> <p><i>All animals used in exhibition events must be allowed to acclimatise when they arrive. This must be before the exhibition starts.</i></p> <p><i>During exhibition breaks, animals must either be:</i></p> <ul style="list-style-type: none"> • <i>moved to a suitable, secure designated place</i> • <i>exercised if suitable, unless it would damage their welfare more so than remaining in the exhibition area</i> 	Understood	Compliant	Y
<p>7.4 The exhibited animals must be suitable for the specific conditions, type of enclosure and actions involved in the exhibition.</p>	understood	Usually only exhibited in small numbers. Mobile pens set up at exhibit location. Each Reindeer is introduced into activities in a measured way.	Y
<p>7.5 Any equipment, chemicals and other materials used in the exhibition must not cause the animals pain, discomfort, fatigue or stress.</p> <p><i>Toxic substances must not be used at the same time as the animals in any production. If hazardous or toxic substances are involved beforehand, there must be washing facilities. Emergency treatments for animals should be close to the site and Control of Substances Hazardous to Health (COSHH) data sheets need to be completed. These should be circulated as needed.</i></p> <p><i>The data sheets must be given to the attending vet if an accident happens (for example, the animal touches, breathes in or eats such a substance).</i></p>	Understood	Applicant aware of condition and would evidence in any relevant risk assessment.	Y
<p>7.6 The animals must be transported in suitable, secure and appropriately labelled carriers.</p> <p><i>Carriers must be suitable for the species. They must be large enough to allow the animal to move around, but small enough to reduce any injury during transit. If movement must be restricted to avoid injury, the reasons must be stated in the written transport procedure.</i></p>	<p>Understood</p> <p>Transported in either horsebox or trailers</p> <p>Reindeer have ear tags</p>	Horsebox and trailers inspected on site, all fit for purpose.	Y

<p><i>If an animal needs external life support, this must be provided during transportation. For example, appropriate temperatures for reptiles and the correct water temperature for fish.</i></p> <p><i>Animal carriers must be appropriately secured when they are in transit. This is to make sure there is no movement or escape of the animal.</i></p> <p><i>Animals must not be mixed with different species and unfamiliar animals in carriers.</i></p> <p><i>If a number of animals are mixed in the same carrier, it must be of an appropriate size to stop overcrowding.</i></p> <p><i>Transport carriers must be kept in a clean and hygienic condition.</i></p> <p><i>Each animal carrier must have a label securely attached to identify the contents. The label must state that it contains live animals.</i></p>			
<p>7.7 The licence holder or the licence holder's staff must undertake a risk assessment before each exhibition event.</p> <p><i>The welfare risk assessment must assess against each of the 5 welfare needs of the Animal Welfare Act 2006.</i></p> <p><i>It must state the:</i></p> <ul style="list-style-type: none"> • <i>mitigating measures taken to reduce risks</i> • <i>people responsible for this</i> <p><i>The operator must familiarise themselves with the evacuation procedure for each venue in case of an emergency</i></p>	<p>Understood</p> <p>Can be see at site inspection</p>	<p>History of risk assessment available on inspection.</p>	<p>Y</p>
<p>7.8 The animals must not be handled by persons whose behaviour appears at the time to be influenced by the consumption of alcohol or by any psychoactive substance.</p>	<p>Understood</p>	<p>Included in RA.</p>	<p>Y</p>

To be completed by the Inspecting Officer:

Date of inspection(s)

21 November 2024

Name of person(s)
seen at inspection

[Redacted]

EVU(s).

020841

Officer name(s)

[Redacted]

Inspectors Comments/Recommendations

This report relates purely to the Keeping or Training of Animals for Exhibition namely the 12 Reindeer used for this purpose.

The applicant can clearly demonstrate a very good level species knowledge and experience in respect of the care and welfare needs of Reindeer. She is obviously passionate about the Reindeer she cares for.

On inspection no welfare needs or issues were identified, and all the animals appeared fit and healthy and suitable for exhibition. Applicant demonstrated plans for introduction of the younger Reindeer to exhibiting.

Premises equipment and vehicles were well maintained and provided a safe, secure and adequate environment for Reindeer.

For clarity all licences for the activity of keeping or training animals for exhibition can be granted for 3 years. This is done on the basis that these activities have been subject to a simple registration system.

Local authorities do not need to do a risk assessment. Keeping or training animals for exhibition licences **do not** have a star rating.

I am happy to recommend the re-issue of a licence for the activity for Keeping or Training of Animals for Exhibition namely the 12 Reindeer as listed.



Inspection Form – Keeping or Training Animals for Exhibition

The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018



Name of Premises

Address of Premises

*In order to receive a licence a business will need to meet all of the minimum standards outlined in this document. In addition, businesses are encouraged to apply higher standards. To distinguish required higher standards from optional ones they have each been given a specific colour which is used in each guidance section. Higher standards that appear in **blue text** are required in order for a business to be classed as high standard, whereas those that appear in **red text** are optional.*

The conditions are listed below with the guidance shown in italics. Please complete the inspection form in full. Failure to complete it and submit it with your application could result in a delay in your application being processed.

Part A – General Conditions (Schedule 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N <i>(Officer use only)</i>
1.0. Licence Display			
1.1 A copy of the licence must be clearly and prominently displayed on any premises used for the licensable activity. <i>The licence number must be displayed at the premises where the animals are kept. It must be in a public-facing area of the premises such as the entrance. A copy of the licence must be taken to exhibits when they are not at the premises.</i>	Complaint and displayed on wall in prominent position, copy kept on person when traveling outside of the premises	AAL Licence on display in the upstairs bedroom where animals are kept. A copy of the AAL licence is taken to exhibits.	Y

<p>1.2 The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.</p>	<p>Available for viewing at [REDACTED]</p>	<p>Relevant details on Zoolabuk website</p>	<p>Y</p>
<p>2.0.Records</p>			
<p>2.1 The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are available for inspection by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.</p> <p>2.2 The licence holder must keep all such records for at least 3 years beginning with the date on which the record was created.</p> <p><i>Electronic records must be backed up.</i></p>	<p>Available on CRM system backed up by head office. Copies available upon request</p>	<p>Paper and electronic records are kept. Advice given on-site inspection in respect of evidence of some records under 7.2 Part B – Specific conditions, see comments under relevant condition.</p>	<p>Y - Advice</p>
<p>3.0 Use, number and type of animal</p>			
<p>3.1 No animals or types of animal other than those animals and types of animal specified in the licence may be used in relation to the relevant licensable activity.</p> <p><i>The licence must clearly state the maximum numbers of each species or species group that can be used for the activity. This does not include fish.</i></p> <p><i>The licence holder can have less than the maximum number of animals without informing the local authority. If the licence holder goes over the maximum number of animals for the licence they must inform the local authority.</i></p>	<p>Animal list: X2 Corn snakes- Pantherophis guttatus X2 White's tree frog- Litoria caerulea X2 Rat- Rattus norvegicus domestica Invertebrates (not needed for license but beneficial additional information): X1 Asian Forest Scorpion - Heterometrus spinifer X1 Chilean rose Tarantula - Grammostola porteri</p>	<p><u>Animals used for exhibition and covered by the AAL: -</u></p> <p>2 x Gerbils. (Meriones unguiculates)</p> <p>2 x Corn Snakes. (Pantherophis guttatus)</p> <p>2 x White's Tree Frog. (Litoria caerulea)</p> <p><u>Invertebrates, no licence required: -</u></p> <p>5 x Cockroaches (Gromphadorhina portentosa). [REDACTED] also has his own small breeding</p>	

	<p>X1 Mexican Flame Leg Tarantula - Brachypelma bohemi X2 Millipedes- Telodeinopus aouti</p> <p>Giant African Land Snails Achatina sp.</p> <p>Madagascar hissing cockroaches- Gromphadorhina portentosa</p> <p>Stick insects - Sungaya inexpectata</p>	<p>programme for cockroaches</p> <p>3 x Giant African Land Snails. (Achatina sp.</p> <p>5 x Stick insects. (Sungaya inexpectata)</p> <p>1 x Asian Forest Scorpion (Heterometrus spinifer)</p> <p>1 x Chilean rose Tarantula (Grammostola porteri)</p> <p>1 x Mexican Flame Leg Tarantula (Brachypelma bohemi)</p> <p>4 v Millipedes (Telodeinopus aouti)</p>	
<p>3.2 The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into account the facilities and staffing on any premises used for the licensable activity.</p> <p><i>Any animals kept as pets are not included in the licence, they must not be exhibited.</i></p> <p><i>If animals are in a shared housing enclosure, the licence holder must be able to show that:</i></p> <ul style="list-style-type: none"> ● <i>there are enough resources for each animal</i> ● <i>all animals can do similar activities at the same time, such as all birds perching or feeding</i> ● <i>animals can separate off from a social group</i> 	<p>All in suitable social grouping with appropriate sized enclosures to allow all conditions listed</p>	<p>██████ showed excellent knowledge of the species of all animals he keeps they appeared well cared for when at home or when being exhibited.</p> <p>1 x Pet Rat not exhibited, kept in separate bedroom and not on the AAL.</p> <p>Gerbils share same housing and there were ample resources, food, water, enrichment, hiding</p>	<p>Y</p>

		areas, for both Gerbils at the time of the inspection.	
4.0 Staffing			
<p>4.1 Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.</p> <p><i>No animal must be kept for exhibition or exhibited unless staff on duty are competent in their care and welfare.</i></p> <p><i>Staff must either:</i></p> <ul style="list-style-type: none"> • <i>have a recognisable qualification</i> • <i>show they have relevant and sufficient knowledge and experience, for example, working on a film set or mobile animal exhibit</i> <p><i>Licence holders keeping venomous species that are dangerous to human health must make sure that:</i></p> <ul style="list-style-type: none"> • <i>enough staff are trained in that specific species management</i> • <i>these staff are available at all times</i> <p><i>Written instructions must be given to staff to explain the provision of healthcare. These must include procedures to follow if there is an incident with any venomous animal and a member staff or the public.</i></p>	<p>Qualifications: BA Hons degree in non animal related subject</p> <p>Internal training: Animal Welfare and Husbandry training Manual Handling training Infection control training Risk assessment training Healthy and safety training Animal Handling training</p>	<p>██████ does not hold a specific qualification in an animal related subject.</p> <p>██████ evidenced his on-going eLearning internal Zoolab training via his tablet used to record the relevant training, as per the applicants' comments. ███████ demonstrated excellent knowledge of each of the species he keeps.</p> <p>No venomous species kept.</p> <p>N/A</p>	Y
<p>4.2 The licence holder or a designated manager and any staff employed to care for the animals must have competence to identify the normal behaviour of the species for which they are caring and to recognise signs of, and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour.</p> <p><i>You should look at training records as evidence of suitable induction training of staff in:</i></p> <ul style="list-style-type: none"> • <i>animal welfare, including recognising poor welfare</i> • <i>animal handling</i> • <i>animal behaviour</i> 	See above	<p>██████ demonstrated a good knowledge of normal species-specific behaviours. He is supported by the Zoolab network of employees who have a wide variety of knowledge and expertise in the species exhibited.</p>	Y

<ul style="list-style-type: none"> ● <i>cleanliness and hygiene</i> ● <i>feeding and food preparation</i> ● <i>disease prevention and control</i> ● <i>recognition and first aid treatment of sick or injured animals</i> 		<p>provided evidence of his internal on-going eLearning Zoolab training in all relevant subject areas.</p>	
<p>4.3 The licence holder must provide and ensure the implementation of a written training policy for all staff.</p> <p><i>The staff training policy must be reviewed and updated each year. It must include:</i></p> <ul style="list-style-type: none"> ● <i>an annual appraisal</i> ● <i>planned and continued professional development</i> ● <i>recognition of knowledge gaps</i> <p><i>This applies to all staff including the licence holder.</i></p> <p><i>Training can be demonstrated by:</i></p> <ul style="list-style-type: none"> ● <i>knowledge of research and developments for specific species</i> ● <i>engagement with online courses</i> ● <i>annual appraisal documents</i> <p><i>Evidence of staff attendance or completion of the training must be provided.</i></p>	<p>Supplied directly to licensing authority</p>	<p>As above, internal training, annual appraisal and CPD all in place and seen on-site inspection.</p>	<p>Y</p>
<p>5.0 Suitable Environment</p>			
<p>5.1 All areas, equipment and appliances that animals can access must present minimal risks of injury, illness and escape.</p> <p><i>They must be constructed in materials that are:</i></p> <ul style="list-style-type: none"> ● <i>robust</i> ● <i>safe and durable</i> ● <i>in a good state of repair</i> ● <i>well-maintained</i> 	<p>Confirmed with recent animal welfare inspection (internal) conducted by provided Animal Licensing Coordinator and regular spot checks and photo/video submissions during animal cleans</p>	<p>All animal enclosures used are either purpose-built or specifically purchased to suit the needs of the species housed. They are safe, appropriate for their intended use, and appear well-maintained. All vivarium's/terrariums are constructed from durable plastic, while the gerbil</p>	<p>Y</p>

<p><i>Timber must be good quality and well kept. Any damaged areas must be sealed or over-clad. Wood must be smooth, treated, properly maintained and waterproof.</i></p> <p><i>Interior surfaces, including floors, must be smooth and waterproof. Surfaces must be able to be disinfected, where appropriate. Floors must have a non-slip, solid surface. Junctions between sections must be covered or sealed.</i></p> <p><i>There must not be any sharp edges, projections, rough edges or other hazards which could injure an animal.</i></p> <p><i>Unprotected electrical cables must not be in reach of any animal.</i></p> <p><i>All materials must be non-toxic.</i></p> <p><i>Doors must be strong enough to resist impact, scratching and chewing, and must be capable of being effectively secured. Gaps or apertures must be small enough to prevent an animal's head passing through, or entrapment of any limb or body parts.</i></p> <p><i>Door openings must be constructed in a way that the passage of water or waste is not prevented. Water or waste must not be allowed to gather because of inaccessibility.</i></p> <p><i>All wire mesh and fencing must be kept in good repair to stop animals from digging or escaping.</i></p> <p><i>If any metal bars, mesh, or frames are used, they must be of suitable gauge with enough spacing to stop animals escaping or getting trapped.</i></p> <p><i>Care must be taken if aviaries or cages are constructed with newly galvanised mesh to prevent heavy metal poisoning. This is particularly important for parrots, they will often chew the metal.</i></p> <p><i>Any drainage must be effective to make sure there is no standing or pooling of liquids. Waste water must not run off into neighbouring pens or units. Drainage channels must be provided.</i></p>		<p>enclosure consists of a spacious, part metal-framed cage. Flooring is waterproof, and all surfaces are designed to be easily cleaned and disinfected, supporting high standards of hygiene and animal welfare.</p> <p>There are no cables within reach of the gerbil's cage or other enclosures.</p> <p>All animals are kept in the back bedroom with full height secure door. Enclosures are strong/purpose built and escape proof with no hazards to animals.</p> <p>Purpose built Gerbil enclosure with secure metal frame top. Mesh at the top of the vivarium's is suitable for other species.</p> <p>As above.</p>	
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<p><i>If appropriate, animal pens and cages must open onto secure corridors or secure areas so animals cannot escape from the premises. These corridors or areas must not be used as an exercise area.</i></p> <p><i>Housing must be inspected often for damage and potential injury or escape points. Any damaged housing must be repaired or replaced immediately.</i></p>		<p>No standing/pooling water and no neighbouring enclosures.</p> <p>Housing is inspected/cleaned daily, and any damage would be repaired. This is logged on the companies CRM. The documented cleaning regime is followed.</p>	
<p>5.2 Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to:-</p> <p>(a) their behavioural needs, (b) its situation, space, air quality, cleanliness and temperature (c) the water quality (where relevant), (d) noise levels (e) light levels (f) ventilation. <i>Animals must be given suitable housing and rest areas. These will depend on the species or species group.</i></p> <p><i>All housing must be:</i></p> <ul style="list-style-type: none"> ● <i>secure (predator proof, escape proof and lockable)</i> ● <i>clean and free from parasites and vermin</i> ● <i>free from hazards, such as sharp projections and edges</i> ● <i>sheltered from extremes of weather</i> ● <i>at a temperature suitable to the species of animal</i> ● <i>ventilated or oxygenated for aquatic species</i> <p><i>Ventilation must be provided to all interior areas, as appropriate to the species. It must have no harmful effect on temperature or humidity.</i></p> <p><i>If there is no shade, direct sunlight and other unintended heat sources must be avoided.</i></p> <p><i>Light must be provided in suitable light and dark cycles for the species. If natural light is insufficient, suitable artificial lighting must be used.</i></p>	<p>Snakes kept in 4ft vivarium with suitable uvb lighting checked every 6 months. overhead light emitting heat source controlled by dimming thermostat - protected by heat cage. Temperatures checked daily.</p> <p>Frogs kept in 45x45x60 Exo terra, with suitable heating and uv above the mesh and thermostat controlled. Dechlorinated water used.</p> <p>Rats kept in large free standing rat cage, away from predators with ample enrichment.</p>	<p>Snakes/Frogs & Gerbils are all housed in suitable specific housing for each animal. All housing was inspected, and each animal is provided with the relevant environment suitable for the species, in terms of exhibiting normal behaviour, space, water, light, temperature and ventilation and enrichment. [REDACTED] also uses a handheld electrical thermometer to complete temperature checks in the room.</p> <p>Rats are no longer used for the purpose of the AAL. These have been replaced with Gerbils. Gerbils are kept on the other side of the bedroom away from other animals.</p> <p>[REDACTED] was advised to put some blinds up on the</p>	<p>Y – with advice</p>

The licence holder must be able to show the inspector that there is appropriate lighting for the species. For example, if specific waveforms of light, such as ultraviolet B (UVB), are integral to the life support of a species, this must be shown to the inspector.

Animals must be able to move away from direct lighting.

In tiered housing, water, food or waste products must not contaminate lower levels.

In housing where isolation is not practical (such as aquaria or mixed-species aviaries) waste must be managed properly to prevent contamination of food and water.

Water quality must be checked weekly if it is:

- an integral part of life support for a species
- poor quality, so it becomes dangerous to the health of the animal

Records must be kept of all water tests.

Noise disturbance must be reduced. The licence holder must be able to show what steps will be taken if noise becomes a problem.

