



**Wigan<sup>♥</sup>  
Council**

Wigan Council officers inspected the trees in the attached image on Monday 14th October 2025. The attached trees are on Wigan Council owned land and are the property of Wigan Council. The maintenance of these trees is the responsibility of Wigan Council. The trees are located at Fir Tree Allotments in Lowton.

I understand that your officers have given permission for work to be carried out on the said trees. I understand that it is possible that any authorisation for works to be carried out may be in contravention of Wigan Council's own policy.

The trees are healthy and pose no issues for the area in question.

In order for me to establish whether I am correct can you please provide me with the following information:

- |   |  |
|---|--|
| 1. Confirmation that the said trees were inspected on Monday 14th October 2025?   | A brief visual assessment of the trees took place, this would not constitute a full inspection.  |
| 2. A copy of the online request by the person who has reported to Wigan Council the issues relating to these trees. (Ensure all names, addresses of individuals are redacted).  | See attached webform   |
| 3. If there was no online submission reported to Wigan Council please forward me all records including telephone conversations, notes, emails, computer records, digital records or any other records relating to this issue which specifies the reasons for Wigan Councils intervention? (Ensure all names, addresses of individuals are redacted). Can you confirm whether your intervention was requested by an individual purporting to represent the Fir Tree Allotment Association which is either any of the officers which is the Chairman, Secretary or the Treasurer or whether it was an ordinary member of the public and who could be a legal tenant of the plot at the site? This is important as it is also possible the constitution of Fir Tree Allotments Association is not being adhered to regarding this issue. | Please see attached email trail. From the information provided to the Council, the person who made the enquiry confirmed a committee member would be present at the meeting, this was also requested by the Council. |
| 4. Confirm what type of work has been authorised by Wigan Council? Confirm specifically tree by tree what work has Wigan Council agreed to be undertaken?   | Wigan Council have not authorised any work   |

5. Confirm the specific reasons for each tree why the work has been authorised and explain how this authorisation for each tree complies with Wigan Council policy as outlined on your Wigan Council website? If this information is not on your website please forward me the relevant Wigan Council document that supports and permits your officers to make such an authorisation?

Wigan Council have not authorised any work

6. I understand that Wigan Council officers have authorised work and that you have instructed that your own registered contractors must be used. As part of Wigan Councils remit to monitor any work that may be carried out can you please confirm the estimated financial cost or provide actual costings for the authorised work, tree by tree and/or collective costings for the work Wigan Council has authorised?

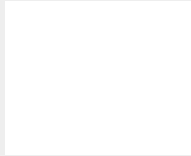
Wigan Council have agreed to share the contact details of private arborists for the allotment committee to contact to discuss works to the trees within accepted parameters and obtain quotes. Any tree works will need the approval of Wigan Council, the committee are aware of this. The purpose of any tree works is to support the long-term health of the tree whilst ensuring they do not detrimentally affect the allotment or adjacent properties. The costs for the works would be a matter between the committee and the contractors, Wigan Council are not funding any proposed works

7. Provide all other written, computer records, emails Wigan Council holds which may include your Allotments Officer and your Tree Inspectors regarding this issue that has not fell within the remit of 1) to 6) above.

All information relating to this issue is contained within 1) to 6).

## Project - Website

### A new form post has been received.



**Posted on:** 01/04/2025 14:36:17

**Posted from:** <http://www.wigan.gov.uk/Contacts/Planning-trees-and-woodlands.aspx>

### Form Post

**Name:**

**Address:**

**Phone:**

**Email:**

**Address of tree /  
woodland (if  
applicable):**

Fir tree allotments off Edgerton Road WA322NP

**Message /  
Comment:**

There are 3 established Oak Trees on the allotment site that I know of. I currently have an allotment where an oak tree is overhanging quite considerably and lifting up the flags laid. I am enquiring firstly as to whether any of the trees have tpo's on them and secondly how I get permission to cut some of the height off the tree And finally if permission is granted, is there a registered list of reputable tradesmen? Many thanks

### Properties

**Form  
Reference:**

**Posted by:** Public User

**IP Address:**

**Posted on:** 01/04/2025 14:36:17

**Posted from:** <http://www.wigan.gov.uk/Contacts/Planning-trees-and-woodlands.aspx>

**Marked as Read:**

**Form template:** /Contacts/Forms/Trees-Planning-Policy.frm

Thank you for letting me know  
iPhone

On 13 Oct 2025, at 09:53, [REDACTED], [REDACTED] <[REDACTED]> wrote:

Hi

We are on our way to the allotments, but we are running late, Apologies.

