



Haigh
PARISH COUNCIL

**The Annual & Ordinary Meetings
of the Parish Council**

WILL BE HELD VIRTUALLY ON

MONDAY 10 MAY 2021 at 7pm

Agenda

Annual Meeting of the Parish Council

295 Election of Chairman

To elect the Chairman of the Parish Council to serve until the Annual Meeting in May 2022.

296 Chairman's Declaration of Acceptance of Office

To receive the Chairman's Declaration of Acceptance of Office.

297 Election of Vice Chairman

To elect the Vice Chairman of the Parish Council to serve until the Annual Meeting in May 2022.

298 Audit, Governance & Standards Committee

To appoint the Council's representative on Wigan Council's Audit, Governance & Standards Committee. The member appointed will become a co-opted member of this committee – which means that they have an advisory status – and will serve until the Annual Meeting in 2022.

299 Casual Vacancy – for agreement (enclosed)

The Council have been informed by the Elections Officer at Wigan Council that there have been no requests from residents for an election and that the seat may now be filled by Co-option. The Casual Vacancies Procedure and the notice inviting applications are enclosed. Members are invited to agree a date for the deadline for applications.

Ordinary Meeting of the Parish Council

300 Apologies for Absence

- to receive apologies from councillors.

301 Declaration of Interests

To receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

302 Matters Introduced by Members of the Public

– for information

An opportunity for any members of the public present to raise issues for the attention of members.

280 Minutes of the Last Ordinary Meeting (15 March 2021)

– for approval (enclosed)

To receive and approve the Minutes of the meeting held on 15 March 2021 for signature by the Chairman.

281 Matters Arising – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in March.

Actions from the Meeting of 15 March 2021

No.	ISSUE	ACTION	BY WHOM	COMPLETED
277	Co-option of New Councillor	Post-co-option administrative actions	The Clerk	16.04.21
278	Resignation of Councillor	Notify Elections Officer	The Clerk	16.03.21
279	Footpath at Bawk House Farm	Write to the LA	The Clerk	In progress
281	Matters Arising	Contact details of relevant officers forwarded to Cllr I Parker	The Clerk	19.03.21
284	Speeding on the B5239	Share C Higham's contact details with survey group 2.	The Clerk	06.04.21
		Forward data from survey group 2 to Cllr R Lawson	The Clerk	In progress
286	Bridge 63	Write to LA	The Clerk	06.04.21
287	Bubblefest	Planning meeting	Anyone interested The Clerk	12.04.21
		Arrange & host virtual meeting for Working Party Site meeting at the walled gardens at Haigh Woodland Park on 17 April at 11am	Working Party	12.04.21 17.04.21
288	Spring Newsletter	Appeal for articles of interest via Facebook	The Clerk	19.03.21
		Add Cllr A Wilson to PC WhatsApp group	Cllr R Lawson	17.03.21
		Draft articles to Cllr C Hatherall b4 12.04.21	Councillors	In progress

290	Cheques & other documents for signature	Cheques & other documents signed & posted	Cllrs R Lawson, R Darbyshire & the Clerk	23.04.21
293	LALC Training Survey	Complete b4 16.04.21 & forward to LALC	Cllr R Lawson	15.04.21
294	Clerk's Report	Clarify the position wrt validation of work for DofE Award	The Clerk	23.04.21

Members are invited to update the Council on progress with the above actions, if the matter is not otherwise included on the agenda.

Progress with actions assigned to the Clerk is either included in the narrative relating to other agenda items or in the Clerk's Report.

282 Planning Applications – for consideration & agreement

A/21/90686/NMAS	Brock Mill Farm Wingates Road WN1 2SJ	Non material amendment approved
A/21/90685/CON	Brock Mill Farm Wingates Road WN1 2SJ	Replied
A/21/90612/HH	8 Hampson Green Haigh WN2 1LY	Approved with conditions
A/21/91180/CON	Red Rock Lodge Red Rock Lane Haigh WN1 2UW	Condition discharge application to discharge condition no.4 in respect of application A/20/90485/FULL
A/21/90946/HH	Astley House Pendlebury Lane Haigh WN2 1LU	To erect first floor extension over garage and kitchen with decked area attached to gable and access staircase

Members are invited to note the outcomes of the applications rolled over from the March meeting agenda, consider the applications submitted since then and agree the best way forward.

Reference: A21 90931

A resident has recently written:

“I'd like to bring to The Parish Council's attention the proposed development of a parcel of land adjacent to Northern Star Livery in Pendlebury Lane into a specialist equine facility for the sport of Tent Pegging. We believe Wigan Council have granted permission for a temporary horse shelter which is now in construction but we are rather alarmed at the rate of

development that has been started prior to any formal planning permission being registered. A reference of A21 90931 apparently has been issued but is not appearing on the planning portal. In the meantime work has also begun to dig a considerable racing track around the field for the horses to train.”

