

Request

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.

Printing of Wigan Council's Resident's Magazine Borough Life 2022 - 2024 (2025):-

The details we require are:

- 1) What are the contractual performance KPI's for this contract?
- 2) Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages
 - Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date
 - Start date & duration of framework/contract?
- 3) Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?
- 4) Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?
- 5) Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?
- 6) Who is the senior officer (outside of procurement) responsible for this contract?

Response

- 1) Magazine volumes correct and delivered to correct addresses which change per edition, remaining at same or very similar price for very little or no reduction in quality over the entire contract period. This to take place within agreed timeframes in the contract (2 week print window)
- 2) The contract wasn't awarded as the specification needed to be changed due to price fluctuations and our need to adapt our 'BoroughLife' products.

Those who applied –

Acorn Web Offset
Cliffe Enterprise
Heckford Advertising
Sterling
Walstead Press Group Ltd

Spend = £0

Start date and duration N/A

- 3) Spec: A4 portrait
Pagination: 40pp self cover
Printed: Web offset 4 colour process throughout
Paper: 80gsm UPM Star (FSC)
Finishing: Saddle stitch two wires and trim
Packaging: Single strap in convenient quantities
148,000 copies per edition (to be delivered by the printer to the distributor); and 9,600 copies packed in boxes of 100 copies per box per edition (bulk deliveries – delivered by the printer to the distributor); and 1,000 copies delivered to Wigan Town Hall.
- 4) There would have been a 1-year extension clause to 2025 but the contract was not awarded
- 5) A new tender process is about to begin with a new specification to suit our current needs
- 6) Sonia Halliwell