

HAIGH PARISH

The Next Ordinary Meeting of the Parish Council

WILL BE HELD IN

ST DAVID'S PARISH HALL, HAIGH

MONDAY 10 SEPTEMBER 2018 at 7:00pm

Agenda

- 298 Apologies for Absence** - to receive apologies from councillors.
- 299 Declaration of Interests** - to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 300 Co-option of New Councillor** - *for approval*
A panel consisting of 3 councillors met informally with a candidate on 15 August to consider his application. The Clerk also attended. The Panel were unanimous in agreeing to recommend the candidate for co-option onto the Parish Council.
Members are invited to formally approve the co-option of the candidate as a councillor.
- 301 Co-opted Councillor's Declaration of Acceptance of Office**
Cllr C Hathersall will be invited to make and sign the declaration.
- 302 Plans for Haigh Woodland Park** – *for information*
At the request of several councillor's Mr Keith Bergmann of Healthy Lifestyles was invited to attend the Parish Council meeting to give the Parish Council an update on developments at Haigh Woodland Park. Unfortunately, he is unable to attend on Monday evening, but will send a written update, which will be presented at the meeting.
- 303 Matters Introduced by Members of the Public**

An opportunity for any members of the public present to raise issues for the attention of members.

304 Minutes of the Meeting (21 May 2018) – for approval (enclosed)

To receive and approve the Minutes of the meeting held on 21 May for signature by the Chairman.

305 Matters Arising – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in April.

306 Planning Applications

A/18/85373/FULL*	Leyland Mill Farm, Hall Lane, Wigan WN1 2SE	To convert dwelling house into two dwellings, together with two storey and single storey extensions
A/18/85809/FULL	Stables and Paddock, 1 Haigh Road, Haigh	To construct new menage together with new stables / tack room / hay store following demolition of existing stables.

* As the closing date for representations fell during the Summer recess, the Chairman sent a response on the Council's behalf.

307 GDPR: Policies for Adoption

Data Breach Policy – for adoption (enclosed)

Enclosed is a proposed Data Breach Policy that members are invited to review and adopt.

308 Remembrance Sunday Arrangements – for approval

Remembrance Sunday this year is on 11 November. Each year the Chairman and members join the procession to and Service at Aspull Memorial. The Chairman lays a wreath (ordered from Aspull RBL) on behalf of the residents of Haigh and the Parish Council make a donation of £100 to the Royal British Legion.

Members are invited to approve the arrangements.

309 Poppies for Lamp Posts - for approval

During the Summer recess the Clerk was contacted by Wigan Council who invited the Parish Council to complete and submit an application for a grant from the LA's WW1 Remembrance Fund, which had been set up to enable community groups to enhance this year's End of WW1 Centenary celebrations. As there was no meeting and the closing date for receipt of applications was in mid-July, the Clerk took an executive decision and submitted an application for £200. £150 as a donation to the RBL for 50 display poppies and £50 to cover the costs

of attaching the poppies at the beginning of November to lamp posts and telegraph poles in Haigh Road, School Lane and Copperas Lane and their removal at an appropriate time. The grant application has been successful and the poppies have been ordered.

Members are invited to approve the project retrospectively and the appointment of the contractor who will be responsible for managing the display.

310 Accounts 2018/19 – for approval

Income = £nil

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
10	St David's Haigh & Aspull PCC	Room rent	£ 20.00	N/A	£ 20.00
11	Employee No.1	Salary (Jun, Jul, Aug) plus back-pay x 2 mths	£475.15	N/A	£475.15
12	HMRC	Tax & NIC	£315.00	N/A	£315.00
13	Employee No.1	Mileage	£tbc	N/A	£tbc
14	Royal British Legion	Donation (wreath)	£100.00	N/A	£100.00
15	Wigan Council	Donation (poppies)	£150.00	N/A	£150.00
16	Contractor	Poppy display	£ 50.00	N/A	£ 50.00
17	Internal Auditor	Internal Audit	£ 85.00	N/A	£ 85.00
Total:			£tbc	N/A	£tbc

Balance at bank on 2 July 2018 = **£6,992.20**

All prior payments had been presented by 2 July 2018

Estimated Balance at bank after the above expenditure
= **£5,797.05**

311 Clerk's Report – for information

At present there is nothing new to report in addition to what has already been included under other agenda items.

312 Any Other Business

313 Date of Next Meeting: 3 December at 6:30pm

Please let the clerk know if you intend to attend the meeting, thank you

Copies of Parish Council Minutes are lodged at Aspull Library

K Pilkington

**Krystyna Pilkington
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