

Request: We would be grateful if you could help in answering our request for information for the following questions: answering for A-J on questions 1-8.

- a) Photocopiers/MFDs (Multi-Functional Device)
 - b) Printers
 - c) Print room / reprographic
 - d) Desktops
 - e) Laptops
 - f) Displays
 - g) Network
 - h) cyber security
 - i) Audio Visual
 - j) infrastructure
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- 1) Please name all the IT resellers that you have contacts with and buy from.
 - 2) What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1
 - 3) What year and month is the next hardware refresh due?
 - 4) Please name the number of devices deployed by the NHS/Fire service/university/council/school?
 - 5) In reply to question 4, which department/facility are those located?
 - 6) Please name the brand and model of the devices mentioned and the spend for each product.
 - 7) Details on how these were procured. i.e. By Framework
 - i. Procurement method
 - ii. If Framework, please state which one.
 - 8) Do you normally purchase equipment as services or as a capital?
 - 9) What is your annual print/copy volume and spend?
 - 10) Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details.
 - 11) Who is responsible for purchasing end user devices such as laptops, desktops, networking, infrastructure, cyber security, displays and accessories? Please provide their title, and their contact details.

Response:

1. The council procure IT equipment within the council's IT MSP contract.
2. This is managed as part of the councils IT MSP contract.
3. This is a continual process across the council's estate and is managed by the council IT MSP contract.
4. The council make Laptops, Desktops, Printers and Monitors accessible for all staff that require access to the council's digital infrastructure. The council have 4500+ staff accessing technology within the organisation.
5. As above
6. Devices are purchased within the councils IT MSP Contract.
7. Procurement is managed within the councils IT MSP contract.
8. Procurement is managed via the councils IT MSP contract.
9. Volume for 2022/23: 6,579,143 units. 2022/23 spend: £384,837.
10. Equipment is procured within the councils IT MSP contract. MFD's are managed through the councils "managed print" contract with Xerox.
11. End user devices and accessories are purchased within the councils IT MSP Contract. Networking, Infrastructure and cyber security is managed within the councils IT MSP Contract.