



Haigh
PARISH COUNCIL

**An Ordinary Meeting of the Parish Council
WILL BE HELD VIRTUALLY ON
MONDAY 7 SEPTEMBER 2020 at 6:30pm**

Agenda

- 197 Apologies for Absence**
- to receive apologies from councillors.
- 198 Declaration of Interests**
- to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 199 Matters Introduced by Members of the Public**
– *for information*
An opportunity for any members of the public present to raise issues for the attention of members.
- 183 Minutes of the Meeting (6 July 2020)**
– *for approval* (enclosed)
To receive and approve the Minutes of the meeting held on 6 July 2020 for signature by the Chairman.
- 184 Matters Arising – *for information only***
An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in March.

Actions from the Meeting of 6 July 2020

No.	ISSUE	ACTION	BY WHOM
1.	Issues relating to cyclists, walkers and equestrians in Haigh Woodland Park	Flag up issues to Keith Bergman of IHL & suggest signage	Dist Cllr C Ready & the Clerk
2.	Behaviour of cyclists and walkers on the canal towpaths	Joint letter to Canal & Rivers Trust	Dist Cllr C Ready
3.	Speeding along Copperas Lane, New Road, Riley Lane to Fingerpost junction & Haigh Road	Letters to Keith Bergman & Traffic Management Officer	Dist Cllr C Ready & the Clerk
4.	Speeding issues along the road from Riley Lane to Fingerpost Junction	Letter to Highways Department	Cllr C Higham
5.	Speeding along roads referred to in Nos.3&4	Report back to resident re proposed actions	The Clerk
6.	Equestrian ASB	Engage with equestrian community	Cllrs C Hatherall
7.	Public Rights of Way through Haigh Woodland Park	Letter to Penny McGinty, Asst Director	The Clerk
8.	Increase in drug dealing in Hall Lane	Letter to Police Engage with residents of the Lodge at entrance to Hall Lane	The Clerk Cllr R Lawson
9.	Meetings with senior LA officers	Chase up outstanding actions agreed at the last meeting; Confirm next date	The Clerk The Clerk
10.	Internal Audit 2019/20	Reports on website and	The Clerk

		letter of appointment for 2020/21 sent to Internal Auditor	
11.	Cheques & other documents for signing	Cheques & other documents signed & posted	Cllrs R Lawson & R Darbyshire & the Clerk
12.	Hedgerow planting	Approach landowners	Cllr P Kenyon
13.	Social Media Policy	Prepare for adoption	Cllr R Lawson & Mrs M-C Kenyon
14.	Newsletter	Prepare articles Set up	Councillors Cllr C Hatherall
15.	Bubblefest	Establish position re September	The Clerk
16.	ID Badges	Research	The Clerk

Members are invited to provide updates on progress with regard to the above.

Progress with actions assigned to the Clerk is either included in the narrative relating to other agenda items or in the Clerk's Report.

185 **Planning Applications** – *for consideration*

A/20/88955/FULL	Land To South Of Hall Lane Wigan	Construction of equestrian mènage with the erection of 5 stables, hay barn, and tack room, as well as associated hardstanding. <i>(representation sent - approved with conditions)</i>
A/20/89668/FULL	Workshop And Premises Culraven, Haigh Road, Haigh	Part demolition of existing adjoined warehouse building, two storey extension to the side. Single storey extension to the front, to provide link to adjacent

		<p>workshop building. External alterations to front elevation. Re-cladding and new openings to the rear elevation.</p> <p>Re-surfacing of courtyard following demolition and the creation of a covered refuse and electricity station and parking spaces.</p> <p><i>(awaiting decision)</i></p>
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Redevelopment of Leyland Mill

Greenwood James of Bolton are currently advertising the potential availability of office/commercial units following a planned re-development of Valley Gate and Leyland Mills site which they say will create *'an enviable location in which to base your business'*.

A variety of office/units will be coming available as the re-developments take place over the coming months.

Get in touch to discuss your requirements today.

So far an application has not appeared on the LA's Planning Applications website.

186 Changes to the Current Planning System

– for agreement (enclosed)

NALC has drawn parish and town councils' attention to this consultation on the current Planning system. Two documents are enclosed. One is a briefing from NALC and the other is the consultation document. NALC propose to respond to the consultation on behalf of the sector and are inviting local councils to forward their responses to them by 17 September. Members are invited to discuss the above and agree the best way forward.

