

HAIGH PARISH

The Next Ordinary Meeting of the Parish Council

WILL BE HELD IN

ST DAVID'S PARISH HALL, HAIGH

MONDAY 1 JULY 2019 at 6:30pm

Agenda

- 29 Apologies for Absence**
- to receive apologies from councillors.
- 30 Declaration of Interests**
- to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 31 Matters Introduced by Members of the Public – *for information***
An opportunity for any members of the public present to raise issues for the attention of members.
- 32 Minutes of the Annual Parish Meeting (13 May 2019)**
– *for information only* (enclosed)
To receive the draft minutes of this year's Annual Parish Meeting.
- 33 Minutes of the Annual & Ordinary Meetings (13 May 2019)**
– *for approval* (enclosed)
To receive and approve the Minutes of the Annual and Ordinary meetings of the Council held on 13 May 2019 for signature by the Chairman.
- 34 Matters Arising – *for information only***
An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in May.
- 35 Permission to Receive the Summons & Other Documents by Email – *for signature*** (enclosed)
The Summons and documents relating to a Parish Council meeting have, by law, to be delivered to a member's address

three clear days prior to the date of the meeting. Members may choose to receive the Summons and other documents (a) by email only or (b) initially by email with hard copies following in the post or by hand, but must give written permission for this. At the last meeting several members stated that they were quite happy to receive documents by email. Enclosed is a permissions form, which members are invited to complete and return to the Clerk next Monday.

36 Planning Applications – for comment

A/19/87248/HH	Bridgeside Barn, Red Rock Lane, Haigh	To extend dwellinghouse – single storey fully glazed link extension between house & barn <i>(consultation expiry date: 12 July)</i>
A/19/86710/RET	Toddington Farm, Toddington Lane, Haigh	Change of Use of land to commercial wood storage and wood chipping <i>(consultation expiry date: 12 July)</i>

A/19/86710/RET is a retrospective application for a Change of Use from agricultural to commercial activities, which are current and are causing discomfort and concern to Parish residents who live nearby. The application has been brought to the Council’s attention at the request of one of those residents, who is intending to attend the meeting.

Members are invited to consider the applications and agree representations, if required.

37 Neighbourhood Planning – for discussion and agreement

At the meeting in May the Council briefly discussed the possible advantages to Haigh Parish of a Neighbourhood Plan being prepared and put in place. The Council need to consider and agree on what they would like as an outcome for the area. With this in mind members were asked to bring a list of desirable outcomes to this meeting.

Members are invited to discuss the matter and agree the best way forward.

38 Crazy Golf Day – for discussion and agreement

The Friends of Haigh Woodland Park have agreed that the Parish Council may have a fundraising event on the Crazy Golf course on a Saturday during the school Summer holidays. At the time when the Clerk contacted them all Saturdays were available. The good cause selected by the Council was considered to be appropriate. The amount the Council can expect to raise depends on the weather, but the Friends suggest that a rough estimate would be £200 from players at £1 a go. If people wish to support the good cause, they will sometimes give additional donations. Another attraction, such as a raffle or a tombola will also result in more funds being raised.

Members are invited to discuss and agree the arrangements, including advertising.

39 Social Evening – *for discussion and agreement*

The Council will need additional volunteers to help them with the Crazy Golf Day. At the meeting in May Cllr C Hatherall reported that he had established that the owner of ‘Two Left Feet’ - a bar in The Courtyard at Haigh Stables - was willing in principle to host a social for the Parish Council. It was suggested that the event could be used as an opportunity to source volunteers and would be explored further. Cllr Hatherall agreed to arrange a date for the event.

Members are invited to discuss and agree detailed arrangements for the event, including advertising.

40 Canal Towpath – *for information and discussion*

To receive an update on progress with this project from Cllr C Hatherall.

41 Casual Vacancy – *for information and agreement (to follow)*

The deadline for applications for the three casual vacancies is 30 June. We have so far received two applications, which the Clerk will bring to the meeting on Monday.

Members are invited to consider and agree the best way forward.

42 Councillor Training – *for information and agreement*

Wigan Council’s Democratic Services Department have offered to provide induction training for parish councillors free of charge. It will be at Wigan Town Hall on a Monday evening in September (other than the 9th) and will begin at approximately 6pm.

Members are invited to indicate their interest.

43 Internal Audit & Action Plan – *to accept and approve (enclosed)*

The internal audit has been carried out and the auditor’s reports and the Action Plan are enclosed.

Members are invited to accept and approve the Internal Audit reports and the Action Plan.

44 Accounts 2019/20 – *for approval*

Income = **£nil**

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
7	Employee No.1	Salary (June) (net)	£161.88	N/A	£161.88
8	Employee No.1	Mileage	£ 5.20	N/A	£ 5.20
9	HMRC	Tax (inc arrears of £43.20 for 2018/19)	£ 83.20	N/A	£ 83.20
10	St David’s Haigh & Aspull PCC	Room rent (July)	£ 20.00	N/A	£ 20.00
Total:			£270.28	N/A	£270.28

Balance at bank on 31 May 2019 = **£6,732.57**

The following prior payments had not been presented by 31 May 2019:

St David's Haigh & Aspull PCC	=	£20.00
HMRC	=	£80.80
Total	=	£100.80

Estimated Balance at bank after the above prior payments and the above expenditure = **£6,361.49**

Members are invited to approve the above expenditure.

- 45 Quarterly Budget Monitoring** – *for review* (enclosed)
- 46 Clerk's Report** – *for information* (enclosed)
- 47 LALC Newsletter – June 2019** – *for information* (enclosed)
- 48 Any Other Business**
- 49 Date of Next Meeting:** Monday, 9 September 2019

Please let the Clerk know if you intend to attend the meeting, thank you

Copies of Parish Council Minutes are lodged at Aspull Library

K Pilkington

**Krystyna Pilkington
Clerk to Haigh Parish Council
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