

**Minutes of a Meeting of Haigh Parish Council
Held Monday 10 September 2018
7:00pm St David's Parish Rooms**

Present: Councillors R Lawson (Chairman), G France, R Darbyshire, R Howarth, C Hatherall and the Clerk, Mrs K Pilkington.
No members of the public were present.

298 Apologies for Absence

Cllrs A Thomson and G Fairhurst

299 Declaration of Interests

None

300 Co-option of New Councillor

Resolved: The Parish Council approved the appointment of Mr C Hatherall as a co-opted Councillor.

301 Co-opted Councillor's Declaration of Acceptance of Office

Cllr C Hatherall made his declaration of acceptance of office. The Clerk signed as witness to the declaration.

Cllr Hatherall provided a brief resume of his background and other members introduced themselves.

302 Plans for Haigh Woodland Park

Mr K Bergman of Inspiring Healthy Lifestyles had been invited to attend the meeting. As he was unable to attend, he had sent an update on developments at Haigh Woodland Park. This was presented by the Clerk: *See Appendix A.*

It was reported that Lord Crawford had made very careful arrangements when he had transferred Haigh Hall into the care of the then Wigan Corporation. Issues in relation to these and future developments on the Estate were discussed.

Mr Bergman had offered to attend the next meeting of the Parish Council. His offer was accepted and it was agreed that the following questions would be forwarded to him:

- 1) *What evidence can you provide to convince the Parish Council that the principle of access for all is being maintained?*
 - 2) *What do you mean by heritage assets?*
- for him to provide answers at the next meeting.

Mr Bergman had also invited the Parish Council to appoint a representative to join the working group established to focus on Phase II of the Woodland Park development.

Resolved: Cllr C Hatherall was appointed to join the working party focussing on Phase II of the Haigh Woodland Park development.

303 Matters Introduced by Members of the Public

None.

304 Minutes of the Meeting of the Council Held on 21 May 2018

Resolved: The Minutes of the Annual and Ordinary Meetings of the Council held on Monday, 21 May 2018 were agreed to be a true and correct record.

305 Matters Arising

Footpath Issues

During the Summer the Vice Chairman had met on site with the an officer of Wigan Council and a resident who had concerns about access issues relating to the footpath in the vicinity of Bawk House. On this occasion the gates were open. Another member reported that on the whole they now tended to always be open. The LA's officer had said that the signposting of the footpath would be improved and had confirmed that it was classed as a footpath, not a road. The introduction of new signage would be monitored.

Internal Audit Report 2017/18

The internal auditor's report was received, discussed, accepted and approved.

306 Planning Applications

A/18/85373/FULL*	Leyland Mill Farm, Hall Lane, Wigan WN1 2SE	To convert dwelling house into two dwellings, together with two storey and single storey extensions	Noted
A/18/85809/FULL	Stables and Paddock, 1 Haigh Road, Haigh	To construct new menage together with new stables / tack room / hay store following demolition of existing stables.	Noted

*The Chairman reported that, because of the long period of time between meetings, he had made a representation on behalf of the Parish Council with regard to A/18/85373. His comments, which had been previously circulated, were discussed.

The Clerk reported that she now being sent a link to the District Councillors' weekly planning list by email each week. It was agreed that she would circulate this to all members who were on email.

307 General Data Protection Regulations

Data Breach Policy

Members reviewed and briefly discussed the previously circulated proposed Data Breach Policy.

Resolved: The Data Breach Policy was adopted.

308 Remembrance Sunday Arrangements

The Chairman and Vice Chairman would represent the Parish Council at the Service at Aspull War Memorial and the Chairman would lay a wreath on behalf of the residents of Haigh Parish.

Resolved: A donation of £100 to the Royal British Legion for the wreath was approved.

309 Poppies for Lamp Posts

During the Summer recess the Clerk was contacted by Wigan Council who invited the Parish Council to complete and submit an application for a grant from the LA's WW1 Remembrance Fund, which had been set up to enable community groups to enhance this year's End of WW1 Centenary celebrations.

As the closing date for receipt of applications was in mid-July and there was no meeting, the Clerk took a decision and submitted an application for £200: £150 as a donation to RBL for 50 display poppies and £50 to cover the costs of attaching the poppies at the beginning of November to lamp posts and telegraph poles in Haigh Road, School Lane and Copperas Lane and their removal at an appropriate time.

The grant application had been successful and the poppies had been ordered through Wigan Council. They were expected to be sufficiently resilient to be used again and last several years.

The project was discussed briefly.

Resolved: The project, and the grant application were approved retrospectively.

Resolved: A donation of £150 to RBL (via Wigan Council) was approved.

Resolved: The appointment of the contractor (Mr C Horridge) to manage the display for a fee of £50 was approved.

There followed a discussion about the possibilities of accessing match funding from local sources for other projects.

310 Accounts 2017/18

Income = £nil

Expenditure

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
10	St David's Haigh & Aspull PCC	Room rent	£ 20.00	N/A	£ 20.00
11	Employee No.1	Salary (Jun, Jul, Aug) plus back-pay x 2 mths	£475.15	N/A	£475.15
12	HMRC	Tax	£315.00	N/A	£315.00
13	K Pilkington	Mileage	£ 5.20	N/A	£ 5.20
14	Royal British Legion	Donation (wreath)	£100.00	N/A	£100.00
15	Wigan Council	Donation (poppies)	£150.00	N/A	£150.00
16	Contractor	Poppy display	£ 50.00	N/A	£ 50.00
17	I Cropper	Internal Audit	£ 85.00	N/A	£ 85.00
Total:			£1200.35	N/A	£1200.35

Resolved: The above items were approved for payment.

Balance at bank on 2 July 2018 = **£6,992.20**

All prior payments had been presented.

Estimated Balance at bank after the above expenditure = **£5,791.85**

311 Clerk's Report

The budget monitoring report for the first six months of the financial year 2018/19 was received and discussed briefly.

312 Any Other Business

Haigh Windmill

Progress with the proposals for the maintenance of the windmill was discussed. Enquiries would be made to establish the expertise of staff at Trencherfield Mill with a view to finding out whether any of them would be able to expedite any repairs to the mechanism. Cllr Hatherall would provide the Clerk with appropriate contact details.

Future Agenda Items

In future the Clerk would email all members a couple of weeks before the agenda was due to be circulated to find out if they wished to submit an item for inclusion.

It was agreed that 'Funding' would be an agenda item at the meeting in December.

Canal & River Trust

Cllr Hatherall would engage with the Trust to find out what projects might be possible in connection with local waterways and to establish what help in the way of funding or other types of support might be available.

Raising the Profile of the Parish Council

Ways of engaging with local residents were considered. The possibility of setting up a Facebook page was discussed.

313 Date of Next Meeting

Monday 3 December 2018 at 6:30pm.

The meeting closed at 8:10 pm

Chairman