



Haigh
PARISH COUNCIL

**An Ordinary Meeting of the Parish Council
will be held virtually on 6th July
2020 at 6:30pm**

Agenda

- 180 Apologies for Absence**
- to receive apologies from councillors.
- 181 Declaration of Interests**
- to receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.
Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.
- 182 Matters Introduced by Members of the Public**
– for information
An opportunity for any members of the public present to raise issues for the attention of members.
- 183 Minutes of the Meeting (26 May 2020)**
– for approval (enclosed)
To receive and approve the Minutes of the meeting held on 26 May 2020 for signature by the Chairman.
- 184 Draft Minutes of the Annual Parish Meeting (26 May 2020)**
– to receive for information (enclosed)
To receive the draft Minutes of the Annual Parish Meeting held on 26 May 2020.
- 185 Matters Arising** – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in March.

Horse Riding in the Plantations

Somebody has complained to a member that there are more and more horse riders using the plantations. One person has told the member that a couple of riders have asked them to put their dogs on leads in a very unfriendly manner. The member has reported that he has also experienced the ire of a group of 6 riders who completely ignored his request that they leave the plantation the way they came in. They were even using some of the felled logs at the top of Hall Lane for jumping practice.

Anti-Social Activities in Hall Lane

A member has reported that there is ever more anti-social activity along Hall Lane. People have even been seen dealing drugs. The member has observed that the police need to patrol these areas far more frequently.

Actions from the Meeting of 25 May 2020

ISSUE	ACTION	BY WHOM
Development of the Facebook page	Cllr P Kenyon to be contacted	Cllr R Lawson
Appearance of Japanese knotweed in the Parish	Cllr P Kenyon to be contacted	Cllr C Hatherall
Planning application A/20/88955/FULL	Representation to be prepared and submitted	The Clerk
Internal Audit	Papers to be prepared and submitted to the internal & external auditors	The Clerk
AGAR 2019/20	Documents associated with the AGAR to be exhibited on the website	The Clerk
Cheques & other documents for signature	Signed	Cllrs R Lawson & R Darbyshire
Internet banking	To be arranged & authorised signatories to sign electronically	The Clerk Cllrs R Lawson, R Darbyshire & I Parker

Members are invited to provide updates on progress with regard to the above.

Virtual Meeting in May

Members are invited to provide feedback, particularly on the sound quality.

186 **Planning Applications** – for consideration

A/20/88955/FULL	Land To South Of Hall Lane Wigan	Construction of equestrian ménage with the erection of 5 stables, hay barn, and tack room, as well as associated hardstanding. (awaiting decision)
A/20/89094/FULL	Nightingales Farm, Tuckers Hill Brow, Haigh	Erection of agricultural building.

187 **Internal Audit Report & Action Plan 2019/20**

– to receive and approve (enclosed)

Members are invited to review and approve the Internal Audit Report for 2019/20 and agree the Action Plan.

188 **Review of Internal Audit 2019/20**

- for consideration and agreement

Members are invited to review the internal audit process for the 2018/19 accounts. Things that need to be taken into consideration include the following:

- a) Was the internal auditor a person competent to carry out the work?
- b) Was he independent in relation to elected members and the Clerk?
- c) Did he provide the Council with a short report on the work he had carried out?
- d) Were any issues identified?
- e) Did the auditor examine procedures?
- f) Did he examine how decisions were recorded?
- g) Did he check that the transparency requirements had been met?

189 **Appointment of Internal Auditor 2020/21** - for approval

Members are invited to consider appointing Heelis & Lodge as the Council's internal auditors for 2020/21.

190 **Accounts 2020/21** – for approval

Income: **£nil**

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
5	Employee No.1	Salary (June)-net	£161.88	N/A	£161.88
6	HMRC	Tax (June)	£ 40.40	N/A	£ 40.40
7	Heelis & Lodge	Internal audit fee	£ 50.00	N/A	£ 50.00
Total:			£252.28	N/A	£252.28

Balance at bank on 2 June 2020 = **£7,665.27**

The following prior payments had not been presented as at 2 June 2020:

St David's Haigh & Aspull PCC = £20 (January rent)
(The new Treasurer was contacted and asked to chase this up.)

LALC/NALC (annual sub). = £186.53
Employee No.1 = £323.76
HMRC = £80.80
Zurich Municipal = £359.84
TOTAL = £970.93

Estimated Balance at bank after the above expenditure and unrepresented payments = **£6,442.06**

191 Quarterly Budget Monitoring 2020/21

– for review (enclosed)

All cost centres are currently on line. Holding virtual meetings will generate small savings.

192 Standing Orders – for review (enclosed)

The Council's Standing Orders provide the basis for the Council's procedures. Some are set down in law and cannot be changed unless the law changes (when they have to be changed to comply). Others are in line with accepted convention and can be changed, if appropriate.

Members are invited to review the Standing Orders.

193 Planting of Hedgerows – for discussion & agreement

Members are invited to explore the possibility of persuading the landowners to plant hedgerows where the last open cast work were carried out around Sennicar, Pendlebury and Red Rock Lanes. One way in which the Parish Council could support the landowners is by signposting them in the direction of how and where to apply for grants. Cllr P Kenyon will lead on this.

Members are invited to discuss the proposal and agree the best way forward.

194 Parish Newsletter – for discussion & agreement

Members are invited to discuss the newsletter and agree the best way forward.

195 Clerk's Report – for information. (enclosed)

196 Date of Next Meeting: 7 September at 6:30pm

Please let the Clerk know if you intend to join the meeting by emailing **clerk.haighpc@gmail.com** by **Saturday, 4 July** so that you can be sent an invitation, thank you

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.

K Pilkington

**Krystyna Pilkington
Clerk to Haigh Parish Council
13 Christleton, Shevington, Wigan, WN6 8DQ, 01257 473022**