

Information requested:- Please may you provide me, in Microsoft Excel or an equivalent electronic format, with a list of invoices that were not paid within 30 days for the last 6 financial years which would feed into the Regulation 113 Notice you are required to publish each year as part of your obligations under The Public Contracts Regulations 2015, with the following information for each invoice (where available):

- The name of the Supplier
- Supplier email address
- Supplier company registration number
- Supplier postal address
- Supplier telephone number
- Supplier website
- The date of the invoice
- The invoice reference
- The gross value of the Invoice
- The date the invoice should have been paid by
- The actual payment date of the invoice
- The total amount of interest liability due to late payment of the invoice
- The total amount of interest paid to the supplier due to late payment of the invoice.

The information requested is exempt from disclosure under Section 31 of the Act as disclosing the requested information would, or would be likely to, prejudice the prevention of crime in that releasing the details requested would result in fraudulent claims relating to late payment.

Section 31(1)(a) of the Freedom of Information Act 2000 (FoIA) states that information is exempt information if its disclosure under this Act would, or would be likely to, prejudice the prevention or detection of crime.

Disclosure under the FoIA is deemed to be disclosure to the world at large, i.e., placing it in the public domain.

Disclosure of the requested information would be valuable information to potential criminals that would result in fraudulent claims relating to late payment that would have financial impact on public funds. We believe the public interest for not releasing this information outweighs disclosure as the likelihood of this is high and the severity is severe.

We do not hold some of the information that you have requested in an easily retrievable format. Section 12 of the Freedom of Information Act 2000 (FoIA) relieves a public authority from the obligation to comply with a request for information where the estimated time required to locate, review and extract the information exceeds a certain threshold set out in Regulations.

The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 (SI 2004/3244) set out the rules in relation to the cost limit (otherwise called the “appropriate limit”). These Regulations are published by the Office of Public Sector Information (OPSI) and are viewable on their web site from this link:  
[http://www.opsi.gov.uk/si/si2004/uksi\\_20043244\\_en.pdf](http://www.opsi.gov.uk/si/si2004/uksi_20043244_en.pdf)

The Regulations set out the cost limit for Government departments and for other public authorities. For local government, Regulation 3 states that the cost limit is £450 and Regulation 4(4) states that the prescribed hourly rate is

£25. Regulation 4(4) further provides that where the local authority estimates the time taken to gather the information would exceed this limit (which based on the prescribed hourly rate, equates to 18 officer hours), it may refuse the request under section 12 of FoIA.

I am satisfied the cost limit applies to your request and will explain why this is the case.

On average it would take 4/5 hours to extract the information plus to collate/review/calculate in line with GDPR the records requested i.e., 15 mins per 2,000 transactions searched = 56.25 hours TOTAL = 61.25 hours (over 18 hours).