



REQUEST 18807

I request the following information relating to the current proposed development at Winstanley Hall, Wigan, including any associated pre-application or planning processes involving Wigan Council.

1. Communications and Meetings with the Developer or Agents - Please provide:

- a. A list of all meetings, site visits, or discussions between Wigan Council officers, elected members, or MPs and the applicant/developer or their representatives since 1 January 2024.
- b. For each, please include:
- c. Date, time, and attendees (including organisation names);
- d. Purpose of the meeting;
- e. Copies of meeting notes, minutes, or correspondence confirming the discussion or outcomes.

2. Written and Electronic Communications - Please provide:

- a. Copies of emails, letters, WhatsApp or Teams messages, or other correspondence between the developer (or their agents) and any of the following:
- b. The Principal Planning Officer and their officers
- c. The Monitoring Officer
- d. Any member of the Planning Committee
- e. Any elected councillor representing the Winstanley or surrounding wards
- f. Any MP representing or acting on matters related to this development.

Please include both council email systems and any mobile communications used for council business.

RESPONSE

1. The Council has previously placed information relevant to this question into the public domain, pursuant to FOI request reference 18084, viewable online via <https://www.wigan.gov.uk/Council/DataProtection-FOI-Stats/FOI-Disclosure-Log.aspx>

Please refer to the attached for information post dating that previously released.

2. Correspondence generated since the submission of a formal planning application at Winstanley Hall (reference A/25/099717/MAJOR) is in the public domain, viewable online via <https://planning.wigan.gov.uk/online-applications/>

Communications predating submission of the application comprises pre-application information, which we believe is exempt from release pursuant to Regulation 12(4) of the Environmental Information Regulations because it may change or be subject to necessary amendment. We have considered the public interest test but believe that the risk of disclosing non finalised material that may cause confusion or be subject to change outweighs the interest in seeing non finalised material.

3. Planning Committee Procedures and Advice - Please provide:

- a. Any briefing notes, procedural advice, or legal guidance prepared for members or officers regarding how the Winstanley Hall application will be handled at committee, including:
- b. Advice on handling potential conflicts of interest or predetermination;
- c. Guidance on officer participation during voting;
- d. Any references to private adjournments or off-record advice.

4. Declarations and Registers - Please provide:

- a. Copies of any declarations of interest made by councillors, MPs, or officers in relation to this application;
- b. Any relevant entries from the Register of Lobbying or Contact with Developers since 1 January 2022.

5. Audio and Video Recordings

- a. Please confirm whether the Planning Committee meeting for this application will be fully recorded (audio and video) and made publicly available, and whether any provisions exist for muting, redacting, or withholding parts of the meeting from public access.

3. The Council does not hold any information relating to this question.

4. The Council does not hold any information relating to this question.

5. Planning Committee meetings are not currently recorded (audio or video). The meetings are public meetings, which members of the public are able to attend to observe proceedings from the Public Gallery, but the Gallery has a limited number of seats, which are allocated on a first come, first served basis. The minutes of the meetings are made available to the public in the week following the meeting via the Council's website ([Browse meetings - Planning Committee](#)).

Winstanley Hall – Meetings

24 July 2023 – Wigan Council & Kingswood Homes.

20 December 2023 – Wigan Council & Kingswood Homes.

1 February 2024 – Wigan Council & Historic England.

7 May 2024 – Wigan Council & Historic England.

24 September 2024 – Wigan Council & Kingswood Homes.

16 October 2024 – Wigan Council and Kingswood Homes

19 November 2024 – Wigan Council & Historic England.

10 January 2025 – Wigan Council, Historic England and Kingswood Homes representatives.

3 February 2025 – Wigan Council, Historic England and Kingswood Homes representatives.

28 April 2025 – Wigan Council, Historic England and Kingswood Homes representatives.

8 May 2025 – Wigan Council, WSP (Kingswood Homes

22 May 2025 – Wigan Council, Historic England and Kingswood Homes representatives.

4 June 2025 – Wigan Council, Historic England and Kingswood Homes representatives.

3 July 2025 – Wigan Council, Historic England, Kingswood Homes representatives

14 July 2025 – Wigan Council, Historic England and Kingswood Homes representatives.

24 July 2025 – Wigan Council & Kingswood Homes representatives.

8th October 2025 – Wigan Council, Josh Simons MP

9th October 2025 – Winstanley Hall Community Meeting (arranged by Kingswood Homes, Council officer attended as observer)

16th October 2025 – Planning application case officer site visit

5th November 2025 – Wigan Council and Kingswood Homes representatives.

3rd December 2025 – Wigan Council and Kingswood Homes representatives.

16th December 2025 - Wigan Council and Kingswood Homes representatives.