



**An Ordinary Meeting of the Parish Council  
WILL BE HELD VIRTUALLY ON  
MONDAY 6 DECEMBER 2021 at 6:30pm**

**Agenda**

**385 Apologies for Absence**

- to receive apologies from councillors.

**386 Declaration of Interests**

To receive any declarations of interest (prejudicial or otherwise) with regard to items on the Agenda.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

**387 Matters Introduced by Members of the Public**

– for information

An opportunity for any members of the public present to raise issues for the attention of members.

**388 Minutes of the Meeting – 18 October 2021**

– for approval (enclosed)

To receive and approve the Minutes of the Meeting of the Council held on 6 September 2021 for signature by the Chairman.

**389 Matters Arising – for information only (enclosed)**

An opportunity for members of the Council to report or update on any matters that have arisen since the meeting in October.

Actions from the Meeting of 18 October 2021

No.	ISSUE	ACTION	BY WHOM	COMPLETED
351	Tent Pegging in	Provide Cllr L Flynn with an	Cllr Chris	

	Pendlebury Lane	example of ownership rights	Hatherall	
368	Matters Introduced by Members of the Public	Email district councillors with information about the relevant planning application for stables in Hall Lane	Cllr Rob Lawson	
370	Documenting PROWs	Make contact with Haigh Hall Open Access for All group	Cllr Ian Parker	28.11.21 & ongoing Report enclosed

Members are invited to update the Council on progress with the above actions. Actions relating to items included on the agenda have not been included in the table above, but may be reported when that agenda item is considered.

Progress with actions assigned to the Clerk is either included in the narrative relating to other agenda items or in the Clerk's Report.

### **390 Planning Applications – for consideration & agreement**

A/21/92008/FULL	R Douglas, Trevore Drive, Standish to Red Rock Lane, Haigh	To construct a rock ramp fish pass on the R Douglas Approved with conditions
A/21/90931/FULL	Land North of Pendlebury Lane, Haigh	To erect a new stable block, associated horse exercise area, storage/sitting cabin and resurfacing of access road Objection submitted - refused by Planning Committee – refusal document enclosed
A/21/92629/MAJOR	Leyland Mills Leyland Mill Lane Wigan WN1 2SB	Residential development of 17 two and three storey detached dwellings with roof terraces, landscaping, parking and associated works together with new access from Wingates Road and new pedestrian access from Leyland Mill Lane following demolition of former mill buildings

### **391 Events 2022 – for discussion and agreement**

The intention to hold the Bubblefest on 10 September 2022 was approved at the meeting in October and the application has been submitted.

(a) Following Bubblefest 2021 some bubble stock remained unsold. The remaining stock was valued as being worth £288.50

in total on the Income / Expenditure schedule for the event.  
This was based on cost price.

Members are invited to confirm the future of the remaining  
bubble stock and how to value/write it off.

(b) The Council discussed ideas for other possible future  
events at the meeting in October. It was agreed that this would  
be re-visited at the meeting in December. Members were invited  
to put forward suggestions for other future events prior to the  
meeting and discuss and agree the way forward.

**392 Parish Newsletter** – for consideration and approval

To receive an update on progress with the newsletter.

If the draft version is available, it will be circulated separately.

**393 Meeting with Wigan Council Officers**

– feedback (enclosed)

Enclosed are the minutes of the meeting with Wigan Council's  
senior officers, which took place on 23 November 2021.

Members who attended are invited to provide feedback.

We have been provided with a selection of dates for the next  
meeting:

Tuesday, 22 February

Wednesday, 23 February

Thursday, 24 February

Members are invited to select a date. The meeting will begin at  
4pm, whichever date is chosen.

**394 Online Banking Procedure** – for approval (enclosed)

The Council now have an internet banking facility in place.

This means that most payments can be made online.

An online banking procedure relating to payments is enclosed.

Members are invited to approve it.

**395 Update to Financial Regulations** – for approval (enclosed)

An extract from the Financial Regulations is enclosed. The  
proposed changes relating to the way BACS payments are  
handled are typed in blue.

Members are invited to approve the changes.

**396 Update to Financial Risk Assessment 2021/22**

– for approval (enclosed)

The Financial Risk Assessment has been updated to include  
BACS payments and fundraising income. The changes are  
shown in blue.

Members are invited to review and approve the changes.

**397 Accounts 2021/22** – for approval

Income: **£nil**

## Expenditure:

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
32	Employee No.1	November salary (net)	£166.40	N/A	£166.40
33	HMRC	Tax (November)	£ 41.60	N/A	£ 41.60
34	Chris Horridge	Poppy display	£ 50.00	N/A	£ 50.00
35	RBL	Wreath donation	£100.00	N/A	£100.00
36	Employee No.1	Mileage	£ 5.20	N/A	£ 5.20
<b>Total:</b>			<b>£363.20</b>	<b>N/A</b>	<b>£363.20</b>

Balance at bank as at 2 November 2021 = **£10,184.88**

Presented since 2 November 2021:

Tax = £ 83.20

Interactives = £350.00

**TOTAL = £433.20**

Unpresented as at 26 November 2021:

Asda = £35.00

Amazon = £62.02

**TOTAL = £97.02**

Estimated balance at the bank after the above expenditure and the unpresented items = **£9,291.46**

**398 Budget Monitoring 2021/22** – for review (enclosed)

All cost centres are currently on line.

The balance of the income from Bubblefest 2021 has been transferred to the General Reserve.

The Canal Towpath Reserve has increased to £604.

**399 Budget Preparation 2022/23**

– for consideration & agreement (enclosed)

**400 Review of Reserves** – for agreement

Members are invited to consider the current allocations to reserves and agree the best way forward.

**401 Clerk's Report** – for information (enclosed)

**402 Dates of Meetings 2022** – for approval (enclosed)

**403 Date of Next Meeting:** to be agreed

Please let the Clerk know if you intend to join the meeting by emailing **clerk.haighpc@gmail.com** by **Saturday, 4 December** so that you can be sent an invitation, thank you

**Copies of Parish Council Minutes are lodged at Aspull Library and may be accessed online on Wigan Council's website.**

*K Pilkington*

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