Members are invited to consider the above information and agree the best way forward.

283 Duke of Edinburgh Award – Candidate’s Reports

– for information (enclosed)

Enclosed are the first two monthly reports from the Duke of Edinburgh award candidate working on a project which involves undertaking voluntary work for the Commonwealth Graves Commission in the local community. With regard to validating the work after 3 months: this will be via an email link with the box to type a couple of sentences and then the details of the assessor as an individual. We have been advised that could be done by a parish councillor or by the Clerk on behalf of the Council.

Members are invited to note the reports and agree the best way forward in relation to validating the project.

284 Bubblefest 2021 – for discussion and agreement

A working party consisting of Cllrs R Lawson, C Hatherall and R Darbyshire and the Clerk met virtually on Monday, 12 April and discussed outline arrangements for the Bubblefest / Fete.

As agreed, the working party met on site on Saturday, 17 April to assess the area in and around the walled gardens with respect to risk, access / egress, layout and crowd control.

The working party noted that the walled gardens were next door to the Crazy Golf course and it was decided that the Clerk would seek permission for the Council to run the Crazy Golf that day. This has been confirmed.

Cllr C Hatherall undertook to establish the extent of the walled gardens that could be used by the Parish Council.

Since the site meeting Cllr Hatherall has set up a folder on OneDrive for the Bubblefest 2021 and has been populating it with information. He has shared the folder with all members via an email sent on 18 April.

Members are invited to receive verbal reports on progress from the working party and to discuss and agree the best way forward.

285 Spring Newsletter – for discussion and agreement

To receive an update from Cllr C Hatherall on progress with the Spring edition of the newsletter.

286 Documenting PROWs - for discussion and agreement

Members are invited to receive and discuss a verbal update from Cllr I Parker.

287 Update on Haigh Hall – for information

Several members joined a virtual meeting with Wigan Council officers on 9 April to receive a briefing on recent developments in relation to Haigh Hall. The members in question will provide verbal reports with respect to information that they are allowed to share.

288 Meeting with Wigan Council Officers – for agreement

The next meeting with Wigan Council Officers is scheduled to take place virtually on 24 May 2021 at 4pm via MS Teams. Members are invited to agree items for the agenda.

289 Budget Out-Turn to 31 March 2021

– for approval (enclosed)

The budget out-turn for 2020/21 is enclosed. A few savings were made due to Covid restrictions. This resulted in a smaller than expected reduction in reserves, which ended the financial year £132 lower than in 2019/20. Unfortunately, also due to Covid restrictions, no additional fundraising took place during the year. Balances in the remaining in the active cost centres totalled £1,083 (including expenditure contingency).

Members are invited to review and approve the budget out-turn for 2020/21.

290 Income / Expenditure Account, y/e 31 March 2021

– for approval (enclosed)

291 Annual Governance Statement 2020/21

– for approval (enclosed)

292 Accounting Statements 2020/21 – *for approval* (enclosed)

293 Exemption from External Audit 2020/21

– for approval (enclosed)

294 Insurance – for approval (to follow)

The Parish Council's insurance is due for renewal at the end of May. A quote has been received from our existing insurer. Two other quotes are awaited.

Documents will follow as soon as all the information is available.

295 Accounts 2021/22 – for approval

Income:

Precept = £2,880

Council Tax Support Grant = £1,032

TOTAL = £3,912

Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
1	Employee No.1	Salary (Apr & May)-net	£332.80	N/A	£332.80
2	HMRC	Tax (Apr & May)	£ 83.20	N/A	£ 83.20
3	Employee No.1	Mileage	£ 6.50	N/A	£ 6.50
4	LALC/NALC	2021/22 subscriptions	£186.54	N/A	£186.54
5	CPRE	Annual subscription	£ 40.00	N/A	£ 40.00
6	?	Insurance	tbc	N/A	tbc
Total:			£649.04	N/A	£649.04

Balance at bank on 1 April 2021 = **£8,321.53**

Unpresented on 31 March 2021:

HMRC = £41.60

Estimated balance at the bank after the above expenditure and the unpresented item = **£7,630.89**

296 Clerk's Report – for information (to follow)

297 Date of Next Meeting: 5 July 2021

Please let the Clerk know if you intend to join the meeting by emailing **clerk.haighpc@gmail.com** by **Saturday, 8 May** so that you can be sent an invitation, thank you

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.

K Pilkington

Krystyna Pilkington
Clerk to Haigh Parish Council
13 Christleton, Shevington, Wigan, WN6 8DQ, 01257 473022

