

**Minutes of Meeting of Haigh Parish Council
Held Monday 6 December 2021
6:30pm Virtual Meeting**

Present: Councillors Robert Lawson (Chairman), Roberta Darbyshire, Paul Kenyon, Anita Edwards-Hooson, Andrew Wilson and the Clerk, Mrs Krystyna Pilkington
Dist Cllr Laura Flynn
Three members of the public.

385 Apologies for Absence

Cllr Ian Parker
Dist Cllrs Ronald Conway and Christopher Ready

386 Declaration of Interests

Cllr Paul Kenyon w.r.t. Item 390 – A/21/92629/MAJOR (personal & prejudicial)

Standing Orders were suspended.

387 Matters Introduced by Members of the Public

None

Standing orders were re-instated.

388 Minutes of the Meeting (18 October 2021)

Resolved: The Minutes of the Meeting of the Council held on Monday, 18
September 2021 were agreed to be a true and correct record.

389 Matters Arising

Tent Pegging Events in Pendlebury Lane

During a meeting earlier in the year a member had offered to provide Dist Cllr Laura Flynn with an example of ownership rights with regard to Pendlebury Lane. As the member was not present, it was not possible to ascertain whether this had happened, so the action was rolled over.

Standing Orders were suspended.

It was reported that the planning application for stables at the site in Pendlebury Lane had been refused. The reasons for refusal had been previously circulated. The owners of the site had the right to appeal against the refusal. The appeal in this case had to be lodged within 6 months and residents were waiting to hear whether an appeal was going to be submitted.

Because of the weather at this time of year there had been fewer tent pegging events, but, as they did not require planning permission as long as they did not exceed the annual number allowed, they could be expected to continue. Wigan Council's Events Manager had spent time with the event organisers highlighting the issues that had to be addressed in order to hold the events safely. There was now a well-defined procedure that could be implemented by Wigan

Council, if necessary, whenever they heard that a tent pegging event was due to take place.

The current structures on the site and progress with their removal were discussed.

Dist Cllr Laura Flynn joined the meeting.

It was reported that the track laid in the field had helped to create conditions that had encouraged flooding. It was also possible that a tap that had been left running had also contributed to the flooding.

The residents present thanked the Parish Council for their support.

Standing orders were re-instated.

Issue with Entrance to Stables in Hall Lane

At the meeting in October a member had reported that he had been approached by some residents of Hall Lane about an issue which was giving them concern. Concrete blocks had appeared at the entrance to a set of stables that had been built at a property in Hall Lane a few years ago. The blocks had not been part of the original planning application. One of the residents had written to the Planning Department at Wigan Council about this, but had not received a reply. Following discussion at the last Council meeting, the Chairman had forwarded the residents' emails to the district councillors and Mr James Winterbottom together with the planning application reference number.

Documenting PROWs

Cllr Ian Parker had made contact with the Haigh Hall Open Access for All group to discuss their project in relation to the PROW through Haigh Woodland Park and had forwarded a progress report.

Cllr Parker had reported that the discussions with the pressure group continued to be very positive. In November Wigan Council had agreed to a Right Of Way along the main drive through the plantations. The agreement included an alternative route for use (on a maximum of 12 days per year) when the Council might close the main drive to support ticketed events.

Wigan Council were proposing to record the PROW in a 'Deed of Dedication' with the possibility that the Deed could be completed by the Legal Department and be in place by the end of February. However, in order to grant this Deed, the Council were insisting that the pressure group should withdraw their application for a Definitive Map Modification Order.

This seemed at odds with the spirit of Public Rights of Way and there seemed to be some suspicion around the manner in which Wigan Council were trying to prevent any modification to the definitive map. Great disappointment about this and other decisions made by the LA in relation to this had been expressed by the pressure group.

Cllr Parker had circulated a plan of the proposed route which will also include rights for cyclists. At the moment, none of the other paths through the plantations were to be designated as PROWs and there were no plans for bridleways through the plantations. Cllr Parker would continue the dialogue with the pressure group and would keep the Parish Council informed.

390 Planning Applications

A/21/90931/FULL	Land North of Pendlebury Lane, Haigh	To erect a new stable block, associated horse exercise area, storage/sitting cabin and resurfacing of access road	Objection submitted - refused by Planning Committee - noted
A/21/92008/FULL	R Douglas, Trevore Drive, Standish to Red Rock Lane, Haigh	To construct a rock ramp fish pass on the R Douglas	Approved with conditions - noted
A/21/92629/MAJOR	Leyland Mills Leyland Mill Lane Wigan WN1 2SB	Residential development of 17 two and three storey detached dwellings with roof terraces, landscaping, parking and associated works together with new access from Wingates Road and new pedestrian access from Leyland Mill Lane following demolition of former mill buildings	Representation objecting to the application to be submitted

A/21/92629/MAJOR

The Council had received a presentation about the proposals for the Leyland Mill site from the planning consultant and architect employed by the developer. The planning application was discussed.

