



I am writing to kindly request information relating to your allocation of the fifth and sixth tranche of the Household Support Fund.

1. Please provide us with a copy of the management information return you are required to provide to the DWP for both tranche five and six of the Household Support Fund.
2. Please provide a breakdown of how tranche five and six was spent
 - a. Targeted Grants (by targeted grants we mean any direct grants/proactive support given to households that did not need to be applied)
 - b. Free School Meal Holiday Vouchers
 - c. Direct applications to the scheme (this means the amount that was open to application, but not through your local welfare assistance scheme)
 - d. Local Welfare Assistance Scheme
 - e. Voluntary and Community Sector Organisations
 - f. Advice Services
 - g. Other (please clarify)
3. Applications:
 - a. If you accepted applications to this fund how many did you receive?
 - b. How many applications were successful?
4. Excluding funding given to local welfare schemes or third-party organisations;
 - a. Do you use HSF to provide furniture and appliances (such as cookers, fridges, washing machines etc.)?
 - b. If yes, how much do you spend on furniture and appliance provision in each tranche?
5. For tranches five and six, how much did you spend on:
 - a. Vouchers
 - b. Cash awards
 - c. Third party organisations
 - d. In kind support
 - e. Other If you provide in kind support, what percentage would you estimate is spent on furniture and white goods? Of the funds given to third party organisations, how much was given to organisations who provide furniture, white goods and furnishings?
6. How much do you plan to spend on free school meal vouchers in the holidays in 2025/26? If HSF is not renewed/replaced, will you continue with the vouchers in future years? And if so, how will you be funding it?
7. What additional benefits could your local authority experience if crisis funding was permanent and allocated in tranches of numerous years? Would it aid planning, delivery and efficiency?
8. If the HSF was to be replaced with a long-term funding pot, what form would you want it to take and how can central government ensure it has the greatest impact on those in poverty?
9. If you have any further comments about local welfare support or the Household Support Fund, please share it here.

[Please see attached HSF5 and HSF6 MI Report and responses as requested on attached Excel document](#)

HSF5 Spend

Notes

The totals cells which autopopulate have been greyed out and locked for editing. Please only input into the green cells.

The totals in the autopopulated cells of tables 6 to 9 must be the same for the return to be compliant.

Please input values in full (e.g. 120,000.00) to enable us to process the return accordingly. Only numbers (eg 123) can be entered into each cell. If any other format is inputted an error message will appear.

The traffic light system will help you ensure the template is compliant. For the return to be compliant, all traffic lights must be green with a white tick.

If there is no spend to report, in order to enable the green light with white tick next to each table, the cells should still be completed with 0 (zero as a numerical value rather than typing out 'NIL', for example). This will help us process the return promptly for you.

Has the spend tab been completed correctly? – the traffic light will turn green with a white tick once Tables 5 to 9 are compliant.

| 5) Admin and evaluation spend | |
|--|-----------------------|
| Admin spend (including evaluation spend) | Evaluation spend only |
| £ 144,000.00 | £ - |

Traffic light check

Has the spend tab been completed correctly?

| 6) Total spend (£) split by household composition | | | | |
|---|--------------------------------|---------------------------------------|----------------------|---|
| Households with children (£) | Households with pensioners (£) | Households with a disabled person (£) | Other households (£) | Total amount provided to vulnerable households (by household composition) (£) |
| £ 1,517,509.86 | £ 813,306.86 | £ 126,885.00 | £ 215,932.58 | £ 2,674,234.30 |

| 7) Total spend (£) split by types of support | | | | | |
|--|-----------------|-------------------------------|--------------------|-----------|--|
| Vouchers (£) | Cash awards (£) | Third party organisations (£) | Tangible items (£) | Other (£) | Total amount provided to vulnerable households (by types of support) (£) |
| £ 2,666,002.72 | £ - | £ - | £ 8,231.58 | £ - | £ 2,674,234.30 |

| 8) Total spend (£) split by access routes | | | |
|---|-----------------------|-----------|---|
| Application-based support (£) | Proactive support (£) | Other (£) | Total amount provided to vulnerable households (by access routes) (£) |
| £ 416,832.44 | £ 2,257,401.86 | £ - | £ 2,674,234.30 |

| 9) Total spend (£) split by category | | | | | | | |
|--|---------------------------------|----------------------|---|----------------------|-------------------|---------------------|--|
| Food (excluding FSM support in the holidays) (£) | FSM support in the holidays (£) | Energy and water (£) | Essentials linked to energy and water (£) | Wider essentials (£) | Housing costs (£) | Advice services (£) | Total amount provided to vulnerable households (by category) (£) |
| £ 314,714.86 | £ 1,315,725.00 | £ 1,035,562.86 | £ 8,231.58 | £ - | £ - | £ - | £ 2,674,234.30 |

