



I would like to request the following information covering the period 1st January 2022 to 31st December 2025.

I would like information separated out by year, for 2022, 2023, 2024 and 2025. That's each year running from January to December, if possible. If you work in financial year's instead of calendar years, please indicate.

1. Breach Incidents:

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|---|--------------------------------------|
| a. Number of data breach incidents (reportable or internal) involving improper disposal of paper documents, physical files, or confidential waste | FY 2024/2025 One<br>FY 2025/2026 One |
|---|--------------------------------------|

2. Financial Impact: For each document disposal breach, please provide:	None
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| a. Any ICO fines or penalties paid |  |
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3. Document Disposal Practices:

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| a. Current annual expenditure on secure document disposal services | There is a 2-year contract in place for disposal of confidential waste within the Council's corporate buildings. The total value of the contract is £9792.00 |
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