

EXTENDED SERVICES Funding Proposal Pro-forma



Cluster name:
Name of school(s):
Name/Contact Details:
Name of Project / Service / Activity:
Overview of the request: (Describe the activity/resource you wish to procure and objectives you wish to achieve):
Has consultation been undertaken? How has the need been identified?
Please state the Extended Services Core Offer your proposal will meet: <input type="checkbox"/> A Varied Menu of Activities & Childcare, <input type="checkbox"/> Parenting Support & Family Learning, <input type="checkbox"/> Swift & Easy Access to Services, <input type="checkbox"/> Community Access & Adult Learning
Please highlight the ECM outcomes your proposal will meet: <input type="checkbox"/> Be Healthy; <input type="checkbox"/> Stay Safe; <input type="checkbox"/> Enjoy & Achieve; <input type="checkbox"/> Make a Positive Contribution; <input type="checkbox"/> Achieve Economic Well Being;
What difference will your proposal make to children, parents, community and cluster?:

How will this be linked to SEF / School Improvement Plans? (E.g. Community Cohesion, wellbeing, attainment, attendance etc):

How will you monitor / evaluate / evidence the impact of the project / activity?

How do you aim to make this project/activity sustainable? (E.g. funding, volunteer support, working with other partners):

Give a breakdown of the costs :(Please be accurate as possible: E.g. refreshments, resources, staffing costs etc...)

Will this be supported by start up cluster funding, FUNd4ME funding or income generation:*please tick*

- Start up Funding**
- FUNd4ME Funding**
- Income generation**

Total sum you are requesting:

Can you utilize these funds / submit evidence by 31st August 2011:

(09 / 10 Start up Funding by 31st August 2010)

Yes

Name:

Date:

Signature:

Extended Services Officer comments:

**Authorised by Extended
Services Officer:**

YES / NO

Signature: _____

Print: _____

Guidelines and Process

Start up Cluster Funding

The Start up Cluster Funding is to be utilised to develop Extended Service provision to meet the Extended Services Core Offer areas of:

- A Varied Menu of Activities & Childcare
- Parenting Support & Family Learning
- Swift & Easy Access to Services
- Community Access and Adult Learning

When developing a proposal please consider the following:

- Which element(s) of the core offer will it meet?
- How have you identified the need for the project / service / activity?
- Could you work in partnership with other schools in the cluster?
- Could you work in partnership with community and voluntary sector agencies, outside providers (e.g. from OOSHL Menu of Providers) or local community groups?
- What difference do you hope the proposal will make to children, families, the community or the cluster?
- Can it be offered to the other schools in the cluster or the wider community?
- How can your proposal link with your SEF or SIP?
- How will you evidence or evaluate the difference it has made?
- How can this be made sustainable?

FUNd4ME Funding

When developing a proposal please consider the following:

The FUNd4ME funding is to be utilised to support the target group of children and young people identified by your cluster to access the Extended Services Core Offer area of **A Varied Menu of Activities**.

Which of the **Guiding Principles** of the FUNd4ME programme listed below does the request meet?

G1 ACCESS – *The funding should allow the target group to access activities from which they would otherwise be excluded due to their inability to pay.*

G2 ADDITIONALITY – *The funding should be used to make existing activities more accessible to the target group, and / or commission new activities that better meet their needs.*

G3 INVOLVEMENT – *The target group and their parents / carers should be fully involved in choosing, designing and continuously improving a range of activities that are attractive and relevant. This should help to establish genuine control of the funding identified for them, in the same way as children and young people whose participation is not excluded by inability to pay.*

G4 OPEN TO ALL – *Any new activities created and delivered as part of the subsidy work should be available to all, and should be paid for by those who can afford them.*

G5 CREATIVITY & PERSONALISATION - *For many of the target group there are barriers to participation other than purely financial; especially in these cases, school and other staff should be creative in developing personalised approaches that support individuals.*

G6 SUSTAINABILITY & ONGOING PARTICIPATION - *The funding arrangements for activities should be sustainable over time and be attractive to the target group to secure their ongoing participation.*

The process we aim to follow when developing Extended Services and / or FUNd4ME projects or activities within a cluster is as follows:

