



Haigh
PARISH COUNCIL

An Ordinary Meeting of the Parish Council

**WILL BE HELD IN
ST DAVID'S PARISH HALL, HAIGH**

MONDAY 5 SEPTEMBER 2022 at 6:30pm

Agenda

482 Apologies for Absence

- to receive apologies from councillors.

483 Declaration of Interests

To receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

484 Co-option of a Councillor – for approval

To approve the appointment of Marie-Clare Kenyon as a co-opted parish councillor to serve until four days after the Parish Council elections on 8 May 2023.

485 Declaration of Acceptance of Office

To received Cllr Marie-Clare Kenyon's declaration of acceptance of office.

486 Minutes of the Ordinary Meeting (4 July 2022)

– for approval (enclosed)

To receive and approve the Minutes of the Ordinary meeting held on 4 July 2022 for signature by the Chairman.

487 Matters Arising – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in July that are not otherwise included on the agenda.

Actions from the Meeting of 4 July 2022

No.	ISSUE	ACTION	BY WHOM	COMPLETED
7	Annual Parish Meeting - AOB	Ideas for additional item to attract attendees – send to Chairman	Members	

Members are invited to update the Council on progress with the above actions.

Progress with actions assigned to the Clerk is either included in the narrative relating to other agenda items or in the Clerk's Report.

488 Planning Applications – for consideration & agreement

A/21/92629/MAJOR	Leyland Mills Leyland Mill Lane Wigan WN1 2SB	Residential development of 10 four storey four bedroom detached dwellings and 7 three storey five bedroom detached dwellings, etc following demolition of existing mill buildings (Presumed awaiting Planning Committee meeting date – September meeting has been cancelled - next meeting is on 11 October 2022)
A/21/90931/FULL	Land North Of Pendlebury Lane Haigh WN2 1LT	To erect new stable block, associated horse exercise area, storage/sitting cabin and resurfacing of access road (Refused – appeal submitted by applicant to planning inspectorate – no information available at this time)
A/22/93422/HH	Martholme Toddington Lane Haigh WN2 1LF	Extensions to front and side of existing bungalow (Representation submitted – approved with conditions)
A/22/93543/LA	Haigh Woodland Park, Adventure Playground School Lane Haigh Wigan WN2 1PE	To create woodland hub, etc (Representation submitted – awaiting decision)
A/22/93476/HH	Samuels Fold Cottage	To extend dwellinghouse, two storey to front, single

	Pendlebury Lane Haigh Wigan WN2 1LT	storey extensions to both sides, dormer and juliet balconies to rear and alterations to roof including raise in ridge height together with associated external alterations (Refused)
A/22/94055/LB	Brock Mill Cottage Wingates Road Wigan WN1 2SJ	Listed Building consent – first floor to side with hipped roof, single storey to rear with roof lantern, together with internal and external alterations, following demolition of existing garage
A/22/94054/HH	Brock Mill Cottage Wingates Road Wigan WN1 2SJ	To extend dwellinghouse – first floor to side with hipped roof, single storey to rear with roof lantern, together with internal and external alterations, following demolition of existing garage
A/22/94247/CON	Haigh Hall Hotel School Lane Haigh Wigan WN2 1PE	Condition discharge application to discharge condition No.18 in respect of application A/22/93295/LBLA

Members are invited to note the current status of the above applications with regard to which the Council have submitted representations, consider the new applications submitted since the last meeting and agree the best way forward.

489 Community Engagement

– for review, discussion and agreement (enclosed)

Cllr Clare Kenyon will lead on this. The Council's Community Engagement Strategy, which was adopted in 2019, is enclosed for review.

490 Parish Newsletter – for discussion and agreement (enclosed)

The draft proofs of the 2022 newsletter are enclosed. For the content to be more current some items will need to be updated.

To inform discussion members are asked to refer to the section of the Community Engagement Strategy that relates to the newsletter.

The Strategy refers to the newsletter as an Annual Report. If that is the case then we should also include the accounts for the previous financial year.

