

REQUEST	14304 - FOI & SAR	RESPONSE
	<p>1) What supplier do you use for your freedom of information system? 2) What was the total cost of the contract with the supplier? 3) When did the contract start? 4) When does the contract expire? 5) Total number of FOI requests between 01/10/2021 and 01/10/2022?</p>	<p><u>FOIs / EIRs / DSARs</u> Civica is a Management recording system which is used for the processing of DSARs requests and responses. Sharepoint is used for recording and processing information Adobe Acrobat is used for redactions/merging documents Microsoft Excel is used for recording/processing</p> <p>We are unable to provide a response regarding Contract information as this cannot be broken down per team/staff Member.</p> <p>Total number of FOI requests received between the time period specified is 1,627</p>