Resolved: It was agreed that the Chairman would prepare a draft representation objecting to the development and would circulate it to the members for comment. The Clerk would amend the representation in line with agreed comments and submit the representation by the deadline at the end of the week.

391 Events 2022

It was reported that the application to hold Bubblefest 2022 at the Walled and Walker Gardens on 10 September had been submitted and the booking had been confirmed in principle.

- (a) At the end of Bubblefest 2021 some bubble stock had remained unsold. The remaining stock had been valued as being worth £288.50 in total on the Income / Expenditure schedule for the event. This was based on cost price. Members discussed the future of this stock.

Resolved: It was agreed that the cheaper stock would be donated to the Friends of the Cherry Orchard Community Garden for them to use for

fundraising purposes. The more expensive stock would be kept for resale during Bubblefest 2022 unless the 'Use by Date' was an issue.

- (b) The Council discussed the possibility of holding future events at the meeting. It was agreed that for the time being only a Bubblefest would be held in 2022. The discussion about holding other events would be revisited at each meeting.

392 Parish Newsletter

As the draft version of the newsletter was not yet available, this item was deferred.

393 Meeting with Wigan Council Officers

The minutes of the meeting with senior Council Officers, which had taken place on 23 November 2021, had been circulated previously. The Chairman provided a brief summary of the matters that had been discussed.

The LA's plans for the Phase II lottery bid were running a little behind schedule. The Chairman reported that Wigan Council planned to share feedback from the consultation over plans for Haigh Hall with the Parish Council once they were in a position to do so.

Wigan Council had planned to consult with the residents of Hall Lane over the car park at the end of the lane in October, but so far this had not happened.

The LA were hoping to generate an additional 100,000 to 200,000 visitors to the park, so there would have to be a general transport solution to manage this volume.

A member observed that the LA had carried out two surveys on the condition of Haigh Hall and reported that he had recently noted a blockage to a downspout. He was concerned that this had not yet been addressed. The Clerk was asked to draw it to their attention.

The Council had been provided with a selection of dates for the next meeting.

Resolved: The Council agreed to meet with Wigan Council officers on Tuesday, 22 February at 4pm.

394 Online Banking Procedure

The Council now had an internet banking facility in place. This meant that most payments could be made online. A proposed online banking procedure relating to payments had been previously circulated and was discussed. One of the proposals in the document was that all online payments should be made on the last working day of each month. Members were of the view that this was too restrictive and should be removed.

Resolved: The Council adopted the Online Banking Procedure, subject to the above change being made.

Cllr Andrew Wilson left the meeting.

395 Update to Financial Regulations

An extract from the Financial Regulations had been previously circulated. The extract contained proposed changes relating to the way BACS payments were to be handled. The changes were considered.

Resolved: The changes to the Financial Regulations were approved.

396 Update to Financial Risk Assessment 2021/22

The Financial Risk Assessment had been updated to include BACS payments and fundraising income. The changes were discussed.

Resolved: The changes to the Financial Risk Assessment 2021/22 were approved.

397 Accounts 2021/22

Income = **£nil**

Expenditure

Resolved: The above items were approved for payment.

No	PAYEE	NARRATIVE	NET	VAT	PAYMENT
32	Employee No.1	November salary (net)	£166.40	N/A	£166.40
33	HMRC	Tax (November)	£ 41.60	N/A	£ 41.60
34	Chris Horridge	Poppy display	£ 50.00	N/A	£ 50.00
35	RBL	Donation for wreath	£100.00	N/A	£100.00
36	Employee No.1	Mileage	£ 5.20	N/A	£ 5.20
Total:			£363.20	N/A	£363.20

Balance at bank on 2 November 2021 = **£10,184.88**

Presented since 2 November 2021:

Tax = £ 83.20
Interactives = £350.00
TOTAL = £433.20

Unpresented as at 26 November 2021:

Asda = £35.00
Amazon = £62.02
TOTAL = £97.02

Estimated balance at the bank after the above expenditure and unpresented items = **£9,291.46**

398 Budget Monitoring 2021/22

The budget monitoring report was received and discussed. It was reported that all cost centres were currently on line. The balance of the income from Bubblefest 2021 had been transferred to the General Reserve. Funds raised through running the Crazy Golf during the Bubblefest had increased the Canal Towpath Reserve to £604.

399 Budget Preparation 2022/23

The proposed budget for 2022/23 was discussed. It would be finalised and approved at the meeting in January.

400 Review of Reserves

The reserves were reviewed. Suggestions as to how the General Reserve could be used were discussed. Residents were to be invited via Facebook to put forward ideas.

401 Clerk's Report

The Clerk's report was received and discussed. See Appendix A.

402 Dates of Meetings 2022

The previously circulated proposed dates of meetings for 2022 were considered.

Resolved: The dates of meetings for 2022 were approved.

403 Date of Next Meeting

17 January 2022

The meeting closed at 8:16 pm

Chairman