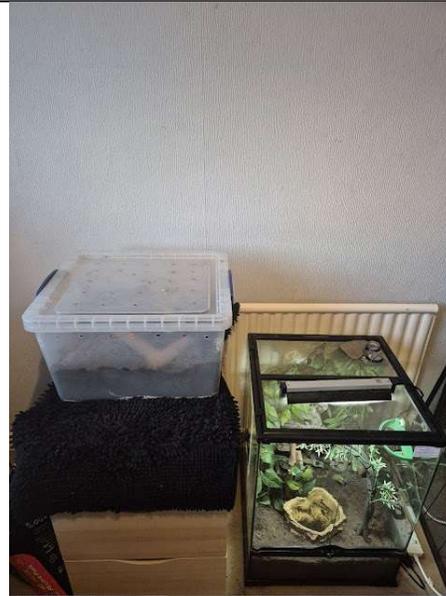
Animals must not be exposed to draughts, when appropriate.

All housing must have:

- a comfortable resting area that all housed animals can use at the same time
- enough clean bedding material that is suitable for the species and individual animals

All housing must allow an animal to:

- lie stretched out fully
- rest comfortably
- stand in their natural posture



bedroom window as it was a very hot day and direct sunlight was shining through. Email has also been sent with same advice to Zoolab.

Daily checks are conducted of UV/UVB/Temps/Feeding of all animals and are logged and recorded via the electronic CRM. These records were seen on site inspection.

No water tests required. Frogs are provided with dechlorinated water.

No noise at the time of the inspection.

No draughts.

All housing is specific to each animal, and all species had relevant resting areas. Gerbils has suitable clean substrates.

<ul style="list-style-type: none"> ● <i>be comfortable in their environment</i> ● <i>be kept in appropriate social groups</i> ● <i>to move around freely - examples include climbing, swimming or jumping</i> ● <i>have separate areas for sleeping, toileting and exercising</i> ● <i>have the ability to move away from the social group, where appropriate</i> ● <i>hide from human view or other animals in the enclosure, where appropriate</i> ● <i>hide from potentially frightening stimuli (anything that triggers a physical or behavioural change)</i> <p><i>The enclosure size must be suitable for the species. It must be adjusted according to its size as the animal grows. It must also be adjusted if a group of animals are kept together. Any changes to the group dynamics may need separation facilities or bigger enclosures.</i></p> <p><i>Whilst being temporarily exhibited, enclosure sizes that are smaller than that considered best practice for long term husbandry can be used.</i></p> <p><i>If animals are kept or displayed outdoors, they must always have suitable protection from adverse weather.</i></p> <p><i>Fish must be able to swim freely and turn around in aquariums or ponds.</i></p> <p><i>Birds must be able to stretch their wings freely.</i></p>		<p>Gerbils are housed in a glass tank measuring 100cm L X 30cm W X 45cm H. Home-made lid on top for security, made from wood and mesh with no hazards.</p> <p>Each species of animal has an appropriate travel/exhibit enclosure. Animals are not taken to exhibits in extremes of weather. Travel bag with heat mat is also used.</p> <p>No animals are kept outdoors no fish or birds.</p>	
<p>5.3 Staff must ensure that the animals are kept clean and comfortable</p> <p><i>Each occupied unit must be cleaned often. Waste materials must be removed as needed.</i></p> <p><i>For species that are in poor health, or should not be disturbed during breeding seasons, cleaning should be reduced. Hygienic living conditions must be maintained.</i></p> <p><i>If appropriate, all animals must benefit from a suitable grooming and health routine as needed. This could include cleaning the eyes or keeping long fur from matting. It would cover regular attention to coat, teeth, ears and nails and checking for parasites.</i></p>	<p>See cleaning schedule</p>	<p>Zoolab provide an animal husbandry guide which is followed by [REDACTED] for cleaning regime. Records of cleaning placed onto CRM system.</p> <p>Regular Health checks conducted and recorded on CRM system.</p>	<p>Y</p>

<p><i>Any cleaning products used must be non-toxic to the animals. There must be appropriate timed separation between disinfection and re-introduction of livestock</i></p> <p><i>Soiled bedding must be removed in a timely manner and replaced immediately.</i></p> <p><i>Empty cages must be cleaned, disinfected and allowed to dry before new stock arrives. Surface materials must be replaced as needed. Enclosure fixtures and fittings must be adequately sanitised.</i></p> <p><i>Working fish systems must not be treated with routine chemical sterilisation. Fish must not experience rapid fluctuation in chemical composition of their water, unless this is for:</i></p> <ul style="list-style-type: none"> ● <i>the controlled treatment of disease</i> ● <i>part of a controlled breeding programme</i> <p><i>Acceptable conditions may vary substantially according to the species of fish. If staff are in doubt, they must get expert advice.</i></p>		<p>All cleaning/disinfectant products used a safe and non-toxic to the animals. Safe 4 product used.</p> <p>Daily cleans and waste removed, double bagged and disposed of in black domestic waste bin.</p> <p>Documented cleaning regime is followed specific for each species of animal and introduction any new animal. Records are held on CRM.</p> <p>No Fish.</p>	
<p>5.4 Where appropriate for the species, a toileting area and opportunities for toileting must be provided.</p>	N/A	N/A	
<p>5.5 Procedures must be in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained. The accommodation must be capable of being thoroughly cleaned and disinfected.</p> <p><i>To keep a clean environment, a cleaning procedure must be in place. It must detail the:</i></p> <ul style="list-style-type: none"> ● <i>routine cleaning programme</i> ● <i>procedure for cleaning between periods of occupation</i> ● <i>management procedures for any human disease risks</i> <p><i>If a pest problem is identified, a pest control programme must be put in place.</i></p>	See cleaning schedule	<p>Documented cleaning programme followed by [REDACTED] All enclosures appeared clean on-site inspection and records of cleaning produced via tablet that are submitted via CRM.</p>	Y

<p>5.6 The animals must be transported and handled in a manner (including for example in relation to housing, temperature, ventilation and frequency) that protects them from pain, suffering, injury and disease.</p> <p><i>If the licence holder collects or delivers any animals, they must be transported according to https://www.legislation.gov.uk/uksi/2006/3260/contents/made.</i></p> <p><i>The licence holder must demonstrate that a suitable vehicle is available to transport the animals. It does not have to be owned by the licence holder.</i></p> <p><i>Predators and prey must not be kept within sight, sound or smell during transport.</i></p> <p><i>Fully trained and hooded birds of prey can be safely transported on a cage if they are under supervision. If not, birds of prey should be transported in specially constructed travelling boxes. These allow the birds to at least stand up and turn around.</i></p> <p><i>Birds must have the opportunity to perch during transport, if appropriate.</i></p> <p><i>All animals must be provided with an appropriate temperature for their species when in transit. Hot and cold weather procedures must be in place.</i></p> <p><i>Animals must not be left in vehicles for unreasonable periods. They must never be left unattended in a car or other vehicle when the temperature may pose a risk to the animal. Consideration must be given to whether it is necessary to transport animals when the temperature poses a risk.</i></p> <p><i>Animals must be deemed fit to travel. Animals must be transported to veterinary facilities in an appropriate manner for their condition.</i></p>	<p>Staff fully trained in safe handling and transportation. All staff travel with a heat mat to provide appropriate temperature and a temperature gun to monitor. If temperature poses a risk to animals the staff member has the right to terminate the session. Animals are checked before and after transport for any issues.</p> <p>Snakes and rats are transported separately away from each other.</p> <p>All species are transported in appropriately sized travel boxes to prevent harm with ventilation and suitable substrate.</p> <p>Animals are not left unattended in the vehicle or venue.</p>	<p>Documented transportation is followed, and all animals are transported in accordance with this procedure. [REDACTED] demonstrated the travel bag provided by Zoolab with heat mat/temp monitor along with enclosures used for this purpose. The holdall is connected to cars electrics and then to electrics at venue to maintain temperature.</p> <p>Applicant uses his own car for transportation.</p> <p>Containers and Terrariums used are opaque and sealed. Snakes/Gerbils would be transported away from each other.</p> <p>Weather is assessed on the day of the exhibit and certain animals are not used in extreme heat. Animals are not left unattended in the vehicle at any time.</p>	<p>Y</p>
<p>5.7 All the animals must be easily accessible to staff and for inspection. There must be sufficient light for the staff to work effectively and observe the animals.</p>	<p>all enclosures are easily accessible and observable. 12 hours day/night cycle provided.</p>	<p>All enclosures are easily accessible with both</p>	<p>Y</p>

<p><i>Enclosures must allow for a visual inspection with minimal disturbance to the animal.</i></p> <p><i>Lights must be turned off overnight to provide a period of darkness, unless the species requirements state otherwise. Consideration must be given to the specific requirements of nocturnal species.</i></p>		<p>natural and artificial lighting in the rooms.</p>	
<p>5.8 All resources must be provided in a way (for example as regards frequency, location and access points) that minimises competitive behaviour or the dominance of individual animals.</p> <p><i>Examples of resources include, but are not limited to:</i></p> <ul style="list-style-type: none"> ● food ● water ● resting and sleeping areas ● enrichment items, such as toys <p><i>There must be enough resources for each animal in any shared enclosure. This will minimise dominance. If dominance is identified, extra resources must be provided.</i></p> <p><i>Animals that are kept together must be monitored carefully, especially at feeding times.</i></p> <p><i>Staff must be trained to recognise signs of group disruption, for example, competition or aggression. Group disruption can negatively affect animal welfare.</i></p>	<p>All criteria met, Individuals fed separately if competition is observed.</p>	<p>ZooLab Husbandry guide followed by applicant, which sets out specific feeding requirements for each species. [REDACTED] observes feeding to avoid competition. Appropriate enrichment items and hiding resting area are within the housing which is appropriate to species.</p>	<p>Y</p>
<p>5.9 The animals must not be left unattended in any situation or for any period likely to cause them distress.</p> <p><i>All animals must be visited as appropriate for the individual animal.</i></p> <p><i>Staff must visit animals regularly, either:</i></p> <ul style="list-style-type: none"> ● every 4 to 6 hours during the day ● as necessary for the health, safety and welfare of each animal (according to its species) 	<p>Animals never left unattended during visits.</p> <p>Public always supervised during handling.</p> <p>They are checked daily for health and welfare on days when rangers are at home with animals.</p> <p>The online system CRM is where all observations are made and recorded for all animals daily.</p>	<p>Animals are monitored daily at home and when being exhibited. The animals are not left unattended during exhibits. Records of checks are submitted on the CRM and evidenced by [REDACTED] at the time of the inspection.</p>	<p>Y</p>

<p><i>There must be a documented system to record observations of illness, injury or behavioural problems. This documented system must be maintained.</i></p> <p><i>Any handling or interaction with animals by the public must be supervised at all times.</i></p>		<p>All public interaction/handling is supervised by [REDACTED]</p>	
<p>6.0 Suitable Diet</p>			
<p>6.1 The animals must be provided with a suitable diet in terms of quality, quantity and frequency. Any new feeds must be introduced gradually to allow the animals to adjust to them.</p> <p><i>Animals must be fed an adequate and balanced diet to meet their individual nutritional needs.</i></p> <p><i>Animals must be fed a complete diet appropriate to their:</i></p> <ul style="list-style-type: none"> • age • activity level • breed • species • stage in the breeding cycle <p><i>Staff must have knowledge of the nutritional needs for each species they care for.</i></p> <p><i>If there are concerns about an individual animal's diet, staff must get appropriate nutritional and veterinary advice. Food supplements, including vitamins and minerals, must be given if needed at the correct dosage for the individual species. The supplements must be in a form appropriate to the species, so that enough supplementation is given.</i></p> <p><i>Fresh foods must be kept refrigerated where appropriate. Frozen foods must be stored in an appropriate deep freeze and defrosted thoroughly to room temperature before use.</i></p>	<p>All animals have a suitably researched diet please see feeding guide for animals available on request and in husbandry guide/ ranger manual.</p> <p>Live vertebrate never fed.</p> <p>Animals never fed in public</p>	<p>Documented species-specific feeding guides followed.</p> <p>[REDACTED] demonstrated his knowledge of the species-specific feeding during the onsite inspection.</p> <p>Any concerns about any animals feeding would be recorded and appropriate advice from the Team Leader would be sought.</p> <p>Animals' frozen food is kept in the freezer in the kitchen in a clearly labelled sealed box.</p>	<p>Y</p>

<p><i>Live food, such as crickets, must be housed in suitable escape proof containers. If the live food is uneaten in a short period, it must be removed if it poses a risk to the species that feeds on it. For example, crickets could bite reptiles.</i></p> <p><i>Providing live vertebrate prey as food should only be done in exceptional circumstances. For example, when a snake is not eating any other food. This must be on an individual animal basis for specified animals only. A written justification must be completed.</i></p> <p><i>This justification must:</i></p> <ul style="list-style-type: none"> ● <i>be available to inspectors</i> ● <i>be agreed by senior staff</i> ● <i>include veterinary advice (weighing up the welfare of the predator and prey)</i> <p><i>A competent member of staff must:</i></p> <ul style="list-style-type: none"> ● <i>watch the live feeding</i> ● <i>remove uneaten prey in a timely manner</i> <p><i>This feeding must not take place in the presence of the public.</i></p>		<p>Various insects and worms used as live feed. Kept in sealed containers within the animal room.</p> <p>No live vertebrate feeding.</p>	
<p>6.2 Feed and (where appropriate) water intake must be monitored, and any problems recorded and addressed.</p> <p><i>Unusual eating or drinking habits must be recorded. They must be reported to an appropriate member of staff and acted upon. Staff must get veterinary advice if needed.</i></p> <p><i>Significant weight loss or gain must be assessed by a competent person. If the underlying reason cannot be identified and remedial measures have been unsuccessful, the animal must be assessed by a vet. If it is housed as part of a social group, the facility must be able to isolate the animal to check if it's eating or not.</i></p> <p><i>For small mammals, guinea pigs, rabbits and birds, consult a vet if:</i></p> <ul style="list-style-type: none"> ● <i>there is no improvement in food intake within 12 hours after remedial action by a competent person</i> 	<p>All observations are recorded on the CRM if any concerns are seen. This will always be reported to Team Leaders to action if there are any welfare or health concerns with an animal and its drinking habits.</p> <p>A vet will be consulted if the Team Leader has concerns. Regular animal welfare check ins are organised by the Animal License Coordinator to assess animals' condition.</p>	<p>Feed and water intake is monitored and recorded on the CRM system</p> <p>██████ is supported by the Team Leader for any advice for concerns and Vet advice would be sought if required.</p>	<p>Y</p>

<ul style="list-style-type: none"> the condition of the animal deteriorates 			
<p>6.3 Feed and drinking water provided to the animals must be unspoilt and free from contamination.</p>	All feeding/ Watering receptacles cleaned regularly	Feeding/Water bowls/Water bottles are cleaned as per the documented cleaning regime. Records of cleaning are submitted by [REDACTED] on the CRM.	Y
<p>6.4 Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable.</p> <p><i>Receptacles must be kept to a high standard of cleanliness and hygiene. They must be disposed of if damaged.</i></p>	See above	As above all appeared clean on-site inspection.	Y
<p>6.5 Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that requires it.</p> <p><i>Water bottles must be free flowing and free from leakages and blockages.</i></p> <p><i>Water must be kept away from sleeping areas to reduce the risk of dampness.</i></p> <p><i>Fish must not be removed from water during exhibits.</i></p> <p><i>Access to water for bathing or swimming must not be withheld for longer than is normal for the species.</i></p> <p><i>Raptors (birds of prey) should be provided with fresh clean water in a bath daily.</i></p> <p><i>This should be withdrawn during freezing weather, if they are kept outdoors, to avoid health problems.</i></p>	<p>Conditions met</p> <p>Tap water provided for snakes</p> <p>Dechlorinated water provided for frogs</p> <p>Mammal safe water bottle provided for Rats.</p>	<p>All animals had free access to water within their own housing to water on the inspection. Clean water is provided in suitable receptacles and away from sleeping areas.</p> <p>No Fish.</p> <p>No Birds.</p>	Y
<p>6.6 Where feed is prepared on the premises, there must be hygienic facilities for its preparation, including a working surface, hot and cold running water and storage.</p> <p>Soap and hygienic hand drying facilities must be available. Hand sanitisers (alcoholic gel) is not considered a suitable alternative to soap and running water.</p>	Food is prepared separately to the occupants living in the home. a separate chopping board, knives and cleaning equipment is washed and stored separately to other equipment in the home.	Food is prepared in the animal room, with separate utensils/storage for this purpose.	Y

<p>Food must be protected against:</p> <ul style="list-style-type: none"> ● dampness ● deterioration ● mould ● contamination by insects, birds, vermin or other pests <p>The food preparation area must be kept clean and vermin-free.</p> <p>Human and animal food preparation must not:</p> <ul style="list-style-type: none"> ● take place in shared preparation areas at the same time ● use shared utensils <p>Receptacles for an animal's food and drink should not be used for any other purposes.</p>	<p>All equipment is cleaned with Safe 4 disinfectant at the correct ratio 1:100.</p> <p>Cleaned and stored straight away to ensure no risk of mould, disease or deterioration. If over time equipment degrades it will be replaced.</p> <p>No pests in the home.</p> <p>No utensils are shared within the home.</p>	<p>Bathroom/Kitchen with hot/cold running water and hand washing.</p> <p>Bedroom/surfaces appeared clean on-site inspection.</p> <p>No shared utensils/separate areas for human/animal's food prep.</p> <p>Food/Water bowls not used for any other purpose.</p>	
<p>7.0 Monitoring of behaviour and training of animals</p>			
<p>7.1 Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.</p> <p><i>Animals must be able to express natural behaviours in their living environment. They may need environmental enrichment such as objects and substrates. For example, giving bedding material or designing housing to provide:</i></p> <ul style="list-style-type: none"> ● <i>physical requirements, such as perches</i> ● <i>environmental requirements, such as humidity levels</i> <p><i>These should not have the potential to cause injury. They should be replaced if damaged.</i></p> <p><i>As appropriate to the species, enrichment objects must be changed on a regular basis to introduce novelty and maintain interest. When adding new enrichment devices, staff must make sure the animal is closely monitored for signs of distress.</i></p>	<p>All animals have species appropriate enrichment which is changed/ replaced regularly when showing signs of distress/ disrepair.</p> <p>Reptiles and amphibians are all provided with species appropriate substrate(natural) and uv lighting.</p> <p>Rats are provided with species appropriate enrichment.</p>	<p>Species specific enrichment items are provided in housing. This is checked daily and replaced and rotated when required.</p>	<p>Y</p>