The cost we obtained from Digital Impressions for printing a hard copy edition for delivery to all homes in the Parish is based on a single-fold A5 leaflet. If the articles the newsletter carries are to be longer, we will need to either publish a booklet or go to an A4 single-fold. Both will cost more than the A5 single-fold.

Members are invited to definitively agree the nature and content of the newsletter and confirm (as agreed at the meeting in July) that it is to be published and delivered in hard copy as well as online.

(If members are willing to share distribution there will be no cost implications with regard to this function. If members are willing to pay someone to carry out home deliveries, there is still the possibility of employing the people who deliver newsletters to homes in Shevington that Local Life do not deliver to. They have said that they are willing to do this.)

491 Bubblefest 2022 – for approval (to follow)

492 Meeting with Wigan Council Officers – for agreement

The next meeting with Wigan Council Officers via MS Teams is scheduled for Monday, 26 September at 4pm.

Members are invited to propose and agree items for the agenda.

493 Remembrance Sunday – for approval

Remembrance Sunday is on 13 November this year. At present we have to assume that all will be as normal as far as the Parish Council is concerned.

There are two commitments to consider:

(a) The arrangements for ordering, collecting and laying the wreath at the war memorial at Aspull on behalf of the residents of Haigh Parish on Remembrance Sunday. Mr John Hilton usually orders it for the Council and the Council make a donation of £100 to the Royal British Legion.

The wreath is laid by the Chairman (or his deputy) as part of the Remembrance Sunday parade.

Members are invited to approve this and agree the identity of the councillor laying the wreath.

(b) The Council own display poppies which are attached to lamp posts around the Parish by a contractor. The poppies remain on display throughout November, after which the poppies are removed by the same contractor. The contractor is available to do this and has quoted £50 for the work – the same as in past years.

Members are invited to discuss and approve this.

494 External Audit Arrangements 2022/23 to 2026/27

– for agreement (enclosed)

A document explaining the role of the Smaller Authorities' Audit Appointments (SAAA) in the appointment of external auditors, which is a statutory requirement, for local council accounts is enclosed. Local

councils have the right to opt out of the SAAA regime, but must then undertake a lengthy process to appoint their own external auditor. This process is also outlined in the document.

Members are invited to agree whether they wish to opt out of the system or to remain opted-in. In the event of the latter, no action is necessary.

495 Accounts 2022/23 – for approval

Income:

VAT refund on 1 July = £114.26

Bubblefest stall fees x 8 = £200.00

TOTAL = £314.26

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
12	Wigan NE PCC	Room rent (September)	£ 20.00	N/A	£ 20.00
13	Employee No.1	Salary (July & August)	£338.48	N/A	£338.48
14	HMRC	Tax (July & August)	£ 84.80	N/A	£ 84.80
15	Employee No.1	Mileage	£ 10.40	N/A	£ 10.40
16	Councillor No.6	Bubble wands (Wilko)	£ 15.00	£3.00	£ 18.00
Total:			£468.68	£3.00	£471.68

Expenditure:

Balance at bank on 29 August 2022 (after VAT refund of £114.26, July expenditure & receipt of Bubblefest stall fees) = **£12,219.01**

Estimated balance at bank after above expenditure = **£11,747.33**

496 Quarterly Budget Monitoring 2022/23 – for discussion (enclosed)

The quarterly budget monitoring report is enclosed. All cost centres are currently online. Payments due to be made on 7 September are included in the ‘End Aug’ column.

497 Clerk’s Report – for information (to follow)

498 Date of Next Meeting – for agreement

It has now been confirmed that the second and third Mondays of the month need to be avoided when setting dates for Council meetings. In the light of this the only date that needs to be changed is the date of the meeting in October – currently arranged for the 17th. As the first Monday in October will be too soon in relation to the September meeting, it is proposed that the meeting in October should take place on the 24th.

Members are invited to agree the change in date.

Please let the Clerk know if you intend to join the meeting by emailing clerk.haighpc@gmail.com by Saturday, 3 September.

In the interests of public health please consider following Government guidelines for indoor gatherings by wearing a mask, if you can, and maintaining social distancing. If you test positive for Covid, we would appreciate it if you do not attend.

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council’s website.

K Pilkington

Krystyna Pilkington
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