10) Total Housing Costs

If you have reported spend on Housing Costs, please confirm which of the following applies (dropdown):

4. Not applicable (no Housing Costs spend)

If you have reported spend on Housing Costs, please confirm the particular groups and types of support that you have provided including value of spend:

HSF6 Spend

Notes

The totals cells which autopopulate have been greyed out and locked for editing. Please only input into the green cells.

The totals in the autopopulated cells of tables 8 to 11 must be the same for the return to be compliant.

Please ensure that any spend figures you provide are presented to 2 decimal places, Please input values in full (e.g. 120,000.00) to enable us to process the return accordingly. Only numbers (eg 123) can be entered into each cell. If any other format is inputted an error message will appear. If this is not followed your MI return will be returned for completion.

The traffic light system will help you ensure the template is compliant. For the return to be compliant, all traffic lights must be green with a white tick.

If there is no spend to report, in order to enable the green light with white tick next to each table, the cells should still be completed with 0 (zero as a numerical value rather than typing out 'NIL', for example). This will help us process the return promptly for you.

'Has the spend tab been completed correctly?' - the traffic light will turn green with a white tick once Tables 7 to 13 are compliant.

The acronym FSM used in the tables below refers to Free School Meals

| 7) Admin and evaluation spend | |
|--|-----------------------|
| Admin spend (including evaluation spend) | Evaluation spend only |
| £149,500.00 | £- |

Traffic light check

Has the spend tab been completed correctly?

✔

| 8) Total spend (£) split by household composition | | | | |
|---|--------------------------------|---------------------------------------|----------------------|---|
| Households with children (£) | Households with pensioners (£) | Households with a disabled person (£) | Other households (£) | Total amount provided to vulnerable households (by household composition) (£) |
| £846,677.26 | £1,286,834.96 | £165,624.55 | £369,597.53 | £2,668,734.30 |

| 9) Total spend (£) split by types of support | | | | | |
|--|-----------------|-------------------------------|--------------------|-----------|--|
| Vouchers (£) | Cash awards (£) | Third party organisations (£) | Tangible items (£) | Other (£) | Total amount provided to vulnerable households (by types of support) (£) |
| £2,647,534.30 | £- | £17,850.00 | £3,350.00 | £- | £2,668,734.30 |

| 10) Total spend (£) split by access routes | | | |
|--|-----------------------|-----------|---|
| Application-based support (£) | Proactive support (£) | Other (£) | Total amount provided to vulnerable households (by access routes) (£) |
| £461,014.30 | £2,207,720.00 | £- | £2,668,734.30 |

| 11) Total spend (£) split by category | | | | | | | |
|--|---------------------------------|----------------------|---|----------------------|--|---------------------|--|
| Food (excluding FSM support in the holidays) (£) | FSM support in the holidays (£) | Energy and water (£) | Essentials linked to energy and water (£) | Wider essentials (£) | Housing costs (£), (if you do not, Please also complete table 12) | Advice services (£) | Total amount provided to vulnerable households (by category) (£) |
| £282,179.30 | £733,935.00 | £1,649,270.00 | £3,350.00 | £- | £- | £- | £2,668,734.30 |

12) Total Housing Costs

If you have reported spend on housing costs, please confirm which of the following applies (dropdown):

If you have reported spend on Housing Costs, please confirm the particular groups and types of support that you have provided including value of spend. If this is zero please input N/A:

N/A

4. Not applicable (no housing costs spend)

13) Preventative support

Please give an overview of the preventative support you have provided through the fund

Please give an estimate of the amount spent on preventative support

Preventative support is not directly provided via HSF. The process we have in place already ensures that income is maximised at each point to support longer term financial benefits for our residents

£-