

REQUEST	14187 - Meeting Management Software	RESPONSE
	<p>I am currently writing my thesis for my MSc in Public Policy about the digitalisation of the UK's public sector – with a focus on meeting technology. I wanted to ask a few questions regarding this:</p> <ol style="list-style-type: none"> 1. How do you manage your meetings? Do you use a meeting management software such as a board portal or a software such as Teams, emails etc? 2. If yes, what is the name of the supplier? 3. If yes, what is the contract expiry and contract review date? 4. How many users are on the board portal/management solution, and how much do you spend on this? 5. What is your cost per user? <p>Could I also kindly ask for contact details for the best lead regarding this?</p>	<p>Meetings are managed via Outlook/Teams Calendar – this will include emailing invites</p> <p>Microsoft Our Microsoft licences are managed by our IT MSP Agilisys, Licences normally renew on a yearly basis</p> <p>This is our corporate solution for multiple software/user needs and not specific to board/meeting</p> <p>We do not have individual costs per user for meeting technology.</p> <p>MS Teams is included as part of our organisational licensing arrangements through our IT MSP contract.</p> <p>Contact Name – James Winterbottom, Director of Digital, Leisure & Wellbeing Email : j.winterbottom@wigan.gov.uk</p>