



REQUEST 18867

Please provide the following information for the most recent full financial year available:

REQUEST 18867	RESPONSE
1. The total number of Freedom of Information (FOI) requests handled.	1. 2024-2025: 1,527
2. The number of full-time equivalent (FTE) and part-time employees involved in handling FOI requests.	2. There are six members of staff in the Information Governance Team and all of them can spend some part of their time handling FOI requests; the work is handled as part of the overall workload for the team.
3. The names of any software systems or tools used by the FOI team to manage or track requests.	3. SharePoint, iCasework.
4. The total annual cost of those software systems.	4. These systems are Council systems and the cost for their use in FOI handling cannot be disaggregated.
5. Any statistics or recorded information showing the average, median, and (if available) upper-quartile time spent per FOI request.	5. This information is not recorded.
6. The total salary cost of each employee (or, if easier, the total salary expenditure for all FOI-handling staff).	6. The total salary cost for the information Governance Team is £243,376.00
7. Copies of any internal communications, reports, or evaluations discussing the cost or effectiveness of FOI handling.	7. None
8. Confirmation of whether the system used for FOI handling is also used for Subject Access Requests, complaints, or any other casework.	8. Yes