<p>Accessories must be disinfected between animals or they must be disposable.</p>		<p>Cleaned/disinfected as per documented cleaning policy.</p>	
<p>7.2 For species whose welfare depends partly on exercise, opportunities to exercise which benefit the animals' physical and mental health must be provided, unless advice from a veterinarian suggests otherwise.</p> <p><i>All animals must have daily exercise, as appropriate for its:</i></p> <ul style="list-style-type: none"> ● species ● age ● ability ● stage of training ● physical capability <p><i>If housing birds, the aviary dimensions should provide sufficient space for flight. At the very least it should be wide enough for the bird to open its wings fully. Exact measurements can be found in the current guidance:</i></p> <p>https://www.gov.uk/government/publications/animal-activities-licensing-guidance-for-local-authorities/selling-animals-as-pets-licensing-statutory-guidance-for-local-authorities</p> <p><i>Birds must not be tethered (tied up) permanently.</i></p> <p><i>If animals are in a temporary enclosure and cannot move fully, for example, when being exhibited, they must be given the chance to move fully at least once a day.</i></p> <p><i>A record must be kept of this. Not being able to move fully means they cannot use their full range of movements, such as running or flying.</i></p>	<p>All species are kept in large enclosures to move and exercise freely and returned to enclosures at end of day when they have been displayed.</p>	<p>Species-appropriate opportunities for exercise are provided. The gerbil enclosure includes a variety of enrichment items to encourage natural behaviours. As the gerbils were recent arrivals, [REDACTED] was also engaging with them through gentle physical interaction to help build trust and support for the bonding process.</p> <p>No birds</p> <p>All animals are returned to their normal enclosures at the home following exhibits.</p>	<p>Y</p>
<p>7.3 The animals' behaviour and any changes of behaviour must be monitored. Advice must be sought, as appropriate and without delay, from a veterinarian or, in the case of fish, any person competent to give such advice if adverse or abnormal behaviour is detected.</p>	<p>Rangers work with their animals on a regular basis and therefore are trained to recognise changes in behaviour. This will be reported to Team Leaders and Animal License Coordinator for any concerns.</p>	<p>Animals' behaviour is assessed daily and if concerns are noted [REDACTED] would contact the team leader.</p>	<p>Y</p>

<p><i>The behaviour of individual animals must be monitored each day. Any changes in behaviours that show stress, fear, pain and anxiety must be recorded and acted upon.</i></p> <p><i>Staff that are responsible for the care of animals must be able to identify animals that are anxious or fearful about contact or handling. Animals must only be exhibited if they are suitable for the type of exhibition involved (including any handling, noise, lighting, special effects, or being around other animals). They must have their needs met and not likely to be nervous, stressed or fearful.</i></p> <p><i>If an animal is showing signs of being nervous, stressed or fearful, steps must be taken immediately to stop this. Steps can include withdrawing an animal from exhibition.</i></p>	<p>It will also be recorded on the CRM to track and monitor if necessary. A vet will be contacted if any concerns arise.</p> <p>Animals are handled regularly so if signs of distress are present the animal will not be handled and put back in a travel container and recorded on CRM.</p>	<p>Records of behaviour were seen on the inspection that are held on the CRM.</p> <p>██████ is fully competent in identifying any changes in behaviour. If there are any concerns the animal would not be exhibited and this would be recorded on the CRM.</p>	
<p>7.4 Where used, training methods or equipment must not cause pain, suffering or injury.</p> <p><i>If an animal is showing signs of being nervous, stressed or fearful, steps must be taken immediately to stop this. Steps can include withdrawing an animal from exhibition.</i></p> <p><i>Training must be based on the principles of positive reinforcement - rewarding desired behaviour and ignoring unwanted behaviour. Animals must not be physically forced to perform, or punished if they do not perform.</i></p>	<p>see above</p>	<p>No training with animals is undertaken.</p> <p>Animal would not be exhibited or withdrawn from exhibition if showing any abnormal behaviour.</p>	<p>Y</p>
<p>7.5 All immature animals must be given suitable and adequate opportunities to:-</p> <p>(a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare, and</p> <p>(b) become habituated to noises, objects and activities in their environment.</p> <p><i>There must be a plan in place for any animals to be familiarised early on with any stimulus or combination of stimuli they could experience. This can include:</i></p>	<p>When any new or immature animal comes into the company it will go through an assessment process to ensure the animal is comfortable with handling. This process depends entirely on the animal's behaviour. A habituation process is completed within the home to ensure the animal shows no sign of stress and only at this point rangers can comfortably handle and show</p>	<p>As applicant describes.</p> <p>2 x Gerbils have been recently introduced, and ████████ was providing short periods of human interaction with them helping them adapt gradually to their environment</p>	<p>Y</p>

<ul style="list-style-type: none"> • <i>individual handling</i> • <i>audiences and crowds</i> • <i>loud noises</i> • <i>activities going on around the animals</i> 	<p>animals to external stimuli and it has an effect on them. Team Leaders are regularly updated by the ranger on how to habituate the animals to their new environments and monitoring behaviour.</p>		
<p>8.0 Animal Handling and Interactions</p>			
<p>8.1 All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.</p> <p><i>If a client is handling an animal it is the responsibility of a competent member of staff to make sure the interaction is appropriate. The interaction must be stopped if the animal shows signs of fear, suffering or fatigue.</i></p> <p><i>Clients handling animals must be:</i></p> <ul style="list-style-type: none"> • <i>supervised at all times</i> • <i>offered facilities to wash their hands before and after handling</i> <p><i>Animals that are showing signs of aggression should only be handled by competent staff.</i></p>	<p>Animals always supervised by Staff during handling and removed from the situation if showing any signs of fear, suffering, injury or disease.</p> <p>Clients always reminded to Wash Hands after handling.</p> <p>Only staff handle animals showing signs of aggression if needed, usually not used for shows at all to prevent risk or stress.</p>	<p>██████ is trained and knowledgeable in recognising signs of pain, distress, injury, and illness in the animals that he keeps.</p> <p>██████ supervises all handling when animals are being exhibited, and clients are advised to wash hands following any handling of animals.</p> <p>If any animal is showing signs of aggression, it will not be exhibited.</p>	<p>Y</p>
<p>8.2 The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals. No animals from a social species may be isolated or separated from others of their species for any longer than is necessary.</p> <p><i>Where appropriate, all animals must be housed in social groups of a suitable size.</i></p> <p><i>Solitary species must not be kept in social groups. Ideally they should not be kept within sight of each other. If this is not possible, enough distance and visual barriers must be provided to prevent stress.</i></p>	<p>Snakes house separately in 4ft enclosures appropriate for snake size.</p> <p>White tree frog housed together, similar sized frogs to prevent competition and cannibalism.</p> <p>Rats housed together and not separated when used in displays.</p>	<p>As applicant describes.</p> <p>The two gerbils that have replaced the rats are housed together.</p>	<p>Y</p>

<p><i>Animals working together must be familiarised before they attend any events. Staff must avoid using predator and prey species at the same time.</i></p> <p><i>A policy must be in place for monitoring the introduction of new animals to existing groups. It will aim to avoid stress to new or resident animals, and explain steps to take if problems happen.</i></p> <p><i>To help avoid unwanted litters, all animals must be sexed immediately when they arrive at the premises. They must be neutered, or if appropriate, housed in single sex groups.</i></p>		<p>██████ follows the documented Husbandry and ZooLab Wardens guide.</p> <p>Where species possible all animals are sexed and housed in single sexed groups.</p>	
<p>8.3 The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.</p> <p><i>Animals must never be forced to interact with people. They must be able to avoid people, by having a facility such as a hiding place</i></p>	<p>If any animal shows signs of stress from interacting with the public the animal is put back in the travel box and not used for the duration of the visit.</p>	<p>Regular checks are made of the animals when at home and these are documented on the CRM.</p> <p>Any animal showing abnormal behaviour would not be exhibited. Suitable travel boxes are used so that all species can avoid people.</p>	<p>Y</p>
<p>9.0 Protection from Pain, Suffering, Injury and Disease</p>			
<p>9.1 Written procedures must:</p> <p>(a) be in place and implemented covering</p> <p>(i) feeding regimes (ii) cleaning regimes (iii) transportation (iv) the prevention of, and control of the spread of, disease (v) monitoring and ensuring the health and welfare of all the animals (vi) the death or escape of an animal (including the storage of carcasses)</p> <p>(b) be in place covering the care of the animals following the suspension or revocation of the licence or during and following an emergency</p>	<p>Supplied at request.</p>	<p>Written procedures for the required areas covering (a)(i)-(vi) and (b) have been submitted.</p> <p>A contingency plan and suspension/revocation of the licence policy has been submitted by Zoolab head office since the on-site inspection</p>	<p>Y</p>

<p><i>Written procedures should be proportional to the size and complexity of the business. The written procedures must be available to the inspectors. All people responsible for the care of the animals must be fully aware of the procedures.</i></p> <p><i>The procedures must show how the conditions in this guidance are met.</i></p>			
<p>9.2 All people responsible for the care of the animals must be made fully aware of these procedures.</p>	<p>All training provided in the ranger manual and available to view at any time.</p>	<p>██████ is fully aware of these procedures, and they are documented in the ranger manual.</p>	<p>Y</p>
<p>9.3 Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.</p> <p><i>Provision must be made for the isolation of sick, injured or infectious animals. This also applies to animals that might reasonably be expected to be carrying serious infectious diseases.</i></p> <p><i>If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to show evidence that it's ready to use (for example, a letter from the practice).</i></p> <p><i>Animals showing signs of infectious disease must:</i></p> <ul style="list-style-type: none"> • <i>not be allowed in any shared outside exercise area</i> • <i>be removed from any exhibit where they will interact with the public or other animals</i> <p><i>All staff must understand the procedures to prevent the spread of infectious disease between animals.</i></p> <p><i>Any animals in the isolation facility must be checked often and visited after the other animals - unless a separate person is caring for them.</i></p> <p><i>Fish with signs of illness or disease can be kept with other animals if all the fish in the same tank (or connected system) are given appropriate treatment.</i></p>	<p>All rangers are supplied with quarantine containers for any new invertebrate species. For new reptiles they will be quarantined in their own enclosures facilities. Any animals that are sick, injured will be isolated until given a clean bill of health and not used.</p> <p>not cross contamination with equipment used during cleaning, all kept separate. Staff training on infectious diseases between animals.</p>	<p>██████ is supplied with 2 x species appropriate isolation containers/cages.</p> <p>A Vet letter is to be submitted from vets to confirm isolation. Any sick/injured or infectious animal where infection or contamination is suspected will be removed to vets for isolation purpose.</p> <p>██████ is fully trained in the isolation procedure.</p> <p>N/A – no fish</p>	<p>Y</p>

<p><i>If infectious disease is present in the premises, barrier nursing procedures must be applied.</i></p> <p><i>This includes:</i></p> <ul style="list-style-type: none"> ● <i>use of protective clothing and footwear, if needed</i> ● <i>changing protective clothing and footwear between enclosures</i> ● <i>separate storage of equipment, including cleaning utensils separating waste</i> 		<p>Full PPE available and seen on site inspection. Separate utensils available and any waste would be separated.</p>	
<p>9.4 All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens and parasites.</p> <p><i>An up-to-date veterinary vaccination record must be shown to make sure animals have current vaccinations. Any vaccines given must be licensed for use in the UK. Homoeopathic vaccination is not acceptable.</i></p> <p><i>If there is evidence of external parasites, such as fleas, ticks and lice, the animal must be treated with a product authorised for use by the Veterinary Medicines Directorate (VMD).</i></p> <p><i>Staff and customers must wash their hands before and after handling animals. Any used equipment must be disinfected.</i></p>	<p>Infection control training provided and infection control procedures in place.</p> <p>Customers and staff are directed to wash hands before and after displays.</p>	<p>Infection control training is documented and on the CRM.</p> <p>Vaccinations not required for species kept.</p> <p>All staff/customers wash their hands following any interaction with the animals.</p>	<p>Y</p>
<p>9.5 All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.</p> <p><i>All waste (urine and faeces) and soiled bedding must be kept in a hygienic manner. Waste and soiled bedding must be removed from the premises often, at least once a week. It should be disposed of to the satisfaction of the local authority, and in accordance with:</i></p> <ul style="list-style-type: none"> ● <i>current regulations</i> ● <i>good waste management practice</i> 	<p>All waste removed and disposed of according to regulations and local authorities</p>	<p>All waste placed into clinical waste bags and put into domestic waste</p>	<p>Y</p>

<p>9.6 Sick or injured animals must receive prompt attention from a veterinarian or, in the case of fish, an appropriately competent person and the advice of that veterinarian or, in the case of fish, that competent person must be followed.</p> <p><i>If a competent person suspects an animal is ill or injured, they must:</i></p> <ul style="list-style-type: none"> • <i>assess the animal</i> • <i>get veterinary advice immediately, if needed</i> <p><i>Any instructions for treatment from a vet must be recorded and followed strictly. The person must get further veterinary advice if there is ongoing concern.</i></p>	<p>Animals will be assessed by rangers and communicated to Team Leader if any concerns arise. vet will be required if needed. The instructions for treatment will be recorded on the CRM by the ranger and with the oversee if the Team leaders.</p>	<p>Applicant is registered with [REDACTED]</p> <p>[REDACTED] would seek advice in first instance from Team Leader then Vet if required. All vet advice/treatment would be followed, and this would be recorded on the CRM.</p>	<p>Y</p>
<p>9.7 Where necessary, animals must receive preventative treatment by an appropriately competent person.</p>	<p>UV/ vitamins and minerals provided to prevent MBD / ailments</p>	<p>As applicant describes</p>	<p>Y</p>
<p>9.8 The licence holder must register with a veterinarian with an appropriate level of experience in the health and welfare requirements of any animals specified in the licence and the contact details of that veterinarian must be readily available to all staff on the premises used for the licensable activity.</p> <p><i>The vet's details must be displayed where they can be easily seen by all staff members. This must include:</i></p> <ul style="list-style-type: none"> • <i>name</i> • <i>address</i> • <i>telephone number</i> • <i>out of hours telephone number</i> <p><i>The veterinary practice must be within a reasonable travel distance. Staff must know about the out of hours arrangements. If access to a specialist vet is limited because of availability, registration with a local vet who is willing to contact and take advice from a specialist can be used.</i></p>	<p>[REDACTED]</p>	<p>Applicant registered with [REDACTED]</p> <p>Vet details displayed in animal room on the notice board.</p> <p>Vets is within a 10/15-minute drive from applicants home.</p>	<p>Y</p>

<p><i>The licence holder should make sure that the veterinary practice assesses their own competence to act for each species. If knowledge is lacking in any area, the practice must help to make arrangements to access specialist knowledge. This could include a competent secondary veterinary practice for a specific species.</i></p> <p><i>The licence holder must provide information about these arrangements to prove veterinary competence for each species.</i></p>		<p>also has access to nationwide vets through other Zoolab employees for any rare species/conditions etc.</p>	
<p>9.9 Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature, and used in accordance with the instructions of the veterinarian.</p>	<p>Any medicines if required will be kept in a locked container and away from any other person(s) in the household. It will be stored as guided by the vet.</p>	<p>Any prescribed medication would be kept securely in a labelled container, stored at correct temperature in animal room or fridge if required.</p>	<p>Y</p>
<p>9.10 Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or veterinarian.</p>	<p>Only medicines that are prescribed would be stored.</p>	<p>As applicant describes.</p>	<p>Y</p>
<p>9.11 Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals. They must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.</p> <p><i>Cleaning and disinfection products must be used in line with the manufacturer's instructions. Cleaning and disinfection products must be non-toxic and compatible with any other products used.</i></p> <p><i>Staff using cleaning products must be competent in the safe use of detergents and fluids.</i></p> <p><i>Cleaning products must:</i></p> <ul style="list-style-type: none"> • <i>be kept out of the reach of animals</i> • <i>never be left in animal enclosures</i> 	<p>Safe 4 is used as the company's disinfectant and used at the correct ratio 1:100. These are stored separately away from animals.</p>	<p>uses Safe4 all disinfectant provided by Zoolab product that they distribute to all employees. This is non-toxic and effective for use.</p> <p>is fully trained in the use of this product.</p> <p>The cleaning product was stored in the animal room away from the animals and is not left in any enclosures.</p>	<p>Y</p>
<p>9.12 No person may euthanise an animal except a vet or a person who has been authorised by a vet as competent for such purpose or:</p> <p>(a) in the case of fish, a person who is competent for such purpose</p>	<p>a)Euthanasia is only carried out by veterinarians on vertebrates.</p>	<p>Vet only for any Euthanasia.</p>	<p>Y</p>

<p>(b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose</p> <p><i>If euthanasia is not carried out by, or under the direct supervision of, a vet this must be recorded.</i></p> <p><i>The records must be available for inspection and detail:</i></p> <ul style="list-style-type: none"> ● <i>why the animal was euthanised</i> ● <i>the method used</i> ● <i>the member of staff who euthanised the animal</i> <p><i>This does not apply to fish.</i></p> <p><i>Animals must be euthanised in a humane and effective way. Staff must get advice from a vet if in any doubt about humane and effective methods.</i></p> <p><i>When a licence holder is breeding or buying live vertebrate animals to be euthanised for the purpose of feeding to other animals, the method of euthanasia must be:</i></p> <ul style="list-style-type: none"> ● <i>assessed by a vet</i> ● <i>signed off to the vet's satisfaction, confirming the method is humane and effective (and continues to be effective)</i> <p><i>The method of euthanasia must be safe and humane for the culled animal and the animal being fed.</i></p>	<p>b)all records of animals death are kept on the CRM and also an animal deaths spreadsheet.</p> <p>These will be available to see if requested and sent to [REDACTED] beforehand.</p>	<p>Animal deaths are logged on the CRM with relevant details logged. These are held at head office.</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	
<p>9.13 All animals must be checked at least once daily and more regularly as necessary to check for any signs of pain, suffering, injury, disease or abnormal behaviour. Vulnerable animals must be checked more frequently.</p>	<p>Criteria met</p>	<p>Daily checks are completed by [REDACTED] and these are recorded on the CRM</p>	<p>Y</p>
<p>9.14 Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a vet (or in the case of fish, of an appropriately competent person) must be sought and followed.</p>	<p>Reports of any concerns will be put on the CRM and recorded, it will also be reported to Team Leader to action vet advice if needed.</p>	<p>Recorded checks of behaviour on the CRM. Any concerns would be noted and Team Leader would be contacted.</p>	<p>Y</p>

