

# Working in Partnership with Parents Policy and Procedure

“Providers must enable a regular two-way flow of information with parents and/or carers”  
Statutory Framework for the EYFS 2017 (3.68)

**Good parenting and high quality early learning together provide the foundation children need to make the most of their abilities as they grow up.”**

Page 5 of the Statutory Framework for the EYFS 2017

Successful relationships become partnerships when there is two-way communication, and parents and practitioners really listen to each other and value each other’s views. This supports in achieving the best outcomes for each child. Working together in partnership can have long-lasting and beneficial effects on children’s learning and well-being.

I will meet the requirements of the Early Years Foundation Stage and Childcare register.

- I will encourage parents/carers to work with me to support their child’s learning and development.
- I will seek consent from parents to discuss and share information about their child’s learning and development with Health Visitors, Community Nursery Nurse, and Members of Early Learning & Childcare Team in order to ensure their child is fully supported.
- Keeping children safe and helping them to thrive.
- Making time to listen to parents and/or carers to learn about their child’s feelings and identify any concerns; making sure there is a two-way flow of information, knowledge and expertise between you as parents and myself.
- Make policies and procedures available to all parents and/or carers to read, understand and sign.
- Knowing parents and/or carers preferred time and method of contact.
- Informing parents and/or carers about their child’s progress and development, providing appropriate support in line with the child’s interests and capabilities.
- Involve parents and/or carers in the observation, assessment and planning of their child’s next steps.
- Seeking parental feedback.
- Ensure parents and/or carers are aware of the Early Years Foundation Stage (EYFS) by sharing “what to expect when” booklet and ‘Parent Guide to the EYFS’ and identify how we will work together to support your child.
- Keep parents regularly informed about the type of activities undertaken and any interests the child currently has so that parents can appropriately support their child’s learning at home.
- Provide a weekly menu.
- Share details with parents and/or carers about how to complain to Ofsted should the need arise (please see my **Complaints Policy and Procedure**).

- Contract detailing arrangements for the care of the child will be reviewed annually.
- Identify if parent/carer wishes to access Early Years funded place with me for eligible 2 year olds and all 3 and 4 year olds.
- Give notification of impending Ofsted visit and provide parents and/or carers with a copy of the report.
- Ensure parents understand that they need to notify me immediately of any change in contact details (including emergency contact) and also information relating to the child's health and well-being on a daily basis.
- When the child turns 2, the parents must inform me of when the health visitor intends to carry out the Integrated Review (Progress Check at Age 2) so that I may fulfil my statutory obligation to complete a progress record at the most appropriate time.

Name of Childminder:.....

Signature of Childminder .....

Date: .....