187 Planning for the Future - for agreement (enclosed)

The Planning for the Future consultation proposes reforms of the planning system to streamline and modernise the planning process, bring a new focus to design and sustainability, improve the system of developer contributions to infrastructure, and ensure more land is available for development where it is needed. NALC has drawn parish and town councils' attention to this consultation. Two documents are enclosed. One is a briefing

from NALC and the other is the consultation document. NALC propose to respond to the consultation on behalf of the sector and are inviting local councils to forward their responses to them by 15 October.

Members are invited to discuss the above and agree the best way forward.

188 Call for Evidence on Contractual Controls

- *for agreement* (enclosed)

A call for evidence on the government's proposals to improve the transparency of contractual mechanisms, such as land options, use to exercise control over land. It seeks views on proposals to require additional data from the beneficiaries of certain types of interests in land.

NALC has drawn parish and town councils' attention to the consultation. Two documents are enclosed. One is a briefing from NALC and the other is the consultation document. NALC propose to respond to the consultation on behalf of the sector and are inviting local councils to forward their responses to them by 16 October.

Members are invited to discuss the above and agree the best way forward.

189 Social Media Policy – *for adoption* (enclosed)

Enclosed is the proposed Social Media Policy.

Members are invited to review and adopt it.

190 Website – *for discussion and agreement*

The Parish Council is required by law to publish certain documents online – either on its own website or on its principal authority's website, if it does not have one of its own. At present we do the latter. Websites are also useful for publishing other information about a parish and for advertising events.

Nowadays a new website has to be accessible when it is launched. There are of course cost implications for setting up a website and also running it.

Members are invited to discuss and agree the best way forward.

191 Parish Newsletter – *for agreement* (enclosed)

The enclosed version of the newsletter was circulated to members a few weeks ago. Since then additional articles have been forwarded to Cllr Hatherall.

Members are invited to review the newsletter and agree the best way forward.

192 ID Badges – *for approval (to follow)*

193 Virtual Meeting Etiquette & Amendment to Standing Orders – *for review, adoption and approval* (enclosed)

Enclosed are a proposed Virtual Meeting Etiquette based on one provided by Wigan Council to its members and an extract from the Council's Standing Orders containing amendments relating to the temporary procedural changes brought in by some of the Coronavirus regulations.

Members are invited to review both documents, adopt the Etiquette and approve the changes to Standing Orders.

194 Review of Financial Regulations (enclosed)

The Financial Regulations are enclosed for members' information. Members are invited to familiarise themselves with the document, which is only due for review in 2023. However, once arrangements have been made to have access to internet banking, there will be a need to include references to this within the document.

195 Review of Financial Risk Assessment (enclosed)

Members are invited to review and approve the Financial Risk Assessment for 2020/21.

196 Accounts 2020/21 – for approval

Income: **£nil**

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
8	Employee No.1	Salary (July & August)-net	£323.56	N/A	£323.56
9	HMRC	Tax (July & August)	£ 81.00	N/A	£ 81.00
10	LALC/NALC	Annual subscription	£186.53	N/A	£186.53
Total:			£591.09	N/A	£591.09

Balance at bank on 31 July 2020 = **£6,718.99**

The following prior payments had not been presented as at 31 July 2020:

LALC/NALC (annual sub)	=	£186.53
HMRC	=	£ 40.40
Heelis & Lodge	=	£ 50.00
TOTAL	=	£276.93

It became apparent that the LALC office had not received the cheque that was issued in April. It was, therefore, assumed that it was lost in the post. Hence it has had to be cancelled with the bank and a new one will need to be issued.

Net unrepresented payments = **£90.40**

Estimated Balance at bank after the above expenditure and
unpresented payments = **£6,037.50**

197 Quarterly Budget Monitoring 2020/21 – *for review* (enclosed)

All cost centres are currently on line.

198 Clerks Report – *for information.* (to follow)

199 Date of Next Meeting: 19 October at 6:30pm

POTENTIAL CONFIDENTIAL ITEM

200 Clerk's Pay Review – *for approval* (enclosed)

Please let the Clerk know if you intend to join the meeting by emailing
clerk.haighpc@gmail.com by **Saturday, 5 September** so that you can
be sent an invitation, thank you

**Copies of Parish Council Minutes are lodged at Aspull Library and may be
accessed online on Wigan Council's website.**

K Pilkington

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