

I would like to request the following information about how the Council enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

- (1) Over the past five years, broken down by year –
- how many staff members used the Cycle to Work scheme?
  - what percentage of staff was this?
  - what was the average value of the vouchers claimed on the scheme?
  - what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs?

a)	b)	c)	d)
2018 – 32	2018 – 0.7%	2018 - £714	2018 – 1
2019 – 30	2019 – 0.66%	2019 - £727	2019 – 1
2020 – 97	2020 – 2.15%	2020 - £929	2020 – 10
2021 – 46	2021 – 0.99%	2021 – 913	2021 – 5
2022 – 79	2022 – 1.48%	2022 - £1,015	2022 – 1

(2) what tools do the council use to encourage cycling for their staff –

- on a work basis
- on a leisure/health basis

(a)

The council provides bike lockers, personal lockers, showers, hair dryers and changing rooms to support those travelling into work using a bike.

The council promotes 2 schemes for employees to obtain a bike.

- Cycle to work. The current cap for this is £2,500 and the scheme includes e-bikes.
- Bike loan scheme. Staff can hire a bike from the council through our Be Well leisure team. Employees who use this scheme are also provided with a helmet. The hire period is up to 6 months for a £30 refundable deposit. There is no cost for the hire period.

Both schemes are advertised on the staff intranet and staff benefits platform. The schemes are promoted throughout the year in the staff weekly newsletter, intranet news feed and private staff facebook group.

(b)

Health benefits of cycling are shared throughout the year in the staff weekly newsletter, intranet news feed and private staff Facebook group. There is a dedicated section on the staff intranet which explains the environmental impact, physical and mental health benefits of cycling .

(3) with regards to staff, does the Council –

(a) have any monitoring for what modes of transport staff use –

- (i) for their journey to work
- (ii) for journeys during work time

(b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

(a) i & ii - No formal record is made of how staff travel to work. There was, however, a recent pulse survey (Feb 23) to benchmark staff travelling habits as part of a wider engagement piece to encourage active travel into work i.e. walking and cycling. Staff could select the multiple modes of transport they have used in the past month:

Car 90.5%  
Motorbike/Moped 0.5%  
Cycle 5%  
Walk 38%  
Bus 16%  
Train 10%

Additionally we have recently created a Sustainable Staff Travel Working Group, with a priority focus on reducing the amount of miles travelled to and from work (as well as from site to site in the borough) in cars. We will be creating a workplace environment that is focused on offering facilities and courses that will increase the amount of people who walk, wheel and cycle to work as well as promoting other sustainable transport methods such as public transport. This working group is still in its infancy, however great progress has already been made with base lining started on Wigan Council Facilities and staff surveys.

We also have an educational campaign that is funded by DEFRA, aimed mainly at residents, but staff living in the borough are also being encouraged to complete the behaviour change survey recently released. Link to the survey:

<https://www.surveymonkey.co.uk/r/D777ZHJ>

(b) N/A (this data is not recorded)

(4) how many of the following does the council have available for staff use

- a) pedal cycles
- b) electric bikes
- c) motorbikes
- d) internal combustion cars
- e) electric or hybrid cars
- f) internal combustion vans
- g) electric or hybrid vans
- h) heavy trucks

- a) 20 loan bikes readily available in a range of sizes and bike types. More available if required.
- b) 1 pool e-bike
- c) motorbikes = 1
- d) internal combustion cars = 0
- e) electric or hybrid cars = 1
- f) internal combustion vans = 224
- g) electric or hybrid vans = 7
- h) heavy trucks = 73

(5) does the Council mileage scheme clearly state the claim rate for cycling

There is a section on the staff intranet which explains the mileage claim back for cyclists.

(6) how many cycling miles have been claimed by council staff in the past five years

1,206