

Wigan Council Assets of Community Value Nomination Form



Please read the accompanying guidance notes when completing this form.

You can submit your completed form by email to estates@wigan.gov.uk or post it to: Assistant Director – Leisure, Cultural & Property Services, Civic Centre, Millgate, Wigan WN1 1AZ.

Please contact us if you have any questions about this form.

Nomination of an Asset of Community Value

Your nomination of an Asset of Community Value must meet the requirements of the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012.

You must include information which explains and supports the reason why you consider the asset is of community value, and your organisation must meet the eligibility criteria.

Successful nominations will result in the asset being included in the published Register of Assets of Community Value.

Use of the Asset

You need to show that:

- (i) The asset is currently being used for the benefit of the local community, and it is realistic to think it can continue to do so (section 88(1)), or
- (ii) There has been a time in the recent past when an actual use of the asset benefitted the local community and it is realistic to think that there is a time in the next five years when it can do so again (section 88(2)).

Types of Organisation

The Localism Act section 89 and The Assets of Community Value (England) Regulations 2012 (Regulation 5) list the types of organisations and groups considered eligible to nominate assets of community value. These are:

- Parish Councils
- Neighbourhood Forums
- Unincorporated bodies
- Registered Charities
- Companies Limited by Guarantee
- Industrial and Provident Societies
- Community Interest Companies.

Local Connection

An organisation other than a Parish Council must demonstrate a local connection as defined by The Assets of Community Value (England) Regulations 2012 (Regulation 4)

PART A: ABOUT YOU

Title	
First name	
Surname	
Address	
Postcode	
Telephone number	
E-mail address	
Your relationship to the organisation	

PART B: ABOUT YOUR ORGANISATION

Name of Organisation		
Registration No. / reference (where applicable)		
Type of Organisation:	(Tick ✓)	
Parish Council		
Neighbourhood Forum		
An Unincorporated Body		You will need to provide the names, addresses & signatures of a minimum of 21 people who appear on the electoral register for Wigan Council or a neighbouring Local Authority.
A Registered Charity		
A Company Limited by Guarantee		
An Industrial and Provident Society		
A Community Interest Company		

Local Connection

Please describe the organisation's local connection to satisfy Regulation 4 (see above).

PART C: ABOUT THE ASSET

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- The Land Registry Title Information document and map with boundaries clearly marked
- A drawing or sketch plan with boundaries clearly marked
- A written description explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.

If the boundary is not clearly defined you may be required to submit further evidence prior to your nomination application being accepted.

Name of Asset:	
Address of Asset:	
Postcode:	
Description of the asset:	
Current owner's name & address (if known):	
Name(s) of current occupier(s) (if known):	

<p>Reason for the nomination: why do you believe the asset is of community value?</p> <p>Include information here about the current, previous or future use of the asset which satisfies section 88 criteria (see Use of Asset notes above)</p>	
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PART D: CONFIRMATION

I confirm that all the information provided is accurate and complete.

Name (print)

Signature

Date