

Schedule of conditions attached to Private Hire Driver Licence

In these conditions any reference to the words “**you or your**” shall be a reference to the person named in this licence. As the holder of this licence, you shall: -

1. Convictions, Cautions or Fixed Penalty Notices

If you are convicted of any offence (this includes motoring and criminal offences), given a formal caution for any offence or have any fixed penalty notice imposed on you then, **you must** write to the Council giving full details of the offence(s), caution(s) or fixed penalty notice(s) within seven days.

2. Change of Address:

Write to the Council if you move home, giving details of your new home within seven days of moving.

3. Medical Conditions,

Advise the Council in writing immediately and in any case within seven days of any change in your medical condition which may affect your ability to drive a private hire vehicle.

4. Conduct of Driver

A. When asked to do so, help passengers with their luggage;

B. Be smartly dressed, clean and tidy and behave in a civil and orderly manner;

C. Make sure that passengers are safe when getting into, out of and when they are in a private hire vehicle;

D. Not eat or drink in a private hire vehicle unless you have the permission of the passengers to do so;

E. Not play a radio or any other means of reproducing sound except to receive messages in connection with the operation of the vehicle unless you have the permission of the passengers to do so;

F. Ensure that if a radio or other sound reproducing equipment is used that it does not cause a nuisance to anyone inside or outside the private hire vehicle.

5. Fitness of vehicle.

Before you use a private hire vehicle to carry passengers, inspect the vehicle to make sure that it is safe, clean and free from any defect.

6. Prompt attendance

If you have been told by a private hire vehicle operator to attend at a time, date and place with a private hire vehicle to collect passengers, then, unless you are delayed by circumstances beyond your control, you must attend at that place on time.

7. Lost Property

A. After each journey, search the vehicle for any property left by the previous passengers.

B. If you find any property in a private hire vehicle or have any property handed to you take it to a Police Station within 24 hours unless the loser claims it.

8. Passengers

Not carry any other passenger in a private hire vehicle without the permission of the person who hired it.

9. Receipts

If requested by the hirer, give them a receipt for the fare paid.

10. Guide, Hearing and Assistance Dogs

Carry a guide, hearing or assistance dog that is accompanying a passenger at no extra cost and allow the dog to stay with the passenger unless you hold a Certificate of Exemption issued by the Council.

11. Animals.

Not carry any animal in a private hire vehicle other than an animal with a passenger. That animal must be carried in the rear passenger area of the vehicle.

If you fail without reasonable excuse to comply with these conditions that may amount to reasonable cause for the Council to suspend, revoke or refuse to renew this licence subject to each case being considered on its merits.