



Haigh
PARISH COUNCIL

An Ordinary Meeting of the Parish Council

Will be held virtually on

Monday 7th December 2020 at 6:30pm

Agenda

238 Apologies for Absence

- to receive apologies from councillors.

239 Declaration of Interests

- to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

240 Parish Councillor Resignation – for information

Cllr Colin Higham has tendered his resignation from the Parish Council with immediate effect. This means that the Elections Officer at Wigan Council will need to be notified. Normally the election process would be triggered immediately, but, as the Coronavirus regulations have deferred all elections until May 2021, we will probably have to run with a vacancy until then. Members are invited to note the matter.

241 Matters Introduced by Members of the Public

– for information

An opportunity for any members of the public present to raise issues for the attention of members.

242 Minutes of the Meeting (19 October 2020)

– for approval (enclosed)

To receive and approve the Minutes of the meeting held on 19 October 2020 for signature by the Chairman.

243 Matters Arising – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in October.

Actions from the Meeting of 19 October 2020

No.	ISSUE	ACTION	BY WHOM	COMPLETED
220	PROWs	Contact Mr Graham Lowton to seek his views on which footpaths should be recognised as PROWs Work with Ms Julie Taylor JT's email to IP	Cllr I Parker Cllr I Parker The Clerk	 27.10.20
225	Events in Haigh Woodland Park	Complete booking forms and forward to Keith Bergman	The Clerk	27.10.20
226	Cheques & other documents for signature	Cheques & other documents signed & posted	Cllrs R Lawson & R Darbyshire & the Clerk	30.10.20
227	Meeting with Wigan Council Officers	Agenda & Cllrs' email addresses sent to Democratic Services	The Clerk	21.10.20
230	Newsletter	Complete set up and circulate to members, investigate costs of printing and place order if below £50; Distribute hard copies to homes; Copy on Facebook	Cllr C Hatherall Councillors The Clerk	
232	Remembrance Wreath	Contact Dist Cllr John Hilton to arrange collection Collect and lay wreath	The Clerk Cllr R Darbyshire	26.10.20 08.11.20
236	Dates of Meetings 2021	Display on website	The Clerk	26.10.20

Members are invited to provide updates on progress with regard to the above.

Progress with actions assigned to the Clerk is either included in the narrative relating to other agenda items or in the Clerk's Report.

Members are invited to update the Council on progress with the above actions, if the matter is not otherwise included on the agenda.

244 Planning Applications – for consideration & agreement

At the time of preparing this agenda there were no new planning applications to bring to the Council's attention.

The Greater Manchester Spatial Framework Publication Plan 2020 was presented to the [AGMA Executive Committee](#) on 30 October 2020. Following that, it will be going through all ten

councils for approval. The consultation on the final plan is due to go live on gmconsult.org from 1 December 2020 to 26 January 2021. The relevant documents are to be found on the website.

Members are invited to consider and agree the best way forward.

245 Traffic & Littering in the Parish During the Current Lockdown Period – for discussion and agreement (enclosed)

Members are invited to discuss issues in relation to this.

When he tendered his resignation Cllr Higham agreed to continue working on trying to resolve the management of traffic and speeding issues in the Parish. Enclosed is his email exchange with the Area Traffic Engineer at the LA. Some of it is colour coded.

Cllr R Lawson will lead on this.

246 Speeding Issues - for discussion and agreement

This matter was raised with Wigan Council's officers at the meeting on 24 November. See minutes of the meeting with Wigan Council officers.

Cllr I Lawson will lead on this.

247 PROWs - for discussion and agreement

This matter was also raised with Wigan Council's officers at the meeting on 24 November.

See minutes of the meeting with Wigan Council officers.

At a previous meeting Cllr I Parker was delegated to consult Haigh resident, Mr Graham Lowton, about recognition of footpaths in the area.

Members are invited to discuss progress so far and agree the best way forward.

248 Planning for Events 2021 – for discussion and agreement

The booking forms for the Bubblefest and the Fete have been completed and sent to Keith Bergman of Inspiring Healthy Lifestyles. He has acknowledged them and booked them in provisionally, as whether they can go ahead will depend on the situation with Covid-19.

Members are invited to discuss plans in greater detail.

249 Parish Newsletter – for update and agreement

To receive an update on progress and agree the best way forward.

250 Meeting with Wigan Council Officers

– for information (enclosed)

To receive feedback from the meeting that took place on 24 November. The minutes of the meeting are enclosed.

Members are invited to agree the best way forward.

251 Dates of Future Meetings with Wigan Council Officers

– for agreement

Below are the dates proposed by Wigan Council's senior officers for meetings in 2021:

22 February 2021

24 May 2021

24 August 2021

23 November 2021

All meetings have been scheduled to begin at 4pm.

Members are invited to check that they are available for these dates and, if so, agree them.

252 Rural Voucher Scheme to Improve Broadband

– for information (to follow)

253 Accounts 2020/21 – for approval

Income: **£nil**

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
16	Employee No.1	Salary (Nov)-net	£166.40	N/A	£166.40
17	HMRC	Tax (Nov)	£ 41.60	N/A	£ 41.60
	Total:		£208.00	N/A	£208.00

Expenditure:

Balance at bank on 2 November 2020 = **£6,037.50**

The following prior payments had not been presented as at 2 November 2020:

Employee No.1	= £355.60
HMRC	= £89.50
Royal British Legion	= £100.00
Employee No.1 (Wigan Council)	= £20.00
Employee No.1 (Lanyards Tomorrow)	= £8.08
TOTAL	= £572.68

Estimated Balance at bank after the above expenditure and unrepresented payments = **£5,256.82**

254 Quarterly Budget Monitoring – for review (enclosed)

All cost centres are running on line.

Significant savings have so far been made with regard to office expenses and room rent as a result of Covid restrictions.

255 Budget 2021/22 Preparation

– for discussion and agreement (enclosed)

Wigan Council have confirmed that the Parish Council will receive a Council Tax Support grant of £1,032 as in past years. However, the Council Tax Base has not yet been calculated, so it is not yet possible to assess the impact of the precept set on individual properties. We are unlikely to have this figure until January.

256 Clerk's Report – for information

The Electoral Commission were due to be completing a ward boundary review for Wigan Council's wards in 2022, when all-out elections had been scheduled. Because of Covid the review period has been extended. The Clerk has been given permission to share further information about this with members once the information for Wigan Council's meeting has been published next week.

257 Date of Next Meeting: 18 January 2021 at 6:30pm

Please let the Clerk know if you intend to join the meeting by emailing **clerk.haighpc@gmail.com** by **Saturday, 5 December** so that you can be sent an invitation, thank you

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.

K Pilkington

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