

REQUEST	16465	RESPONSE
<p>I am requesting spend on Office supplies and associated products for the below financial years.</p> <p>1st April 2022 – 31st March 2023 1st April 2023 – 31st March 2024</p> <p>a) Start date &amp; duration of Contract?</p> <p>b) Is there an extension clause in the contract and, if so, the duration of the extension?</p> <p>c) Has a decision been made yet on whether the contract is to be either extended or renewed?</p> <p>d) Who is the senior officer (outside of procurement) responsible for the contract?</p> <p>e) Name of Incumbent Supplier?</p> <p>f) How long have you traded with them?</p> <p>g) If you publish your register of contracts and purchasing, can you please provide a website link.</p> <p>h) In addition, can you confirm if you have a contract in place for Tail End Spend.</p>		<p>a) Wigan Council do not have a contract for office supplies and associated products for the entire LA. Instead, teams and directorates purchase office supplies as required. They pay for these from their own delegated budgets.</p> <p>Wigan Council and Wigan schools often purchase office supplies from two e-catalogues: YPO and Lyreco. However, this is not a contract as it is below regulation (Public Contract Regulations 2015) spot purchasing.</p> <p>b) No contract is in place.</p> <p>c) No contract is in place.</p> <p>d) No contract is in place so there is no lead officer for this spend. Officers within their own teams buy stationery and office supplies as and when required.</p> <p>e) No contract is in place so no incumbent provider.</p> <p>f) No contract is in place.</p> <p>g) Wigan Council publish an annual contract register of live contracts for the financial year here:  <a href="https://www.wigan.gov.uk/business-and-tendering-opportunities">Business and tendering opportunities (wigan.gov.uk)</a></p> <p>h) No contract is in place for tail end spend.</p>