

# HAIGH PARISH

## The Next Ordinary Meeting of the Parish Council

### WILL BE HELD IN

### ST DAVID'S PARISH HALL, HAIGH

**MONDAY 20 JANUARY 2020 at 6:30pm**

### Agenda

**122 Apologies for Absence**

- to receive apologies from councillors.

**123 Declaration of Interests**

- to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

**124 The Deal and Wigan Council's Grant Funding Streams (Investment Fund)**

We welcome Dist Cllr Chris Ready, who will be making a presentation on these matters.

**125 Matters Introduced by Members of the Public**

– *for information*

An opportunity for any members of the public present to raise issues for the attention of members.

**126 Minutes of the Meeting (2 December 2019)**

– *for approval* (enclosed)

To receive and approve the Minutes of the meeting held on 2 December for signature by the Chairman.

**127 Matters Arising – *for information only***

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in December.

Advance notice has been provided wrt the following:

Traffic on the B5329 – update from Cllr C Higham

Greenfield Farm – Cllr C Higham

Updates (if any) are also invited on the following:

Pavement Clearing/Footpaths – Cllr C Higham

Environmental Issues – Cllr I Parker

INNS – Cllr P Kenyon

## 128 **Planning Applications**

A/19/86710/RET	Toddington Farm, Toddington Lane, Haigh	Change of Use of land to commercial wood storage and wood chipping <i>(representation made – decision made 06/12/2019 - permission refused)</i>
A/19/87674/FULL	Grazing land northeast of the Alms Houses, Hall Lane, Wigan	To construct new menage with stables <i>(representation made wrt re-submitted application)</i>
A/19/88156/ADVLA	Highway verge junction of School Lane with Meadow Pit Lane, Haigh	To retain two free standing signs <i>(approved with conditions)</i>
A/19/88335/HH	1 Samuels Fold, Pendlebury Lane, Haigh	To extend dwelling house single storey to side with detached garage (re-submission of A/19/87937/HH)

*Members are invited to consider the applications and agree representations, if necessary*

## 129 **Neighbourhood Planning**

*– for discussion and agreement* (enclosed)

Following last months meeting, members are invited to consider and agree the best way forward in relation to the preparation of a Neighbourhood Plan. All members are invited to prepare a list of their expectations of a Neighbourhood Plan and forward it to the Chairman by Friday, 17 January so that he can prepare a summary in order to inform the discussion.

Enclosed is information sent by the CPRE (Campaign for the Protection of Rural England) about the grant funding available at present for NP projects.

## 130 **Parish Council Logo** – *for approval* (enclosed)

The design for the logo has been revised in line with the changes agreed by members at the meeting in December. The revised proposals are enclosed.

*Members are invited to consider and approve the design.*

## 131 **VE Day Celebration** – *for agreement*

Cllr C Higham will update the Parish Council on progress with the arrangements so far.

*Members are invited to approve arrangements to date (please see the minutes for 2 December 2019), appoint a working party to organise the event and agree the best way forward.*

**132 Events for 2020 – for agreement**

Mr K Bergman of Inspiring Healthy Lifestyles has offered two dates for events proposed by the Parish Council.

Boat Dragon Event – Sunday, 31 May. This would fit in with the Pirate Festival being planned for that weekend.

Bubble Event – Saturday, 12 September.

Inspiring Healthy Lifestyle’s events programme is normally signed off by the end of January.

*Members are invited to agree the best way forward.*

**133 Blackburn Cathedral Carol Service – for approval**

Together with all other parish councils in the Palatine we have received an invitation from the Dean of Blackburn for the Chairman and spouse/guest (as appropriate) to attend the annual Lancashire Civic County Carol Service, at Blackburn Cathedral on Sunday, 2 February at 6:30pm.

If the Chairman does not wish to/cannot attend and there is another member who would like to go in his place, please could you let me know before 17 January, as I have to reply to the Cathedral by that date to ensure that seats are reserved for our representatives.

*Members are invited to approve the attendance of the Chairman or his substitute (if any) and consider and approve travel expenses.*

**134 Buckingham Palace Garden Party – for agreement (enclosed)**

Enclosed is information about the annual Buckingham Palace Garden Party held for invited civic leaders.

*Members are invited to agree the best way forward.*

**135 LALC December Newsletter - for information only (enclosed)**

**136 Training 2020 - for information / approval (enclosed)**

Parish & Town Training have sent the timetable for 2020 and details and booking forms for up-coming Chairmanship and Finance courses. If you would like to attend and claim travel expenses the application will have to be approved by the Parish Council.

**137 Accounts 2019/20 – for approval**

Income = **£nil**

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
31	St David's Haigh & Aspull PCC	Room rent	£ 20.00	N/A	£ 20.00
32	Employee No.1	Salary (Dec, Jan)	£323.76	N/A	£323.76
33	Employee No.1	Mileage	£ 5.20	N/A	£ 5.20
34	HMRC	Tax	£ 80.80	N/A	£ 80.80
<b>Total:</b>			<b>£429.76</b>	<b>N/A</b>	<b>£429.76</b>

Balance at bank on 2 January 2020 = **£5,608.39**

The following prior payments had not been presented by 2 Jan 2020:

St David's Haigh & Aspull PCC = £20.00 x 2 = £40.00 (Rent)

HMRC = £40.60 (Tax – Dec)

Heelis & Lodge = £65 (Internal Audit)

Cultivate Creative Ltd = £75.00 (Logo design deposit)

C Horridge = £50 (Lamp post display poppies)

**Total = £270.60**

Estimated Balance at bank after the above prior payments and the above expenditure = **£4,908.03**

*Members are invited to approve the above expenditure.*

**138 Quarterly Budget Monitoring 2019/20 – for review** (enclosed)

The figures have been updated to include budgetary expenditure up to the end of January 2020 and a recently approved virement. Most cost centres are on line. However, the 'Insurance, etc' cost centre is showing a small overspend, which will increase by the end of March. This is because one more payment of rent will be due. To cover the additional cost to the end of March it will be necessary to vire £28 from 'Contingency' to this cost centre.

*Members are invited to approve the above virement.*

**139 Budget & Precept 2020 – for discussion and approval** (enclosed)

Version 2 of the proposed budget, based on 2019/20 expenditure, is enclosed. The figures in version 1 were agreed in principle in December, when several administrative increases had been estimated, since actual figures were not all yet available. As actual figures have become known the document has been updated. This remains the status quo.

The LA have now confirmed that the tax base for the 2020 precept will be 291 – the same as in 2019. This means that, if the precept levied on individual properties remains unchanged, the tax base will generate a precept of £2,000 - as in 2019 (with a Band D levy of £6.87).

*Members are invited to consider the information and approve the budget and precept.*

**140 Text for Council Tax Letter – for agreement**

Members are invited to agree a statement to be included on the 2020 Council Tax letter.

**141 Clerk's Report – for information** (enclosed)

**142 Date of Next Meeting**

Monday, 16 March at 6:30pm.

**Please let the Clerk know if you intend to attend the meeting, thank you**

**Copies of Parish Council Minutes are lodged at Aspull Library**

*K Pilkington*

Krystyna Pilkington  
Clerk to Haigh Parish Council  
13 Christleton, Shevington, Wigan, WN6 8DQ, 01257 473022