<p><i>Checks of the animals must not cause unnecessary stress or disturbance. Visual checks are acceptable.</i></p> <p><i>A system of recording abnormalities must be kept.</i></p>			
<p>10.0 Emergencies</p>			
<p>10.1 A written emergency plan, acceptable to the local authority, must be in place, known and available to all the people on the premises used for the licensable activity, and followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns for essential heating, ventilation and aeration or filtration systems or other emergencies.</p> <p><i>Entrances and fire exits must be clear of obstructions at all times.</i></p> <p><i>Suitable firefighting, prevention and detection equipment must be available. It must be maintained and in good working order. Staff must be trained properly to use the equipment.</i></p> <p><i>There must be a plan for housing of the animals if the premises become uninhabitable.</i></p> <p><i>Before any of the animals arrive on the site of an exhibit, a health and safety risk assessment and an emergency plan must be in place.</i></p> <p><i>This should include:</i></p> <ul style="list-style-type: none"> ● <i>the recovery and treatment of any escaped animals</i> ● <i>evacuation procedures in case of a fire, flood, or any other emergency</i> <p><i>All staff must have the contact numbers of a vet who will visit if needed.</i></p> <p><i>An emergency plan must include a list of any species that are on the current schedule of the Dangerous Wild Animal Act at https://www.legislation.gov.uk/uksi/2007/2465/schedule/made. It should detail the action plan for their safe removal and immediate rehoming in case of an emergency.</i></p>	<p>Emergency plans and policies available in ranger manual.</p>	<p>Emergency & contingency policies have been submitted.</p> <p>All entrances/exits clear a the time of the inspection.</p> <p>2 x smoke detectors are fitted in the home on ground and first floor. 1 x Fire extinguisher 1 x Carbon Monoxide monitor.</p> <p>Documented plans in place if the home became uninhabitable.</p> <p>Documented Risk Assessment submitted.</p> <p>██████████ & Emergency contact have contact details of the Vets if required</p> <p>N/A.</p>	<p>Y</p>

<p>All electrical installations must be maintained so they are in a safe condition for the health and safety of staff and animals. There must be an effective contingency plan for essential heating, filtration systems, ventilation and aeration if electricity fails.</p>		<p>Documented emergency plan in place. Qualified electrician for any electrical installations/maintenance.</p>	
<p>10.2 The plan must include details of the emergency measures to be taken for the extrication of the animals should the premises become uninhabitable and an emergency telephone list that includes the fire service and police.</p>	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Fire Greater Manchester, Fire and Rescue Service Wigan [REDACTED]</p> <p>999 Police Greater Manchester Police Wigan Police Station [REDACTED]</p> <p>999 Electrical Supplier British Gas 105</p> <p>Animals taken to nearby rangers or Team Leader if unable to be taken care of, if location is no longer suitable.</p>	<p>As applicant describes.</p> <p>All relevant details displayed in the Animal Room on the notice board.</p>	<p>Y</p>
<p>10.3 External doors and gates must be lockable.</p>	<p>Yes all lockable</p>	<p>All external doors/gates are secure.</p>	<p>Y</p>

<p>10.4 A designated key holder with access to all animal areas must at all times be within reasonable travel distance of the premises and available to attend in an emergency.</p> <p><i>A reasonable distance is interpreted as no more than 30 minutes travelling time in normal conditions.</i></p>	<p>Keyholes stated above, [REDACTED]</p>	<p>As applicant describes at 10.2</p>	<p>Y</p>
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Part B – Specific conditions: (Schedule 7 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N <i>(Officer use only)</i>
1.0 Insurance			
<p>1.1 The licence holder must hold valid public liability insurance in respect of the licensable activity of keeping or training animals for exhibition.</p> <p><i>A copy of the insurance policy document must be taken to all exhibits. It must be ready for inspection, if needed.</i></p>	<p>See attached emails has been sent</p>	<p>Valid Public Liability insurance held, and a copy is on display in the animal room on the notice board. Copy taken to exhibits</p>	<p>Y</p>
2.0 Emergencies			
<p>2.1 A written policy detailing contingency measures in the event of the breakdown of a vehicle used to transport the animals or any other emergency must be available to all staff</p> <p><i>All drivers must carry an accident book and have:</i></p> <ul style="list-style-type: none"> ● <i>procedures for managing accidents that involve animals in transit</i> ● <i>emergency contact details of a person with suitable training to deal with animal injuries</i> 	<p>See ranger manual in emails has been sent</p>	<p>Documented policies in place and the accident book is kept within the vehicle with relevant details. This was produced on site inspection.</p>	<p>Y</p>
3.0 Suitable Environment			
<p>3.1 Suitable temporary accommodation must be provided for all the animals at any venue where they are exhibited.</p> <p><i>All animals involved in an exhibit for more than one day must be provided with on-site housing or rest areas, as set out under part A, section 5.2. These areas must allow a range of movement and natural behaviours.</i></p> <p><i>There should be enough separate rooms or securely partitioned areas to avoid unfamiliar animals being together.</i></p>	<p>All animals in travel containers unless they are being handled. Animal go back to enclosures at the end of day for rest</p>	<p>Animals are transported and housed at the exhibition in purpose-built containers, stored within a temperature-controlled holdall. Animals are not exhibited for more than one day they are returned home following each exhibit. While their range of movement and ability to express natural behaviours is limited, the</p>	<p>Y</p>

<p><i>The animal's normal housing should be used if possible.</i></p> <p><i>Fish should be moved in the same water as they are permanently housed, if possible.</i></p> <p><i>The design and layout of the premises must allow animals to see their surroundings and any animals in other enclosures. When staff are removing individual animals, the design and layout should minimise any disturbance to other animals.</i></p> <p><i>If animals are displayed to the public, signs must be placed on enclosures to stop anyone from:</i></p> <ul style="list-style-type: none"> ● <i>tapping on the glass</i> ● <i>putting their fingers into cages</i> <p><i>The distance between the resting facilities and the working environment should be as small as possible</i></p>		<p>conditions remain within compliance standards.</p> <p>N/A – no fish</p> <p>Compliant.</p> <p>Each exhibition site is checked and risk assessed.</p> <p>All exhibits are supervised by [REDACTED] customers do not touch the enclosures.</p> <p>Animals are rested into individual enclosure within heated holdall.</p>	
<p>4.0 Monitoring of behaviour and training</p>			
<p>4.1 The animals must be trained by competent staff and given suitable and adequate opportunities to become habituated to being exhibited, using positive reinforcement.</p> <p><i>If animal training takes place during exhibition it must be done in a way that minimises stress to the animal.</i></p> <p><i>Staff should consider the need for the presence of a veterinary surgeon on set or in the location. This is to provide welfare assurances where a particular hazard has been identified in the risk assessment. Industry standards may also state that a veterinary surgeon is needed on set.</i></p> <p><i>All props, costumes and equipment must be inspected before and after they are used. The animals must be examined for signs of discomfort, rubbing or injury.</i></p> <p><i>Props, animal costumes, make-up and any special effects must not pose a risk to the animal. They must not cause any unnecessary pain,</i></p>	<p>All conditions met, see above in part A</p>	<p>Animals are gradually introduced to exhibition settings through a staggered approach. A rotation policy is in place to ensure animals receive regular rest days. No formal training is conducted, aside from species-appropriate handling familiarisation where necessary. Some animals are displayed solely for observation within the enclosures. Each premises is risk assessed prior to exhibition and the animal would not be exhibited if there are any risks to welfare.</p> <p>No animal props used.</p>	<p>Y</p>

<p>suffering, distress or discomfort. They must be used for the shortest time possible. Carbon dioxide (used to produce dry ice) and artificial smoke should be avoided - it can be harmful to many species and cause them distress. Carbon dioxide and artificial smoke must never be used around birds, reptiles or amphibians.</p> <p>Animals must not be exposed to glare, heat, noises or other conditions unless specifically habituated to these conditions before the exhibition. For animals trained in this way, exposures must be reduced to the shortest possible time. If possible, the effect should be achieved by other methods, such as camera angles and techniques. Staff must get veterinary advice and record it.</p> <p>An animal must not be forced to do anything. It should not be expected to do anything:</p> <ul style="list-style-type: none"> • outside its normal behaviour repertoire • that it has not been trained to do <p>The number of animal trainers and handlers must be consistent with the number of animals being used and the species.</p> <p>The use of all effects, such as fires and explosives, must be decided in consultation with the vet, animal consultant and trainer before filming. Restraining equipment must not be used on animals that:</p> <ul style="list-style-type: none"> • are not trained to wear them • struggle or resist 		<p>N/A not used.</p> <p>Most exhibitions take place in educational environments or work- place settings. All sites risk assessed for potential welfare risks.</p> <p>Applicant fully aware of condition.</p> <p>██████████ is the sole exhibitor.</p> <p>N/A – no effects used.</p>	
<p>5.0 Housing with, or apart from, other animals</p>			
<p>5.1 Social animals must not be exhibited if their removal from and reintroduction to the group with which they are usually housed causes them or any other animal within that group stress, anxiety or fear.</p>	<p>Social animals travel together all met.</p>	<p>Compliant</p>	<p>Y</p>
<p>5.2 Animals must be prevented from coming into contact with each other during any exhibition where such contact would be likely to cause any of them to show signs of aggression, fear or distress.</p>	<p>No animals handled at the same time, criteria met.</p>	<p>Animals are exhibited individually in rotation, with all other animals securely housed in their appropriate species</p>	<p>Y</p>

<p><i>Animals showing signs of aggression, fear or distress must not be used in an exhibit.</i></p> <p><i>If signs of fear or distress show during an exhibition, either the:</i></p> <ul style="list-style-type: none"> ● <i>exhibition must end</i> ● <i>animals must be removed immediately and taken to a place of safety</i> <p><i>Animals must not be used to provoke or annoy other animals to create an effect.</i></p> <p><i>Predators and prey must not be kept within sight, sound or smell of each other.</i></p>		<p>accommodation when not on display</p> <p>Applicant aware of signs and symptoms of stressed or aggressive behaviours and would not be used for exhibition if any of these signs are shown.</p> <p>Complaint</p>	
<p>5.3 All persons likely to come into contact with the animals during an exhibition must be briefed about how to behave around the animals so as to minimise anxiety, fear and stress in the animals.</p> <p><i>Everyone on the production site (including audience, actors and crew) must be told about:</i></p> <ul style="list-style-type: none"> ● <i>the types of animals that will be used</i> ● <i>how to behave around the animals (including what to do if there are sudden loud noises such as applause)</i> ● <i>any movements that might frighten the animals and make them panic or react aggressively</i> <p><i>People exhibiting animals must tell the event manager to alert them to any other activities that may cause anxiety for the animals. This could include loud noises or showing other animals. Exhibitors must reduce any anxiety by moving the animals as far away as possible from the activities.</i></p> <p><i>People coming into contact with exhibited animals must be told how to prevent the risks of diseases that can be passed between humans and animals. Handwashing facilities must be available for people coming into contact with animals.</i></p> <p><i>No-one other than the staff responsible for the animals must be allowed to pet, handle or play with animals during the working day</i></p>	<p>All criteria met, all briefed at the start of session rules and reminded throughout. If any animal is stressed it will be put back in the travel box and not used.</p>	<p>All customers receive a full briefing before any animal exhibition, outlining appropriate behaviour around the animals to help minimise their anxiety, fear, and stress.</p> <p>Compliant.</p> <p>Customers are advised of the risk of spread of disease at the briefing and are always advised to ensure they wash their hands. Hand sanitiser carried at all times and handwashing facilities are available in the sites.</p>	<p>Y</p>

<i>unless supervised and directly involved with the required action and consistent with the best interest of the animal.</i>		Supervised contact with the animals at all times.	
5.4 No female animal with un-weaned offspring may be removed from its home environment and new-born, un-weaned or dependent offspring must not be removed from their mothers.	criteria met	Applicant aware of condition.	Y
6.0 Records			
<p>6.1 The licence holder must keep a list of each animal kept, or trained, for exhibition with all the information necessary to identify that animal individually (including its common and scientific names) and must provide the local authority with a copy of the list and any change to it as soon as practicable after the change.</p> <p><i>The licence holder must notify the local authority in writing if:</i></p> <ul style="list-style-type: none"> • <i>any new species of animals are brought in for exhibition, and they are not specified on the licence</i> • <i>the number of animal's in a particular species exceeds the number on the licence</i> <p><i>This should not need an extra inspection, unless the numbers are significant.</i></p>	<p>Keep all animal records on animal ID spreadsheet and updated regularly. Our Animal License coordinator will update the licence authority if stock number changes</p>	<p>Stock list of animals with common and scientific name submitted and updated with Gerbils in replacement of rats.</p> <p>Applicant is aware of these conditions.</p>	Y
7.0 Protection from pain, suffering, injury & disease			
7.1 A register must be kept of each animal exhibited or to be exhibited which must include:	Animal ID records are on the ID sheet which can be sent if required.	Stock List of animals submitted.	Y

<p>(a) the full name of the supplier of the animal (b) its date of birth (c) the date of its arrival (d) its name (if any), age, sex, neuter status, description and microchip or ring number (if applicable) (e) the name and contact details of the animal's normal vet and details of any insurance relating to it (f) details of the animal's relevant medical and behavioural history including details of any treatment administered against parasites and any restrictions on exercise or diet (g) a record of the date or dates of the animal's most recent vaccination, worming and flea treatments (h) the distance to and times taken for it to travel to and from each exhibition event</p> <p><i>The register must state if the animal does not need vaccinations, worming or flea treatment. If any of this information is unknown, the reason must be documented.</i></p>		<p>ZooLab also document all of required (a)-(h) within the CRM system.</p>	
<p>7.2 A record of when the animals are exhibited must be kept and an animal rotation policy must be put in place to ensure that the animals have enough rest between and during exhibition events.</p> <p><i>The log must include the:</i></p> <ul style="list-style-type: none"> ● <i>date and time of the exhibit</i> ● <i>duration of the exhibit (arrival to departure time)</i> ● <i>type of exhibit</i> ● <i>distance and travel time to the exhibit from the licensed premises</i> <p><i>The time animals are used for exhibition events must be recorded. This must include the time spent working, resting and any other actions. It needs to record comments on behaviour, injury or any other problem.</i></p> <p><i>Call sheets must be kept.</i></p> <p><i>A record must be kept for each individual animal setting out:</i></p> <ul style="list-style-type: none"> ● <i>how often they are used in an exhibit</i> 	<p>all available on CRM</p>	<p>On inspection [redacted] struggled to provide evidence on the CRM of compliance with the below: -</p> <ul style="list-style-type: none"> ● duration of the exhibit (arrival to departure time) ● distance and travel time to the exhibit from the licensed premises <p><i>Call sheets must be kept.</i></p> <p>A record must be kept for each individual animal setting out:</p> <ul style="list-style-type: none"> ● how long they are used in an exhibit ● what rest periods they have in the home environment 	<p>Y- With Advice</p>

<ul style="list-style-type: none"> • <i>how long they are used in an exhibit</i> • <i>what rest periods they have in the home environment</i> <p><i>Animals must have clear breaks from exhibits that allow them to perform normal behaviour in their home environment. This includes sleeping, feeding and play, and must have sufficient breaks.</i></p>		<p>Zoolab were informed of the findings following the inspection by [REDACTED]. In response, they advised that they are in the process of implementing a new system called 'Animal Guardian'. A bespoke animal welfare app designed to store all information required for licensing purposes. The system is expected to be operational by August 2025. Zoolab have also provided the relevant information to satisfy the above condition.</p> <p>Advice has been provided regarding the requirement to ensure that all records are readily available for inspection at all times in accordance with Condition 2.1, Part A.</p>	
<p>7.3 All the animals used in exhibition events must be in good physical and mental health.</p> <p><i>All animals used in exhibition events must be allowed to acclimatise when they arrive. This must be before the exhibition starts.</i></p> <p><i>During exhibition breaks, animals must either be:</i></p> <ul style="list-style-type: none"> • <i>moved to a suitable, secure designated place</i> • <i>exercised if suitable, unless it would damage their welfare more so than remaining in the exhibition area</i> 	<p>All animals are checked for good health before and after handling. Animals are checked first thing in the morning and so will not be used if any signs and contact to Team Leader if needed.</p>	<p>Animals undergo a health check before leaving their home location, with all details recorded in the CRM system. Upon arrival at the exhibition, animals remain in their enclosures until it is time for them to be displayed. Only one animal is exhibited at a time, ensuring each has adequate rest periods between sessions.</p>	Y
<p>7.4 The exhibited animals must be suitable for the specific conditions, type of enclosure and actions involved in the exhibition.</p>	<p>All conditions met</p>	<p>[REDACTED] ensures that all animals are comfortable and safe in the environment, including the type of enclosure and the</p>	Y

		activities involved in the exhibition. Each animal is only exhibited for short, supervised periods to ensure their well-being	
<p>7.5 Any equipment, chemicals and other materials used in the exhibition must not cause the animals pain, discomfort, fatigue or stress.</p> <p><i>Toxic substances must not be used at the same time as the animals in any production. If hazardous or toxic substances are involved beforehand, there must be washing facilities. Emergency treatments for animals should be close to the site and Control of Substances Hazardous to Health (COSHH) data sheets need to be completed. These should be circulated as needed.</i></p> <p><i>The data sheets must be given to the attending vet if an accident happens (for example, the animal touches, breathes in or eats such a substance).</i></p>	All criteria met	<p>Animals are not exposed to any hazards during exhibitions. These events typically take place in educational or therapy settings. A site-specific risk assessment is carried out and documented before any animals are exhibited.</p> <p>Applicant is aware of this requirement.</p>	Y
<p>7.6 The animals must be transported in suitable, secure and appropriately labelled carriers.</p> <p><i>Carriers must be suitable for the species. They must be large enough to allow the animal to move around, but small enough to reduce any injury during transit. If movement must be restricted to avoid injury, the reasons must be stated in the written transport procedure.</i></p> <p><i>If an animal needs external life support, this must be provided during transportation. For example, appropriate temperatures for reptiles and the correct water temperature for fish.</i></p> <p><i>Animal carriers must be appropriately secured when they are in transit. This is to make sure there is no movement or escape of the animal.</i></p> <p><i>Animals must not be mixed with different species and unfamiliar animals in carriers.</i></p>	All animals transported in suitable secure labelled containers	<p>All carriers are secure and clearly labelled with contents. A documented transport procedure is followed.</p> <p>Carriers are species suitable, heated where appropriate and restricted with holdall to prevent unnecessary movement.</p> <p>Carriers are sealed and retained in holdall.</p> <p>Animals are transported in their own carriers.</p>	Y

<p><i>If a number of animals are mixed in the same carrier, it must be of an appropriate size to stop overcrowding.</i></p> <p><i>Transport carriers must be kept in a clean and hygienic condition.</i></p> <p><i>Each animal carrier must have a label securely attached to identify the contents. The label must state that it contains live animals.</i></p>		<p>Documented cleaning regime is followed.</p> <p>Each carrier is labelled with required information displayed.</p>	
<p>7.7 The licence holder or the licence holder's staff must undertake a risk assessment before each exhibition event.</p> <p><i>The welfare risk assessment must assess against each of the 5 welfare needs of the Animal Welfare Act 2006.</i></p> <p><i>It must state the:</i></p> <ul style="list-style-type: none"> • <i>mitigating measures taken to reduce risks</i> • <i>people responsible for this</i> <p><i>The operator must familiarise themselves with the evacuation procedure for each venue in case of an emergency</i></p>	<p>All risk assessments are made before Ranger starts the session. A venue check list is filled out for each venue that is visited and if the ranger changes room while at the same venue.</p>	<p>Site specific documented risk assessment is completed prior to all exhibitions to ensure the welfare needs of the animals. These were produced on inspection.</p> <p>██████████ will ensure that he is familiar with each venue's emergency evacuation procedure prior to any exhibition.</p>	Y
<p>7.8 The animals must not be handled by persons whose behaviour appears at the time to be influenced by the consumption of alcohol or by any psychoactive substance.</p>	<p>criteria met</p>	<p>The applicant is fully aware of this condition and all animal handling is supervised at all times.</p>	Y

To be completed by the Inspecting Officer:

Date of inspection(s)

19 June 2025

Name of person(s)
seen at inspection

[Redacted]

EVU(s).

