

REQUEST 15893

Please answer the following questions relating to your citizen communications management:

SCANNERS

1. Please name all of the IT resellers that you have contacts with and buy from:
2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1?
3. What year and month is the next hardware refresh due?
4. Please state the number of devices deployed:
5. Please name the brand of the devices mentioned:
6. Please give details on how these were procured. (e.g., by Framework)
 - i. Procurement method?
 - ii. If Framework, please state which one
7. Who is the person(s) within your organization responsible for these contract(s)? Please provide their title and their contact details.

RESPONSE

1. Xerox & Fujitsu
2. Feb 24 – October 24
3. October 24
4. 220
5. XEROX
6. Framework
7. Robert Gregory – Assistant Director Digital
- R.Gregory@wigan.gov.uk

B: PRINTERS

1. Please name all of the IT resellers that you have contacts with and buy from?
2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1?
3. What year and month is the next hardware refresh due?
4. Please name the number of devices deployed:
5. Please name the brand of the devices mentioned:
6. Please give details on how these were procured. (e.g. By Framework)
 - i. Procurement method?
 - ii. If Framework, please state which one.
7. What is your annual print/copy volume and spend?
 - a) Total Pages Printed?
 - b) Scanned Pages?
 - c) Colour Printing Ratio %?
 - d) Total Click Charge (£) £?
8. Who is the person(s) within your organization responsible for these contract(s)? Please provide their title and their contact details.

1. Xerox
2. Feb 24 – October 24
3. October 24
4. 220
5. Xerox
6. Framework - RM6174
7. 24th Jan 2023 - until 23rd Jan 2024.
 - a. Total Pages Printed? 5,671,270
 - b. Scanned Pages? Copy – 797,352, Scan – 742,235
 - c. Colour Printing Ratio %? 40.01%
 - d. Total Click Charge (£) £? £106,305.09 (Oct 22-Oct 23).
8. Robert Gregory – Assistant Director Digital
- R.Gregory@wigan.gov.uk

C: DIGITAL & POSTAGE

1. Who supplies your e-billing (email distribution / digital portal) capability? 1. NEC
2. How many e-bills (i.e. council tax) do you send each year? 2. 0
3. How many e-bills (i.e. council tax) are retrieved from your online portal each year? 3. 0
4. How much do you pay for your e-billing service annually? 4. 0
5. When does your e-billing contract expire? 5. N/A
6. Who is the person within your organisation responsible for this contract/s? Please provide their title and contact details. 6. N/A
7. What is your annual spend on postage relating to citizen communications (e.g. revenues and benefits, electoral services, everyday ad hoc mail)? 7. £364k