

**Request:**

- 1) Below what value threshold software licences can be purchased without requiring a competitive tendering process (in £, specifying whether this includes or excludes VAT), and whether this limit applies annually, per individual transaction etc. Up to what value threshold (in £, specifying whether this includes or excludes VAT), single tender actions / direct awards can be considered.
- 2) What the policy or process is for deciding whether to use a single tender action / direct award.
- 3) Whether there is any requirement for software providers to the authority to be members of any procurement frameworks e.g. GCloud.

**Response:**

- 1) The threshold for competitive tendering is above £50,000 contract value including VAT. A competitive tender can either be an open tender or awarded via a legally compliant framework.
- 2) During pre-procurement, an analysis of the market is undertaken, and the availability of appropriate frameworks is assessed. The procurement route with the best potential outcome is selected.
- 3) Procurement routes are specific to the type of procurement being undertaken. This will involve framework and non-framework providers where appropriate.