

HAIGH PARISH

The Annual Meeting & the Next Ordinary Meetings of the Parish Council

WILL BE HELD VIRTUALLY ON

TUESDAY 26 MAY 2020 at 7:00pm

Agenda

Annual Meeting of the Parish Council

162 Election of Chairman

Members are invited to put forward nominations for the office of Chairman for the coming municipal year.

163 Chairman's Declaration of Acceptance of Office

To hear and witness the Chairman's Declaration of Acceptance of Office.

164 Election of Vice Chairman

Members are invited to put forward nominations for the office of Vice Chairman.

165 Audit, Governance & Standards Committee

Members are invited to approve the appointment of the Council's representative to this Committee of Wigan Council. The position is currently held by Cllr R Lawson.

Ordinary Meeting of the Parish Council

166 Apologies for Absence

- to receive apologies from councillors.

167 Declaration of Interests

- to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

168 Minutes of the Meeting (16 March 2020)

– *for approval* (enclosed)

To receive and approve the Minutes of the meeting held on 16 March 2020 for signature by the Chairman.

169 Matters Arising – *for information only*

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in March.

170 Planning Applications – *for consideration*

A/20/88543/RET	Rothwells Stud, Sennicar Lane, Wigan	Application for an agricultural storage building for machinery, hay and straw (retrospective application) <i>(approved with conditions)</i>
A/20/88481/FULL	Agricultural Land South of Mowpin Lodge New Road Haigh Aspull Wigan	Erection of stable building and hardstanding area for parking <i>(application withdrawn)</i>
A/20/88767/HH	Brock Mill Farm, Wingates Road, Wigan	Construction of a new sauna, external staircase, and enclosed external kitchen with associated stepped access. The replacement of an existing glazed canopy and refurbishment of existing outbuilding, replacement garage door and associated external alterations. To include areas of decking, paving and handrailing as well as the provision of an external curved screen.
A/20/88955/FULL	Land To South Of Hall Lane Wigan	Construction of equestrian ménage with the erection of 5 stables, hay barn, and tack room, as well as associated hardstanding.

- 171 **Income/Expenditure Account, y/e 31 March 2020**
 – *to receive and approve* (enclosed)
- 172 **Annual Governance Statement 2019/20**
 - *for agreement and approval* (enclosed)
- 173 **Accounting Statements 2019/20 - for approval** (enclosed)
- 174 **Exemption from External Audit 2019/20**
 - *for approval* (enclosed)

Because the Parish Council has both income and expenditure that falls below £25,000, members may choose to resolve that the Council's accounts are exempt from external audit provided that the criteria listed on the exemption certificate have been met. It can be confirmed that the criteria referenced have indeed been met.

A copy of the partially completed certificate is enclosed.

Members are invited to declare the Council exempt from external audit for 2019/20.

- 175 **Insurance - for approval** (enclosed)

In 2019 the Parish Council purchased insurance cover from Zurich Municipal. The policy runs out on 31 May 2020. The policy schedule is enclosed. No changes to the cover are required.

Last year the Council paid a premium (inc IPT) of £357.89.

In 2020 the premium (inc IPT) has increased to £359.84.

If anyone would like a copy of the full 98 page Policy document, please let me know and I will email it to them.

Members are invited to approve the proposal.

- 176 **Accounts 2020/21 – for approval**

Income:

Precept = £2,400

Council Tax Support Grant = £1,032

TOTAL = £3,432

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
2	Employee No.1	Salary (Apr & May)-net	£323.76	N/A	£323.76
3	HMRC	Tax (April & May)	£ 80.80	N/A	£ 80.80
4	Zurich Municipal (tbc)	Insurance	£359.84	N/A	£359.84
Total:			£764.40	N/A	£764.40

Balance at bank on 1 May 2020 = **£7,705.27**

The following prior payment had not been presented as at 1 May 2020:

St David's Haigh & Aspull PCC = £20 (January rent)

CPRE (annual sub)	= £40
LALC/NALC (annual sub).	= £186.53
TOTAL	= £246.53

Estimated Balance at bank after the above expenditure and unrepresented payments = **£6,694.34**

177 Internet Banking – for approval

It is now possible for the Parish Council's bank account to be accessed online by the signatories. There are certain advantages to this, particularly during these uncertain times, when everyone prefers to be paid electronically. The application has to be submitted online and signed electronically by the signatories. The Payments Schedule is approved at each meeting (as it is now) and supporting documentation is signed by two of the signatories before the payments are actioned by the Clerk. All signatories are able to monitor the bank statements as required. At present the fail-safe of two signatories having to authorise the payments online is not available on this account.

Members are invited to consider this proposal and approve it.

178 Clerks Report – for information. (enclosed)

179 Date of Next Meeting: 6 July at 6:30pm

Please let the Clerk know if you intend to join the meeting by emailing clerk.haighpc@gmail.com by Saturday, 23 May so that you can be sent an invitation, thank you

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.

K Pilkington

**Krystyna Pilkington
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