

Under the Freedom of Information Act 2000, please provide the following:

- A copy of all communications, internal or external, relating to the creation and approval of the guest list for the opening of the "Amphitheatre for a Tree" installation at Haigh Hall.
- Email containing 'guest list' invitees attached.

Some of the invitees' names have been redacted under Section 40(2) of the Freedom of Information Act 2000, as the requested information constitutes personal data.

2. Details of who made the decision to exclude artists Al and Al from the guest list, including names, roles, and reasoning.

A verbal discussion was held between senior council officers to discuss who should be invited to the launch event.

3. Any formal correspondence or meeting notes discussing the inclusion/exclusion of individuals connected to the project.

We do not hold such information

4. Any policies or guidance documents used to inform the guest selection process for publicly funded cultural events.

We do not hold such information

From: <u>Hughes, Peter</u>

To:

Cc:

Subject: Amphitheatre for a Tree launch invite list

Date: 28 February 2025 11:06:00

Hi guys

On reflection I think the invite for the public launch on 18th May should come from Events Team if that's OK, could a place holder for diaries be sent out ASAP please to those listed below. We can then follow up with a more detailed email invite in the next couple of weeks? Did we say 11am start?

I've provided email addresses of those that are external.

If you also send to me and I'll forward on to Culture and Events DMT and all at Haigh.

Thanks

Peter

Mayor

Mayor's consort

Leader

Cllr Chris Ready

Cllr Laura Flynn

Cllr Ron Conway

Cllr Lawrence Hunt

Alison Mckenzie-Folan

James Winterbottom

Tony Clarke

John Macdonald

Sarah Johnston

Janet Davies

Sonia Halliwell

Aidan Thatcher

David Proctor

Jon Lowe

(Landscape Architect)

Rotary Cub members

Cllr Smethurst

(Horticon)

(Horticon)

(Arts Council)

(Lost Art – Landscape furnishings/metal specialists)

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Peter Hughes
Operations Director – Haigh Hall
Assistant Director – Culture & Events

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www.wigan.gov.uk www.twitter.com/wigancouncil