

Request	Response
Can you please advise:	
1. The process for bench requests	Bench requests usually come by email to bereavementservices@wigan.gov.uk or a phone call to the contact centre and a contact form is sent to the Bereavement Services email for us to contact the enquirer.
	We contact the enquirer to see where they would like the bench fitting. We then contact staff who are over the site to meet the customer on site to discuss and agree where the bench will be fitted.
	When we have confirmation that permission has been given for the bench, we send the customer the application form.
2. What the "consistent costs" are	The current cost for a bench including the plaque is £1960.
3. How much from the "small pot", from the "out town project" was used for this bench.	The cost for a Broxap Eastgate Anti-Vandal seat is approximately £660.