

Early Years Provision Grant Funding

Claim Timetable - 2014/15 Financial Year

Summer Term 2014 (12 weeks)

Headcount Date 17 April 2014

w/e 11 April	First Interim Summer Term payment due
14 April	Summer Term Headcount Forms sent to Providers
25 April	Summer Term Headcount Forms to be returned to Finance Team
w/e 30 May	Second Summer Term payment due
13 June	Additional Payment/Recovery Headcount Forms emailed to Providers
20 June	Additional Payment/Recovery Headcount Forms to be returned to Finance Team
30 June	Autumn Term Estimated Admissions Forms sent to Providers
11 July	Autumn Term Estimated Admissions Forms to be returned to Finance Team

Autumn Term 2014 (15 weeks)

Headcount Date 18 September 2014

1 September	Autumn Term Headcount Forms sent to Providers
w/e 12 September	First Interim Autumn Payment due
26 September	Autumn Term Headcount Forms to be returned to Finance Team
w/e 31 October	Second Autumn Term Payment due
31 October	Additional Payment/Recovery Headcount Forms emailed to Providers
10 November	Additional Payment/Recovery Headcount Forms to be returned to Finance Team
21 November	Spring Term Estimated Admissions Forms sent to Providers
1 December	Spring Term Estimated Admissions Forms to be returned to Finance Team

Spring Term 2015 (11 weeks)

Headcount Date 15 January 2015

5 January	Spring Term Headcount Forms sent to Providers
w/e 9 January	First Interim Spring Term Payment due
23 January	Spring Term Headcount Forms to be returned to Finance Team
13 February	Additional Payment/Recovery Headcount Forms emailed to Providers
w/e 20 February	Second Spring Term Payment due
23 February	Additional Payment/Recovery Headcount Forms to be returned to Finance Team
6 March	Summer Term Estimated Admissions Forms sent to Providers
16 March	Summer Term Estimated Admissions Forms to be returned to Finance Team