EVU 021114

Officer name(s)

[Redacted]

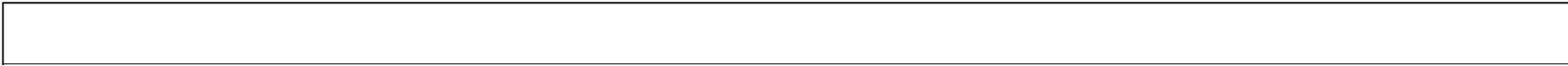
Inspectors Comments/Recommendations

ZooLab (Wigan), operated by [Redacted] specialises in animal exhibitions across educational, therapeutic, and care settings. The company currently use a CRM system to record animal welfare data, though it was noted during inspection that not all records were available for inspection, as per my comments within the report. ZooLab have been made aware of this and to address the issue, ZooLab have advised that they are introducing a new bespoke animal welfare app called 'Animal Guardian', which will centralise all licensing-related information. This system is expected to be operational by August 2025, and all employees will be able to access all required records during future inspections.

The Wigan site uses only the third bedroom for animal housing, which was clean and well-maintained. The animals were observed to be in good health and housed appropriately. During the site inspection, advice was given to install blinds on the bedroom window to prevent animals from being exposed to direct sunlight, providing shade whilst allowing for ventilation.

[Redacted] is knowledgeable about the species he keeps and has relevant experience and is supported by a strong network team within ZooLab. The company's policies, procedures, and staff expertise appear robust and fit for purpose.

Based on the inspection and further information provided by Zoolab head office following the inspection a 3-year licence for the Keeping or Training of Animals for Exhibition is recommended.



Inspection Form – Keeping or Training Animals for Exhibition

The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018



Name of Premises

Winstanley Alpacas

Address of Premises

[Redacted address]

In order to receive a licence a business will need to meet all of the minimum standards outlined in this document. In addition, businesses are encouraged to apply higher standards. To distinguish required higher standards from optional ones they have each been given a specific colour which is used in each guidance section. Higher standards that appear in **blue text** are required in order for a business to be classed as high standard, whereas those that appear in **red text** are optional.

The conditions are listed below with the guidance shown in italics. Please complete the inspection form in full. Failure to complete it and submit it with your application could result in a delay in your application being processed.

Part A – General Conditions (Schedule 2 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
1.0. Licence Display			
1.1 A copy of the licence must be clearly and prominently displayed on any premises used for the licensable activity. <i>The licence number must be displayed at the premises where the animals are kept. It must be in a public-facing area of the premises such as the entrance. A copy of the licence must be taken to exhibits when they are not at the premises.</i>	Certificate laminated & Displayed on Animal Shelter	Advised – AAL will be displayed on the Alpaca tack room shelter within the farm.	Y

<p>1.2 The name of the licence holder followed by the number of the licence holder's licence must be clearly and prominently displayed on any website used in respect of the licensable activity.</p>	<p>To be added to website when active</p>	<p>New Applicant – relevant information will be displayed on the business website</p>	<p>Y</p>
<p>2.0.Records</p>			
<p>2.1 The licence holder must ensure that at any time all the records that the licence holder is required to keep as a condition of the licence are available for inspection by an inspector in a visible and legible form or, where any such records are stored in electronic form, in a form from which they can readily be produced in a visible and legible form.</p> <p>2.2 The licence holder must keep all such records for at least 3 years beginning with the date on which the record was created.</p> <p><i>Electronic records must be backed up.</i></p>	<p>Records to be kept electronically & hard copy inside tack room at side of shelter</p>	<p>New Applicant – All records will be kept for 3years and electronic records will be backed up</p>	<p>Y</p>
<p>3.0 Use, number and type of animal</p>			
<p>3.1 No animals or types of animals other than those animals and types of animal specified in the licence may be used in relation to the relevant licensable activity.</p> <p><i>The licence must clearly state the maximum numbers of each species or species group that can be used for the activity. This does not include fish.</i></p> <p><i>The licence holder can have less than the maximum number of animals without informing the local authority. If the licence holder goes over the maximum number of animals for the licence they must inform the local authority.</i></p>	<p>Alpacas Only</p> <p>License required for 15</p>	<p>Alpacas will be used for exhibition. There are currently six Alpacas on the farm and [REDACTED] plans to obtain further Alpacas in the future.</p> <p>[REDACTED] is aware of this requirement.</p>	<p>Y</p>
<p>3.2 The number of animals kept for the activity at any time must not exceed the maximum that is reasonable taking into account the facilities and staffing on any premises used for the licensable activity.</p> <p><i>Any animals kept as pets are not included in the licence, they must not be exhibited.</i></p>	<p>Current number 6</p> <p>Maximum number 15 if approved</p>	<p>AAL will be issued for 15 Alpacas.</p> <p>Current Alpacas</p> <p>[REDACTED]</p>	<p>Y</p>

<p>If animals are in a shared housing enclosure, the licence holder must be able to show that:</p> <ul style="list-style-type: none"> • there are enough resources for each animal • all animals can do similar activities at the same time, such as all birds perching or feeding • animals can separate off from a social group 	<p>Alpacas can freely move around between field & shelter.</p> <p>Feeding stations are set so alpacas can eat individually, and number of hayracks give space for all alpacas to graze at same time.</p>	<p>[REDACTED]</p> <p>This is a working farm with other animals on site including horses, sheep and a pet dog which will not be exhibited.</p> <p>The Alpacas are housed in a purpose-built wooden Alpaca shed, surrounded by security fencing that has a three-way secure gate to allow the Alpacas to move freely from the shed through to the large secure field.</p> <p>There is ample feeding stations and automatic water troughs for all Alpacas.</p>	
<p>4.0 Staffing</p>			
<p>4.1 Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.</p> <p>No animal must be kept for exhibition or exhibited unless staff on duty are competent in their care and welfare.</p> <p>Staff must either:</p> <ul style="list-style-type: none"> • have a recognisable qualification • show they have relevant and sufficient knowledge and experience, for example, working on a film set or mobile animal exhibit <p>Licence holders keeping venomous species that are dangerous to human health must make sure that:</p>	<p>Owner – [REDACTED] BAS Registered Member of NSNWAG – where completed training</p> <p>Volunteers as & when required.</p> <p>All completed & signed Form outlining Safety Levels & Welfare requirements.</p>	<p>[REDACTED] demonstrated excellent knowledge of the Alpacas they all appeared well cared for and very content on the site inspection.</p> <p>[REDACTED] is a member of the British Alpaca Society and has recently obtained a certificate of approval for Commercial and Non-Commercial Trekking and Walking for Alpacas. [REDACTED] keeps herself up to date will all relevant information in respect of Alpacas via online tutorials and specialist breeders of Alpacas.</p>	<p>Y</p>

<ul style="list-style-type: none"> • <i>enough staff are trained in that specific species management</i> • <i>these staff are available at all times</i> <p><i>Written instructions must be given to staff to explain the provision of healthcare. These must include procedures to follow if there is an incident with any venomous animal and a member staff or the public.</i></p>		<p>██████ is assisted by her husband and four volunteers who are all fully trained in the care/welfare of the Alpacas. This is all recorded and seen on-site inspection.</p>	
<p>4.2 The licence holder or a designated manager and any staff employed to care for the animals must have competence to identify the normal behaviour of the species for which they are caring and to recognise signs of, and take appropriate measures to mitigate or prevent, pain, suffering, injury, disease or abnormal behaviour.</p> <p><i>You should look at training records as evidence of suitable induction training of staff in:</i></p> <ul style="list-style-type: none"> • <i>animal welfare, including recognising poor welfare</i> • <i>animal handling</i> • <i>animal behaviour</i> • <i>cleanliness and hygiene</i> • <i>feeding and food preparation</i> • <i>disease prevention and control</i> • <i>recognition and first aid treatment of sick or injured animals</i> 	<p>Folder available for all volunteers containing all information relating to welfare of Alpacas – i.e. safe treats, halter training, husbandry etc</p> <p>All worked around Alpacas under owner supervision and have good understanding of each Alpacas personality & behaviours and competent in tasks assigned.</p>	<p>As above, ██████ and ██████ run a working farm and work full time. ██████ also has assistance from 4 fully trained volunteers. There is documented training records and for each of the volunteers.</p> <p>All those involved in the care and welfare of the Alpacas have relevant training in the required subject areas and documented policies and procedures are in place.</p>	
<p>4.3 The licence holder must provide and ensure the implementation of a written training policy for all staff.</p> <p><i>The staff training policy must be reviewed and updated each year. It must include:</i></p> <ul style="list-style-type: none"> • <i>an annual appraisal</i> • <i>planned and continued professional development</i> • <i>recognition of knowledge gaps</i> <p><i>This applies to all staff including the licence holder.</i></p> <p><i>Training can be demonstrated by:</i></p> <ul style="list-style-type: none"> • <i>knowledge of research and developments for specific species</i> 	<p>No paid staff</p> <p>BAS Registered - Full Membership. Receive monthly magazine giving key information.</p> <p>Member of local NSNWAG – Giving weekly webinars, monthly seminars & email updates of all things Alpaca.</p>	<p>██████ has been advised to ensure that all training for herself, husband and the volunteers is kept up to date and recorded for future inspections.</p>	Y

<ul style="list-style-type: none"> • engagement with online courses • annual appraisal documents <p>Evidence of staff attendance or completion of the training must be provided.</p>			
<p>5.0 Suitable Environment</p>			
<p>5.1 All areas, equipment and appliances that animals can access must present minimal risks of injury, illness and escape.</p> <p>They must be constructed in materials that are:</p> <ul style="list-style-type: none"> • robust • safe and durable • in a good state of repair • well-maintained <p>Timber must be good quality and well kept. Any damaged areas must be sealed or over-clad. Wood must be smooth, treated, properly maintained and waterproof.</p> <p>Interior surfaces, including floors, must be smooth and waterproof. Surfaces must be able to be disinfected, where appropriate. Floors must have a non-slip, solid surface. Junctions between sections must be covered or sealed.</p> <p>There must not be any sharp edges, projections, rough edges or other hazards which could injure an animal.</p> <p>Unprotected electrical cables must not be in reach of any animal.</p> <p>All materials must be non-toxic.</p> <p>Doors must be strong enough to resist impact, scratching and chewing, and must be capable of being effectively secured. Gaps or apertures must be small enough to prevent an animal's head passing through, or entrapment of any limb or body parts.</p>	<p>Wooden shelter, brand new 2025 with regular maintenance to be carried out each year.</p> <p>No damage, treated & waterproof.</p> <p>Rubber matting provided inside for comfort & non slip.</p> <p>Enclosure fencing brand new 2025 and treated. No sharp edges.</p> <p>Metal cattle gates used on enclosure to avoid chewing.</p> <p>Field fences constructed using sheep netting to avoid alpacas becoming entangled/stuck.</p>	<p>The Alpacas are accommodated in a newly purchased purpose built wooden Alpaca shelter with separate room for tack/cleaning equipment/paperwork.</p> <p>All wood was brand new and posed no risks to the Alpacas.</p> <p>Flooring is rubber matting that was waterproof/clean on inspection and non-slip.</p> <p>The Alpaca shelter leads out to a large hard standing area with a three way secure metal gate to allow Alpacas to roam freely on to the large open field, to give them choice of areas. There were no sharp edges or any other hazards that would pose a risk of injury to the Alpacas.</p> <p>No doorways – Open fronted Alpaca shelter.</p>	

<p><i>Door openings must be constructed in a way that the passage of water or waste is not prevented. Water or waste must not be allowed to gather because of inaccessibility.</i></p> <p><i>All wire mesh and fencing must be kept in good repair to stop animals from digging or escaping.</i></p> <p><i>If any metal bars, mesh, or frames are used, they must be of suitable gauge with enough spacing to stop animals escaping or getting trapped.</i></p> <p><i>Care must be taken if aviaries or cages are constructed with newly galvanised mesh to prevent heavy metal poisoning. This is particularly important for parrots, they will often chew the metal.</i></p> <p><i>Any drainage must be effective to make sure there is no standing or pooling of liquids. Waste water must not run off into neighbouring pens or units. Drainage channels must be provided.</i></p> <p><i>If appropriate, animal pens and cages must open onto secure corridors or secure areas so animals cannot escape from the premises. These corridors or areas must not be used as an exercise area.</i></p> <p><i>Housing must be inspected often for damage and potential injury or escape points. Any damaged housing must be repaired or replaced immediately.</i></p>		<p>No waste or standing water seen on-site inspection.</p> <p>All metal fencing/netting was secure and well maintained.</p> <p>Metal fencing does not pose any risk and is secure.</p> <p>N/A</p> <p>No standing water with adequate drainage.</p> <p>No corridors.</p> <p>Regular maintenance checks are conducted and any damage to the Alpaca shelter would be fixed immediately</p>	
<p>5.2 Animals must be kept at all times in an environment suitable to their species and condition (including health status and age) with respect to:-</p> <p>(a) their behavioural needs, (b) its situation, space, air quality, cleanliness and temperature (c) the water quality (where relevant),</p>	<p>Alpacas have ample space for grazing, without having to be kept with other animals.</p>	<p>All areas/housing for the Alpacas is suitable for the welfare needs and allows the Alpacas to exhibit normal behaviour.</p>	<p>Y</p>

<p>(d) noise levels (e) light levels (f) ventilation. <i>Animals must be given suitable housing and rest areas. These will depend on the species or species group.</i></p> <p><i>All housing must be:</i></p> <ul style="list-style-type: none"> • <i>secure (predator proof, escape proof and lockable)</i> • <i>clean and free from parasites and vermin</i> • <i>free from hazards, such as sharp projections and edges</i> • <i>sheltered from extremes of weather</i> • <i>at a temperature suitable to the species of animal</i> • <i>ventilated or oxygenated for aquatic species</i> <p><i>Ventilation must be provided to all interior areas, as appropriate to the species. It must have no harmful effect on temperature or humidity.</i></p> <p><i>If there is no shade, direct sunlight and other unintended heat sources must be avoided.</i></p> <p><i>Light must be provided in suitable light and dark cycles for the species. If natural light is insufficient, suitable artificial lighting must be used.</i></p> <p><i>The licence holder must be able to show the inspector that there is appropriate lighting for the species. For example, if specific waveforms of light, such as ultraviolet B (UVB), are integral to the life support of a species, this must be shown to the inspector.</i></p> <p><i>Animals must be able to move away from direct lighting.</i></p> <p><i>In tiered housing, water, food or waste products must not contaminate lower levels.</i></p> <p><i>In housing where isolation is not practical (such as aquaria or mixed-species aviaries) waste must be managed properly to prevent contamination of food and water.</i></p> <p><i>Water quality must be checked weekly if it is:</i></p>	<p>They are free to move between shelter & field at any time, and have appropriate water/feeding stations.</p> <p>They are secure from escape and have everything required to meet behavioural needs</p> <p>They have the ability to move away from direct sunlight though the summer months and stay under cover in the shelter if required.</p> <p>Automatic fill drinking bowls are used in both enclosure & field and are placed at height to avoid contamination from other animals.</p> <p>These are checked and cleaned daily as part of the cleaning regime.</p> <p>Shelter & outdoor area can be used by Alpacas, with both giving the ability to stretch out if required.</p>	<p>Alpacas are all females and are kept in a stable social group with access to pasture, allowing for natural behaviours like grazing, walking, and dust bathing.</p> <p>The Alpacas have ample space with a clean shelter designed to maintain good airflow and temperature control and ventilation.</p> <p>Clean, fresh water is available at all times through automatic water troughs that are checked daily to ensure safety and hygiene.</p> <p>The environment is set within a farm that is calm and quiet, with natural light during the day and minimal artificial lighting. Alpacas are able to move freely and out of direct sunlight</p> <p>Dry, sheltered rest area with clean bedding are provided, ensuring comfort and protection from the elements.</p> <p>N/A</p>	
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<ul style="list-style-type: none"> • <i>an integral part of life support for a species</i> • <i>poor quality, so it becomes dangerous to the health of the animal</i> <p><i>Records must be kept of all water tests.</i></p> <p><i>Noise disturbance must be reduced. The licence holder must be able to show what steps will be taken if noise becomes a problem.</i></p> <p><i>Animals must not be exposed to draughts, when appropriate.</i></p> <p><i>All housing must have:</i></p> <ul style="list-style-type: none"> • <i>a comfortable resting area that all housed animals can use at the same time</i> • <i>enough clean bedding material that is suitable for the species and individual animals</i> <p><i>All housing must allow an animal to:</i></p> <ul style="list-style-type: none"> • <i>lie stretched out fully</i> • <i>rest comfortably</i> • <i>stand in their natural posture</i> • <i>be comfortable in their environment</i> • <i>be kept in appropriate social groups</i> • <i>to move around freely - examples include climbing, swimming or jumping</i> • <i>have separate areas for sleeping, toileting and exercising</i> • <i>have the ability to move away from the social group, where appropriate</i> • <i>hide from human view or other animals in the enclosure, where appropriate</i> • <i>hide from potentially frightening stimuli (anything that triggers a physical or behavioural change)</i> <p><i>The enclosure size must be suitable for the species. It must be adjusted according to its size as the animal grows. It must also be adjusted if a group of animals are kept together. Any changes to the group dynamics may need separation facilities or bigger enclosures.</i></p>		<p>Rural location.</p> <p>As detailed above.</p>	
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<p><i>Whilst being temporarily exhibited, enclosure sizes that are smaller than that considered best practice for long term husbandry can be used.</i></p> <p><i>If animals are kept or displayed outdoors, they must always have suitable protection from adverse weather.</i></p> <p><i>Fish must be able to swim freely and turn around in aquariums or ponds.</i></p> <p><i>Birds must be able to stretch their wings freely.</i></p>			
<p>5.3 Staff must ensure that the animals are kept clean and comfortable</p> <p><i>Each occupied unit must be cleaned often. Waste materials must be removed as needed.</i></p> <p><i>For species that are in poor health, or should not be disturbed during breeding seasons, cleaning should be reduced. Hygienic living conditions must be maintained.</i></p> <p><i>If appropriate, all animals must benefit from a suitable grooming and health routine as needed. This could include cleaning the eyes or keeping long fur from matting. It would cover regular attention to coat, teeth, ears and nails and checking for parasites.</i></p> <p><i>Any cleaning products used must be non-toxic to the animals. There must be appropriate timed separation between disinfection and re-introduction of livestock</i></p> <p><i>Soiled bedding must be removed in a timely manner and replaced immediately.</i></p> <p><i>Empty cages must be cleaned, disinfected and allowed to dry before new stock arrives. Surface materials must be replaced as needed. Enclosure fixtures and fittings must be adequately sanitised.</i></p>	<p>Daily cleaning regime in place to remove any waste, dust, hay, mud that Alpacas may have created or brought into the enclosure.</p> <p>Fields are poo picked every week.</p> <p>Alpacas have a weekly check for health issues – eyes, ears, feet, teeth, body scorings and recorder appropriately.</p>	<p>Documented cleaning regime in place. All areas where clean on-site inspection.</p> <p>Weekly health check conducted for all Alpacas that is documented.</p> <p>Applicant uses FAM 30 multipurpose disinfectant which is nontoxic to the Alpacas.</p> <p>Documented cleaning regime followed. Alpaca shelter and fields are picked daily for animal waste.</p> <p>N/A.</p>	<p>Y</p>

