



Haigh
PARISH COUNCIL

**The Annual Meeting of the Parish Council
WILL BE HELD IN
ST DAVID'S PARISH HALL, HAIGH
MONDAY 9 MAY 2022 at 7pm
An Ordinary Meeting of the Parish Council
Will Follow at the Rising of the Annual Meeting**

Agenda

Annual Meeting of the Parish Council

436 Election of Chairman

To elect the Chairman of the Parish Council to serve until the Annual Meeting in May 2023.

437 Chairman's Declaration of Acceptance of Office

To receive the Chairman's Declaration of Acceptance of Office.

438 Election of Vice Chairman

To elect the Vice Chairman of the Parish Council to serve until the Annual Meeting in May 2023.

439 Audit, Governance & Standards Committee

To appoint the Council's representative on Wigan Council's Audit, Governance & Standards Committee. The member appointed will become a co-opted member of this committee – which means that they have an advisory status – and will serve until the Annual Meeting in 2023. Cllr Bobbie Darbyshire is the Council's current representative.

440 Casual Vacancy – for agreement

The casual vacancy was advertised as agreed, but no expressions of interest had been received by the deadline date.

When we have been in this situation in the past we have re-advertised. We have since received a tentative expression of interest via a sitting councillor.

Members are invited to agree the best way forward.

441 Change of Day for Parish Council Meetings – for agreement

There has been a proposal that the day of the week (currently Monday) on which Council meetings are held should be altered. An enquiry was made about the availability of

St David's Hall on other evenings of the week, i.e. on Tuesdays, Wednesdays and Thursdays. The Clerk has been informed that the three days referenced are all booked up – only Monday evenings are available.

Members are invited to agree the best way forward.

Ordinary Meeting of the Parish Council

442 Apologies for Absence - to receive apologies from councillors.

443 Declaration of Interests

To receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

422 Minutes of the Last Ordinary Meeting (14 March 2022)

– for approval (enclosed)

To receive and approve the Minutes of the meeting held on 14 March 2022 for signature by the Chairman.

423 Matters Arising – for information only

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in March.

Actions from the Meeting of 14 March 2022

Progress with actions from last month's meeting are covered either under items included on the agenda or in the Clerk's Report.

424 Planning Applications – for consideration & agreement

A/21/92629/MAJOR	Leyland Mills Leyland Mill Lane Wigan WN1 2SB	Residential development of 10 four storey four bedroom detached dwellings and 7 three storey five bedroom detached dwellings with roof terraces, landscaping, parking and associated works together with new access from Wingates Road and new pedestrian access from Leyland Mill Lane following demolition of former mill buildings (Presumed awaiting Planning Committee
------------------	-----------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		meeting date – next meeting is on 14 June 2022)
A/22/93295/LBLA	Haigh Hall School Lane Haigh Wigan WN2 1PE	Listed building consent for the repair and cleaning of the external fabric of the building including roofs and courtyard elevations, opening up and investigation work and subsequent repair works. Removal of timber decking, installation of new downpipes. Removal of 3 ground floor windows and installation of replacement glazed double doors and retrospective consent for the retention of roof structure and extract fan (Representation submitted - determination awaited)
A/21/90931/FULL	Land North Of Pendlebury Lane Haigh WN2 1LT	To erect new stable block, associated horse exercise area, storage/sitting cabin and resurfacing of access road (Refused – appeal submitted by applicant to planning inspectorate)
A/22/93422/HH	Martholme Toddington Lane Haigh WN2 1LF	Extensions to front and side of existing bungalow, dormer windows to front and terrace with glass balustrade to side following removal of existing extension, garage and conservatory
A/22/93543/LA	Haigh Woodland Park, Adventure Playground School Lane Haigh Wigan WN2 1PE	To create woodland hub, comprising the siting of 3 container units and associated permeable paving surface, to provide refreshments kiosk, public toilets and shower facility (to support outdoor learning programme) and secure storage

Members are invited to note the current status of the above applications with regard to which the Council have submitted representations, consider the new applications submitted since the last meeting and agree the best way forward.

425 Bubblefest 2022 – for information, discussion and agreement

The working party's planning meeting for the Bubblefest took place on 25 April 2022 via MS Teams.

Since that meeting:

- Cllr Bobbie Darbyshire has confirmed that we may run the Crazy Golf on the day and we have been booked in.
- All four bubble artists who performed in 2021 have been contacted about their availability and their charges. eBubblio Magical Bubbles (fee £300), Memorabubble (fee £350) and Bubbleman (fee £400) are available and their booking has been confirmed, subject to approval. Daffy Dill Entertainment is not available this year, no pes we will invite her next year.
- Volunteers to help on the day are being sourced.
- Photos from last year's Bubblefest have been received and publicity for Facebook is being prepared.
- Last year's stall holders are being contacted and notified of the date.

Members are invited to

- (a) approve the above bookings,
- (b) approve the 2022 stall fees – £25 (professional stall holders and national Charities raising funds), FOC (local community fundraising and information stalls)
- (c) receive verbal reports on progress from the working party and
- (d) to discuss and agree the best way forward.

