

Prevent/Channel Service Privacy Notice

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Prevent/Channel Service Privacy Notice

This privacy notice explains what personal information is collected, what it is used for and who it is provided to. The notice also describes why we require your data, and the legal basis on which we do this.

This privacy notice relates to our functions relating to the Prevent/Channel Service.

It describes how we collect, use and share personal information about you:

- Before, during and after your relationship with us ends
- The types of personal information we need to process, including information the law describes as 'special because of its sensitivity'.

It is important that you read this notice, together with any other privacy information so that you are aware of how and why we use your personal information.

A lot of what we will do with your personal data will be covered by existing powers in current laws and you can find out more about how we process your information within the Council's [Primary Privacy Notice](#).

This notice provides additional privacy information for:

Individuals who are vulnerable to being drawn into terrorism.

Purpose(s):

We use your personal data for the following reasons:

- Ensure you are safeguarded from harm
- Fulfil our legal obligation for the delivery of Prevent/Channel duties which are set out in the Counter-Terrorism and Security Act 2015
- To maintain records of the support and services we provide
- To monitor the quality of the support we provide and check how our services are performing overall, for example by requesting your feedback
- To monitor the number of people being referred into the service and the support they receive.

Categories of personal data:

The service uses personal information, such as:

- Name
- Date of Birth
- Address
- Parent/ guardian/ carer details
- Emergency Contact details
- Details of any siblings.

Categories of “special category” personal data:

The service also uses the following special category personal information:

- race
- ethnic origin
- politics
- religion
- health
- sex life, or
- sexual orientation.

The main legal bases we rely on for processing your personal information are:

We will only use your personal data where it is necessary in order to perform our public tasks and duties as a Local Authority (Art 6(1)(e) of the General Data Protection Regulation).

In some cases, we may be required to share your information by law (Art 6(1)(c)) or where it is necessary to protect someone in an emergency (Art 6(1)(d)).

We will only use any special category personal data we hold where it is necessary to deliver social care services (Art 9(2)(h)), and where there is a substantial public interest (such as to carry out our statutory or legal duties, for the prevention of crime) (Art 9(2)(g)).

We may also need to use special category data:

- where it is necessary to protect someone in an emergency (Art 9(2)(c))
- where it is necessary for legal cases (Art 9(2)(f))
- where it is necessary for employment purposes (Art 9(2)(b))
- where it is necessary for archiving, research or statistical purposes (Art 9(2)(j)).

The processing of personal data for the Prevent/Channel Programme is necessary to meet our legal obligations as set out in the Counter Terrorism and Security Act 2015.

Where has your personal information come from?

Some of the personal information we may hold will come directly from you when you contact us.

In order to provide our services, or to comply with legal obligations, we may also request and receive information from other organisations and services, for example:

- Other departments within the Council
- Other Local Authorities where you or your family have previously lived, who may hold personal information about you
- Information from your GP or NHS about your medical history
- Information from a school or education provider
- Information from the police, rehabilitation services or youth offending services.

DATA SHARING

In addition to the general reasons for information sharing described in the Council's Primary Privacy Notice, we will share information securely with the following organisations where it is both necessary personal data is shared and appropriate to do so. We share your personal data with the following organisations:

Police,
health agencies,
Home Office,
immigration,
probation,
district local authorities,
school, college, or other relevant agencies.

We will share personal information with law enforcement or other authorities if required to do so by applicable law.

Automated decision-making

All the decisions we make about you involve human intervention.

Cookies

To find out how we use cookies please see our [Cookie Notice](#).

Data retention

We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for and in line with our retention policy, including for the purposes of satisfying any future legal, accounting, or reporting requirements.

Your rights

Rights of access, correction, erasure, and restriction

You have the right to ask for your information or make a request regarding your data and there will not be a charge for you to do so. This is known as a [subject access /](#)

[GDPR rights request](#). To do this you can visit our website where you can [make a subject access / GDPR rights request online](#) or write to us at: Information Governance, Wigan Council, PO Box 100, Wigan WN1 3DS.

Your rights include the right to:

- Ask for access to your information
- Ask for your information to be corrected if it is inaccurate or incomplete. It is important that the personal information we hold about you is accurate and up to date. Please let us know if the information we hold about you should be corrected or updated
- Ask for your information to be deleted or removed but only where *there is no need* for us to continue processing it (right to be forgotten)
- Ask us to restrict the use of your information
- Object to how your information is used

You will not have to pay a fee to access your personal information (or to exercise any of the other rights that apply). However, we may charge a reasonable fee if your request for access is in our view unreasonable or excessive. Alternatively, we may refuse to comply with the request in such circumstances.

You have a right to be informed about how and why your personal information is being processed. This notice fulfils that obligation.

Full details are contained within the Council's [Primary Privacy Notice](#) and should be read in conjunction with this document.

Data protection officer

If you wish to raise a concern about your data or how your request has been handled, please contact our [Data Protection Officer](#).

If you are unhappy with the way that we handle your concern you may complain to the [Information Commissioners Office \(ICO\)](#) at:

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113

The Information Commissioners Office deals with concerns and complaints relating to data protection (GDPR) and freedom of information legislation.

Changes to this privacy notice

We may update or revise this privacy notice from time to time and will provide supplementary privacy information as is necessary.