<p><i>Working fish systems must not be treated with routine chemical sterilisation. Fish must not experience rapid fluctuation in chemical composition of their water, unless this is for:</i></p> <ul style="list-style-type: none"> • <i>the controlled treatment of disease</i> • <i>part of a controlled breeding programme</i> <p><i>Acceptable conditions may vary substantially according to the species of fish. If staff are in doubt, they must get expert advice.</i></p>			
<p>5.4 Where appropriate for the species, a toileting area and opportunities for toileting must be provided.</p>	<p>Alpacas poo-pile in the same area each time, making the cleaning regime easy to manage.</p>	<p>As applicant describes</p>	<p>Y</p>
<p>5.5 Procedures must be in place to ensure accommodation and any equipment within it is cleaned as often as necessary and good hygiene standards are maintained. The accommodation must be capable of being thoroughly cleaned and disinfected.</p> <p><i>To keep a clean environment, a cleaning procedure must be in place. It must detail the:</i></p> <ul style="list-style-type: none"> • <i>routine cleaning programme</i> • <i>procedure for cleaning between periods of occupation</i> • <i>management procedures for any human disease risks</i> <p><i>If a pest problem is identified, a pest control programme must be put in place.</i></p>	<p>Everyone in contact around Alpacas briefed in cleaning regimes – daily, weekly, monthly.</p> <p>Routine cleaning programme for each. All material used to be cleaned after use and returned to appropriate place inside tack room.</p> <p>Any detected risk, Alpacas to be quarantined in field until risk eliminated.</p>	<p>Documented cleaning regime is in place and followed.</p> <p>All areas were clean on-site inspection. The Alpaca shelter and tack room are purpose built and are easily cleanable.</p>	<p>Y</p>
<p>5.6 The animals must be transported and handled in a manner (including for example in relation to housing, temperature, ventilation and frequency) that protects them from pain, suffering, injury and disease.</p> <p><i>If the licence holder collects or delivers any animals, they must be transported according to https://www.legislation.gov.uk/uksi/2006/3260/contents/made.</i></p>	<p>No transportation required on regular basis, only in case of emergency.</p> <p>If required to move Alpaca off [REDACTED] cattle trailer to be disinfected prior to use.</p>	<p>Alpacas are not routinely moved off the farm. Alpacas will only be taken off the farm in exceptional circumstances in the event of an emergency.</p>	<p>Y</p>

<p><i>The licence holder must demonstrate that a suitable vehicle is available to transport the animals. It does not have to be owned by the licence holder.</i></p> <p><i>Predators and prey must not be kept within sight, sound or smell during transport.</i></p> <p><i>Fully trained and hooded birds of prey can be safely transported on a cage if they are under supervision. If not, birds of prey should be transported in specially constructed travelling boxes. These allow the birds to at least stand up and turn around.</i></p> <p><i>Birds must have the opportunity to perch during transport, if appropriate.</i></p> <p><i>All animals must be provided with an appropriate temperature for their species when in transit. Hot and cold weather procedures must be in place.</i></p> <p><i>Animals must not be left in vehicles for unreasonable periods. They must never be left unattended in a car or other vehicle when the temperature may pose a risk to the animal. Consideration must be given to whether it is necessary to transport animals when the temperature poses a risk.</i></p> <p><i>Animals must be deemed fit to travel. Animals must be transported to veterinary facilities in an appropriate manner for their condition.</i></p>	<p>Alpaca to be caught in catch pen, haltered, and walked into trailer. This avoids any stress to the animal.</p> <p>Animals only to be put in trailer once ready to make the journey to avoid long delays. Cattle trailer is well ventilated & water would be provided.</p>	<p>Applicant has a purpose-built cattle trailer for this purpose.</p> <p>██████ is fully aware of the requirements if Alpacas are transported off site.</p> <p>A vet would be consulted prior to any Alpaca being transported.</p>	
<p>5.7 All the animals must be easily accessible to staff and for inspection. There must be sufficient light for the staff to work effectively and observe the animals.</p> <p><i>Enclosures must allow for a visual inspection with minimal disturbance to the animal.</i></p> <p><i>Lights must be turned off overnight to provide a period of darkness, unless the species requirements state otherwise. Consideration must be given to the specific requirements of nocturnal species.</i></p>	<p>Alpacas can be caught in catch pens at any time to allow owner/staff to carry out welfare checks.</p> <p>Catch pens can be made & moved to a variety of different areas, either around</p>	<p>Alpacas are easily accessible to staff. They are kept in the main farm in shelter/field with ample natural light.</p> <p>Open fronted Alpaca shelter leads on to open hard standing area and then open field which</p>	Y

	the field, under shelter, or outside shelter on solid ground.	allows for animals to be observed without disturbance. Lighting is off at night to provide a period of darkness	
<p>5.8 All resources must be provided in a way (for example as regards frequency, location and access points) that minimises competitive behaviour or the dominance of individual animals.</p> <p><i>Examples of resources include, but are not limited to:</i></p> <ul style="list-style-type: none"> • food • water • resting and sleeping areas • enrichment items, such as toys <p><i>There must be enough resources for each animal in any shared enclosure. This will minimise dominance. If dominance is identified, extra resources must be provided.</i></p> <p><i>Animals that are kept together must be monitored carefully, especially at feeding times.</i></p> <p><i>Staff must be trained to recognise signs of group disruption, for example, competition or aggression. Group disruption can negatively affect animal welfare.</i></p>	<p>Ample resources for all Alpacas to avoid competition for dominance –</p> <p>Individual feeding bowls. Ample resting & sleeping areas. Multiple hayracks for grazing.</p> <p>Owner/Volunteers to be present when feeding, to monitor for any disruption.</p>	<p>On site inspection there was ample resources provided for the Alpacas.</p> <p>Multiple hayracks/automatic water troughs/salt buckets/treat balls/stable mirrors/dusting areas and paddling pools for the hotter weather available.</p> <p>Alpacas have choice of areas in field or shelter for resting/sleeping.</p> <p>Alpacas are in a social group and [REDACTED] monitors behaviour during feeding for any signs of dominance.</p>	Y
<p>5.9 The animals must not be left unattended in any situation or for any period likely to cause them distress.</p> <p><i>All animals must be visited as appropriate for the individual animal.</i></p> <p><i>Staff must visit animals regularly, either:</i></p> <ul style="list-style-type: none"> • every 4 to 6 hours during the day • as necessary for the health, safety and welfare of each animal (according to its species) <p><i>There must be a documented system to record observations of illness, injury or behavioural problems. This documented system must be maintained.</i></p>	<p>Location of Alpacas means they can be monitored at all times.</p> <p>They have regular interaction throughout the day from both owner & volunteers.</p> <p>Any concerns are reported to owner.</p>	<p>[REDACTED] and [REDACTED] live and work on the farm. The Alpacas are located behind the main house within the farm. They are not left unattended, and a checked daily and records of checks will be made.</p> <p>[REDACTED] will document all records of injury/illness/behaviour.</p>	Y

<p><i>Any handling or interaction with animals by the public must be supervised at all times.</i></p>	<p>Handling & interaction by the public will be prebook able only, and supervised by owner at all times.</p>	<p>All walks will be supervised by [REDACTED] with assistance from her husband and or volunteers.</p>	
<p>6.0 Suitable Diet</p>			
<p>6.1 The animals must be provided with a suitable diet in terms of quality, quantity and frequency. Any new feeds must be introduced gradually to allow the animals to adjust to them.</p> <p><i>Animals must be fed an adequate and balanced diet to meet their individual nutritional needs.</i></p> <p><i>Animals must be fed a complete diet appropriate to their:</i></p> <ul style="list-style-type: none"> • age • activity level • breed • species • stage in the breeding cycle <p><i>Staff must have knowledge of the nutritional needs for each species they care for.</i></p> <p><i>If there are concerns about an individual animal's diet, staff must get appropriate nutritional and veterinary advice. Food supplements, including vitamins and minerals, must be given if needed at the correct dosage for the individual species. The supplements must be in a form appropriate to the species, so that enough supplementation is given.</i></p> <p><i>Fresh foods must be kept refrigerated where appropriate. Frozen foods must be stored in an appropriate deep freeze and defrosted thoroughly to room temperature before use.</i></p>	<p>Alpacas feed adjusted according for Summer/Winter months.</p> <p>Pregnant & Nursing mothers adjusted accordingly.</p> <p>Feed amount based on weight of Alpaca.</p> <p>Winter months Alpacas also given Vitamin ADE</p>	<p>Alpacas are provided with a well balanced diet throughout the year which is adjusted accordingly for the time of year, with relevant supplements added specific for Alpacas.</p> <p>Pregnant and nursing Alpacas will be provided with suitable food and necessary supplements/vitamins.</p> <p>[REDACTED] is fully knowledgeable about the Alpacas diet, [REDACTED] checks BCS of each Alpaca which is recorded. She provides the relevant training for volunteers.</p> <p>Vet advice would be sought if there were any concerns.</p> <p>N/A</p>	<p>Y</p>

<p><i>Live food, such as crickets, must be housed in suitable escape proof containers. If the live food is uneaten in a short period, it must be removed if it poses a risk to the species that feeds on it. For example, crickets could bite reptiles.</i></p> <p><i>Providing live vertebrate prey as food should only be done in exceptional circumstances. For example, when a snake is not eating any other food. This must be on an individual animal basis for specified animals only. A written justification must be completed.</i></p> <p><i>This justification must:</i></p> <ul style="list-style-type: none"> • <i>be available to inspectors</i> • <i>be agreed by senior staff</i> • <i>include veterinary advice (weighing up the welfare of the predator and prey)</i> <p><i>A competent member of staff must:</i></p> <ul style="list-style-type: none"> • <i>watch the live feeding</i> • <i>remove uneaten prey in a timely manner</i> <p><i>This feeding must not take place in the presence of the public.</i></p>		<p>N/A</p> <p>N/A</p>	
<p>6.2 Feed and (where appropriate) water intake must be monitored, and any problems recorded and addressed.</p> <p><i>Unusual eating or drinking habits must be recorded. They must be reported to an appropriate member of staff and acted upon. Staff must get veterinary advice if needed.</i></p> <p><i>Significant weight loss or gain must be assessed by a competent person. If the underlying reason cannot be identified and remedial measures have been unsuccessful, the animal must be assessed by a vet. If it is housed as part of a social group, the facility must be able to isolate the animal to check if it's eating or not.</i></p> <p><i>For small mammals, guinea pigs, rabbits and birds, consult a vet if:</i></p> <ul style="list-style-type: none"> • <i>there is no improvement in food intake within 12 hours after remedial action by a competent person</i> 	<p>Camelibra food supplement given on a daily basis to each Alpaca.</p> <p>Hay racks on ad lib basis in winter months</p> <p>BCS carried out with health check each week. Any weight loss/gain reported and appropriate plan put in place to address issue.</p> <p>Individual alpaca may be section away from others at feeding times if required.</p>	<p>All feeding/water intake is monitored.</p> <p>If there are any concerns about an individual Alpaca then this would be recorded and Vet advice sought.</p> <p>Weekly BCS is conducted and recorded and diet adjusted if required.</p> <p>██████ has the space to isolate any Alpaca if there are concerns regarding eating/drinking/weight loss or weight gain.</p>	<p>Y</p>

<ul style="list-style-type: none"> <i>the condition of the animal deteriorates</i> 			
<p>6.3 Feed and drinking water provided to the animals must be unspoilt and free from contamination.</p>	<p>Air tight food storage containers used.</p>	<p>All food is stored correctly and fresh drinking water is supplied through automatic drinking troughs which are cleaned/checked daily.</p>	
<p>6.4 Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable.</p> <p><i>Receptacles must be kept to a high standard of cleanliness and hygiene. They must be disposed of if damaged.</i></p>	<p>Flexi tubs used for feeding and cleaned after each use.</p> <p>Any issues, tub disposed and new purchased.</p>	<p>Food tubs and water troughs are cleaned as per the documented cleaning policy. They are checked daily for any damage and replaced if damaged.</p>	Y
<p>6.5 Constant access to fresh, clean drinking water must be provided in a suitable receptacle for the species that requires it.</p> <p><i>Water bottles must be free flowing and free from leakages and blockages.</i></p> <p><i>Water must be kept away from sleeping areas to reduce the risk of dampness.</i></p> <p><i>Fish must not be removed from water during exhibits.</i></p> <p><i>Access to water for bathing or swimming must not be withheld for longer than is normal for the species.</i></p> <p><i>Raptors (birds of prey) should be provided with fresh clean water in a bath daily.</i></p> <p><i>This should be withdrawn during freezing weather, if they are kept outdoors, to avoid health problems.</i></p>	<p>Self-filling water drinkers used. Bung taken out daily to clean, and filled once replaced.</p> <p>Raised at height to avoid contamination from wildlife.</p>	<p>As applicant describes. All water drinkers were clean and working on site inspection. These are located at various points in the Alpaca enclosures.</p>	Y
<p>6.6 Where feed is prepared on the premises, there must be hygienic facilities for its preparation, including a working surface, hot and cold running water and storage.</p> <p><i>Soap and hygienic hand drying facilities must be available. Hand sanitisers (alcoholic gel) is not considered a suitable alternative to soap and running water.</i></p> <p><i>Food must be protected against:</i></p>	<p>N/A</p> <p>No feed prepared on premises</p>	<p>Dry feed only. All stored in air tight containers.</p> <p>Toilet facilities on site with hand washing facilities available.</p>	Y

<ul style="list-style-type: none"> • dampness • deterioration • mould • contamination by insects, birds, vermin or other pests <p>The food preparation area must be kept clean and vermin-free.</p> <p>Human and animal food preparation must not:</p> <ul style="list-style-type: none"> • take place in shared preparation areas at the same time • use shared utensils <p>Receptacles for an animal's food and drink should not be used for any other purposes.</p>		<p>All areas were clean on site. Alpacas only have dried food and is kept entirely separate.</p> <p>These are not used for any other purpose.</p>	
<p>7.0 Monitoring of behaviour and training of animals</p>			
<p>7.1 Active and effective environmental enrichment must be provided to the animals in inside and any outside environments.</p> <p>Animals must be able to express natural behaviours in their living environment. They may need environmental enrichment such as objects and substrates. For example, giving bedding material or designing housing to provide:</p> <ul style="list-style-type: none"> • physical requirements, such as perches • environmental requirements, such as humidity levels <p>These should not have the potential to cause injury. They should be replaced if damaged.</p> <p>As appropriate to the species, enrichment objects must be changed on a regular basis to introduce novelty and maintain interest. When adding new enrichment devices, staff must make sure the animal is closely monitored for signs of distress.</p>	<p>Alpacas provided with enrichment to promote positive behaviours natural to species.</p> <p>Treat Balls Paddling Pools Stable Mirrors Dusting areas</p>	<p>Alpacas are provided with various forms of enrichment as applicant describes and seen on site inspection.</p> <p>The Alpacas appeared very happy, content and well cared for in their environment at the time of the inspection.</p>	<p>Y</p>

<p><i>Accessories must be disinfected between animals or they must be disposable.</i></p>		<p>All accessories are cleaned/disinfected as per documented cleaning procedure.</p>	
<p>7.2 For species whose welfare depends partly on exercise, opportunities to exercise which benefit the animals' physical and mental health must be provided, unless advice from a veterinarian suggests otherwise.</p> <p><i>All animals must have daily exercise, as appropriate for its:</i></p> <ul style="list-style-type: none"> • <i>species</i> • <i>age</i> • <i>ability</i> • <i>stage of training</i> • <i>physical capability</i> <p><i>If housing birds, the aviary dimensions should provide sufficient space for flight. At the very least it should be wide enough for the bird to open its wings fully. Exact measurements can be found in the current guidance:</i></p> <p>https://www.gov.uk/government/publications/animal-activities-licensing-guidance-for-local-authorities/selling-animals-as-pets-licensing-statutory-guidance-for-local-authorities</p> <p><i>Birds must not be tethered (tied up) permanently.</i></p> <p><i>If animals are in a temporary enclosure and cannot move fully, for example, when being exhibited, they must be given the chance to move fully at least once a day.</i></p> <p><i>A record must be kept of this. Not being able to move fully means they cannot use their full range of movements, such as running or flying.</i></p>	<p>Ample space for exercise in fields.</p> <p>When carrying out meet & greet with public, Alpacs still have the ability to move freely around enclosure.</p>	<p>Alpacas benefit from large secure field for exercise . They have access to a large Alpaca shelter that leads out to a large secure hard standing area.</p> <p>N/A</p> <p>N/A</p> <p>N/A.</p>	<p>Y</p>
<p>7.3 The animals' behaviour and any changes of behaviour must be monitored. Advice must be sought, as appropriate and without delay, from a veterinarian or, in the case of fish, any person competent to give such advice if adverse or abnormal behaviour is detected.</p>	<p>Animals displaying different behaviour to normal is reported to the owner immediately.</p>	<p>████████ husband and volunteers monitor all the Alpacas any changes in behaviour are recorded and if there are concerns a Vet will be consulted and records kept</p>	<p>Y</p>

