

*Gambling Act 2005*  
*Small Society Lottery – Return Form*



Name of Society	
Registration No.	

**What information is required?**

1. The following information is required by Paragraph 39 of Schedule 11 of the Gambling Act 2005: -
  - (a) the arrangements for the lottery (including the dates on which tickets were available for sale or supply, the dates of any draw and the value of prizes, including any donated prizes and any rollover);
  - (b) the proceeds of the lottery,
  - (c) the amounts deducted by the promoters of the lottery in respect of the provision of prizes (including the provision of prizes in accordance with any rollover),
  - (d) the amounts deducted by the promoters of the lottery in respect of other costs incurred in organising the lottery,
  - (e) whether any expenses incurred in connection with the lottery were not paid for by the deduction from the proceeds, and if so, the amount of expenses and the sources from which they were paid; and
  - (f) the amount applied to the purpose for which the promoting society is conducted (this **must** be at least 20% of the proceeds)
2. The return must be sent to the Licensing Section, Town Hall, Library Street, Wigan, WN1 1YN during the period of three months beginning with the day on which the draw (or the last draw) in the lottery takes place.
3. The statement must be: -
  - (a) signed by two members of the society who are appointed for the purpose in writing by the society or, if it has one, its governing body, and
  - (b) accompanied by a copy of the appointment under paragraph (a).
4. A member signing a statement in accordance with paragraph (3) must be an adult.
5. Please note that it is an offence under Section 342 of the Gambling Act 2005 to give any false or misleading information within this return.
6. Please use the table overleaf to record details of any lotteries that are carried out.

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• the dates of any draw;				
• the value of prizes, including any donated prizes and any rollover);				
(b) the proceeds of the lottery,				
(c) the amounts deducted by the promoters of the lottery in respect of the provision of prizes (including the provision of prizes in accordance with any rollover),				
(d) the amounts deducted by the promoters of the lottery in respect of other costs incurred in organising the lottery,				
(e) whether any expenses incurred in connection with the lottery were not paid for by the deduction from the proceeds, and if so, the amount of expenses and the sources from which they were paid; and				
(f) the amount applied to the purpose for which the promoting society is conducted (this <b>must</b> be at least 20% of the proceeds)				

### Declaration and Signatures

I (*the promoter*) hereby certify that the above is a complete record of transactions relating to lotteries covered by this return.

Signed ..... Print Name ..... Date .....

We the undersigned, being two members of the Society who are appointed in writing by the Society, or its governing body, submit this return to the Licensing Authority in accordance with the provisions of Schedule 11, Part 4, Paragraph 39 of the Gambling Act 2005.

Signed ..... Print Name .....

Signed ..... Print Name .....