Thanks  
[REDACTED]

Sent from [Outlook for Android](#)

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**From:**

**Sent:** Thursday, October 2, 2025 6:05:59 PM

**To:** [REDACTED], [REDACTED] <[REDACTED]>

**Subject:** Re: Follow-up: Request for site visit and tree advice - allotment plots Fir Tree Lowton

**CAUTION External E-Mail: Take extra care before clicking links, attachments and actioning requests. Think Before you Click**

Thanks so much for your reply. Yes I will make sure someone will be there from the committee many thanks

**From:** "[REDACTED] [REDACTED]" <[REDACTED]>

**Date:** 2 October 2025 at 15:21:57 BST

**To:**

**Subject:** RE: Follow-up: Request for site visit and tree advice - allotment plots

Hello

Please accept my apologies.

I did arrange to meet a colleague – the Tree & Asset inspector, to look at the tree, I attended but my colleague was called away so we could not fully inspect the tree. I did have a good look around the allotment and the site / plots looked lovely and well kept.

We are due to visit again on the 13<sup>th</sup> October at 10am, it would be great if yourself and a committee member who are familiar with the tree issues could be present.

Thanks

[REDACTED]

[REDACTED]  
**Greenspaces** [REDACTED]

Be Well, Strategy & Innovation Directorate  
Wigan Council, Wigan Town Hall, Library Street, Wigan WN1 1YN

[www.wigan.gov.uk](http://www.wigan.gov.uk)  
[www.twitter.com/wigancouncil](https://www.twitter.com/wigancouncil)  
[www.facebook.com/WiganCouncilOnline](https://www.facebook.com/WiganCouncilOnline)

**From:**

**Sent:** 29 September 2025 20:51

**To:** [REDACTED] <[REDACTED]>

**Subject:** Follow-up: Request for site visit and tree advice - allotment plots

You don't often get email from [REDACTED] [Learn why this is important](#)

**CAUTION External E-Mail: Take extra care before clicking links, attachments and actioning requests. Think Before you Click**

Subject: Follow-Up: Request for Site Visit and Tree Advice –

Dear [REDACTED],

I hope this email finds you well.

I just wanted to follow up on my previous email of 24th April regarding the trees along the edge of my allotment. We would really appreciate your advice on what work, if any, can be carried out and would be grateful if you could visit the site at a convenient time.

As mentioned, [REDACTED] and [REDACTED] would also be keen to catch up with you when you visit, and a committee member can be present to document the meeting for our records. The gate is still locked with the same padlock, so access should be straightforward.

If possible, we would be very grateful if you could attend before our allotment AGM on 25th October, so that we are able to share your recommendations with the committee. I look forward to hearing from you soon.

Thank you very much for your time and support.

Kind regards,

.....

Hi [REDACTED], I have spoken to [REDACTED] and [REDACTED] regarding your visit the the allotment and they are keen to see you and catch up with you when you come down to the allotments. They spoke very highly of you 😊.

Both men believe that the padlock is the same as it has always been for the last 15 years

Many thanks

On 18 Apr 2025, at 08:25, [REDACTED], [REDACTED] <[REDACTED]> wrote:

I am out of the office until the 22nd April 2025. All emails will be answered on my return.

.....

Going off the plan you have attached I think it is plot xxxx that are in question, however any advise on the trees along that edge would be greatly appreciated.

The gate is still locked and I am assuming it is still the same lock when the council managed the site.

However I am happy to meet with you at a mutually convenient time. I can get a committee member to document the meeting for our records too.

Thank you in advance

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On 10 Apr 2025, at 12:23, [REDACTED], [REDACTED] <[REDACTED]> wrote:

Hello,

I have received your enquiry regarding a tree at the above allotment. I can confirm there are no TPO's on the trees at the allotment, however under the lease, approval from the Council is required for any tree works.

I am happy to come and take a look at the trees, which plot are you on?.

Is the gate still locked with the original lock from when the Council managed the site?

Regards

[REDACTED].

**Greenspaces** [REDACTED]

Be Well, Strategy & Innovation Directorate

Wigan Council, Wigan Town Hall, Library Street, Wigan WN1 1YN

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