<p><i>The behaviour of individual animals must be monitored each day. Any changes in behaviours that show stress, fear, pain and anxiety must be recorded and acted upon.</i></p> <p><i>Staff that are responsible for the care of animals must be able to identify animals that are anxious or fearful about contact or handling. Animals must only be exhibited if they are suitable for the type of exhibition involved (including any handling, noise, lighting, special effects, or being around other animals). They must have their needs met and not likely to be nervous, stressed or fearful.</i></p> <p><i>If an animal is showing signs of being nervous, stressed or fearful, steps must be taken immediately to stop this. Steps can include withdrawing an animal from exhibition.</i></p>	<p>Decision can then be made if vets intervention is needed.</p> <p>Volunteers trained to watch out for unusual behaviour.</p>	<p>Relevant training is in place for all those involved in the care of the Alpacas.</p> <p>Any Alpaca that is showing signs of stress/nervousness would not be used for the Meet & Greet Sessions or Alpaca Walks. This would be fully documented.</p>	
<p>7.4 Where used, training methods or equipment must not cause pain, suffering or injury.</p> <p><i>If an animal is showing signs of being nervous, stressed or fearful, steps must be taken immediately to stop this. Steps can include withdrawing an animal from exhibition.</i></p> <p><i>Training must be based on the principles of positive reinforcement - rewarding desired behaviour and ignoring unwanted behaviour. Animals must not be physically forced to perform, or punished if they do not perform.</i></p>	<p>Stressed or nervous animals are withdrawn from exhibition immediately.</p> <p>Halter training carried out with all animals using Camelidynamics and not pushed so as to cause inappropriate stress.</p> <p>Training will not be done with any animal displaying stressed behaviours.</p>	<p>██████ provides CAMELIDynamics Halter training for the Alpacas which is kind, efficient, safe and science based approach to training for the alpacas.</p> <p>Any Alpaca showing signs of stress would not be trained and would not be used for meet and greet or walking sessions.</p>	Y
<p>7.5 All immature animals must be given suitable and adequate opportunities to:-</p> <p>(a) learn how to interact with people, their own species and other animals where such interaction benefits their welfare, and</p> <p>(b) become habituated to noises, objects and activities in their environment.</p>	<p>Each Alpaca worked with on an individual basis when training, not as a group.</p> <p>All Alpacas bought have received previous training and are over the ages of 2 years old and given a period of time to settle and become familiar with environment</p>	<p>Any new Alpaca would be introduced gradually to the group, and monitored for any signs of stress.</p> <p>They would not be used for the meet and greet/walking sessions until fully trained and comfortable in their environment and group.</p>	Y

<p>There must be a plan in place for any animals to be familiarised early on with any stimulus or combination of stimuli they could experience. This can include:</p> <ul style="list-style-type: none"> • individual handling • audiences and crowds • loud noises • activities going on around the animals 			
<p>8.0 Animal Handling and Interactions</p>			
<p>8.1 All people responsible for the care of the animals must be competent in the appropriate handling of each animal to protect it from pain, suffering, injury or disease.</p> <p><i>If a client is handling an animal it is the responsibility of a competent member of staff to make sure the interaction is appropriate. The interaction must be stopped if the animal shows signs of fear, suffering or fatigue.</i></p> <p><i>Clients handling animals must be:</i></p> <ul style="list-style-type: none"> • supervised at all times • offered facilities to wash their hands before and after handling <p><i>Animals that are showing signs of aggression should only be handled by competent staff.</i></p>	<p>Familiarisation training given to all volunteers under supervision of owner.</p> <p>This is recorded & signed on agreement sheet.</p> <p>Sanitising stations on enclosure & hot/cold water in use and part of safety briefing before handling.</p> <p>Animals showing signs of stress will not be used in an activity.</p>	<p>██████ provides all volunteers who are responsible for the care of the Alpacas with relevant training of how to handle the Alpacas in the correct way. This is fully documented.</p> <p>A full briefing will be conducted prior to any meet and greet or walking session by ██████. All these sessions are supervised by ██████ along with a volunteer.</p> <p>Handwashing facilities are available on site and customers will be advised to wash hand prior to and after each session.</p> <p>Any Alpaca showing signs aggression would not be used in the sessions.</p>	<p>Y</p>
<p>8.2 The animals must be kept separately or in suitable compatible social groups appropriate to the species and individual animals. No animals from a social species may be isolated or separated from others of their species for any longer than is necessary.</p> <p><i>Where appropriate, all animals must be housed in social groups of a suitable size.</i></p>	<p>Alpacas are herd animals and will be kept as such and not isolated individually,</p> <p>They will all be familiar with surroundings before used on events.</p>	<p>All the Alpacas are females and are kept in a group to maintain a stable social structure and reduce stress. They would not be kept isolated unless this was for sickness/injury and Vet has advised or when they are being introduced to the group.</p>	<p>Y</p>

<p><i>Solitary species must not be kept in social groups. Ideally they should not be kept within sight of each other. If this is not possible, enough distance and visual barriers must be provided to prevent stress.</i></p> <p><i>Animals working together must be familiarised before they attend any events. Staff must avoid using predator and prey species at the same time.</i></p> <p><i>A policy must be in place for monitoring the introduction of new animals to existing groups. It will aim to avoid stress to new or resident animals, and explain steps to take if problems happen.</i></p> <p><i>To help avoid unwanted litters, all animals must be sexed immediately when they arrive at the premises. They must be neutered, or if appropriate, housed in single sex groups.</i></p>	<p>Any new animals being integrated with the group will be subject to a period of quarantine before interacting with an established group.</p> <p>The quarantine will be in a neighbouring field, to allow sight of each other and get used to surroundings.</p> <p>Only female alpacas to be purchased.</p>	<p>Alpacas will not be used in the sessions until they are fully familiarised and comfortable in the group.</p> <p>As applicant describes.</p> <p>No male Alpacas.</p>	
<p>8.3 The animals must have at least daily opportunities to interact with people where such interaction benefits their welfare.</p> <p><i>Animals must never be forced to interact with people. They must be able to avoid people, by having a facility such as a hiding place</i></p>	<p>Alpacas interact with owner/volunteers on a daily basis. Due to set up of enclosure, they have a choice if they wish to be around people, or stay away and either in the field or shelter. These interactions are at the Alpacas choice.</p>	<p>Alpacas benefit from human company throughout the day. They have choice of areas within their enclosures to rest away from people if they chose to do so.</p>	Y
<p>9.0 Protection from Pain, Suffering, Injury and Disease</p>			
<p>9.1 Written procedures must:</p> <p>(a) be in place and implemented covering</p> <p>(i) feeding regimes (ii) cleaning regimes (iii) transportation (iv) the prevention of, and control of the spread of, disease (v) monitoring and ensuring the health and welfare of all the animals</p>	<p>Written SOP available giving clean guidance/instruction on how to look after the health & well-being of the Alpacas.</p>	<p>Written procedures are in place and cover the required areas (a)(i) – (vi) and (b).</p> <p>A copy of the written policies and procedures was seen in the tack room and all volunteers are aware of these and this is</p>	Y

<p>(vi) the death or escape of an animal (including the storage of carcasses)</p> <p>(b) be in place covering the care of the animals following the suspension or revocation of the licence or during and following an emergency</p> <p><i>Written procedures should be proportional to the size and complexity of the business. The written procedures must be available to the inspectors. All people responsible for the care of the animals must be fully aware of the procedures.</i></p> <p><i>The procedures must show how the conditions in this guidance are met.</i></p>	<p>Copy readily available in hard copy located in tack room, and all volunteers aware.</p> <p>This will be reviewed on an annual basis and updated where necessary.</p>	<p>included in the documented training file.</p> <p>██████████ will make any necessary changes/updates to the policies and procedures once the business is up and running.</p>	
<p>9.2 All people responsible for the care of the animals must be made fully aware of these procedures.</p>	<p>Anyone coming into contact with the Alpacas aware of document.</p>	<p>All relevant people involved in the Alpacas care are aware of the procedures.</p>	<p>Y</p>
<p>9.3 Appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.</p> <p><i>Provision must be made for the isolation of sick, injured or infectious animals. This also applies to animals that might reasonably be expected to be carrying serious infectious diseases.</i></p> <p><i>If the isolation facility is at another location, such as a local veterinary practice, the licence holder must be able to show evidence that it's ready to use (for example, a letter from the practice).</i></p> <p><i>Animals showing signs of infectious disease must:</i></p> <ul style="list-style-type: none"> • <i>not be allowed in any shared outside exercise area</i> • <i>be removed from any exhibit where they will interact with the public or other animals</i> <p><i>All staff must understand the procedures to prevent the spread of infectious disease between animals.</i></p> <p><i>Any animals in the isolation facility must be checked often and visited after the other animals - unless a separate person is caring for them.</i></p>	<p>Any Alpacas requiring quarantine will be removed from shared field/shelter and put in separate field/shelter.</p> <p>Due to being pack animals, this may be done with another alpaca to avoid any unnecessary stress.</p> <p>They will not be used for events until health has returned to normal and advised by the vet.</p> <p>They will be fed/checked on after other animals to avoid contamination, with separate feeding stations/water troughs cleaned after each use.</p>	<p>Any Alpaca that requires isolation will be moved to a separate field with shelter on the farm. To avoid stress this will have to be done with another Alpaca. Vet advice would always be sought and this would be documented.</p> <p>Any Alpacas in isolation would not be used in the sessions until fully recovered.</p> <p>All volunteers are aware of the necessary practices and procedures to prevent and control the spread of disease.</p>	<p>Y</p>

<p><i>Fish with signs of illness or disease can be kept with other animals if all the fish in the same tank (or connected system) are given appropriate treatment.</i></p> <p><i>If infectious disease is present in the premises, barrier nursing procedures must be applied.</i></p> <p><i>This includes:</i></p> <ul style="list-style-type: none"> • <i>use of protective clothing and footwear, if needed</i> • <i>changing protective clothing and footwear between enclosures</i> • <i>separate storage of equipment, including cleaning utensils separating waste</i> 		<p>Any Alpaca in isolation would be checked after the other Alpacas.</p> <p>PPE is kept in the tack room.</p> <p>██████████ and volunteers would follow the documented procedures for dealing with sick animals.</p>	
<p>9.4 All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens and parasites.</p> <p><i>An up-to-date veterinary vaccination record must be shown to make sure animals have current vaccinations. Any vaccines given must be licensed for use in the UK. Homoeopathic vaccination is not acceptable.</i></p> <p><i>If there is evidence of external parasites, such as fleas, ticks and lice, the animal must be treated with a product authorised for use by the Veterinary Medicines Directorate (VMD).</i></p> <p><i>Staff and customers must wash their hands before and after handling animals. Any used equipment must be disinfected.</i></p>	<p>Strict handwashing rules apply to avoid spread of diseases.</p> <p>Regular veterinary care including vaccinations as & when required, and appropriate to winter/summer/sick animals.</p> <p>Log displayed in tack room showing all husbandry requirements and dates due</p>	<p>Documented policies in place for the prevention and control of spread of disease.</p> <p>Alpacas are regularly vaccinated by a Vet. ██████████ has a parasite control programme in place and worming if necessary. Alpacas are sheared regularly. All relevant records are kept and seen on site inspection.</p> <p>██████████ and volunteers wash their hands throughout the day.</p>	Y
<p>9.5 All excreta and soiled bedding for disposal must be stored and disposed of in a hygienic manner and in accordance with any relevant legislation.</p> <p><i>All waste (urine and faeces) and soiled bedding must be kept in a hygienic manner. Waste and soiled bedding must be removed from the premises often, at least once a week. It should be disposed of to the satisfaction of the local authority, and in accordance with:</i></p>	<p>Waste removed from sheltered area on a daily basis, and field poo picked once a week and disposed on muck pile.</p>	<p>Fields/Shelter are waste picked daily. Waste is put on muck pile on the farm and is also given away to the community.</p> <p>Documented waste management policy in place.</p>	Y

<ul style="list-style-type: none"> • <i>current regulations</i> • <i>good waste management practice</i> 	<p>If required, this can then be used by Farmer in muck spreader.</p>		
<p>9.6 Sick or injured animals must receive prompt attention from a veterinarian or, in the case of fish, an appropriately competent person and the advice of that veterinarian or, in the case of fish, that competent person must be followed.</p> <p><i>If a competent person suspects an animal is ill or injured, they must:</i></p> <ul style="list-style-type: none"> • <i>assess the animal</i> • <i>get veterinary advice immediately, if needed</i> <p><i>Any instructions for treatment from a vet must be recorded and followed strictly. The person must get further veterinary advice if there is ongoing concern.</i></p>	<p>offer 24hr call out and used as and when necessary.</p> <p>Assessment of animal to be done by owner, and vet called where required.</p>	<p>is registered with If there are any concerns regarding the health of an Alpaca would contact the vets for advice/treatment.</p> <p>will document all Vet advice and any treatment.</p>	<p>Y</p>
<p>9.7 Where necessary, animals must receive preventative treatment by an appropriately competent person.</p>	<p>Preventative treatments administered by owner under vets advice – i.e regular worming, Vitamin injections</p>	<p>As applicant describes.</p>	<p>Y</p>
<p>9.8 The licence holder must register with a veterinarian with an appropriate level of experience in the health and welfare requirements of any animals specified in the licence and the contact details of that veterinarian must be readily available to all staff on the premises used for the licensable activity.</p> <p><i>The vet's details must be displayed where they can be easily seen by all staff members. This must include:</i></p> <ul style="list-style-type: none"> • <i>name</i> • <i>address</i> • <i>telephone number</i> • <i>out of hours telephone number</i> <p><i>The veterinary practice must be within a reasonable travel distance. Staff must know about the out of hours arrangements. If access to a specialist vet is limited because of availability, registration with a local</i></p>	<p>has degree in Camelid care & well being, and has trained other vets within the practice.</p> <p>Vets details available on front of SOP located in tack room and all volunteers aware.</p> <p>offer 24hr service</p>	<p>is registered with with one staff member fully qualified in Alpaca care.</p> <p>Relevant Vet details were on display in the tack room.</p>	<p>Y</p>

<p><i>vet who is willing to contact and take advice from a specialist can be used.</i></p> <p><i>The licence holder should make sure that the veterinary practice assesses their own competence to act for each species. If knowledge is lacking in any area, the practice must help to make arrangements to access specialist knowledge. This could include a competent secondary veterinary practice for a specific species.</i></p> <p><i>The licence holder must provide information about these arrangements to prove veterinary competence for each species.</i></p>			
<p>9.9 Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature, and used in accordance with the instructions of the veterinarian.</p>	<p>Cabinet located on the wall in tack room. Used as prescribed.</p>	<p>Secure medication cabinet in the tack room. Any medication would be administered as per Vet instructions and stored at the correct temperature.</p>	<p>Y</p>
<p>9.10 Medicines other than prescribed medicines must be stored, used and disposed of in accordance with the instructions of the manufacturer or veterinarian.</p>	<p>As above</p>	<p>Any other medication would be stored securely, used and disposed of according to instructions of Vet or manufacturer</p>	<p>Y</p>
<p>9.11 Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals. They must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.</p> <p><i>Cleaning and disinfection products must be used in line with the manufacturer's instructions. Cleaning and disinfection products must be non-toxic and compatible with any other products used.</i></p> <p><i>Staff using cleaning products must be competent in the safe use of detergents and fluids.</i></p> <p><i>Cleaning products must:</i></p> <ul style="list-style-type: none"> • <i>be kept out of the reach of animals</i> • <i>never be left in animal enclosures</i> 	<p>All cleaning products bought will be non-toxic so as not to cause harm to animals within the farm.</p> <p>These will be stored on the top shelf of the tack room.</p>	<p>All cleaning products are non-toxic and safe for use. They are all stored in the tack room out of reach of the Alpacas.</p> <p>Only [REDACTED] dilutes these products.</p>	<p>Y</p>
<p>9.12 No person may euthanise an animal except a vet or a person who has been authorised by a vet as competent for such purpose or:</p>		<p>Vet only and details of this would be recorded.</p>	<p>Y</p>

<p>(a) in the case of fish, a person who is competent for such purpose (b) in the case of horses, a person who is competent, and who holds a licence or certificate, for such purpose</p> <p><i>If euthanasia is not carried out by, or under the direct supervision of, a vet this must be recorded.</i></p> <p><i>The records must be available for inspection and detail:</i></p> <ul style="list-style-type: none"> • <i>why the animal was euthanised</i> • <i>the method used</i> • <i>the member of staff who euthanised the animal</i> <p><i>This does not apply to fish. Animals must be euthanised in a humane and effective way. Staff must get advice from a vet if in any doubt about humane and effective methods.</i></p> <p><i>When a licence holder is breeding or buying live vertebrate animals to be euthanised for the purpose of feeding to other animals, the method of euthanasia must be:</i></p> <ul style="list-style-type: none"> • <i>assessed by a vet</i> • <i>signed off to the vet's satisfaction, confirming the method is humane and effective (and continues to be effective)</i> <p><i>The method of euthanasia must be safe and humane for the culled animal and the animal being fed.</i></p>	<p>Would only be carried out by trained vet if required.</p>	<p>As above all relevant details will be recorded.</p> <p>N/A</p> <p>N/A</p>	
<p>9.13 All animals must be checked at least once daily and more regularly as necessary to check for any signs of pain, suffering, injury, disease or abnormal behaviour. Vulnerable animals must be checked more frequently.</p>	<p>Well-being checks carried out visually on a daily basis. Weekly checks carried out and recorded.</p>	<p>Regular checks are conducted and these are recorded.</p>	<p>Y</p>
<p>9.14 Any signs of pain, suffering, injury, disease or abnormal behaviour must be recorded and the advice and further advice (if necessary) of a vet (or in the case of fish, of an appropriately competent person) must be sought and followed.</p>	<p>Record of checks kept in tack room on wall & in file</p>	<p>As above. Recorded checks seen on-site inspecti</p>	<p>Y</p>

