

REQUEST 19160

I am writing to you under the Freedom of Information Act 2000 to request the following information from the Council's Finance (Accounts Payable) department.

Scope of request

Please provide invoice payment data for all suppliers for the period 1 April 2023 to 31 March 2025, covering all supplier invoices that were processed and paid during this timeframe.

I am aware that, in accordance with the Local Government Transparency Code, the Council publishes certain expenditure data on its website. However, this published data is generally limited to individual transactions of £500 or more and does not include smaller payments, as well as some of the fields requested here, such as both the invoice date and the date the invoice was paid.

This FOI is to obtain a complete record of all supplier invoices, including:

- Payments below the £500 threshold,
- Payments across all council ledgers,
- And additional fields not published under transparency reporting requirements.

Definition of Supplier

For the purposes of this request, "supplier" is defined as follows:

"Supplier" refers to any third-party vendor or service provider from whom goods or services were purchased, and who issued an invoice for payment. This includes, but is not limited to, contractors, consultants, utility companies, and external organizations such as limited companies (Ltd), limited liability partnerships (LLP), public limited companies (PLC), sole traders, charities, and not-for-profit organizations.

This definition excludes internal recharges, credit or purchase card payments, payroll payments, tax remittances, grants, payments for residential care, or any non-invoiced transactions.

Coverage Across All Ledgers

Request applies to all supplier invoices recorded across all council ledgers, including but not limited to:

- *General Ledger (day-to-day expenditure)*
- *Capital Ledger (infrastructure and capital projects)*
- *Housing Revenue Account (HRA)*
- *Education and Schools Ledgers*
- *Public Health or Ring-Fenced Funds*
- *Any other departmental, subsidiary, or legacy systems used for supplier payments (eg joint ventures or ALMOs)*

The intention is to capture all supplier invoice payments made by your Accounts Payable function, regardless of which system or ledger they are recorded in.

Data fields required

For each invoice, please provide the following fields:

- a. Supplier name
- b. Invoice date (date shown on the invoice)
- c. Date the invoice was paid
- d. Invoice gross value

RESPONSE

Please see attached Excel file.