426 Meeting with Wigan Council Officers

– for discussion and agreement

The Parish Council's next meeting with Wigan Council Officers will be via MS Teams on Monday, 27 June at 4pm.

Members are invited to agree items for discussion.

427 Friends of Wall Hey - for information

Cllr Rob Lawson has been attending meetings of the Friends of Wall Hey Chimney and will provide an update on this group's progress. Although the Council noted that the Wall Hey structure is outside the Parish, the group's wider objective is to help restore the mining heritage in Aspull and Haigh.

428 Haigh Windmill – for information and agreement

The restoration of the iconic Haigh Windmill (or Windpump) was spearheaded by some members of the Parish Council and the completion of the project was celebrated at St David's Church Hall on

11 June 2011. The windmill is owned by Wigan Council, but some of the fundraising for the restoration was undertaken by the Friends of Haigh Windmill, who transferred the balance of their funds (approx. £218) to the Parish Council in 2009 when they became inactive for the first time. Major bids for grant funding were prepared and submitted by Wigan Council.

That same year the Parish Council agreed that its main role, once the windmill had been restored, would be to set aside funds each year that would go towards the cost of repairs to and maintenance of the windmill. It was also agreed that this funding would be made available to Wigan Council as and when the need arose.

It was initially agreed that the amount set aside annually should be £300, but, in view of the Council's small income, it soon became clear that this was somewhat ambitious and the amount set aside annually was reduced to a more modest £50. The fund currently stands at £950.

In December 2017 Wigan Council approached the Parish Council about the possibility of the funding being made available for a condition survey. The LA had received a quotation of £1,350 from a firm of architects based in Bolton for such a survey. Additional services were to be extra. The senior officer who discussed this with the Council appreciated that at the time additional funds would have to be sourced elsewhere and was going to investigate The Deal as a possibility. Soon after that he moved on and momentum was lost. Members are invited to consider whether the proposal of a condition survey should be re-visited. Cllr R Lawson will lead on this.

429 Parish Newsletter – for agreement

The following have so far been received / suggested for inclusion in the newsletter:

- Welcome from the Chairman
- Duke of Edinburgh candidate's article plus photo
- Haigh Foundry and Brock Mill Forge – a History - article
- Photos of Bubblefest 2021 – an article about the day would also be helpful
- Bubblefest 2022 advert

Other contributions are welcome.

Costs of printing the newsletter are awaited.

Members are invited to review the suggestion that the newsletter be delivered in hard copy and agree the best way forward.

430 Budget Out-Turn to 31 March 2022 – for approval (enclosed)

The budget out-turn for 2021/22 is enclosed.

A few small savings were made due to Covid restrictions.

Holding the Bubblefest in September 2021 resulted in an increase in both expenditure and income. £3,890 of the income from the Bubblefest was added to reserves - £200 to the 'Canal Towpath' reserve and the remainder to the general reserve. This resulted in the reserves being more than doubled.

Balances in the remaining in the active cost centres totalled £1,065 (including expenditure contingency).

Members are invited to review and approve the budget out-turn for 2021/22.

431 Income / Expenditure Account, y/e 31 March 2022

– for approval (enclosed)

432 Annual Governance Statement 2021/22 – for approval (enclosed)

433 Accounting Statements 2021/22 – for approval (enclosed)

434 Exemption from External Audit 2021/22 – for approval (enclosed)

435 Insurance – for approval (to follow)

The Parish Council's insurance is due for renewal at the end of May. A quote has been received from our existing insurer. Two other quotes are awaited for the same package as we currently have.

As our current package also includes events cover, I have asked all three providers for quotes for packages which include this.

Documents will follow as soon as all the information is available.

436 Accounts 2022/23 – for approval

Income:

Precept = £3,478

Council Tax Support Grant = £1,032

TOTAL = £4,510

Expenditure:

Balance at bank on 1 April 2022 = **£13,344.08**

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
1	Employee No.1	Salary (Apr & May)-net	£338.68	N/A	£338.68
2	HMRC	Tax (Apr & May)	£ 84.60	N/A	£ 84.60
3	Employee No.1	Mileage	£ 5.20	N/A	£ 5.20
4	LALC/NALC	2022/23 subscriptions	£175.11	N/A	£175.11
6	?	Insurance	tbc	N/A	tbc
Total:			£603.59+	N/A	£603.59+

Unpresented on 31 March 2022:

Royal British Legion = £100.00

Estimated balance at the bank after the above expenditure and the unpresented item = **£12,640.49** less insurance premium.

437 Clerk's Report – for information (enclosed)

438 Date of Next Meeting: 4 July 2022

Please let the Clerk know if you intend to join the meeting by emailing clerk.haighpc@gmail.com by Saturday, 7 May

In the interests of public health please consider following Government guidelines for indoor gatherings by wearing a mask, if you can, and maintaining social distancing. If you test positive for Covid, we would appreciate it if you do not attend.

Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.

K Pilkington

Krystyna Pilkington
Clerk to Haigh Parish Council
13 Christleton, Shevington, Wigan, WN6 8DQ, 01257 473022