<p><i>Checks of the animals must not cause unnecessary stress or disturbance. Visual checks are acceptable.</i></p> <p><i>A system of recording abnormalities must be kept.</i></p>		<p>Paper and electronic records are kept.</p>	
<p>10.0 Emergencies</p>			
<p>10.1 A written emergency plan, acceptable to the local authority, must be in place, known and available to all the people on the premises used for the licensable activity, and followed where necessary to ensure appropriate steps are taken to protect all the people and animals on the premises in case of fire or in case of breakdowns for essential heating, ventilation and aeration or filtration systems or other emergencies.</p> <p><i>Entrances and fire exits must be clear of obstructions at all times.</i></p> <p><i>Suitable firefighting, prevention and detection equipment must be available. It must be maintained and in good working order. Staff must be trained properly to use the equipment.</i></p> <p><i>There must be a plan for housing of the animals if the premises become uninhabitable.</i></p> <p><i>Before any of the animals arrive on the site of an exhibit, a health and safety risk assessment and an emergency plan must be in place.</i></p> <p><i>This should include:</i></p> <ul style="list-style-type: none"> • <i>the recovery and treatment of any escaped animals</i> • <i>evacuation procedures in case of a fire, flood, or any other emergency</i> <p><i>All staff must have the contact numbers of a vet who will visit if needed.</i></p> <p><i>An emergency plan must include a list of any species that are on the current schedule of the Dangerous Wild Animal Act at https://www.legislation.gov.uk/ukxi/2007/2465/schedule/made. It should detail the action plan for their safe removal and immediate rehoming in case of an emergency.</i></p>	<p>Fire & Accident Emergency posters displayed and also available in tack room.</p> <p>Good housekeeping ensures no obstructions.</p> <p>In the event of requiring extraction, Alpacas can be house in alternative field within the park.</p> <p>Vet contact number available in tack room and on mobile phones if tack room not accessible.</p> <p>SOP details recovery of any escaped animals</p>	<p>Documented emergency plan in place. All relevant fire and accident emergency details are displayed in the tack room. This is a large rural farm with acres of secure fields for the Alpacas if needed.</p> <p>All entrances/exits clear of obstruction at the time of the inspection.</p> <p>A fire extinguisher is located in the tack room. A water tap with a 15ft hose, connected to the mains supply, is available in the animal enclosure for emergency use.</p> <p>The Alpacas do not leave the site. All meet and greet and walking sessions are done on the farm.</p> <p>N/A.</p>	<p>Y</p>

<p><i>All electrical installations must be maintained so they are in a safe condition for the health and safety of staff and animals. There must be an effective contingency plan for essential heating, filtration systems, ventilation and aeration if electricity fails.</i></p>		<p>All electrical installations are done by a qualified electrician. Documented plans in place for any electrical failure.</p>	
<p>10.2 The plan must include details of the emergency measures to be taken for the extrication of the animals should the premises become uninhabitable and an emergency telephone list that includes the fire service and police.</p>	<p>Detailed in SOP</p>	<p>Emergency plan in place and documented.</p>	<p>Y</p>
<p>10.3 External doors and gates must be lockable.</p>	<p>Gates & doors all lockable</p>	<p>Alpacas are kept in a secure area within the main farm. Access is controlled by way of a large secure gate with keypad entry only.</p>	<p>Y</p>
<p>10.4 A designated key holder with access to all animal areas must at all times be within reasonable travel distance of the premises and available to attend in an emergency.</p> <p><i>A reasonable distance is interpreted as no more than 30 minutes travelling time in normal conditions.</i></p>	<p>Owner lives on premises</p>	<p>██████████ and ██████ are the designated key holders one of which will cover in the event of an emergency.</p>	<p>Y</p>

Part B – Specific conditions: (Schedule 7 of the Regulations)

Condition / Guidance	Applicant Notes / Comments	Officer Notes / Comments	Compliant Y or N (Officer use only)
1.0 Insurance			
<p>1.1 The licence holder must hold valid public liability insurance in respect of the licensable activity of keeping or training animals for exhibition.</p> <p><i>A copy of the insurance policy document must be taken to all exhibits. It must be ready for inspection, if needed.</i></p>	<p>Insurance certificate displayed – [REDACTED]</p>	<p>Valid public liability insurance held and copy displayed on the entrance of the tack room.</p>	<p>Y</p>
2.0 Emergencies			
<p>2.1 A written policy detailing contingency measures in the event of the breakdown of a vehicle used to transport the animals or any other emergency must be available to all staff</p> <p><i>All drivers must carry an accident book and have:</i></p> <ul style="list-style-type: none"> • <i>procedures for managing accidents that involve animals in transit</i> • <i>emergency contact details of a person with suitable training to deal with animal injuries</i> 	<p>Animals not taken off site.</p>	<p>Alpacas are not taken off site all activities take place within the farm.</p>	<p>N/A</p>
3.0 Suitable Environment			
<p>3.1 Suitable temporary accommodation must be provided for all the animals at any venue where they are exhibited.</p> <p><i>All animals involved in an exhibit for more than one day must be provided with on-site housing or rest areas, as set out under part A, section 5.2. These areas must allow a range of movement and natural behaviours.</i></p> <p><i>There should be enough separate rooms or securely partitioned areas to avoid unfamiliar animals being together.</i></p>	<p>Animals not to be exhibited off site</p>	<p>The Alpacas are not taken off site. All activities take place within the farm. Alpacas are not placed in any temporary accommodation. They will be returned to their normal shelter after a walk and the meet and greet will take place in their normal environment within the secure area on the farm.</p>	<p>Y</p>

<p><i>The animal's normal housing should be used if possible.</i></p> <p><i>Fish should be moved in the same water as they are permanently housed, if possible.</i></p> <p><i>The design and layout of the premises must allow animals to see their surroundings and any animals in other enclosures. When staff are removing individual animals, the design and layout should minimise any disturbance to other animals.</i></p> <p><i>If animals are displayed to the public, signs must be placed on enclosures to stop anyone from:</i></p> <ul style="list-style-type: none"> • <i>tapping on the glass</i> • <i>putting their fingers into cages</i> <p><i>The distance between the resting facilities and the working environment should be as small as possible</i></p>			
<p>4.0 Monitoring of behaviour and training</p>			
<p>4.1 The animals must be trained by competent staff and given suitable and adequate opportunities to become habituated to being exhibited, using positive reinforcement.</p> <p><i>If animal training takes place during exhibition it must be done in a way that minimises stress to the animal.</i></p> <p><i>Staff should consider the need for the presence of a veterinary surgeon on set or in the location. This is to provide welfare assurances where a particular hazard has been identified in the risk assessment. Industry standards may also state that a veterinary surgeon is needed on set.</i></p> <p><i>All props, costumes and equipment must be inspected before and after they are used. The animals must be examined for signs of discomfort, rubbing or injury.</i></p> <p><i>Props, animal costumes, make-up and any special effects must not pose a risk to the animal. They must not cause any unnecessary pain, suffering, distress or discomfort. They must be used for the shortest time possible.</i></p>	<p>Not exhibited off site. Onsite training done by owner using Camelidynamic techniques. No animal used for Meet & Greet or Walking if obvious signs of distress observed.</p> <p>Training done over a period of time, and varies to each Alpacas willingness & behaviours</p>	<p>Alpacas are trained by [REDACTED] who is fully competent in the care and welfare of the animals. Alpacas will be assessed prior to use for meet and greets and walking sessions they will not be used for this purpose if they are showing any signs of stress.</p> <p>No props/costumes or special effect used. Only Halters are used and each Alpaca has its own specific halter.</p>	<p>Y</p>

<p><i>Carbon dioxide (used to produce dry ice) and artificial smoke should be avoided - it can be harmful to many species and cause them distress. Carbon dioxide and artificial smoke must never be used around birds, reptiles or amphibians.</i></p> <p><i>Animals must not be exposed to glare, heat, noises or other conditions unless specifically habituated to these conditions before the exhibition. For animals trained in this way, exposures must be reduced to the shortest possible time. If possible, the effect should be achieved by other methods, such as camera angles and techniques. Staff must get veterinary advice and record it.</i></p> <p><i>An animal must not be forced to do anything. It should not be expected to do anything:</i></p> <ul style="list-style-type: none"> • <i>outside its normal behaviour repertoire</i> • <i>that it has not been trained to do</i> <p><i>The number of animal trainers and handlers must be consistent with the number of animals being used and the species.</i></p> <p><i>The use of all effects, such as fires and explosives, must be decided in consultation with the vet, animal consultant and trainer before filming. Restraining equipment must not be used on animals that:</i></p> <ul style="list-style-type: none"> • <i>are not trained to wear them</i> • <i>struggle or resist</i> 		<p>N/A</p> <p>Each session will be risk assessed for extremes of weather. A mandatory safety briefing is given by [REDACTED] to all customers on how to interact with the Alpacas to avoid any stress/noise.</p> <p>Alpacas will not be used if there are any signs of stress/fear/aggression.</p> <p>[REDACTED] and a volunteer will supervise the meet and greets/walking sessions.</p> <p>No special effects are used and alpacas will wear halters that they are accustomed to during sessions.</p>	
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5.0 Housing with, or apart from, other animals

<p>5.1 Social animals must not be exhibited if their removal from and reintroduction to the group with which they are usually housed causes them or any other animal within that group stress, anxiety or fear.</p>	<p>Exhibited together on site where familiar, and in groups, to relieve any stress/anxiety</p>	<p>As applicant describes.</p>	<p>Y</p>
<p>5.2 Animals must be prevented from coming into contact with each other during any exhibition where such contact would be likely to cause any of them to show signs of aggression, fear or distress.</p> <p><i>Animals showing signs of aggression, fear or distress must not be used in an exhibit.</i></p> <p><i>If signs of fear or distress show during an exhibition, either the:</i></p> <ul style="list-style-type: none"> • <i>exhibition must end</i> • <i>animals must be removed immediately and taken to a place of safety</i> <p><i>Animals must not be used to provoke or annoy other animals to create an effect.</i></p> <p><i>Predators and prey must not be kept within sight, sound or smell of each other.</i></p>	<p>Any Alpaca showing signs of distress will not be used and Alpaca will be removed from situation.</p>	<p>Alpacas are not removed off site. They do not come into contact with any other animals apart from seeing the other animals on the farm which they are accustomed to.</p> <p>Any Alpaca showing any signs of abnormal behaviour will not be used in the session and this will be documented.</p>	<p>Y</p>
<p>5.3 All persons likely to come into contact with the animals during an exhibition must be briefed about how to behave around the animals so as to minimise anxiety, fear and stress in the animals.</p> <p><i>Everyone on the production site (including audience, actors and crew) must be told about:</i></p> <ul style="list-style-type: none"> • <i>the types of animals that will be used</i> 	<p>All experiences are bookable, to allow full control of times/numbers. No walk ins accepted.</p> <p>A guide is emailed to participants on booking, with expectations prior to</p>	<p>Pre-booked meet and greet/walking sessions only.</p> <p>Information is also provided via email to the customer when sessions are booked in respect of customer behaviour and handling of the Alpacas.</p>	<p>Y</p>

<ul style="list-style-type: none"> • <i>how to behave around the animals (including what to do if there are sudden loud noises such as applause)</i> • <i>any movements that might frighten the animals and make them panic or react aggressively</i> <p><i>People exhibiting animals must tell the event manager to alert them to any other activities that may cause anxiety for the animals. This could include loud noises or showing other animals. Exhibitors must reduce any anxiety by moving the animals as far away as possible from the activities.</i></p> <p><i>People coming into contact with exhibited animals must be told how to prevent the risks of diseases that can be passed between humans and animals. Handwashing facilities must be available for people coming into contact with animals.</i></p> <p><i>No-one other than the staff responsible for the animals must be allowed to pet, handle or play with animals during the working day unless supervised and directly involved with the required action and consistent with the best interest of the animal.</i></p>	attending, and safety briefing done on arrival before entering enclosure. This outlines importance of hygiene.	Full safety briefing will be given to all customers prior to any sessions this will include how to behave around the Alpacas. All sessions are supervised by [REDACTED] along with a volunteer. <p>Customers are advised to wash hands prior to and after sessions. Hand sanitising station is also within the tack room for customers to use.</p> <p>No one other than [REDACTED] and volunteers come into contact with the Alpacas during the working day.</p>	
5.4 No female animal with un-weaned offspring may be removed from its home environment and new-born, un-weaned or dependent offspring must not be removed from their mothers.		[REDACTED] is aware of this condition	Y
6.0 Records			
6.1 The licence holder must keep a list of each animal kept, or trained, for exhibition with all the information necessary to identify that animal individually (including its common and scientific names) and must provide the local authority with a copy of the list and any change to it as soon as practicable after the change. <p><i>The licence holder must notify the local authority in writing if:</i></p> <ul style="list-style-type: none"> • <i>any new species of animals are brought in for exhibition, and they are not specified on the licence</i> • <i>the number of animal's in a particular species exceeds the number on the licence</i> 	All alpcas BAS Registered & chipped for identification purposes. Information available on wall in tack room when required. <p>All registered-on Grassroots.</p> <p>Number of animals held currently 6, requiring licence to grow to maximum of 15</p>	[REDACTED] has a full register of all the Alpacas with microchip numbers. [REDACTED] has provided these details. They are all registered with the British Alpaca Society/Grassroots. <p>[REDACTED] is aware of this condition.</p>	Y

<p><i>This should not need an extra inspection, unless the numbers are significant.</i></p>			
<p>7.0 Protection from pain, suffering, injury & disease</p>			
<p>7.1 A register must be kept of each animal exhibited or to be exhibited which must include:</p> <p>(a) the full name of the supplier of the animal (b) its date of birth (c) the date of its arrival (d) its name (if any), age, sex, neuter status, description and microchip or ring number (if applicable) (e) the name and contact details of the animal's normal vet and details of any insurance relating to it (f) details of the animal's relevant medical and behavioural history including details of any treatment administered against parasites and any restrictions on exercise or diet (g) a record of the date or dates of the animal's most recent vaccination, worming and flea treatments (h) the distance to and times taken for it to travel to and from each exhibition event</p> <p><i>The register must state if the animal does not need vaccinations, worming or flea treatment. If any of this information is unknown, the reason must be documented.</i></p>	<p>Full details on site</p>	<p>A full register of the Alpacas was available on-site inspection containing all the relevant details.</p> <p>For information purposes Alpacas do not require flea treatment. (h) – N/A – Alpacas do not leave the farm.</p>	<p>Y</p>
<p>7.2 A record of when the animals are exhibited must be kept and an animal rotation policy must be put in place to ensure that the animals have enough rest between and during exhibition events.</p> <p><i>The log must include the:</i></p> <ul style="list-style-type: none"> • <i>date and time of the exhibit</i> • <i>duration of the exhibit (arrival to departure time)</i> • <i>type of exhibit</i> • <i>distance and travel time to the exhibit from the licensed premises</i> 	<p>Form completed after each event with maximum number of events per day specified to avoid stress & fatigue for the animal</p> <p>All experiences are pre booked & controlled so as to have sufficient rest periods for animals</p>	<p>A full record will be kept for each Alpacas work/rest schedule. Date/Time/Type/Duration of exhibit. Not all the information is relevant as Alpacas do not leave the farm.</p>	<p>Y</p>

<p><i>The time animals are used for exhibition events must be recorded. This must include the time spent working, resting and any other actions. It needs to record comments on behaviour, injury or any other problem.</i></p> <p><i>Call sheets must be kept.</i></p> <p><i>A record must be kept for each individual animal setting out:</i></p> <ul style="list-style-type: none"> • <i>how often they are used in an exhibit</i> • <i>how long they are used in an exhibit</i> • <i>what rest periods they have in the home environment</i> <p><i>Animals must have clear breaks from exhibits that allow them to perform normal behaviour in their home environment. This includes sleeping, feeding and play, and must have sufficient breaks.</i></p>		<p>All relevant records will be kept.</p> <p>Alpacas will be returned to their normal shelter for rest/feed and play when they have been exhibited.</p>	
<p>7.3 All the animals used in exhibition events must be in good physical and mental health.</p> <p><i>All animals used in exhibition events must be allowed to acclimatise when they arrive. This must be before the exhibition starts.</i></p> <p><i>During exhibition breaks, animals must either be:</i></p> <ul style="list-style-type: none"> • <i>moved to a suitable, secure designated place</i> • <i>exercised if suitable, unless it would damage their welfare more so than remaining in the exhibition area</i> 		<p>██████████ will ensure that each Alpaca if fit for work each Alpaca is health checked and this will be recorded. Alpacas do not leave the farm and remain in their enclosure for meet and greet sessions and walks are conducted in the farm grounds.</p>	Y
<p>7.4 The exhibited animals must be suitable for the specific conditions, type of enclosure and actions involved in the exhibition.</p>		<p>The conditions for alpaca walks and meet and greet activities are met. The alpacas are suitable for the type of enclosure, environment, and interactions involved in these activities.</p>	Y
<p>7.5 Any equipment, chemicals and other materials used in the exhibition must not cause the animals pain, discomfort, fatigue or stress.</p> <p><i>Toxic substances must not be used at the same time as the animals in any production. If hazardous or toxic substances are involved</i></p>		<p>The only equipment used are Halter Leads that the Alpacas are familiar with.</p>	Y

<p><i>beforehand, there must be washing facilities. Emergency treatments for animals should be close to the site and Control of Substances Hazardous to Health (COSHH) data sheets need to be completed. These should be circulated as needed.</i></p> <p><i>The data sheets must be given to the attending vet if an accident happens (for example, the animal touches, breathes in or eats such a substance).</i></p>		<p>There are no hazardous/toxic substances used in the exhibits.</p> <p>N/A.</p>	
<p>7.6 The animals must be transported in suitable, secure and appropriately labelled carriers.</p> <p><i>Carriers must be suitable for the species. They must be large enough to allow the animal to move around, but small enough to reduce any injury during transit. If movement must be restricted to avoid injury, the reasons must be stated in the written transport procedure.</i></p> <p><i>If an animal needs external life support, this must be provided during transportation. For example, appropriate temperatures for reptiles and the correct water temperature for fish.</i></p> <p><i>Animal carriers must be appropriately secured when they are in transit. This is to make sure there is no movement or escape of the animal.</i></p> <p><i>Animals must not be mixed with different species and unfamiliar animals in carriers.</i></p> <p><i>If a number of animals are mixed in the same carrier, it must be of an appropriate size to stop overcrowding.</i></p> <p><i>Transport carriers must be kept in a clean and hygienic condition.</i></p> <p><i>Each animal carrier must have a label securely attached to identify the contents. The label must state that it contains live animals.</i></p>		<p>Alpacas are not transported off site. All activities take place within the farm.</p>	<p>Y</p>
<p>7.7 The licence holder or the licence holder's staff must undertake a risk assessment before each exhibition event.</p>		<p>Each session will be risk assessed.</p>	<p>Y</p>

The alpacas will not leave the premises. All walks and meet and greet activities will take place within the secure and extensive grounds of the property ensuring a safe and controlled environment for both the animals and visitors.

The current written policies and procedures are appropriate, however I would anticipate that as the business develops, [REDACTED] will continue to enhance and expand upon these accordingly.

I am happy to recommend the issue of a licence for the activity for Keeping or Training of Animals for Exhibition for these premises.